

Held The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman John A. Eberly. Patrick J. Cavanagh and Michael S. Troyan were present and John A. Eberly participated digitally through Zoom. All Trustees were present.

The Pledge of Allegiance was led by Todd Aznavorian.

**Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to approve the minutes of the Regular Meeting of the Board of Trustees held on March 15, 2021. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.**

**REPORTS:**

**Emerick P. Gordon, Township Highway Superintendent**, gave the following report for March:

- March had no weather events that required plowing and or the application of deicing materials. The total road salt usage for the season was 1554 tons. This brings the new average to 1736 tons per. The application and resolution for participation in the ODOT salt consortium was submitted and accepted. We currently have ~550 tons of salt in our dome and will be ordering our balance due prior to the closing of the contract date 4/30/2021.
- Cold patching and berm repair were done on several roads.
- A couple high wind events brought down several trees and limbs which had to be cleared from the roadways.
- There was one full interment at Shadyside Cemetery for the month.
- The tree removal has been finished on Stafford Rd. in preparation for the reconstruction slated for this year.

There was some discussion regarding the well at Auburn Community Park.

**Michael S. Troyan** asked the Highway Superintendent how much the old concrete saw that we would be listing on GovDeals would be worth. Mr. Gordon answered its worth was less than \$2,500.00.

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to set the estimated value of the township's no longer used concrete saw at \$2,500. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.**

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to sell the old concrete saw to Mantua Township for \$500. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.**

**Frank Kitko, Zoning Inspector**, presented his zoning report for March reflecting 26 applications received and 25 permits issued. He reported there are currently 6 applications pending for variances.

John A. Eberly gave a brief report as Emerick Gordon covered most of the Service Department updates in his report.

Patrick J. Cavanagh discussed the HDAC meeting he attended on March 24<sup>th</sup>. He reported the Health District had a pretty large budget increase due to COVID. Mr. Troyan attended the meeting via zoom.

Trustee Cavanagh presented a tentative schedule for Memorial Day services. He suggested we skip the parade and assemble at Maple Shade Cemetery at 9:00 AM for a reading of the names ceremony then reassemble at Shadyside Cemetery for the flag raising and speaker ceremony. Due to COVID restraints and safety, the Museum will not be opened after the ceremonies this year. He discussed the possibility of having refreshments offered from under a tent at Shadyside.



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The Trustees discussed "plan B" which would be at Adam Hall Community Center if the weather does not cooperate. Mr. Cavanagh noted we would need a deputy for traffic control to Shady Side.

**Fredrick May, Fiscal Officer**, presented an Appropriations Report, Fund Status Report, Revenue Report and a Payment Report listing warrants 6307 through 6322 for a total of \$19,450.67. He is working on refinancing the Bond Contracts for the Service Garage and Fire Station.

**NEW BUSINESS:**

**Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to adopt, with modifications, Auburn proposed Zoning Amendment AUB2021-01. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.**

**NEW BUSINESS (continued):**

**Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to adopt, with modifications, Auburn proposed Zoning Amendment AUB2021-02. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.**

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to pass Resolution 2021-13 Resolution to Order the Resurfacing of Various Roads in Auburn Township to include Bartholomew Road from Munn Rd to Thorpe Rd and Leland Trail. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.**

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to pass Resolution 2021-14 Resolution to Order the Reconstruction of Section F (from Messenger Rd. to Ravenna Rd.) of Stafford Road in Auburn Township. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.**

The Chairman presented correspondence for a new liquor license request.


**Motion by Michael S. Troyan seconded by John A. Eberly not to request a hearing for the new liquor license application from 17711 Ravenna Road Inc. d.b.a. Auburn Arts District. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.**

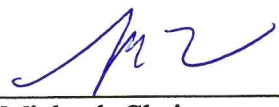
Discussion ensued between Zoning Inspector, Frank Kitko, and the Board regarding carryout liquor licenses.


**PUBLIC COMMENTS:**


The Fiscal Officer satisfied a question about a warrant.

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.**

  
\_\_\_\_\_  
Fredrick May, Fiscal Officer

  
\_\_\_\_\_  
Michael, Chairman

  
\_\_\_\_\_  
Michael S. Troyan, Trustee

  
\_\_\_\_\_  
John A. Eberly, Trustee

4-10-21  
Date

**BOARD OF TRUSTEES MEETING AGENDA**  
**Monday, April 5, 2021**

**PUBLIC HEARING – 7:00 PM** – Proposed Zoning Amendment AUB2021-01

**PUBLIC HEARING – 7:10 PM** – Proposed Zoning Amendment AUB2021-02

**PUBLIC HEARING – 7:20 PM** – Proposed Zoning Amendment AUB2021-03

**REGULAR MEETING – 7:30 PM**

**GUEST:**

**MINUTE APPROVAL:**

- Regular Meeting – March 15, 2021

**SCHEDULED REPORTS:**

- Emerick Gordon, Township Highway Superintendent
- Frank Kitko, Zoning Inspector

**TRUSTEE REPORTS:**

- Michael S. Troyan, Chairman
- Patrick J. Cavanagh, Vice Chairman
- John A. Eberly
- Fredrick May, Fiscal Officer

**OLD BUSINESS:**

- Bond financing / AVFD & Service Garage
- Proposed Zoning Amendments

**NEW BUSINESS:**

- Resolution 2021-13 / Ordering the Asphalt Resurfacing of Various Roads in Auburn Township
- Resolution 2021-14 / Ordering the Reconstruction of Stafford Road
- Hearing request / Dept. of Liquor Control / Auburn Arts District

**PUBLIC COMMENT:**

**ADJOURNMENT:**

**SAVE THE DATE:**

- 4/17/21 – Document / Paper Shredding 9:00am- noon / Fairgrounds
- 4/24/21 - Roadside litter pick-up event / 9:00am – noon / Service Garage
- 5/30/21 - Memorial Day Observance Ceremony / 9:00am / Maple Shade Cemetery
- 6/3 & 6/4 Senior Resident Trash Pick-up event / PRE-REGISTRATION REQUIRED
- 6/5/21 - Resident Large Item Trash Drop Off event/ Saturday, June 5





# AUBURN TWP ZONING REPORT

MARCH 2021

	Ja	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Agr/Other Exmptions Amendment		2	2										4
Billboard													
Commercial Additions													
Comm Fence Comm New	1		1										2
Comm Remodel													
Comm Sign		1											1
Comm Sub Lease, Use Change	1	1											2
Culvert/Ditching													
Dev Plan Review													
Denial			5										5
Duplex													
Ind Addition, Exist. Use													
Ind Use Change, SubLease		1											1
Ind Fences													
Ind Remodeling													
Ind New Structure			1										1
Ind Non-Res. Permitted													
Ind Sign													
Lake													
Land Use Plan, Dev activities													
Pond													
Res Acc Bldg Under 200		1											1
Res Acc Bldg Over 200 sf			2										2
Res Addition	1	1											2
Res Deck		1	1										2
Res Fences			1										1
Res Interior Completion													
Res Other			1										1
Res Patios			1										1
Res Remodel													
Res Signs													
Res Signs Temp													
Res Signs Temp Bldg Const		2	2										4
Res Signs S/D													
Single Family Dwelling		1	2										3
Swim Pool Above Ground		1											1
Swim Pool In Ground													
Transient Vendor													
Variance/Cond Use/ Voided Receipts/Copies/Other		1	6										7
			1										1
<b>Sub Total</b>	<b>3</b>	<b>13</b>	<b>26</b>										<b>43</b>
<b>TOTAL ISSUED/ACTIONS</b>	<b><u>3</u></b>	<b><u>13</u></b>	<b><u>25</u></b>										<b><u>42</u></b>

Resolution No. 2021-14

**RESOLUTION TO ORDER**  
**THE RECONSTRUCTION OF SECTION F OF STAFFORD ROAD (TR-187)**  
Auburn Township, Geauga County

**WHEREAS**, the Auburn Township Board of Trustees, Geauga County, has determined by unanimous vote in Resolution # **2020-38** that the public convenience and welfare require the improvement of Stafford Road (TR-0187) from Messenger Road (CH-0031) to Ravenna Road (SR-0044) in Auburn Township, and authorized the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code; and

**WHEREAS**, the Geauga County Engineer has completed the specifications and estimates for the improvements, and has filed the specifications with the Board; and

**WHEREAS**, the Auburn Township Board of Trustees has reviewed the specifications and estimates and finds them acceptable; and

**WHEREAS**, the cost of such improvement will not be excessive in view of the public utility thereof; and

**WHEREAS**, the Auburn Township Board of Trustees is satisfied that the public convenience and welfare require the proposed improvements.

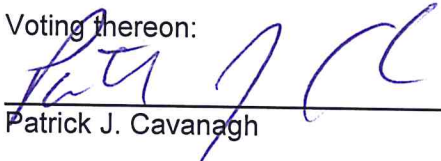
**NOW THEREFORE, BE IT RESOLVED** that the Auburn Township Board of Trustees in accordance with Section 5573.06 of the Ohio Revised Code hereby orders that such improvements proceed.

**BE IT FURTHER RESOLVED** that the Auburn Township Board of Trustees hereby adopts the specifications and estimates for such improvements, the costs of which shall be paid from local funding sources in accordance with Section 5573.07 of the Ohio Revised Code.

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Auburn Township Board of Trustees is hereby ordered to let this project for bids in accordance with Section 5575.02 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received by Fredrick L. May, Fiscal Officer, until 12:00 P.M. official local time on April 23, 2021. Bids received will be publicly opened and read aloud at 12:10 P.M. the same day.

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Auburn Township Board of Trustees is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

Voting thereon:

  
\_\_\_\_\_  
Patrick J. Cavanagh

Vote:

Yes  
\_\_\_\_\_

  
\_\_\_\_\_  
John A. Eberly

  
\_\_\_\_\_  
Michael S. Troyan

Yes  
\_\_\_\_\_

I, Frederick L. May, the Fiscal Officer of the Auburn Township Board of Trustees certify that the foregoing is a true and correct copy of the acceptance of the resolution adopted at a legally convened Board meeting held on 4/15, 2021.

  
\_\_\_\_\_  
Frederick L. May, Fiscal Officer



Resolution No. 2021-13

**RESOLUTION TO ORDER**  
**THE RESURFACING OF VARIOUS ROADS**  
Auburn Township, Geauga County

**WHEREAS**, the Auburn Township Board of Trustees, Geauga County, has determined by unanimous vote in Resolution # **2020-38** that the public convenience and welfare require the improvement of Bartholomew Road (TR-0195) from Munn Road (CH-0032) to Thorpe Road (TR-0197) and Leland Trail (TR-1001), in Auburn Township, and authorized the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code; and

**WHEREAS**, the Geauga County Engineer has completed the specifications and estimates for the improvements, and has filed the specifications with the Board; and

**WHEREAS**, the Auburn Township Board of Trustees has reviewed the specifications and estimates and finds them acceptable; and

**WHEREAS**, the cost of such improvement will not be excessive in view of the public utility thereof; and

**WHEREAS**, the Auburn Township Board of Trustees is satisfied that the public convenience and welfare require the proposed improvements.

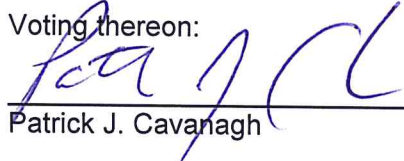
**NOW THEREFORE, BE IT RESOLVED** that the Auburn Township Board of Trustees in accordance with Section 5573.06 of the Ohio Revised Code hereby orders that such improvements proceed.

**BE IT FURTHER RESOLVED** that the Auburn Township Board of Trustees hereby adopts the specifications and estimates for such improvements, the costs of which shall be paid from local funding sources in accordance with Section 5573.07 of the Ohio Revised Code.


**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Auburn Township Board of Trustees is hereby ordered to let this project for bids in accordance with Section 5575.02 of the Revised Code. The bids shall be let upon a unit price basis. Bids shall be received by Fredrick L. May, Fiscal Officer, until 12:00 P.M. official local time on April 23, 2021. Bids received will be publicly opened and read aloud at 12:05 P.M. the same day.

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Auburn Township Board of Trustees is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

Voting thereon:

  
\_\_\_\_\_  
Patrick J. Cavanagh

Vote: 4-3

John A. Eberly  
  
\_\_\_\_\_  
Michael S. Troyan

\_\_\_\_\_  
Yes

I, Fredrick L. May, the Fiscal Officer of the Auburn Township Board of Trustees certify that the foregoing is a true and correct copy of the acceptance of the resolution adopted at a legally convened Board meeting held on April 5, 2021.

  
\_\_\_\_\_  
Fredrick L. May, Fiscal Officer

**Payment Listing**

3/2/2021 to 4/30/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
6307	04/05/2021	04/05/2021	SW	Skipped Warrants 6306 to 6307 Series 3	\$0.00	V
6308	04/05/2021	04/05/2021	AW	NANCY DOLEZAL	\$160.00	O
6309	04/05/2021	04/05/2021	AW	SUNRISE SPRINGS WATER COMPANY	\$89.50	O
6310	04/05/2021	04/05/2021	AW	GEAUGA COUNTY MAPLE LEAF	\$290.00	O
6311	04/05/2021	04/05/2021	AW	CCM RENTAL	\$11,967.00	O
6312	04/05/2021	04/05/2021	AW	STAPLES ADVANTAGE	\$362.27	O
6313	04/05/2021	04/05/2021	AW	INTERFINISH LLC	\$415.00	O
6314	04/05/2021	04/05/2021	AW	ARAMARK	\$504.00	O
6315	04/05/2021	04/05/2021	AW	SERVISOFT	\$205.50	O
6316	04/05/2021	04/05/2021	AW	CUMMINS BRIDGEWAY	\$2,682.95	O
6317	04/05/2021	04/05/2021	AW	PATRICK J. CAVANAGH	\$15.01	O
6318	04/05/2021	04/05/2021	AW	VISION SERVICE PLAN - (OH)	\$573.04	O
6319	04/05/2021	04/05/2021	AW	GILLMORE SECURITY SYSTEMS, INC.	\$80.00	O
6320	04/05/2021	04/05/2021	AW	ARIS	\$95.60	O
6321	04/05/2021	04/05/2021	AW	CHAGRIN RIVER WATERSHED PARTNERS	\$1,045.80	O
6322	04/05/2021	04/05/2021	AW	MATTHEW BLOWERS	\$965.00	O
Total Payments:					\$19,450.67	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$19,450.67	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.