

**RECORD OF PROCEEDINGS**  
AUBURN TOWNSHIP BOARD OF TRUSTEES—SPECIAL

3355

Minutes of \_\_\_\_\_

Meeting \_\_\_\_\_

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Auburn Township Administration Building March 30, 2020 Page 1

*Held* \_\_\_\_\_

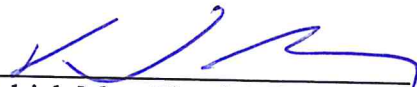
The special meeting of the Auburn Township Board of Trustees was called to order at 4:00 p.m. by Vice Chairman Patrick J. Cavanagh. Two Trustees were present.

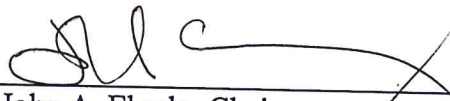
**Fredrick May, Fiscal Officer**, presented and read aloud Resolution 2020-12 Permanent Appropriations for Fiscal Year 2020. (Attached)

Discussion ensued.

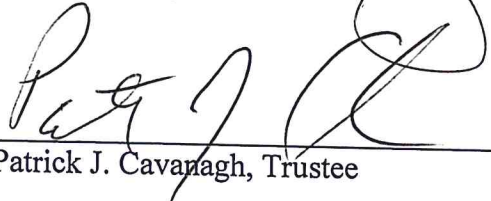
**Motion by Patrick J. Cavanagh** seconded by **Michael S. Troyan** to adopt Resolution 2020-12 Permanent Appropriations for Fiscal Year 2020. **VOTE: Troyan, yes; Cavanagh, yes.** The motion passed.

**Motion by Patrick J. Cavanagh** seconded by **Michael S. Troyan** to adjourn the meeting **VOTE: Troyan, yes; Cavanagh, yes.** The motion passed. The meeting was adjourned at 4:10 p.m.

  
\_\_\_\_\_  
Fredrick May, Fiscal Officer

  
\_\_\_\_\_  
John A. Eberly, Chairman

\_\_\_\_\_  
Michael S. Troyan, Trustee

  
\_\_\_\_\_  
Patrick J. Cavanagh, Trustee

4/6/2020  
\_\_\_\_\_  
Date

**RESOLUTION 2020-12  
FOR PERMANENT APPROPRIATIONS  
FOR FISCAL YEAR 2020**

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in special session on the 30th day of March 2020:

Present Were:

MICHAEL S. TROYAN

PATRICK J. CAVANAGH

PATRICK J. CAVANAGH moved for the adoption of the following resolution:

**BE IT RESOLVED** by the Board of Trustees of Auburn Township, Geauga County, Ohio that to provide for the current expenses and other expenditures of said board of Trustees during the fiscal year ending December 31, 2020, the following sums are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year as follows:

2020 PERMANENT APPROPRIATIONS

1000 GENERAL FUND

Administrative - Salaries	
1000-110-111-0000 - Salaries - Trustees	\$44,844.71
1000-110-121-0000 - Salary - Township Fiscal Officer	\$23,801.66
1000-110-131-0000 - Salary - Administrator	\$51,396.78
Administrative - Salaries Total	\$120,043.15
Administrative - Other	
1000-110-211-0000 - Ohio Public Employees Retirement System	\$16,900.00
1000-110-213-0000 - Medicare	\$2,990.00
1000-110-221-0000 - Medical/Hospitalization	\$174,687.07
1000-110-230-0000 - Workers' Compensation	\$5,200.00
1000-110-312-0000 - Auditing Services	\$11,595.00
1000-110-314-0000 - Tax Collection Fees	\$30,173.74
1000-110-315-0000 - Election Expenses	\$1,952.15
1000-110-321-0000 - Rents and Leases	\$1,839.25
1000-110-330-0000 - Travel and Meeting Expense	\$12,702.08
1000-110-342-0000 - Postage	\$2,000.00
1000-110-345-0000 - Advertising	\$3,844.00
1000-110-360-0000 - Contracted Services	\$12,565.09
1000-110-381-0000 - Property Insurance Premiums	\$3,600.00
1000-110-382-0000 - Liability Insurance Premiums	\$0.00

1000-110-410-0000 - Office Supplies	\$5,000.00
1000-110-591-0000 - Contributions to Other Organizations	\$12,000.00
1000-110-599-0000 - Other - Other Expenses	\$9,500.00
Administrative - Other Total	\$306,548.38
Townhalls, Memorial Buildings and Grounds - Other	
1000-120-323-0000 - Repairs and Maintenance	\$24,500.00
1000-120-341-0000 - Telephone	\$3,500.00
1000-120-351-0000 - Electricity	\$5,000.00
1000-120-353-0000 - Natural Gas	\$2,000.00
1000-120-360-0000 - Contracted Services	\$40,912.00
1000-120-420-0000 - Operating Supplies	\$4,500.00
1000-120-740-0000 - Machinery, Equipment and Furniture	\$4,704.62
Townhalls, Memorial Buildings and Grounds - Other Total	\$85,116.62
Zoning - Salaries	
1000-130-150-0000 - Compensation of Board and Commission	\$9,168.69
Members	
1000-130-190-0000 - Other - Salaries	\$67,643.89
Zoning - Salaries Total	\$76,812.58
Zoning - Other	
1000-130-211-0000 - Ohio Public Employees Retirement System	\$17,500.00
1000-130-212-0000 - Social Security	\$1,000.00
1000-130-221-0000 - Medical/Hospitalization	\$17,979.42
1000-130-341-0000 - Telephone	\$1,641.72
1000-130-345-0000 - Advertising	\$1,200.00
1000-130-410-0000 - Office Supplies	\$1,850.00
1000-130-599-0000 - Other - Other Expenses	\$250.00
Zoning - Other Total	\$41,421.14
Lighting- Other	
1000-310-360-0000 - Contracted Services	\$26,951.89
Lighting- Other Total	\$26,951.89
Highways - Other	
1000-330-360-0000 - Contracted Services	\$0.00
1000-330-420-0000 - Operating Supplies	\$0.00
Highways - Other Total	\$0.00
Cemeteries - Salaries	
1000-410-190-0000 - Other - Salaries	\$7,039.16
Cemeteries - Salaries Total	\$7,039.16
Cemeteries - Other	
1000-410-360-0000 - Contracted Services	\$5,000.00
1000-410-420-0000 - Operating Supplies	\$500.00
Cemeteries - Other Total	\$5,500.00
Other Conservation - Recreation - Other	
1000-690-321-0000 - Rents and Leases	\$0.00
1000-690-341-0000 - Telephone	\$1,600.00
1000-690-351-0000 - Electricity	\$8,500.00
1000-690-352-0000 - Water and Sewage	\$750.00
1000-690-353-0000 - Natural Gas	\$2,200.00
1000-690-360-0000 - Contracted Services	\$32,526.88
1000-690-381-0000 - Property Insurance Premiums	\$1,500.00
1000-690-420-0000 - Operating Supplies	\$1,200.00
Other Conservation - Recreation - Other Total	\$48,276.88

Capital Outlay - Other	
1000-760-360-0000 - Contracted Services	\$0.00
1000-760-710-0000 - Land	\$0.00
1000-760-720-0000 - Buildings	\$0.00
1000-760-730-0000 - Improvement of Sites	\$0.00
1000-760-740-0000 - Machinery, Equipment and Furniture	\$0.00
Capital Outlay - Other Total	\$0.00
Total Expenditures	<u>\$717,709.80</u>

## 2011 MOTOR VEHICLE LICENSE FUND

Highways - Other	
2011-330-360-0000 - Contracted Services	\$10,000.00
2011-330-420-0000 - Operating Supplies	\$20,000.00
Highways - Other Total	<u>\$30,000.00</u>
Total Expenditures	<u>\$30,000.00</u>

## 2021 GASOLINE TAX FUND

Highways - Other	
2021-330-360-0000 - Contracted Services	\$50,000.00
2021-330-420-0000 - Operating Supplies	\$80,000.00
Highways - Other Total	<u>\$130,000.00</u>
Total Expenditures	<u>\$130,000.00</u>

## 2031 ROAD AND BRIDGE FUND

Highways - Salaries	
2031-330-190-0000 - Other - Salaries	\$260,060.42
Highways - Salaries Total	\$260,060.42
Highways - Other	
2031-330-211-0000 - Ohio Public Employees Retirement System	\$38,116.77
2031-330-213-0000 - Medicare	\$4,001.00
2031-330-221-0000 - Medical/Hospitalization	\$188,811.34
2031-330-230-0000 - Workers' Compensation	\$6,400.00
2031-330-314-0000 - Tax Collection Fees	\$146,300.00
2031-330-323-0000 - Repairs and Maintenance	\$25,000.00
2031-330-330-0000 - Travel and Meeting Expense	\$1,250.00
2031-330-341-0000 - Telephone	\$1,328.28
2031-330-345-0000 - Advertising	\$0.00
2031-330-351-0000 - Electricity	\$9,500.00
2031-330-353-0000 - Natural Gas	\$8,500.00

2031-330-360-0000 - Contracted Services	\$830,000.00
2031-330-381-0000 - Property Insurance Premiums	\$12,708.22
2031-330-382-0000 - Liability Insurance Premiums	\$0.00
2031-330-390-0000 - Other - Purchased Services	\$0.00
2031-330-420-0000 - Operating Supplies	\$175,000.00
2031-330-430-0000 - Small Tools and Minor Equipment	\$1,000.00
2031-330-490-0000 - Other - Supplies and Materials	\$0.00
2031-330-599-0000 - Other - Other Expenses	\$0.00
Highways - Other Total	\$1,447,915.61
Capital Outlay - Other	
2031-760-720-0000 - Buildings	\$0.00
2031-760-740-0000 - Machinery, Equipment and Furniture	\$128,328.00
Capital Outlay - Other Total	\$128,328.00
Total Expenditures	<u>\$1,836,304.03</u>

## 2041 CEMETERY FUND

Cemeteries	
Salaries	\$3,000.00
Purchased Services	\$10,000.00
Supplies and Materials	\$500.00
Other	\$0.00
Total Expenditures	<u>\$13,500.00</u>

## 2191 FIRE LEVY FUND

Administrative - Salaries	
2191-110-190-0000 - Other - Salaries	\$41,500.00
Administrative - Salaries Total	\$41,500.00
Administrative - Other	
2191-110-211-0000 - Ohio Public Employees Retirement System	\$5,600.00
2191-110-213-0000 - Medicare	\$666.90
2191-110-221-0000 - Medical/Hospitalization	\$37,057.32
Administrative - Other Total	\$43,324.22
Townhalls, Memorial Buildings and Grounds - Other	
2191-120-323-0000 - Repairs and Maintenance	\$17,422.43
2191-120-351-0000 - Electricity	\$21,622.40
2191-120-353-0000 - Natural Gas	\$4,500.00
2191-120-360-0000 - Contracted Services	\$12,500.00
2191-120-381-0000 - Property Insurance Premiums	\$18,634.29
Townhalls, Memorial Buildings and Grounds - Other Total	\$74,679.12
Fire Protection - Other	
2191-220-230-0000 - Workers' Compensation	\$15,302.00
2191-220-314-0000 - Tax Collection Fees	\$33,487.00

2191-220-315-0000 - Election Expenses	\$0.00
2191-220-360-0000 - Contracted Services	\$696,000.00
2191-220-420-0000 - Operating Supplies	\$1,030.00
2191-220-490-0000 - Other - Supplies and Materials	\$0.00
2191-220-599-0000 - Other - Other Expenses	\$0.00
2191-220-700-0000 - Capital Outlay	\$0.00
Fire Protection - Other Total	\$745,819.00
Capital Outlay - Other	
2191-760-740-0000 - Machinery, Equipment and Furniture	\$8,715.00
2191-760-750-0000 - Motor Vehicles	\$0.00
Capital Outlay - Other Total	\$8,715.00
Bond Principal Payment - Other	
2191-810-810-0000 - Principal Payments - Bonds	\$0.00
Bond Principal Payment - Other Total	\$0.00
Interest - Other	
2191-830-830-0000 - Interest Payments	\$0.00
2191-830-830-0100 - Interest Payments{OTHER FUNDS}	\$0.00
Interest - Other Total	\$0.00
Total Expenditures	<u>\$914,037.34</u>

### 3101 DEBT SERVICE FUND

Capital Outlay - Other	
3101-760-740-0000 - Machinery, Equipment and Furniture	\$0.00
Capital Outlay - Other Total	\$0.00
Bond Principal Payment - Other	
3101-810-810-0000 - Principal Payments - Bonds	\$66,000.00
3101-810-810-0100 - Principal Payments - Bonds{OTHER FUNDS}	\$55,894.00
Bond Principal Payment - Other Total	\$121,894.00
Note Principal Payment - Other	
3101-820-820-0000 - Principal Payments - Notes	\$30,670.71
Note Principal Payment - Other Total	\$30,670.71
Interest - Other	
3101-830-830-0000 - Interest Payments	\$159,107.48
Interest - Other Total	\$159,107.48
Other Debt Service - Other	
3101-890-890-0000 - Other - Debt Service	\$0.00
Other Debt Service - Other Total	\$0.00
Total Expenditures	<u>\$311,672.19</u>

4901 PROPERTY ACQUISITION AND IMPROVEMENT FUND

Parks and Recreation - Other	
4901-610-730-0000 - Improvement of Sites	\$45,000.00
Parks and Recreation - Other Total	\$45,000.00
Capital Outlay - Other	
4901-760-710-0000 - Land	\$0.00
4901-760-730-0000 - Improvement of Sites	\$0.00
Capital Outlay - Other Total	\$0.00
Total Expenditures	<u>\$45,000.00</u>

4902 AUBURN COMMUNITY PARK FUND

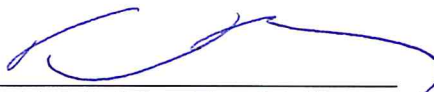
Expenditures	
Parks and Recreation - Other	
4902-610-730-0000 - Improvement of Sites	\$3000.00
Parks and Recreation - Other Total	\$0.00
Capital Outlay - Other	
4902-760-360-0000 - Contracted Services	\$0.00
4902-760-730-0100 - Improvement of Sites{OTHER FUNDS}	\$0.00
Capital Outlay - Other Total	\$0.00
Total Expenditures	<u>\$3000.00</u>

MICHAEL TROYAN seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Michael S. Troyan voted YES

Patrick J. Cavanagh voted YES

*Adopted* this 30th day of March 2020

  
\_\_\_\_\_  
Fredrick L. May, Fiscal Officer