

RECORD OF PROCEEDINGS
AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR

3403

Minutes of _____

Meeting _____

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Auburn Township Administration Building December 7, 2020 Page 1

Held _____

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Vice Chairman Patrick J. Cavanagh. Trustee Patrick J. Cavanagh and Trustee Michael S. Troyan were present and John A. Eberly participated digitally through Zoom.

The Pledge of Allegiance was led by Craig Sirna.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to approve the minutes of the Regular Meeting of the Board of Trustees held on November 23, 2020. VOTE: Troyan, yes; Cavanagh, yes; Eberly, yes. The motion passed.

REPORTS:

Emerick Gordon, Township Highway Superintendent, gave a report for the Service Department. Trees have been marked for removal getting ready for the OPWC Stafford Road Project next year. He will put the removal work out to bid anticipating the project will cost \$40,000 - \$45,000. The deadline to have all tree work completed by is March 31, 2021.

Mr. Gordon met personally with all the residents on Stafford Road to go over the specifications for tree removal and road moving projects.

The Superintendent noted many trees were downed during the last couple of storm events, especial this last winter storm with the weight of the snow and heavy winds. It took several days to move the debris from roadways. Had two of our five trucks break down during that event also.

Emerick reviewed the submitted requisitions. Several were for truck repairs and maintenance.

Chief John Phillips, AVFD, thanked the Road Department for their help in cleaning the roadway during the last snow event.

John A. Eberly introduced the idea of purchasing a UTV vehicle for the park. It would be very helpful when removing downed trees and branches along the walking paths. Discussion ensued.

Discussion ensued about the turn and twist bucket attachment for the mini-excavator.

Emerick Gordon reported the Department on Aging is asking for a commitment date for the 2021 Senior Resident Trash Pick-Up event. They already have two other townships reserved for the first weekend in June which we usually commit because it coordinates with our Township Trash Drop-Off event. This past year we have hired extra men to help with the pick-up event. We did not count on the Department on Aging's volunteer help too much. Trustee Eberly proposed doing the same next year and have the Senior Trash Event June 3rd and 4th and the Trash Drop-Off event on June 5th. Trustee Troyan concurred.

Mario Manacci, AVFD Corporation President, presented a letter of thanks to the township for support for the Levy, the 2021 AVFD budget report, and the 2021 Fire & EMT contract (attached).

Michael S. Troyan thanked the department for their work and continuous improvement. He explained to the Board that the contract will be adjusted after the first tax disbursement from the new 1.8mil levy.

Mr. Manacci explained a verbiage change in the agreement which better lays out what the department does for EMT services. (Paragraph 3 on Page 1) He noted the plan is to adjust the contract price by the middle of the year.

Mr. May presented the CARES ACT Sub-grant Agreement. We will take action on this at the next meeting.

REPORTS (continued):

John A. Eberly pointed out a need for protective gear for Road Department personnel when using chainsaws.

Michael S. Troyan ceded his time.

Patrick J. Cavanagh brought up the need for a generator at the Administration Building. John A. Eberly concurred the need for a generator.

Fredrick May, Fiscal Officer, presented an Appropriations Report, Fund Status Report, Revenue Report and a Payment Report listing warrants 6140 through 6162 for a total of \$41,715.32. He discussed the need to adopt Temporary Appropriations for next year.

NEW BUSINESS:

The Trustees discussed the submitted quote for maintenance for service garage generator.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to contract with Cummings for a total of \$710.75 for the service garage generator maintenance contract. VOTE: Troyan, yes; Eberly, yes; Cavanagh, yes. The motion passed.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to move the franchise fees received from Charter Communications in the amount of \$5,024.57 to the Land Acquisition and Improvement Fund. VOTE: Troyan, yes; Eberly, yes; Cavanagh, yes. The motion passed.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to contract with CLICK IT in the amount of \$877.33 for anti-virus software for seven computers. VOTE: Troyan, yes; Eberly, yes; Cavanagh, yes. The motion passed.

The Trustees discussed \$500 received from OTARMA from their MORE grant for the purchase of township safety supplies.

The Trustees discussed \$2,413.60 from Geauga-Trumbull Solid Waste Management Tire Grant for the collection of tires and recycling during our Trash Pick-Up and Drop-Off events.

PUBLIC COMMENTS:

Residents asked questions about internet providers and electric utilities.

EXECUTIVE SESSION

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan at 9:00 PM to go into Executive Session for the purpose of interviewing for openings on the 2021 Zoning Boards. VOTE: Troyan, yes; Eberly, yes; Cavanagh, yes. The motion passed.

Patrick J. Cavanagh noted no further business would be conducted after Executive Session.

Doug Saltz was invited into Executive Session.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan at 9:25 PM to adjourn the Executive Session. VOTE: Troyan, yes; Eberly, yes; Cavanagh, yes. The motion passed.

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3405

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Meeting _____

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Form 6101

Auburn Township Administration Building December 7, 2020 Page 3

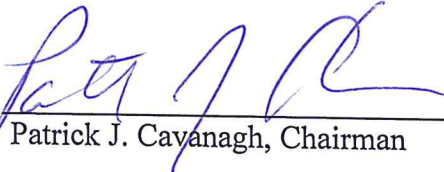
Held _____

ADJOURNMENT:


Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes. The motion passed. The meeting was adjourned at 9:26 p.m.



Fredrick May, Fiscal Officer



Patrick J. Cavanagh, Chairman



Michael S. Troyan, Trustee

John A. Eberly, Trustee

12-21-2020

Date

Payment Listing

UAN v2020.3

December 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
6140	12/03/2020	12/03/2020	AW	VISA	\$4,495.55	O
6141	12/07/2020	12/07/2020	AW	JANE HARDY	\$867.60	O
6142	12/07/2020	12/07/2020	AW	NANCY DOLEZAL	\$1,998.32	O
6143	12/07/2020	12/07/2020	AW	TRUCK SPECIALISTS INC.	\$274.07	O
6144	12/07/2020	12/07/2020	AW	CERNI MOTORS	\$21.91	O
6145	12/07/2020	12/07/2020	AW	DOMINION EAST OHIO	\$959.37	O
6146	12/07/2020	12/07/2020	AW	KINETICO QUALITY WATER SYSTEMS	\$44.00	O
6147	12/07/2020	12/07/2020	AW	Click It	\$877.83	O
6148	12/07/2020	12/07/2020	AW	ACQUIRE FIRE PROTECTION	\$422.00	O
6149	12/07/2020	12/07/2020	AW	OREILLY EQUIPMENT	\$2,400.00	O
6150	12/07/2020	12/07/2020	AW	SB REMODELING	\$350.00	O
6151	12/07/2020	12/07/2020	AW	MEDICAL MUTUAL OF OHIO	\$25,699.25	O
6152	12/07/2020	12/07/2020	AW	KEITH FABER AUDITOR OF STATE	\$948.00	O
6153	12/07/2020	12/07/2020	AW	THOMAS AUGUSTYN	\$40.00	O
6154	12/07/2020	12/07/2020	AW	INTERFINISH LLC	\$415.00	O
6155	12/07/2020	12/07/2020	AW	SUNRISE SPRINGS WATER COMPANY	\$57.50	O
6156	12/07/2020	12/07/2020	AW	ARIS	\$95.60	O
6157	12/07/2020	12/07/2020	AW	DELTA DENTAL	\$694.44	O
6158	12/07/2020	12/07/2020	AW	WASTE MANAGEMENT WESTERN RESERV	\$268.79	O
6159	12/07/2020	12/07/2020	AW	CCT FINANCIAL	\$115.00	O
6160	12/07/2020	12/07/2020	AW	QUADIENT	\$50.25	O
6161	12/07/2020	12/07/2020	AW	VISION SERVICE PLAN - (OH)	\$345.84	O
6162	12/07/2020	12/07/2020	AW	MATTHEW BLOWERS	\$275.00	O
Total Payments:					\$41,715.32	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$41,715.32	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**RESOLUTION 2020-39
FOR SUPPLEMENTAL APPROPRIATIONS**

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in regular session on the **7TH day of DECEMBER 2020**:

Present Were:

John A. Eberly

Patrick J. Cavanagh

Michael S. Troyan

PATRICK J. CAVANAGH moved for the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of Auburn Township, Geauga County, Ohio, that the following **SUPPLEMENTAL APPROPRIATIONS** are necessary:

\$8,000.00 to ROAD AND BRIDGE account 2031-330-323 REPAIRS AND MAINTENANCE.

\$4,689.00 to FIRE LEVY account 2191-110-190 SALARY

MICHAEL S. TROYAN seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

John A. Eberly voted YES

Patrick J. Cavanagh voted YES

Michael S. Troyan voted YES

Adopted this 7TH day of DECEMBER, 2020



Fredrick L. May, Fiscal Officer