

Auburn Township Administration Building March 2, 2020 Page 1

Held \_\_\_\_\_

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman John A. Eberly. All Trustees were present.

The Pledge of Allegiance was led by Sarah Jaroch.

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to approve the minutes of the Regular Meeting of the Board of Trustees held on February 3, 2020. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.**

**GUESTS:**

**Caitlin Albright, NOPEC Community Outreach Liaison**, gave Emerick Gordon a reward of recognition as Auburn Township's Highway Superintendent.

**Bill Belew, Troop 101 Scout Master & Committee Chairman, Chris Louis**, spoke to the closure of Auburn Community Church and asked the Board of Trustees if Auburn Township would be willing to sponsor Auburn Scout Troop 101.

Trustee Eberly spoke to his desire to keep Troop 101 in Auburn Township. Trustee Cavanaugh also spoke to the same and asked about the responsibilities of the Charter Organization representative.

Mr. Louis explained the responsibilities and noted there are no financial responsibilities. Mr. Belew more fully explained and presented paperwork for Unit Charter Agreement renewal.

**Motion by John A. Eberly seconded by Michael S. Troyan to pass a resolution at the next meeting of the Board of Trustees to sponsor Auburn Township Boy Scout Troop 101 and Auburn Township Cub Scout Troop 101. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.**

**REPORTS:**

**The February Zoning Report will be presented next month.**

**Emerick Gordon, Township Highway Superintendent**, gave the following report for February:

- February saw 12 weather events that required 23 rounds of plowing and or salting. A total of 640 tons of deicing material was used. This brings the new average to 509 tons usage for the month. Currently we have ~ 657 tons of road salt in the dome. The ODOT contract end date for winter fill is April 30<sup>th</sup> at which time we should have ordered our remaining committed amount of 1000 tons.
- Some patching was done on various roads around the township. Our stockpile of cold patch should last until the asphalt plants open when we can begin to do repairs with hot mix.
- We did have Christmas trees that were dropped off at the township garage which amounted to one truckload.
- Two 45mph speed limit signs were damaged due to accidents and were replaced including new sign posts. Several other signs were repaired. The ten year attrition period for replacing our signage in blanket fashion will be in the year 2023. It should be explored if the ODOT 2022 / 2023 grant cycles include the "Township Safety Sign Upgrade Grant", which we then can apply for.
- The Geauga County Engineers Office is working on the estimates for our 2020 capital improvement projects. Preliminary numbers did have us coming in just under our anticipated budget threshold. The township will be addressing the drainage on the projects as well as some additional repairs prior to the resurfacing.
- There were no interments for the month in our cemeteries. We will be installing new footers for monuments in May.



Held \_\_\_\_\_

**Patrick J. Cavanagh** passed on his report.

**Michael S. Troyan** reported on the alternate position opening on the Board of Zoning Appeals. The Trustees interviewed Eric Ford for the position, but will have to check with the Ohio Ethics Board to see if there is a conflict of interest seeing as Bob Ford already serves on the BZA.

**Motion by Michael S. Troyan seconded by John A. Eberly to have our prosecutor, Kristen Rine, on behalf of the Trustees, consult with the Ohio Ethics Board. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.**

**Fredrick May, Fiscal Officer**, presented an Appropriations Report, Fund Status Report, Revenue Report and a Payment Report listing warrants 5684 through 5703 for a total of \$303,969.88.

Mr. May spoke to the success of the pancake breakfast. There were 400 people served at the event which ran smoothly under the direction of the Scouts, not their parents.

**OLD BUSINESS:**

The Trustees talked about the park pavilion project. Request for proposals for a Construction Manager are being accepted until 4:00pm March 27, 2020.

The Trustees talked about the NatureWorks grant.

**Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to contract with Chagrin River Watershed Partners to administer the ODNR grant for fee of \$2,500. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.**

The Trustees discussed the 9 applications received for the open KCE representative position. We will set up interviews for no less than 3.

**PUBLIC COMMENTS:**

Someone questioned if the meeting minutes of the last meeting were approved. Another public comment was taken regarding old "neighborhood block watch" signs that are still posted around the township.

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to take down the old neighborhood block watch signs that are still standing in the township. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.**

**EXECUTIVE SESSION:**

**Motion at 8:00 p.m. by John A. Eberly seconded by Patrick J. Cavanagh to go into Executive Session for the purpose to discuss pending court action with legal counsel per RC 121.22 (G3). VOTE: Troyan, yes; Cavanagh; yes Eberly, yes. The motion passed.**

**Motion at 8:57 p.m. by John A. Eberly seconded by Michael S. Troyan to exit Executive Session. VOTE: Troyan, yes; Cavanagh; Eberly, yes. The motion passed.**

**Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to adjourn the meeting VOTE: Troyan, yes; Cavanagh, yes. The motion passed. The meeting was adjourned at 8:58 p.m.**

**RECORD OF PROCEEDINGS**  
AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR

Minutes of \_\_\_\_\_


Meeting \_\_\_\_\_

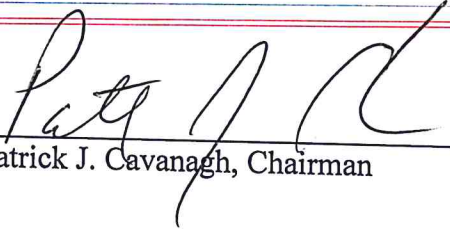
BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

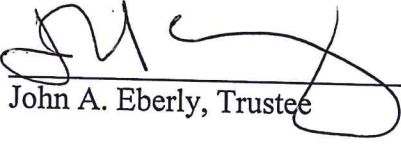
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Held \_\_\_\_\_

  
Fredrick May, Fiscal Officer

  
Patrick J. Cavanagh, Chairman

Michael S. Troyan, Trustee

  
John A. Eberly, Trustee

4/6/2020

Date \_\_\_\_\_



**Payment Listing**

March 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
5684	03/02/2020	03/02/2020	AW	AUBURN VOLUNTEER FIRE DEPARTMENT	\$232,000.00	O
5685	03/02/2020	03/02/2020	AW	MORTON SALT	\$34,957.34	O
5686	03/02/2020	03/02/2020	AW	ARAMARK	\$435.56	O
5687	03/02/2020	03/02/2020	AW	Green Vision Materials, Inc.	\$20.00	O
5688	03/02/2020	03/02/2020	AW	STAPLES ADVANTAGE	\$250.04	O
5689	03/02/2020	03/02/2020	AW	GEAUGA COUNTY MAPLE LEAF	\$243.60	O
5690	03/02/2020	03/02/2020	AW	OHIO EDISON	\$16.10	O
5691	03/02/2020	03/02/2020	AW	CCT FINANCIAL	\$115.00	O
5692	03/02/2020	03/02/2020	AW	MEDICAL MUTUAL OF OHIO	\$24,924.77	O
5693	03/02/2020	03/02/2020	AW	INTERFINISH LLC	\$415.00	O
5694	03/02/2020	03/02/2020	AW	GILLMORE SECURITY SYSTEMS,INC.	\$171.00	O
5695	03/02/2020	03/02/2020	AW	ILLUMINATING CO.	\$3,436.72	O
5696	03/02/2020	03/02/2020	AW	INDUSTRIAL CONNECTIONS	\$63.20	O
5697	03/02/2020	03/02/2020	AW	VISION SERVICE PLAN - (OH)	\$256.86	O
5698	03/02/2020	03/02/2020	AW	NEOPOST, INC.	\$50.25	O
5699	03/02/2020	03/02/2020	AW	MATTHEW BLOWERS	\$560.00	O
5700	03/02/2020	03/02/2020	AW	GEAUGA COUNTY TOWNSHIP ASSOCIATI	\$125.00	O
5701	03/02/2020	03/02/2020	AW	DELTA DENTAL	\$694.44	O
5702	03/02/2020	03/02/2020	AW	KENSTON COMMUNITY EDUCATION	\$5,000.00	O
5703	03/02/2020	03/02/2020	RW	ALEX CHEUNG	\$235.00	O
Total Payments:					\$303,969.88	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$303,969.88	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.