

RECORD OF PROCEEDINGS

AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR

Minutes of

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Auburn Township Administration Building February 1, 2016 Page 1

Held

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Trustee John A. Eberly. All Trustees were present.

The Pledge of Allegiance was led by Graham Cashier, St. Ignatius student.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to approve the minutes of the Organizational Meeting of the Board of Trustees held on January 4, 2016. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.

Motion by Michael S. Troyan seconded by John A. Eberly to approve the minutes of the Regular Meeting of the Board of Trustees held on January 18, 2016. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.

REPORTS:

Frank Kitko, Zoning Inspector, presented a report from the Geauga County Planning Commission showing Auburn Township had 15 new housing starts; the second highest in Geauga County in 2015.

Mr. Kitko noted he has met with Six Dogs Development regarding property development at Auburn Corners. He met with the owner of the golf course property which is being kept as 1 parcel for now; and has been spending time with the BZA regarding an upcoming case.

Emerick Gordon, Township Highway Supervisor, gave the following report for January:

- There were fourteen weather events that required 22 rounds of plowing and or salting. Deicing material totaled 630 tons which fell just under the average usage for the month of 643 tons. Most of the events consisted of nuisance snows and appreciable accumulation was at a minimum.
- The Ford A-62 loader had brake lines replaced and Truck 15 had the center pivot pin bushing on its' snowplow re-welded.
- The balance of the time was spent sorting and packing away items to be moved to temporary storage in preparation for the new facility.

Mr. Gordon had conversations with Buckeye Excavating regarding claiming more parking lot and field surface at Auburn Community Park. Drainage issues were discussed. The plan is to add 40-55 car parking spots and an additional 4.8 acres of playing fields totaling 10-11 acres.

The Trustees discussed estimates from Buckeye Excavating to make these changes.

Motion by John A. Eberly seconded by Michael S. Troyan to contract with Buckeye Excavating Co. for a total of \$13,300.00 to expand gravel parking area 55' to the east at Auburn Community Park. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.

Motion by Michael S. Troyan seconded by John A. Eberly to contract with Buckeye Excavating Co. for a total of \$10,000.00 to grade and expand the athletic fields 150' to the

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REPORTS (continued):

Michael S. Troyan discussed the use of equipment from the former Gardner Elementary playground for our park. It was also offered to Bainbridge Township. Mr. Troyan will speak to Jeff Markley to see how they could split up the used playground equipment.

Patrick J. Cavanagh discussed the Ohio Township Association Winter Conference and workshops.

He advised the draft Land Use Plan has been received and distributed to Auburn Zoning Commission. Mr. Cavanagh will meet with Zoning Commission members and our zoning secretary to review suggestions on Thursday of this week.

Fredrick May, Fiscal Officer, reported warrants 2837 through 2854 for a total of \$40,532.30. He presented a Fund Status Report, a Revenue Status Report and an Appropriation Status Report.

NEW SERVICE GARAGE:

The EPA permit application has been submitted. The Trustees discussed having the property surveyed.

Motion by Michael S. Troyan seconded by John A. Eberly to contract with Gutoskey & Associates, Inc. for a total of \$1,100.00 to survey and stake the property lines for the Road Garage/Fire Station parcel. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.

OLD BUSINESS:

The Trustees discussed the safety grant received from OTARMA.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to move the \$498.69 received from OTARMA for the safety MORE grant from the General Fund to the Road and Bridge Fund. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.

NEW BUSINESS:

The Trustees discussed correspondence received from Chagrin River Watershed Partners asking for designated Trustees for the 2016 Board.

Motion by John A. Eberly seconded by Patrick J. Cavanagh to appoint Patrick J. Cavanagh as Auburn Township representative and Michael S. Troyan as Alternate representative on the CRWP 2016 Board. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.

The Trustees discussed the 2016 Zoning Application Fee Schedule.

Motion by John A. Eberly seconded by Patrick J. Cavanagh to adopt the 2015 fee

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NEW BUSINESS (continued):

The Trustees discussed the email program used by the township to collect emails from interested residents wanting to be informed about township events. The response has been 0 this past year.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan not to renew the \$126.00 yearly contract with Constant Contact. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.

Motion by Michael S. Troyan seconded by John A. Eberly to transfer the franchise fees received by from Time Warner in the amount of \$3,935.10 for the period ending 12/31/15 from the General Fund to Fund 4901 Land Acquisition/Improvement Fund. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to contract with Carbonite for off-site back up of our computers for a total of \$461.68 for 14 months. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.

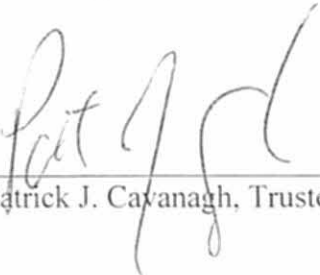
PUBLIC COMMENT:

Diane Jones asked about warrants.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed. The meeting was adjourned at 8:15 p.m.


Fred May, Fiscal Officer


John A. Eberly, Chairman


Patrick J. Cavanagh, Trustee


Michael S. Troyan, Trustee

2-15-16
Date

Payment Listing

February 2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
2837	02/01/2016	02/01/2016	AW	CARGILL, INCORPORATED	\$16,518.47	O
2838	02/01/2016	02/01/2016	AW	CUE	\$200.00	O
2839	02/01/2016	02/01/2016	AW	DELTA DENTAL	\$595.64	O
2840	02/01/2016	02/01/2016	AW	NANCY DOLEZAL	\$56.93	O
2841	02/01/2016	02/01/2016	AW	THE FLAG STORE, LLC	\$54.00	O
2842	02/01/2016	02/01/2016	AW	GEAUGA COUNTY TREASURER	\$2,608.24	O
2843	02/01/2016	02/01/2016	AW	HOME DEPOT	\$329.26	O
2844	02/01/2016	02/01/2016	AW	JOHN SZOKA	\$31.05	O
2845	02/01/2016	02/01/2016	AW	PATRICK J. CAVANAGH	\$208.19	O
2846	02/01/2016	02/01/2016	AW	INDUSTRIAL CONNECTIONS	\$67.12	O
2847	02/01/2016	02/01/2016	AW	INTERFINISH LLC	\$415.00	O
2848	02/01/2016	02/01/2016	AW	OHIO EDISON	\$15.90	O
2849	02/01/2016	02/01/2016	AW	SPEEDWAY SUPERAMERICA LLC	\$203.81	O
2850	02/01/2016	02/01/2016	AW	VISA	\$841.89	O
2851	02/01/2016	02/01/2016	AW	VISION SERVICE PLAN - (OH)	\$208.93	O
2852	02/01/2016	02/01/2016	AW	MEDICAL MUTUAL OF OHIO	\$14,325.62	O
2853	02/01/2016	02/01/2016	AW	ILLUMINATING CO.	\$3,512.25	O
2854	02/01/2016	02/01/2016	AW	MATTHEW BLOWERS	\$340.00	O
Total Payments:					\$40,532.30	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$40,532.30	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

AUBURN TWP ZONING REPORT

DECEMBER 2015

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Agr/Other Exmptions. Amendment				1			1			2	1		5
Billboard													
Commercial Additions					1								1
Comm Fence													
Comm New													
Comm Remodel							1						1
Comm Sign													
Comm Sub Lease Use Change													
Comm Sign					1								1
Culvert/Ditching													
Dev Plan Review													
Denial	2	2			1		1	2	1	3			12
Duplex													
Ind Addition, Exist.Use													
Ind Use Change, SubLease		1											1
Ind Fences													
Ind Remodeling													
Ind New Structure													
Ind Non-Res. Permitted													
Ind Sign													
Lake													
Land Use Plan, Dev activities													
Pond													
Res Acc Bldg Under 200													
Res Acc Bldg Over 201 sf		1	2	2	2	3		3	3				16
Res Addition						2	2	2		1	1		8
Res Deck			1	3		2		1	1				8
Res Fences			2	1	1	2	1			1			8
Res Interior Completion													
Res Other		1			3	1	2	1	3			1	12
Res Patios						1							1
Res Remodel		1										1	2
Res Signs										1			1
Res Signs Temp				2									2
Res Signs Temp Bldg Const					1	1	1	1		2	1	1	8
Res Signs S/D													
Single Family Dwelling			1	3	2	1	2	2	1	2		3	17
Swim Pool Above Ground								1					1
Swim Pool In Ground			1		1	2							4
Transient Vendor													
Variance/Cond Use/ Voided Receipts/Copies	1	1		1	1			2		3	1		10
Sub Total	3	8	8	13	14	15	11	15	9	15	4	6	121
TOTAL ISSUED	<u>3</u>	<u>7</u>	<u>7</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>11</u>	<u>15</u>	<u>9</u>	<u>15</u>	<u>4</u>	<u>6</u>	<u>119</u>