

RECORD OF PROCEEDINGS

Minutes of

AUBURN TOWNSHIP ZONING COMMISSION—REGULAR

Meeting

ORGANIZATIONAL MEETING

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held	Auburn Township Administration Building	20
	11010 Washington Street	January 13, 2022
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MEMBERS PRESENT: TODD AZNAVORIAN, DENNIS BERGANSKY, SCOTT BROCKMAN, TED VAN HYNING, JASON WEIN, CHAD CANFIELD

MEMBER ABSENT: JEFF PULSFORD

Auburn Township Zoning Commission regular meeting was called to order at 7:03 PM.

Roll call was taken. The Pledge of Allegiance was recited. Trustee Gene McCune and David Dietrich were present.

With an Official Welcome, the Commission welcomed two new member--Scott Brockman and Chad Canfield. All members introduced themselves, giving a brief overview of their reasons for being on the Commission.

Trustee Gene McCune also commented on the importance of utilizing the expertise in David Dietrich. He explained that Mr. Dietrich has the support of the Township Trustees and is very familiar with what is defensible when updating a zoning resolution.

The meeting moved on to nominations for Chairman and Vice-Chairman.

Motion by Scott Brockman to appoint Ted VanHyning as Chairman of the 2022 Zoning Commission. The motion was seconded Dennis Bergansky. Vote: Aznavorian, yes; Bergansky, yes; Brockman, yes; Van Hyning, abstain; and Wein, yes. Motion passed.

Motion by Dennis Bergansky to appoint Scott Brockman as Vice Chairman of the Auburn Township Zoning Commission for 2022. The motion was seconded by Jason Wein.

Before the vote was taken another motion was made by Ted VanHyning to appoint Todd Aznavorian as Vice Chairman of the Auburn Township Zoning Commission for 2022. There was no second.

A discussion took place.

It was suggested to take a vote on the first motion because the first motion was completed with a second and the next motion to nominate did not receive a second.

Vote: Aznavorian, yes; Bergansky, yes; Brockman, abstain; Van Hyning, yes; and Wein, yes. Motion passed.

A discussion took place regarding the status of hiring a new secretary. A discussion took place regarding current applicants and where the position is being advertised. It was noted that Fred May will continue offering support to the Commission. In addition, Jane Hardy also indicated that she has been working with Mr. May and will also offer any clerical support that the Zoning Commission may need.

A discussion took place regarding the Commission's responsibilities in overseeing the Zoning Commission secretary with the secretary's responsibilities. It was also explained after hiring a new secretary, that it is the Board's responsibility to monitor the duties of the secretary; i.e. when meeting dates are changed, legal ads need to be created, getting minutes done a timely fashion, and following through with all submittals to the Planning Director and the Prosecutor's Office.

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An update was given on the status of the proposed zoning amendments.

It was noted that contact was made with the Prosecutor's Office who indicated they will try to have at least a partial review completed before the next meeting on January 27, 2021.

The Commission's goals are getting these amendments finalized and starting the amendment process for the proposed amendments. The proposed amendments include electric charging stations, in-law suites, Articles 5, 6, 7, 8, 9, landscapers and car wash update. The Commission would also like to look at changes in accessory buildings.

Jane Hardy commented that in going through previous meeting minutes with Fred May, there had been previous discussions in changing requirements for the permitting process for accessory buildings and that exemptions should be given for structures under 300 square feet. It was explained that the current procedure is in place for specific reasons. If permits are not required, the Township and other County agencies have no control of where the structure can be placed, i.e. front yards, property lines setbacks. It was also explained that the current process is currently coordinated with the Geauga County Building Department and Health Department.

A discussion took place regarding adding the conditions for residential use in the B1A zoning district. A discussion also took place to allow residential in the B1A zoning district in the B1A district to be a permitted use.

The Commission is hopeful that the Prosecutor's informal review of at least some of the amendments will be completed, before the next meeting on January 27, 2022.

Motion by Todd Aznavorian to adjourn the meeting. The motion was seconded by Ted VanHying. Vote: Aznavorian, yes; Bergansky, yes; Van Hying, yes, Wein, yes; Brockman, yes. Motion passed.

The meeting was adjourned.

Minutes submitted by

Minutes Approved on:

Jane G. Hardy

January 27, 2022

Ted VanHying, Chairman