

Held _____

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Michael S. Troyan. Trustee Patrick J. Cavanagh and Trustee Michael S. Troyan were present.

The Pledge of Allegiance was led by Susan Plavcan.

GUESTS:

Dean Hayne, Regional External Affairs, The Illuminating Company, was present and spoke to outages and First Energy's response. He attributed a lot of outages to trees and falling limbs. There will be more tree trimming done for the remainder of the summer.

Mr. Hayne explained flickers happen when branches hit wires. After four flicks, the breaker trips and has to be reset. Mr. Hayne answered questions from the public. He stated the #1 issue is trees and branches, the #2 issue is animals.

Mr. Cavanagh inquired as to the tree trimming process and the responsiveness of First Energy.

A resident asked about separate metering on an out building being charged commercial rates. Mr. Hayne explained the difference between residential and non-residential rates. Trustee Cavanagh referred to the bill we receive for the museum. We are paying \$98.00 per month for a building that is used 1 day a year. He asked if there would be a re-connect / dis-connect fee if the power was disconnected for part of the year at the museum.

Pending state legislation regarding electric metering was discussed.

Chris Thomas, VP – State Government Affairs, Kinetic by Windstream, presented information on Windstream upgrades. He addressed the Broadband Infrastructure Program offering funding opportunity from the U.S. Department of Commerce. The program is to improve internet expansions by partnering government entities with broadband service providers.

Mr. Thomas showed the Board where gig speed is available and explained Windstream's plan to upgrade all areas to fiber. He is asking local governments to put in money they are expected to receive from the American Rescue Plan Act (ARPA) program to help them expand. He also noted there is a state grant program that local governments can also partner with them for an additional grant.

Mr. Troyan and Mr. Cavanagh said there would be an interest in partnering with Windstream.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to approve the minutes of the Regular Meeting of the Board of Trustees held on July 26, 2021. VOTE: Cavanagh, yes; Troyan, yes. The motion passed.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to approve the minutes of the Regular Meeting of the Board of Trustees held on August 2, 2021. VOTE: Cavanagh, yes; Troyan, yes. The motion passed.

REPORTS:

Chief John Phillips, presented the July report for AVFD. He also gave an update on the progress of installing AED's in all township facilities.

Patrick J. Cavanagh reported he has received an updated Drug & Alcohol Testing Policy from the Geauga County Drug and Alcohol Consortium. A copy has been given to all employees that are tested.

Trustee Cavanagh spoke to the (ARPA) funding the township is expected to receive. Expansion of the park could be an available use for the monies. He explained some issues with

Held

REPORTS (continued):

the Western Reserve conservation easement and the availability of green space. There would be a cost to trade acreage with the WRLC for a parking lot expansion. Some discussion about the location of the expansion ensued.

Fredrick May, Fiscal Officer, presented a Payment Report listing warrants 286-2021, 287-2021, 6530 through 6547 for a total of \$11,139.07. He alerted the Trustees that we had our Budget Hearing. He will make some adjustments and resubmit. No follow Public Hearing is necessary.

Michael S. Troyan spoke to franchise fees received.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to deposit the franchise fees in the amount of \$2,313.64 received from SuddenLink to the Land Acquisition and Improvement Fund. VOTE: Cavanagh, yes; Troyan, yes. The motion passed.

Trustee Troyan presented the OPWC District Seven ballot.


Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to vote for the 1st, 2nd and 4th team of members and alternates listed on the (attached) ballot to serve on the next three year term of the OPWC District Seven. VOTE: Cavanagh, yes; Troyan, yes. The motion passed.

Chairman Troyan announced that due to the Labor Day holiday, the next regular meeting of the Board of Trustees has been rescheduled to Tuesday, September 7th at 7:30 pm at the administration building.

PUBLIC COMMENT:

A question regarding the progress of the Washington Street road project.


Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes. The motion passed. The meeting was adjourned at 8:34 p.m.




Fredrick May, Fiscal Officer



Michael S. Troyan, Chairman



Patrick J. Cavanagh, Trustee



John A. Eberly, Trustee

9-7-21

Date



JOE CATTELL, PE, PS
Gauga County Engineer

August 10, 2021

Auburn Township Board of Trustees
c/o Fredrick May, Fiscal Officer
11010 E. Washington St
Chagrin Falls, OH 44023

Re: The Asphalt Resurfacing of Various Roads
RS-AUB-V-2021
First Invoice Payment

Dear Trustees:

Enclosed please find the documents related to the payment of the first invoice for the above referenced project. We recommend payment of pay application No.1 in the amount of \$135,347.00 to Perk Company, Inc. Please note, this is **not** the final invoice for this project.

Copies of the certified payroll reports received to date will be sent via electronic mail.

Should you have any questions regarding this invoice or the items included herein, please let me know.

Sincerely,

Nicholas J. Gorris, PE
Deputy County Engineer

Enclosure
cc: File

COPY

#1



JOE CATTELL, PE, PS
Gauga County Engineer

August 10, 2021

Auburn Township Board of Trustees
c/o Fredrick May, Fiscal Officer
11010 E. Washington St
Chagrin Falls, OH 44023

Re: The Asphalt Resurfacing of Various Roads
RS-AUB-V-2021
Second Invoice Payment

Dear Trustees:

Enclosed please find the documents related to the payment of the first invoice for the above referenced project. We recommend payment of pay application No.2 in the amount of \$101,112.10 to Perk Company, Inc. Please note, this is **not** the final invoice for this project.

Copies of the certified payroll reports received to date will be sent via electronic mail.

Should you have any questions regarding this invoice or the items included herein, please let me know.

Sincerely,

Nicholas J. Gorris, PE
Deputy County Engineer

Enclosure
cc: File

COPY

#2

BOARD OF TRUSTEES MEETING AGENDA
Monday, August 16, 2021

REGULAR MEETING –7:30 PM

GUEST:

- Dean Hayne, Regional External Affairs, The Illuminating Company
- Chris Thomas, Vice President Government Relations, Windstream

MINUTE APPROVAL:

- Regular Meeting – July 26, 2021
- Regular Meeting – August 2, 2021

SCHEDULED REPORTS:

- Chief John Phillips, AVFD

TRUSTEE REPORTS:

- Michael S. Troyan, Chairman
- Patrick J. Cavanagh, Vice Chairman
- John A. Eberly
- Fredrick May, Fiscal Officer

OLD BUSINESS:

- Washington Street/vacate

NEW BUSINESS:

- Franchise fees received / Suddenlink / \$2,313.64
- OPWC District Seven – Official Township Ballot
- Reschedule Sept. 6th meeting / Labor Day

PUBLIC COMMENT:

ADJOURNMENT:

Payment Listing

8/3/2021 to 8/31/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
286-2021	08/16/2021	08/16/2021	CH	VISA	\$46.98	O
287-2021	08/16/2021	08/16/2021	CH	WEX BANK	\$462.50	O
6530	08/16/2021	08/16/2021	AW	WINDSTREAM WESTERN RESERVE INC.	\$656.82	O
6531	08/16/2021	08/16/2021	AW	GEAUGA COUNTY MAPLE LEAF	\$80.00	O
6532	08/16/2021	08/16/2021	AW	McMASTER-CARR SUPPLY CO.	\$88.68	O
6533	08/16/2021	08/16/2021	AW	KINETICO QUALITY WATER SYSTEMS	\$44.00	O
6534	08/16/2021	08/16/2021	AW	HARTMAN ELECTRIC, INC	\$1,560.00	O
6535	08/16/2021	08/16/2021	AW	ULLMAN OIL CO,	\$1,337.48	O
6536	08/16/2021	08/16/2021	AW	ACTION LOCK	\$56.00	O
6537	08/16/2021	08/16/2021	AW	LAKE HEALTH	\$68.00	O
6538	08/16/2021	08/16/2021	AW	GEAUGA COUNTY DEPT OF WATER RESO	\$143.34	O
6539	08/16/2021	08/16/2021	AW	BUREAU OF WORKERS COMPENSATION	\$1,564.70	O
6540	08/16/2021	08/16/2021	AW	MALLORY TAYLOR DESIGN	\$240.00	O
6541	08/16/2021	08/16/2021	AW	ARIS	\$91.00	O
6542	08/16/2021	08/16/2021	AW	DOMINION EAST OHIO	\$359.29	O
6543	08/16/2021	08/16/2021	AW	WASTE MANAGEMENT WESTERN RESER	\$292.58	O
6544	08/16/2021	08/16/2021	AW	SUNRISE SPRINGS WATER COMPANY	\$93.65	O
6545	08/16/2021	08/16/2021	AW	NANCY DOLEZAL	\$20.56	O
6546	08/16/2021	08/16/2021	AW	ILLUMINATING CO.	\$3,783.60	O
6547	08/16/2021	08/16/2021	AW	MINUTEMAN PRESS	\$149.89	O
Total Payments:					\$11,139.07	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$11,139.07	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

OPWC District Seven - Official Township Ballot
Year 2021 Reorganization

Your Board may vote for up to **THREE** candidate and alternate teams.
Please vote for the maximum three teams to ensure a one ballot election.

Voting Township: AUBURN TOWNSHIP

Member - Jim Pristov, Harpersfield Township
Alternate - Tom Martin, Williamsfield Township

Member - Patrick J Cavanagh, Auburn Township
Alternate - Scott Yamamoto, Hambden Township

Member - Josh Pennock, Painesville Township
Alternate - Alternate, TBD

Member - Jeff Derthick, Freedom Township
Alternate - Tim Pfile, Edinburg Township

Reminders:

There is one ballot for each Township Board of Trustees.

In the past, Townships have been under-represented on the OPWC Integrating Committee because Boards refused to vote for three (3) representatives.

Please vote for three (3) different teams to ensure that Townships are represented on this Committee for the next 3 years.

Each member needs 51% of all 66 district township votes to be elected by law.

Please scan & email your ballot to the District Liaison at shajjar@co.geauga.oh.us or fax to (440) 285-9864 no later than Friday August 27, 2021

8/17/21
emailed
BALLOT