

Auburn Township Administration Building July 20, 2020 Page 1

Held

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman John A. Eberly. Two Trustees were present.

The Pledge of Allegiance was led by Chief Phillips.

Motion by Patrick J. Cavanagh seconded by John A. Eberly to approve the minutes of the Regular & Special Meeting of the Board of Trustees held on July 6, 2020. VOTE: Cavanagh, yes; Eberly, yes. The motion passed.

REPORTS:

James Dixon, Construction Manager, gave an update on the pavilion project. Permits should be ready next week.

Chief Phillips reported the AVFD has responded to 419 calls this year as compared to 329 calls last year to date. He updated the Trustees on the repairs to the generators at the station and service garage.

Mario Manacci, AVFD Board President, made a presentation on behalf of the AVFD. They explained the need for additional funding to staff all shifts, keep up with continuous growth and increased call load, and the need to replace equipment. Improvements, including increased staffing, could improve the Fire Department's ISO rating and lead to lowering resident's homeowner's insurance.

The Trustees asked several questions about the number of calls and the cost of operations. John A. Eberly asked about EMT calls verses Fire calls. The focus of the discussion was on additional staffing.

Dan Matsko, AVFD Board Treasurer, confirmed the department ran at a \$60,000 deficit last year.

The Trustees agreed that staffing the station, as opposed to responding from home, has helped response times.

Trustee Eberly said we should focus on response times, not ISO ratings although lowering ISO is still an aspiration.

Trustee Cavanagh inquired about a breakdown of how much of the contract increase is going to staffing and how much to equipment.

Dan Matsko and Mario Manacci confirmed it would be over 60% going toward staffing. The proposed increase would cover an additional man per shift. They are looking at 7-8 new hires.

A discussion ensued about AVFD's responsibility to communicate their needs to the public.

Fred May, Auburn Fiscal Officer, stated we are looking a 1.8 mill levy to cover increase contract and increased maintenance and administrative costs. The levy will have to be considered at the next Meeting of the Board on August 3, 2020.

Patrick J. Cavanagh reported that the American Red Cross has a blood drive at Adam Hall tomorrow. They have notified us that they will not be able to use most of their school sites for blood drives due to COVID-19. They have inquired if Adam Hall would be available for more dates later this year.

John A. Eberly reported the Cruz Air ditching machine has been sold on GOV DEALS for \$8,200. We paid \$7,500 for it.

The Road Department would like to buy a "wrist" for the mini-excavator to be able to turn the bucket making it more efficient to do ditching. The Trustees are in favor of this and will seek quotes.

Held Auburn Township Administration Building July 20, 2020 Page 2

REPORTS (continued):

John A. Eberly reported Chagrin Valley Paving has been doing resurfacing and/or top coating. The Road Department took care of 25 resident ditch requests last week. The new full-time employee is happy and is working out well.

Fredrick May, Fiscal Officer, presented a Payment Report listing warrants 5886 through 5892 for a total of \$23,521.39. He presented Resolution 2020-17.

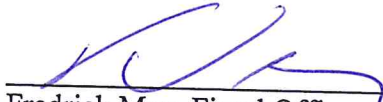
Motion by Patrick J. Cavanagh seconded by John A. Eberly to adopt Resolution 2020-17 for the following Supplemental Appropriations necessary to pay for the construction of a pavilion at the Auburn Community Park per the terms of proposal accepted by the Board on May 18, 2020:

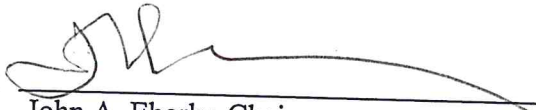
- Supplemental Appropriation of \$96,500 to account 1000-760-720 Buildings


VOTE: Patrick J. Cavanagh, yes; John A. Eberly, yes. The motion passed.


ADJOURNMENT:

Motion by Patrick J. Cavanagh seconded by John A. Eberly to adjourn the meeting
VOTE: Cavanagh, yes. The motion passed. The meeting was adjourned at 8:47 p.m.


Fredrick May, Fiscal Officer


John A. Eberly, Chairman


Michael S. Troyan, Trustee


Patrick J. Cavanagh, Trustee

8/3/2020 Date

Payment Listing

UAN v2020.3

7/7/2020 to 7/31/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
5886	07/20/2020	07/20/2020	SW	Skipped Warrants 5886 to 5886 Series 3	\$0.00	V
5887	07/20/2020	07/20/2020	RW	BROOK HEASLEY	\$300.00	O
5888	07/20/2020	07/20/2020	RW	STEVE KEKEDY	\$300.00	O
5889	07/20/2020	07/20/2020	RW	TINA BOYD	\$300.00	O
5890	07/20/2020	07/20/2020	AW	KATIE DUNAGAN	\$300.00	O
5891	07/20/2020	07/20/2020	AW	HOCHSTETLER MILLING LTD.	\$22,000.00	O
5892	07/20/2020	07/20/2020	AW	J. DIXON COMPANY, LLC	\$321.39	O
Total Payments:					\$23,521.39	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$23,521.39	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**RESOLUTION 2020-17
FOR SUPPLEMENTAL APPROPRIATIONS**

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in regular session on the **20TH day of JULY, 2020**:

Present Were:

Patrick J. Cavanagh

~~Michael S. Troyan~~ NOT PRESENT

John A. Eberly

PATRICK J. CAVANAGH moved for the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of Auburn Township, Geauga County, Ohio, that the following SUPPLEMENTAL APPROPRIATIONS are necessary to PAY FOR THE CONSTRUCTION OF A PAVILLION AT AUBURN COMMUNITY PARK per the terms of a proposal accepted by the Board on May 18, 2020:

Supplemental Appropriation of \$96,500 to account 1000-760-720 BUILDINGS.

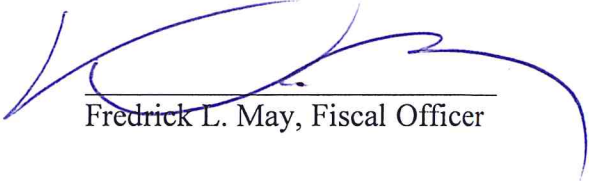
JOHN EBERLY seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

John A. Eberly voted YES

Michael S. Troyan voted NOT PRESENT

Patrick J. Cavanagh voted YES

Adopted this 20TH day of JULY, 2020


Fredrick L. May, Fiscal Officer