

AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR

Auburn Township Administration Building October 5, 2020 Page 1

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Vice Chairman Patrick J. Cavanagh. Trustee Patrick J. Cavanagh and Trustee Michael S. Troyan was present.

The Pledge of Allegiance was led by Emerick Gordon.

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to approve the minutes of the Regular Meeting of the Board of Trustees held on October 5, 2020. VOTE: Troyan, yes; Cavanagh. The motion passed.**

**REPORTS:**

**Emerick Gordon, Township Highway Superintendent**, gave the following report for September:

- We have submitted our proposed 2021 Capital Improvement Projects to the County Engineer which includes the resurfacing a section of Stafford Road and a section of Bartholomew Road totaling approximately \$975,000.00.
- The new truck should arrive in January.

**Chief John Phillips, AVFD**, reminded everyone to vote for the Fire Levy.

**Jim Dixon**, Park Pavilion Construction Manager, reported the pavilion is 75% covered and will be 100% under roof by tomorrow. The metal roofing will start Wednesday or Thursday and the week after that will be the stone veneer install.

**Michael S. Troyan** had no report. There was discussion as to what we owe Bainbridge Township for the COVID-19 cancelled Fireworks Event.

**Patrick J. Cavanagh**, reported there has been a leak at Adam Hall found after the last two rainstorms. He had Lashley Roofing inspect the roof and they found a few problems. Repairs were made at a cost of \$800.00.

Trustee Cavanagh noted he is looking to replace the drop ceiling tiles at Adam Hall. The current ones are close to 20 years old and are sagging and some are stained. He will research different options.

**Fredrick May, Fiscal Officer**, presented an Appropriations Report, Fund Status Report, Revenue Report and a Payment Report listing warrants 6040 through 6063 for a total of \$65,537.16. He presented Resolution 2020-29, and Resolution 2020-30.

**NEW BUSINESS:**

The Trustees discussed the submitted Resolutions.

**Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to adopt Resolution 2020-29 for the following necessary supplemental appropriations:**

- **\$4,500.00 to FIRE LEVY account 2191-120-323 REPAIRS AND MAINTENANCE to pay for door repairs and HVAC maintenance.**
- **\$30,400.00 to ROAD & BRIDGE account 2031-330-360 CONTRACTED SERVICES to pay our crack seal contract price with Aero-Mark Co.**

**VOTE: Troyan, yes; Cavanagh, yes. The motion passed.**

**NEW BUSINESS (continued):**

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adopt Resolution 2020-30 requesting the Geauga County Auditor certify and appropriate the following COVID Relief Revenue:**

- **Certify revenue in the amount of \$72,595.01 to fund 2272, the same being Coronavirus Relief Monies subject to section 5001 of the CARES Act as described in 42 U.S.C. 601(d).**
- **Certify the following appropriations within Fund 2272:**
  - 1. Town halls, Memorial Buildings and Grounds - \$7,595.01**
  - 2. Capital Outlay – Other - \$65,000.00**

**VOTE: Troyan, yes; Cavanagh, yes. The motion passed.**

**Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to adopt Resolution 2020-27 outlining Auburn Township’s Transient Vendor Policy and join NOPEC’s “Do Not Knock” program and authorize NOPEC to maintain and annually update the township’s Do Not Knock Registry. VOTE; Troyan, yes; Cavanagh, yes. The motion passed.**

The Trustees discussed the NOPEC’s Virtual General Assembly meeting on November 10, 2020.

**Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to appoint Bill Koons to vote on our behalf at NOPEC General Assembly meeting. VOTE: Troyan, yes; Cavanagh, yes. The motion passed.**

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes. The motion passed. The meeting was adjourned at 7:57 p.m.**

\_\_\_\_\_  
Fredrick May, Fiscal Officer

\_\_\_\_\_  
Patrick J. Cavanagh, Chairman

\_\_\_\_\_  
Michael S. Troyan, Trustee

\_\_\_\_\_  
John A. Eberly, Trustee

\_\_\_\_\_  
Date