

Held _____

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Michael S. Troyan. Trustee Patrick J. Cavanagh and Trustee Michael S. Troyan were present and John A. Eberly participated digitally through Zoom.

The Pledge of Allegiance was led by Craig Sirna.

INTERNET RESEARCH COMMITTEE:

Mr. Troyan explained that the Trustee's actions of formally appointing an internet research committee would actually be counterproductive and not allow the township to accomplish what we had wanted.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to dissolve the internet research committee appointments. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

Trustee Troyan thanked the nine member citizens group who will continue to look into resources to improve township internet availability. He assured the group the Board of Trustees will support them from here on out in whatever way possible.

Mr. Sirna asked if the township needed the money received from the franchise fees and wondered if it was possible we could use it towards a build out of internet infrastructure. Craig Hys asked if the goal of the citizens committee would be to get a better provider.

Further discussion ensued. Trustee Eberly volunteered to be Trustee liaison with the citizens group.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to allow the citizens committee use of any township facilities for their meetings. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to approve the minutes of the Regular Meeting of the Board of Trustees held on March 1, 2020. VOTE: Troyan, yes; Cavanaugh, yes. The motion passed.

REPORTS:

Chief John Phillips, presented the April report for AVFD.

Patrick J. Cavanagh addressed the proposed donation agreement from the former Auburn Community Church and our assistant prosecutor's comments to the agreement. Some terms on the document were too broad, such as the township's commitment to pay "all fees" related to the donation. According to the ORC, we cannot legally commit to unknown fees. Mr. Cavanagh will take the prosecutors updates back to the church committee for their approval.

John A. Eberly reported the Road Department is winding down from winter services. He noted they did a good job without a lot of overtime. Currently the department is working on getting the salt dome filled. He presented an agreement with ODOT to execute.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adopt Resolution 2021-11 Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2021 and agreeing to purchase 1500 tons of salt at a cost and from a supplier to be determined by competitive BID. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

Trustee Eberly spoke to the soon expected delivery of the department's new truck and stated we will sell the older truck on GovDeals. He reported berm work has started on Valley Road. Some cold patching has been done around the township and soon we will be able to start hot mix patches.

REPORTS (continued):

Fredrick May, Fiscal Officer, presented Resolution 2021-12.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adopt Resolution 2021-12 Permanent Appropriations. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

NEW BUSINESS:

Michael S. Troyan presented a quote from NPI.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to accept quote and contract with NPI Audio Visual Solutions in the amount of \$5062.11 to provide and install a/v equipment at the administration building. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

Trustee Troyan presented the Ohio Department of Transportation (ODOT) 2020 Township Highway System Mileage for certification.

Motion by John A. Eberly seconded by Patrick J. Cavanagh to accept and certify the total mileage at the end of Calendar Year 2020 for Auburn Township was 53.884 miles of public roads that Auburn Township was responsible for maintaining. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to authorize the Geauga County Prosecutor's office to file a complaint in the Geauga County Court of Common Pleas. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

Trustee Troyan called for objections for a liquor license request for a type "C" license for Belairs Inc. No objections.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh that we do not request a hearing for the liquor license permit request from Belairs Inc. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to set the following consecutive Public Hearings for three proposed Zoning Amendments on Monday, April 5, 2021:

- 7:00pm for Resolution 2021-07 – AUB2021-01
- 7:10pm for Resolution 2021-08 – AUB2021-02
- 7:20pm for Resolution 2021-09 – AUB2021-03

VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

PUBLIC COMMENTS:

A question about a warrant issued was asked and answered. Shelly Lewis from Roberts Lane also asked a question.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed. The meeting was adjourned at 8:37 p.m.

RECORD OF PROCEEDINGS
AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR

3433

Minutes of _____


Meeting _____

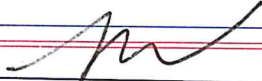
BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Auburn Township Administration Building March 15, 2021 Page 3

Held _____


Fredrick May, Fiscal Officer


Michael S. Troyan, Chairman


Patrick J. Cavanagh, Trustee

John A. Eberly, Trustee

4-5-21
Date

RESOLUTION 2021-11 AUTHORIZING PARTICIPATION
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2021

WHEREAS, AUBURN TOWNSHIP, GEAUGA COUNTY (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically **submitted** salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 30 by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

AUBURN TOWNSHIP BOARD OF TRUSTEES:

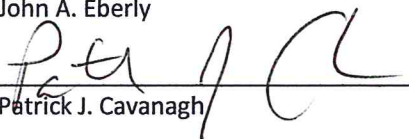


Michael S. Troyah

03/15/21 Approval Date

John A. Eberly

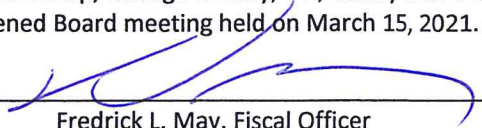
Approval Date



Patrick J. Cavanagh

3-15-21 Approval Date

I, Fredrick L. May, Fiscal Officer of the Board of Township Trustees of Auburn Township, Geauga County, OH, certify that the foregoing is a true and accurate copy of a resolution adopted at a legally convened Board meeting held on March 15, 2021.



Fredrick L. May, Fiscal Officer

**RESOLUTION 2021-12
FOR PERMANENT APPROPRIATIONS
FOR FISCAL YEAR 2021**

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in special session on the 15TH day of MARCH 2020:

Present Were:

MICHAEL S. TROYAN

PATRICK J. CAVANAGH

JOHN A. EBERLY

MICHAEL TROYAN moved for the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of Auburn Township, Geauga County, Ohio that to provide for the current expenses and other expenditures of said board of Trustees during the fiscal year ending December 31, 2021, the following sums are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year as follows:

2021 PERMANENT APPROPRIATIONS

1000 GENERAL FUND

Administrative

Salaries

1000-110-111-0000 - Salaries - Trustees	\$41,550.00
1000-110-121-0000 - Salary - Township Fiscal Officer	\$23,805.00
1000-110-131-0000 - Salary - Administrator	\$53,850.42

Salaries Total	\$119,205.42
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Employee Fringe Benefits

1000-110-211-0000 - Ohio Public Employees Retirement System	\$16,900.00
1000-110-213-0000 - Medicare	\$2,990.00
1000-110-221-0000 - Medical/Hospitalization	\$196,553.15
1000-110-230-0000 - Workers' Compensation	\$5,200.00

Employee Fringe Benefits Total	\$221,643.15
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Purchased Services

1000-110-312-0000 - Auditing Services	\$6,000.00
1000-110-314-0000 - Tax Collection Fees	\$14,000.00
1000-110-315-0000 - Election Expenses	\$1,952.15
1000-110-321-0000 - Rents and Leases	\$1,839.25
1000-110-330-0000 - Travel and Meeting Expense	\$6,000.00

1000-110-342-0000 - Postage	\$2,000.00
1000-110-345-0000 - Advertising	\$3,844.00
1000-110-360-0000 - Contracted Services	\$14,000.00
1000-110-381-0000 - Property Insurance Premiums	\$3,600.00
1000-110-382-0000 - Liability Insurance Premiums	\$0.00
Purchased Services Total	\$47,235.40
Supplies and Materials	
1000-110-410-0000 - Office Supplies	\$5,000.00
Supplies and Materials Total	\$5,000.00
Other	
1000-110-591-0000 - Contributions to Other Organizations	\$12,000.00
1000-110-599-0000 - Other - Other Expenses	\$14,000.00
Other Total	\$26,000.00
Townhalls, Memorial Buildings and Grounds	
Purchased Services	
1000-120-323-0000 - Repairs and Maintenance	\$24,739.00
1000-120-341-0000 - Telephone	\$3,500.00
1000-120-351-0000 - Electricity	\$5,000.00
1000-120-353-0000 - Natural Gas	\$2,000.00
1000-120-360-0000 - Contracted Services	\$40,912.00
Purchased Services Total	\$76,151.00
Supplies and Materials	
1000-120-420-0000 - Operating Supplies	\$3,500.00
Supplies and Materials Total	\$3,500.00
Capital Outlay	
1000-120-740-0000 - Machinery, Equipment and Furniture	\$3,000.00
Capital Outlay Total	\$3,000.00
Zoning	
Salaries	
1000-130-150-0000 - Compensation of Board and Commission	\$10,000.00
Members	
1000-130-190-0000 - Other - Salaries	\$71,546.51
Salaries Total	\$81,546.51
Employee Fringe Benefits	
1000-130-211-0000 - Ohio Public Employees Retirement System	\$17,500.00
1000-130-212-0000 - Social Security	\$1,000.00
1000-130-221-0000 - Medical/Hospitalization	\$20,671.41
Employee Fringe Benefits Total	\$39,171.41
Purchased Services	
1000-130-341-0000 - Telephone	\$1,641.72
1000-130-345-0000 - Advertising	\$1,200.00
Purchased Services Total	\$2,841.72
Supplies and Materials	
1000-130-410-0000 - Office Supplies	\$1,850.00
Supplies and Materials Total	\$1,850.00
Other	
1000-130-599-0000 - Other - Other Expenses	\$500.00
Other Total	\$500.00
Lighting	
Purchased Services	
1000-310-360-0000 - Contracted Services	\$26,951.89

Purchased Services Total	\$26,951.89
Highways	
Purchased Services	
1000-330-360-0000 - Contracted Services	\$0.00
Purchased Services Total	\$0.00
Supplies and Materials	
1000-330-420-0000 - Operating Supplies	\$0.00
Supplies and Materials Total	\$0.00
Cemeteries	
Salaries	
1000-410-190-0000 - Other - Salaries	\$7,299.50
Salaries Total	\$7,299.50
Purchased Services	
1000-410-360-0000 - Contracted Services	\$3,500.00
Purchased Services Total	\$3,500.00
Supplies and Materials	
1000-410-420-0000 - Operating Supplies	\$500.00
Supplies and Materials Total	\$500.00
Other Conservation - Recreation	
Purchased Services	
1000-690-321-0000 - Rents and Leases	\$0.00
1000-690-341-0000 - Telephone	\$1,600.00
1000-690-351-0000 - Electricity	\$8,500.00
1000-690-352-0000 - Water and Sewage	\$800.00
1000-690-353-0000 - Natural Gas	\$2,200.00
1000-690-360-0000 - Contracted Services	\$32,526.88
1000-690-381-0000 - Property Insurance Premiums	\$1,500.00
Purchased Services Total	\$47,126.88
Supplies and Materials	
1000-690-420-0000 - Operating Supplies	\$500.00
Supplies and Materials Total	\$500.00
Capital Outlay	
Purchased Services	
1000-760-360-0000 - Contracted Services	\$0.00
Purchased Services Total	\$0.00
Capital Outlay	
1000-760-710-0000 - Land	\$0.00
1000-760-720-0000 - Buildings	\$0.00
1000-760-730-0000 - Improvement of Sites	\$0.00
1000-760-740-0000 - Machinery, Equipment and Furniture	\$0.00
Capital Outlay Total	\$0.00
Total Expenditures	<u>\$719,522.88</u>

2011 MOTOR VEHICLE LICENSE FUND

Highways	
Purchased Services	
2011-330-360-0000 - Contracted	\$10,000.00
Services	

Purchased Services Total	\$10,000.00
Supplies and Materials	
2011-330-420-0000 - Operating	\$18,000.00
Supplies	
Supplies and Materials Total	\$18,000.00
Total Expenditures	<u>\$28,000.00</u>

2021 GASOLINE TAX FUND

Highways	
Purchased Services	
2021-330-360-0000 - Contracted	\$75,000.00
Services	
Purchased Services Total	\$75,000.00
Supplies and Materials	
2021-330-420-0000 - Operating	\$80,000.00
Supplies	
Supplies and Materials Total	\$80,000.00
Total Expenditures	<u>\$155,000.00</u>

2031 ROAD AND BRIDGE FUND

Salaries	
2031-330-190-0000 - Other - Salaries	\$266,330.42
Salaries Total	\$266,330.42
Employee Fringe Benefits	
2031-330-211-0000 - Ohio Public Employees Retirement	\$38,116.77
System	
2031-330-213-0000 - Medicare	\$4,001.00
2031-330-221-0000 - Medical/Hospitalization	\$193,977.39
2031-330-230-0000 - Workers' Compensation	\$6,400.00
Employee Fringe Benefits Total	\$242,495.16
Purchased Services	
2031-330-314-0000 - Tax Collection Fees	\$65,000.00
2031-330-323-0000 - Repairs and Maintenance	\$25,095.00
2031-330-330-0000 - Travel and Meeting Expense	\$1,250.00
2031-330-341-0000 - Telephone	\$1,328.28
2031-330-345-0000 - Advertising	\$0.00
2031-330-351-0000 - Electricity	\$9,500.00
2031-330-353-0000 - Natural Gas	\$8,500.00
2031-330-360-0000 - Contracted Services	\$830,000.00
2031-330-381-0000 - Property Insurance Premiums	\$12,708.22
2031-330-382-0000 - Liability Insurance Premiums	\$0.00
2031-330-390-0000 - Other - Purchased Services	\$0.00
Purchased Services Total	\$953,381.50
Supplies and Materials	
2031-330-420-0000 - Operating Supplies	\$150,000.00
2031-330-430-0000 - Small Tools and Minor Equipment	\$1,000.00

2031-330-490-0000 - Other - Supplies and Materials	\$0.00
Supplies and Materials Total	\$151,000.00
Other	
2031-330-599-0000 - Other - Other Expenses	\$0.00
Other Total	\$0.00
Capital Outlay	
Capital Outlay	
2031-760-720-0000 - Buildings	\$0.00
2031-760-740-0000 - Machinery, Equipment and Furniture	\$0.00
Capital Outlay Total	\$0.00
Total Expenditures	<u>\$1,613,207.08</u>

2041 CEMETERY FUND

Salaries	
2041-410-190-0000 - Other - Salaries	\$3,002.14
Salaries Total	\$3,002.14
Purchased Services	
2041-410-320-0000 - Property Services	\$10,000.00
Purchased Services Total	\$10,000.00
Supplies and Materials	
2041-410-420-0000 - Operating Supplies	\$541.54
Supplies and Materials Total	\$541.54
Other	
2041-410-599-0000 - Other - Other	\$0.00
Expenses	
Other Total	\$0.00
Total Expenditures	<u>\$13,543.68</u>

2191 FIRE LEVY FUND

Administrative	
Salaries	
2191-110-190-0000 - Other - Salaries	\$43,225.05
Salaries Total	\$43,225.05
Employee Fringe Benefits	
2191-110-211-0000 - Ohio Public Employees Retirement	\$5,600.00
System	
2191-110-213-0000 - Medicare	\$666.90
2191-110-221-0000 - Medical/Hospitalization	\$30,000.00
Employee Fringe Benefits Total	\$36,266.90
Townhalls, Memorial Buildings and Grounds	
Purchased Services	
2191-120-323-0000 - Repairs and Maintenance	\$9,000.00
2191-120-351-0000 - Electricity	\$17,000.00

2191-120-353-0000 - Natural Gas	\$4,000.00
2191-120-360-0000 - Contracted Services	\$6,000.00
2191-120-381-0000 - Property Insurance Premiums	\$18,634.29
Purchased Services Total	\$54,634.29
Fire Protection	
Employee Fringe Benefits	
2191-220-230-0000 - Workers' Compensation	\$15,302.00
Employee Fringe Benefits Total	\$15,302.00
Purchased Services	
2191-220-314-0000 - Tax Collection Fees	\$33,487.00
2191-220-315-0000 - Election Expenses	\$0.00
2191-220-360-0000 - Contracted Services	\$696,000.00
Purchased Services Total	\$729,487.00
Supplies and Materials	
2191-220-420-0000 - Operating Supplies	\$0.00
2191-220-490-0000 - Other - Supplies and Materials	\$0.00
Supplies and Materials Total	\$0.00
Other	
2191-220-599-0000 - Other - Other Expenses	\$0.00
Other Total	\$0.00
Capital Outlay	
2191-220-700-0000 - Capital Outlay	\$0.00
Capital Outlay Total	\$0.00
Capital Outlay	
Capital Outlay	
2191-760-740-0000 - Machinery, Equipment and Furniture	\$0.00
2191-760-750-0000 - Motor Vehicles	\$0.00
Capital Outlay Total	\$0.00
Bond Principal Payment	
Debt Service	
2191-810-810-0000 - Principal Payments - Bonds	\$0.00
Debt Service Total	\$0.00
Interest	
Debt Service	
2191-830-830-0000 - Interest Payments	\$0.00
2191-830-830-0100 - Interest Payments{OTHER FUNDS}	\$0.00
Debt Service Total	\$0.00
Total Expenditures	\$878,915.24

2231 PERMISSIVE MOTOR VEHICLE LICENSE TAX

Highways	
Purchased Services	
2231-330-360-0000 - Contracted	\$10,000.00
Services	
Purchased Services Total	\$10,000.00
Supplies and Materials	
2231-330-420-0000 - Operating	\$20,000.00
Supplies	
Supplies and Materials Total	\$20,000.00

Total Expenditures	<u>\$30,000.00</u>
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3101 DEBT SERVICE FUND

Capital Outlay		
Capital Outlay		
3101-760-740-0000 - Machinery, Equipment and Furniture		\$0.00
Capital Outlay Total		\$0.00
Bond Principal Payment		
Debt Service		
3101-810-810-0000 - Principal Payments - Bonds		\$66,000.00
3101-810-810-0100 - Principal Payments - Bonds{OTHER		\$55,894.00
FUNDS}		
Debt Service Total		\$121,894.00
Note Principal Payment		
Debt Service		
3101-820-820-0000 - Principal Payments - Notes		\$30,670.71
Debt Service Total		\$30,670.71
Interest		
Debt Service		
3101-830-830-0000 - Interest Payments		\$159,107.48
Debt Service Total		\$159,107.48
Other Debt Service		
Debt Service		
3101-890-890-0000 - Other - Debt Service		\$0.00
Debt Service Total		\$0.00
Total Expenditures		<u>\$311,672.19</u>

4901 PROPERTY ACQUISITION AND IMPROVEMENT FUND

Parks and Recreation		
Capital Outlay		
4901-610-730-0000 - Improvement of	\$20,000.00	
Sites		
Capital Outlay Total		\$20,000.00
Capital Outlay		
Capital Outlay		
4901-760-710-0000 - Land		\$0.00
4901-760-730-0000 - Improvement of		\$0.00
Sites		
Capital Outlay Total		\$0.00
Total Expenditures		<u>\$20,000.00</u>

4902 AUBURN COMMUNITY PARK FUND

Capital Outlay	
4902-610-730-0000 - Improvement of Sites	\$0.00
Capital Outlay Total	\$0.00
Capital Outlay	
Purchased Services	
4902-760-360-0000 - Contracted Services	\$0.00
Purchased Services Total	\$0.00
Capital Outlay	
4902-760-730-0100 - Improvement of Sites{OTHER FUNDS}	\$0.00
Capital Outlay Total	\$0.00
Total Expenditures	\$0.00

PATRICK J. CAVANAGH seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Michael S. Troyan voted yes

Patrick J. Cavanagh voted yes

John A. Eberly
voted yes

Adopted this 15TH day of MARCH 2021

Fredrick L. May, Fiscal Officer