

Auburn Township Administration Building September 21, 2020 Page 1

Held \_\_\_\_\_

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Vice Chairman Patrick J. Cavanagh. Trustee Troyan and Trustee Cavanagh were present.

The Pledge of Allegiance was led by Jeff Heinrich.

**GUESTS:**

Jeff Heinrich, NOPEC Relationship Manager and Caitlin Albright, NOPEC Community Outreach presented the "Do Not Knock" program. Residents can put their address on a list if they do not want door to door solicitation from for-profit solicitors. NOPEC will reach out to residents, make the list, update the list yearly and have it available for door to door solicitors that register with the township.

The NOPEC representatives provided model legislation to the Trustees for a resolution. NOPEC will promote this program to our residents.

The Trustees were reminded of the NOPEC General Assembly meeting coming up in November.

Cindi Tomasek, Auburn Township resident, spoke about problems with SuddenLink and issues of internet speed with Windstream. Cindy lives in Hunter's Creek subdivision, off Stafford Road. The Trustees advised Cindy to take the internet survey posted on the township website, and they will continue efforts to address this issue.

Michael S. Troyan talked about Trick or Treat in Auburn Township.

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to designate Saturday, October 31, 2020 from 6:00pm to 8:00pm as Auburn Township Trick or Treat night. VOTE: Troyan, yes; Cavanagh, yes. The motion passed.**

Residents can decide whether or not to participate. Due to COVID19, the Board of Trustees recommend everyone follow current state and local public health orders and safety guidelines.

The proposed Zoning Amendment AUB2020-01 was read and discussed (see attached).

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to initiate Resolution 2020-26 and Initiate Proposed Zoning Amendment AUB2020-01 addressing short term rentals. VOTE: Troyan, yes; Cavanagh, yes. The motion passed.**

Fredrick May, Fiscal Officer, presented regular reports.

Jim Dixon an update on the park pavilion. They will start erecting timbers this week.

Patrick J. Cavanagh reminded residents of two levies on the November ballot. One is a 1mil Road and Bridge renewal and the other is a 1.8 mil Fire Levy.

Chief John Phillips, AVFD, gave a report on calls to date. He noted 20% of calls are multiple calls (back to back) that requires more personnel. The department was awarded a \$35,631.00 FEMA Grant of which \$33,000.00 plus our portion will go towards purchasing a firehose. Chief Komandt of Parkman helped write the grant application with Auburn Fireman, Doug Artman.

The Trustees discussed the resident Large Item Trash Drop-Off Event and the Senior Large Item Trash Pick-Up Event held September 10<sup>th</sup>-12<sup>th</sup>. There was a good turn out for both events. Saturday, brought in approximately 75 residents with trash items and approximately 15 residents with just tires. We will try and hold this event again in June of 2021.

A resident had a question about a warrant.

**RECORD OF PROCEEDINGS**  
AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR

3381

Minutes of \_\_\_\_\_

Meeting \_\_\_\_\_

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Auburn Township Administration Building September 21, 2020 Page 2

Held \_\_\_\_\_

**ADJOURNMENT:**

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting VOTE: Troyan, yes; Cavanagh, yes. The motion passed. The meeting was adjourned at 8:04 p.m.

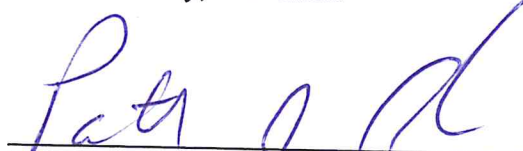


Fredrick May, Fiscal Officer


John A. Eberly, Chairman



Michael S. Troyan, Trustee



Patrick J. Cavanagh, Trustee

 10/5/20

Date



**Payment Listing**

UAN v2020.3

9/9/2020 to 9/30/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
6018	09/21/2020	09/21/2020	AW	Green Vision Materials, Inc.	\$20.00	O
6019	09/21/2020	09/21/2020	AW	GARY KAUFMAN'S SEPTIC TANK CLEANIN	\$420.00	O
6020	09/21/2020	09/21/2020	AW	JOHN PHILLIPS	\$433.80	O
6021	09/21/2020	09/21/2020	AW	HOME DEPOT	\$66.72	O
6022	09/21/2020	09/21/2020	AW	MATTHEW BLOWERS	\$492.50	O
6023	09/21/2020	09/21/2020	AW	MALLORY TAYLOR DESIGN	\$95.00	O
6024	09/21/2020	09/21/2020	AW	FRED DEITZ	\$217.50	O
6025	09/21/2020	09/21/2020	AW	MICHAEL FENSTERMAKER	\$337.50	O
6026	09/21/2020	09/21/2020	AW	ILLUMINATING CO.	\$2,255.07	O
6027	09/21/2020	09/21/2020	AW	VISA	\$818.01	O
6028	09/21/2020	09/21/2020	AW	SB REMODELING	\$25,445.00	O
6029	09/21/2020	09/21/2020	AW	HOCHSTETLER MILLING LTD.	\$14,726.24	O
6030	09/21/2020	09/21/2020	AW	JUDCO	\$118.00	O
6031	09/21/2020	09/21/2020	AW	21st Century Media-Ohio	\$243.75	O
6032	09/21/2020	09/21/2020	AW	KINETICO QUALITY WATER SYSTEMS	\$44.00	O
6033	09/21/2020	09/21/2020	AW	WINDSTREAM WESTERN RESERVE INC.	\$876.19	O
6034	09/21/2020	09/21/2020	AW	BUREAU OF WORKERS COMPENSATION	\$1,799.82	O
6035	09/21/2020	09/21/2020	AW	ARIS	\$258.00	O
6036	09/21/2020	09/21/2020	AW	AUBURN VOLUNTEER FIRE DEPARTMENT	\$232,000.00	O
Total Payments:					\$280,667.10	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$280,667.10	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

RESOLUTION 2020-26

FORM NO. 24

RESOLUTION TO INITIATE AMENDMENT  
TO Auburn TOWNSHIP ZONING RESOLUTION

R. C. 519.12 (A)

COPY

MICHAEL TROYAN moved the adoption of the following resolution:

That an amendment to the Auburn Township Zoning Resolution, identified as number AUB2020-01, consisting of 3 pages, marked Exhibit A and attached hereto and incorporated herein as though fully rewritten, be hereby initiated by the Auburn Township Board of Trustees this 21<sup>st</sup> day of SEPTEMBER 2020.

PATRICK CAVANAGH seconded said motion. Upon the roll being called, the vote of the members of the board of township trustees was as follows:

Trustee

Yes or No

Print Name: \_\_\_\_\_

X Scott J. A.

YES

Print Name: PATRICK J CAVANAGH

YES

Print Name: Michael Troyan

Attested to by:

FRED MAY  
Township Fiscal Officer

Print Name: FRED MAY

Date

9/21/20

Replacement Page 5/1/06

**RESOLUTION 2020-25**  
**ADOPTING THE REVISED BUDGET OF AUBURN TOWNSHIP**  
**FOR FISCAL YEAR BEGINNING JANUARY 01, 2021**

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in a regular meeting on the 27th day of August 2020:

Present Were:

JOHN A. EBERLY

PATRICK J. CAVANAGH

MICHAEL S. TROYAN

PATRICK CAVANAGH moved for the adoption of the following resolution:

**BE IT RESOLVED** by the Board of Trustees of Auburn Township, Geauga County, Ohio that the following revised township budget for fiscal year 2021 is hereby adopted as shown on **Schedule "A"** attached hereto and made a part hereof.

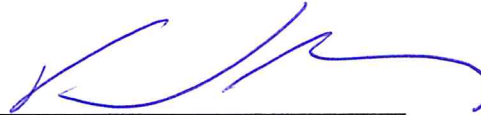
MICHAEL TROYAN seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

John Eberly voted YES

Patrick J. Cavanagh voted YES

Michael S. Troyan voted YES

***Adopted*** this 27th day of AUGUST 2020

  
\_\_\_\_\_  
Fredrick L. May, Fiscal Officer

FORM NO. 26

CERTIFICATION OF RESOLUTION  
TO INITIATE PROPOSED  
AMENDMENT TO ZONING RESOLUTION  
TO TOWNSHIP ZONING COMMISSION

COPY

R. C. 519.12 (A)

I, FRED MAY, Fiscal Officer of AUBURN Township, Geauga County, Ohio, do hereby certify that the resolution attached hereto, identified as number 2020-25, is taken and copied from the record of proceedings of the Board of Township Trustees of AUBURN Township, Geauga County, Ohio; that the same has been compared by me with the resolution contained in said record and that it is a true and accurate copy thereof.

Witness my signature, this 21<sup>ST</sup> day of SEPTEMBER 20

  
Township Fiscal Officer

Print Name: FRED MAY

Received by \_\_\_\_\_ Township Zoning Commission this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Chairman or Secretary of  
Township Zoning Commission

Print Name: \_\_\_\_\_

**Note:** Amendments to the zoning resolution may be initiated by the passage of a resolution therefor by the board of township trustees. The board of township trustees shall, upon the passage of such resolution, certify it to the township zoning commission.

Replacement Page 5/1/06



**ARTICLE 5**

**SUPPLEMENTARY REGULATIONS**

5.01 Dwellings  
5.02 Accessory Uses

5.03 Conditional Uses  
5.04 Fire Protection Pond (3/17/04)  
5.05 Prohibited Uses in all Zoning Districts

AUB 2020-01

EXHIBIT A

## 5.05 PROHIBITED USES IN ALL ZONING DISTRICTS

- (a) Any use not specifically listed in this resolution shall not be permitted, nor shall any zoning certificate be issued therefor, unless and until a zoning amendment to provide for such use has been adopted and is in effect or a variance has been granted.
- (b) Short term rental of a dwelling, in whole or in part, involving transient occupancy for thirty (30) consecutive days or less by persons other than the owner for which the owner receives monetary compensation pursuant to a rental agreement shall be prohibited. This shall not apply to a bed and breakfast for which a conditional zoning certificate has been issued as set forth in this Resolution.

AUB 2020-01

EXHIBIT A



**LOT LINE, FRONT (FRONTAGE):** The boundary of a lot which abuts a public or private road. 6/6/07

**LOT LINE, REAR:** The boundary of a lot which is parallel or within forty-five (45) degrees of being parallel to the front lot line. If the rear lot line forms a point, then the rear lot line shall be a line ten (10) feet in length within the lot, drawn parallel to and the maximum distance from the front lot line. 6/6/07

**LOT LINE, SIDE:** Any boundary of a lot which is not a front lot line nor is a rear lot line. 6/6/07

**LOT OF RECORD:** A parcel of land listed as a separate unit on the county auditor's tax list, and either as a separate lot on a subdivision plat recorded in the office of the county recorder or as a separate lot described by metes and bounds on a deed or instrument of conveyance recorded in the office of the county recorder.

**LOT WIDTH:** The shortest distance that occurs between the side lot lines of a lot measured continuously anywhere between the front lot line and the actual building setback line.

**MANUFACTURED HOME:** A building unit or assembly of closed construction as defined in Ohio Revised Code Section 3781.06 (C) (4). 3/11/08

**MEDICAL CLINICS:** An establishment where healthy, sick, ailing, infirm, or injured persons are admitted for wellness check-ups, examination and treatment on an outpatient basis by one or more physicians, dentists, other medical personnel and where patients are not usually lodged overnight. 9/3/08

**MEDICAL MARIJUANA:** Marijuana as defined in O.R.C. Section 3796.01(A)(1), that is cultivated, processed, dispensed, tested, possessed, or used for a medical purpose per O.R.C. Section 3796.01(A)(2). 6/14/17

**MINERALS:** Substances or materials excavated from natural deposits in the earth (12/4/02).

**MOBILE HOME:** A building unit or assembly of closed construction as defined in Ohio Revised Code Section 4501.0 (O), and which is designed to be used as a dwelling with or without a permanent foundation, and which does not conform to the National Manufactured Housing Construction and Safety Standards Act of 1974, 88 Stat. 700, 42 U.S.C.A. 5401, 5403 as amended. A "mobile home" does not mean an "industrialized unit", "manufactured home" or "recreational vehicle" as defined in this Resolution. A building or non self-propelled vehicle is a mobile home whether or not axles, chassis, hitch, wheels, or other appurtenances of mobility have been removed and regardless of the nature of the foundation provided. 3/11/08

**MONOPOLE:** A structure composed of a single spire used to support communications equipment.

AUG-2020-01

EXHIBIT A