

Held _____

The Regular meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Michael S. Troyan. Patrick J. Cavanagh and Michael S. Troyan were present.

The Pledge of Allegiance was led by Gene McCune.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to approve the minutes of the Regular Meeting of the Board of Trustees held on June 21, 2021. VOTE: Cavanagh, yes; Troyan, yes. The motion passed.

REPORTS:

Frank Kitko, Zoning Inspector, presented his zoning report for June reflecting 15 applications received and 15 permits issued. Year to date is 95 permits which includes 5 single family dwelling. He pointed out 5 new homes were being built on Moreland Drive.

Mr. Kitko was tending to erosion control issues in one of our township developments that was put in prior to the riparian setback. The township cannot get involved if it is on private property.

He noted more and more people want to email in zoning applications and plans, but we cannot verify measurements on reduced size printer paper.

Emerick Gordon, Township Highway Superintendent, was on vacation and submitted no report.

John A. Eberly was not present.

Patrick J. Cavanagh explained that although Mr. Eberly has been physically absent from meetings as he is enrolled in physical therapy rehabilitation, he has legally attended the Regular Meetings of the Board digitally through Zoom teleconferencing.

The temporary COVID provisions for electronic meetings and hearings, extended by H.B. 404 of the 133rd General Assembly gave the ability of public bodies to meet or hold hearings via teleconference, video conference, or similar technology.

Mr. Cavanagh further explained the H.B. 404 expired on July 1, 2021. Although the township will continue to broadcast the Board of Trustees meetings via Zoom for the public's convenience, Trustees must be present to have their vote count.

Fredrick May, Fiscal Officer presented Resolution 2021-18 and Resolution 2021-19 for Temporary Appropriations.

Motion by Patrick J. Cavanagh second by Michael S. Troyan to adopt Resolution 2021-18 for the following Supplemental Appropriations:

- \$2,750.00 to Account 1000-110-213 Medicare Employee Share
- \$3,000.00 to Account 1000-110-315 Election Expense

VOTE: Cavanagh, yes; Troyan, yes. The motion passed.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to adopt Resolution 2021-19 for the Reallocation of the following Appropriations:

- \$40,000.00 from Account 2031-330-420 Operating Supplies, to Account 2031-760-741 Machinery, Equipment and Furniture.

VOTE: Cavanagh, yes; Troyan, yes. The motion passed.

Mr. May explained that we have a 1.0 mil. Renewal expiring. We will address it at the next meeting of the Board.

Minutes of _____

Meeting _____

Auburn Township Administration Building July 12, 2021 Page 2

Form 6101

Held _____

NEW BUSINESS:

Michael S. Troyan reported on the proposal from Windstream for a new phone/internet system and plan with savings. He explained the features of the new system that will save us almost \$200 monthly. It includes updating the administration offices with 7 new phones, a cloud-based service and internet fiber optic install at Adam Hall, Service Garage and the Administration office.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to accept the proposal and contract with Windstream for a cloud-based internet/phone service and seven new phones, and fiber optic install at the Administration Building, Adam Hall, and Service Garage. VOTE: Cavanagh, yes; Troyan, yes. The motion passed.

Motion by Michael S. Troyan second by Patrick J. Cavanagh to adopt Resolution 2021-20 for the proposed 2022 Budget as presented on the financial worksheet attached hereto and made a part of this resolution. VOTE: Cavanagh, yes; Troyan, yes. The motion passed.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to accept a \$100 grant from Veterans Memorial Fund to defray flag purchase cost for Memorial Day Event and deposit it into the General Fund. VOTE: Cavanagh, yes; Troyan, yes. The motion passed.

Trustee Troyan thanked the Auburn Community Church on behalf of the Township for their donation. He spoke to his attendance at the church. The donation is for cemetery maintenance and museum upkeep.

Trustee Cavanagh spoke to the Auburn Community Church and his history with it. He will miss the traditions and fellowship. He spoke to the proposed use of the donation monies and noted the community service group that will be working on restoring some headstones. We hope to increase the time use of the Auburn Museum. Mr. Cavanagh explained the idea of moving the building to the Adam Hall campus.

Mr. Cavanagh thanked the attendees from the church that were present.

Mark Lewis submitted two checks for \$75,000.00 each. He expounded the parishioners wanted to preserve community history. The Auburn Boy Scouts and Cub Scouts also received a generous donation from the Auburn Community Church.

Bill Belew, Scout Master, and Troop 101 attendees thanked the church for their sponsorship. He spoke to their decades of support and help.

LouAnn Foerster and her son Xander were present on behalf of Auburn Cub Scouts. She thanked the church members and shared some memories of church events.

Auburn resident, Ruth Cavanagh, spoke to the church's past and the donation.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes. The motion passed. The meeting was adjourned at 8:10 p.m.

Minutes of _____

Meeting _____


BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO


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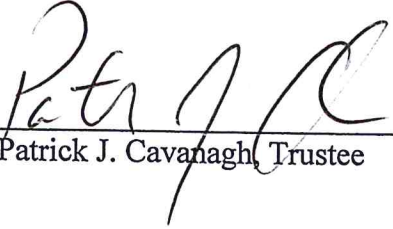
Form 6101

Held _____

ADJOURNMENT (continued)


Fredrick May, Fiscal Officer


Michael S. Troyan, Chairman


Patrick J. Cavanagh, Trustee

John A. Eberly, Trustee

Date

7.26.2021

BOARD OF TRUSTEES MEETING AGENDA

Monday, July 12, 2021

PUBLIC HEARING – 7:15 PM

- 2022 Proposed Fiscal Budget

REGULAR MEETING –7:30 PM

GUESTS:

- Auburn Community Church Membership

MINUTE APPROVAL:

- Regular Meeting – June 21, 2021

SCHEDULED REPORTS:

- Frank Kitko, Zoning Inspector
- Emerick Gordon, Township Highway Superintendent

TRUSTEE REPORTS:

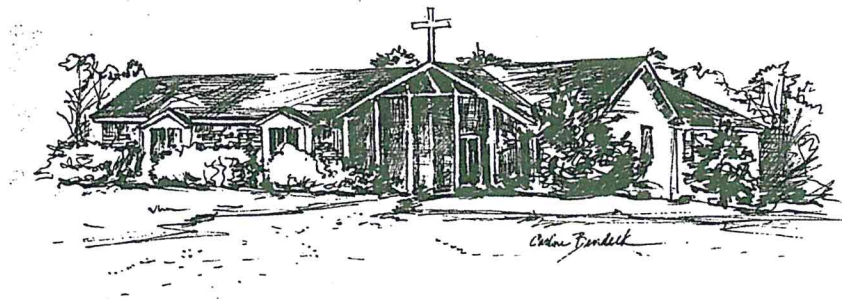
- Michael S. Troyan, Chairman
- Patrick J. Cavanagh, Vice Chairman
- John A. Eberly
- Fredrick May, Fiscal Officer

NEW BUSINESS:

- Windstream phone/internet upgrade
- Approve Proposed 2022 Budget
- Reimbursement from Geauga County Veterans Service / \$100 Memorial Event
- Appoint designee to receive Public Records Training for Elected Officials

AUBURN COMMUNITY CHURCH ACKNOWLEDGEMENT PROGRAM

Through the generous donation to the *Auburn Township Cemetery Fund* and *Auburn Township Museum Fund* we will be able to accomplish and continue working towards preserving and presenting the history of Auburn Township. Thank you for the 175 years of service and positive influence you have given to the Auburn community.



AUBURN TWP ZONING REPORT

JUNE 2021

	Ja	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Agr/Other Exmptions Amendment		2	2	1		1							6
Billboard													
Commercial Additions				1									1
Comm Fence Comm New	1		1										2
Comm Remodel													
Comm Sign		1											1
Comm Sub Lease, Use Change/other	1	1			2								4
Culvert/Ditching													
Dev Plan Review													
Denial			5	1	3	1							9
Duplex													
Ind Addition, Exist.Use													
Ind Use Change, SubLease		1											1
Ind Fences													
Ind Remodeling													
Ind New Structure			1										1
Ind Non-Res. Permitted													
Ind Sign													
Lake													
Land Use Plan, Dev activities						1							1
Pond													
Res Acc Bldg Under 200		1											1
Res Acc Bldg Over 200 sf			2	3	3	5							13
Res Addition	1	1			3	1							6
Res Deck		1	1	1	1								4
Res Fences			1		3	3							7
Res Interior Completion													
Res Other			1		1	1							3
Res Patios			1										1
Res Remodel													
Res Signs													
Res Signs Temp													
Res Signs Temp Bldg Const		2	2	1									5
Res Signs S/D													
Single Family Dwelling		1	2	2									5
Swim Pool Above Ground		1			3								4
Swim Pool In Ground				1	2								3
Transient Vendor													
Variance/Cond Use/ Voided Receipts/Copies/Other		1	6	3	3	2							15
			1										1
Sub Total	3	13	26	14	24	15							96
TOTAL ISSUED/ACTIONS	<u>3</u>	<u>13</u>	<u>25</u>	<u>14</u>	<u>24</u>	<u>15</u>							<u>95</u>

EFT File Report

UAN v2021.1

Deposit Date: 06/04/2021

Batch Number: 2106040001

Employee ID	Last Name	First Name	Department	Wage #	Pay Period	Payment #	Deposit Date	Reissued Warrant #	Net
DOLEZAL	DOLEZAL	NANCY R.	ADMINISTRATION	136	05/15/2021 - 05/28/2021	183 2021	06/04/2021		\$1,023.75
FENSTERMAK	FENSTERMAKER	MICHAEL G.	ROAD DEPARTMENT	137	05/15/2021 - 05/28/2021	184 2021	06/04/2021		1,531.46
GORDON	GORDON	EMERICK P.	Multiple	138	05/15/2021 - 05/28/2021	185 2021	06/04/2021		1,718.98
HARDY	HARDY	JANE	ZONING DEPARTMENT	139	05/15/2021 - 05/28/2021	186 2021	06/04/2021		1,191.98
LUDWIG	LUDWIG	MICHAEL A.	Multiple	140	05/15/2021 - 05/28/2021	187 2021	06/04/2021		1,380.82
PHILLIPS	PHILLIPS	JOHN L.	FIRE AND EMS ADMINISTRATION	141	05/15/2021 - 05/28/2021	188 2021	06/04/2021		1,017.73
STURM	STURM	MARK A.	Multiple	142	05/15/2021 - 05/28/2021	189 2021	06/04/2021		1,363.68
SZOKA	SZOKA	JOHN D.	Multiple	143	05/15/2021 - 05/28/2021	190 2021	06/04/2021		1,552.22
VANNOY	Vannoy	James P.	Multiple	144	05/15/2021 - 05/28/2021	191 2021	06/04/2021		904.93
Subtotal for Batch Number 2106040001									11,685.55
Less: Void(s) / Reissues(s)									0.00
Total for Batch Number 2106040001									\$11,685.55

* EFT payment has been voided or reissued.

EFT payments with a \$0.00 Net are not included in the EFT file

**RESOLUTION 2021-18
FOR SUPPLEMENTAL APPROPRIATIONS**

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in regular session on the **12TH day of JULY 2021**:

Present Were:

~~John A. Eberly~~

Patrick J. Cavanagh

Michael S. Troyan

PATRICK CAVANAGH

moved for the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of Auburn Township, Geauga County, Ohio, that the following SUPPLEMENTAL APPROPRIATIONS are necessary:

\$2750.00 TO ACCOUNT 1000-110-213 MEDICARE EMPLOYEE SHARE
\$3,000.00 TO ACCOUNT 1000-110-315 ELECTION EXPENSES

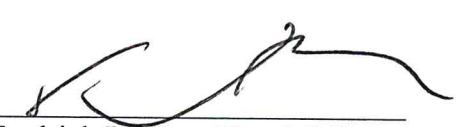
MICHAEL TROYAN seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

John A. Eberly voted —

Patrick J. Cavanagh voted YES

Michael S. Troyan voted YES

Adopted this 12TH day of JULY, 2021


Fredrick L. May, Fiscal Officer

**RESOLUTION 2021-19
FOR REALLOCATION OF APPROPRIATIONS**

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in regular session on the **12TH day of JULY 2021**:

Present Were:

~~John A. Eberly~~

Patrick J. Cavanagh

Michael S. Troyan

PATRICK CAVANAGH moved for the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of Auburn Township, Geauga County, Ohio, that the following **REALLOCATION OF APPROPRIATIONS** are necessary:

\$40,000.00 FROM ACCOUNT 2031-330-420 OPERATING SUPPLIES, TO ACCOUNT 2031-760-741 MACHINERY, EQUIPMENT AND FURNITURE

MICHAEL TROYAN seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

John A. Eberly voted —

Patrick J. Cavanagh voted yes

Michael S. Troyan voted yes

Adopted this 12TH day of JULY, 2021

Fredrick L. May, Fiscal Officer