

Held _____ 20 _____

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Eugene T. McCune Jr. All Trustees were present.

The Pledge of Allegiance was led by Tom Jones.

Motion by seconded Michael S. Troyan by Patrick J. Cavanagh to approve the minutes of the Regular Meeting of the Board of Trustees held on April 4, 2022 as edited. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

GUESTS:

Skiy Berglund was present representing All About Dogs, an Auburn Township business. She presented a proposed donation of a “dogwood tree” with an 8x10 plaque honoring their mascot, Montana. She suggested planting it near the information kiosk at the start of the nature trails. The Trustees approved and thanked her for her donation. Discussion ensued about the need to have dogs leashed at the park. Possibly adding additional signage was suggested.

Adrian DeKron, Owner of the National Polymer Company in Auburn, will be moving to Auburn soon. He had a question about availability of internet broadband. Discussion ensued.

REPORTS:

Chief John Phillips, AVFD, presented a March statistics report comparing 192 calls in 2022 to 191 calls in 2021. The percentage of multiple calls was 14.58% in 2022 versus 18.84% in 2021.

Michael S. Troyan reported he was in contact with Bainbridge Trustee, Jeff Markley, regarding the annual Auburn/Bainbridge Firework Event which will be held on Friday, July 1st with a rain date of Saturday, July 2nd. They are looking at having the full day of live music, food trucks, bounce houses and games with fireworks at dusk. The event is held at the Kenston High School Campus.

Patrick J. Cavanagh reported on the Geauga County Township Association quarterly dinner meeting held in Russell Township on April 13th. He also discussed the possibility of putting a section of Edward Lane on non-maintenance status. Discussion ensued regarding a timeframe of when this was last addressed with the Geauga County Engineer.

Eugene T. McCune Jr. had no report.

Fredrick May, Fiscal Officer, presented a Payment Report listing warrants 7058 through 7073 for a total of \$12,027.46. He presented Resolution 2022-15.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to adopt Resolution 2022-15 for the following Supplemental Appropriations necessary for the day to day operations of the Township:

- \$6,000 to 2031-330-360 Road and Bridge Fund, Natural Gas
- \$3,000 to 1000-120-360 General Fund, Natural Gas
- \$3,000 to 1000-690-353 General Fund, Recreation, Natural Gas
- \$6,000 to 2191-120-353 Fire Fund, Natural Gas

VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

OLD BUSINESS:

Western Reserve Land Conservancy (WRLC) is asking for more information to amend the Auburn Community Park contract. Joe Gutoskey will provide that information to WRLC.

Auburn Volunteer Fire Department’s ARPA requests are still under review.

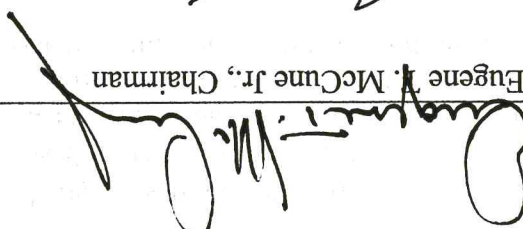
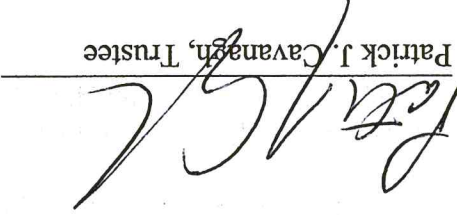
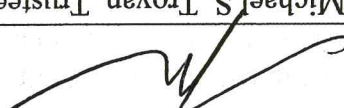
Held

PUBLIC COMMENTS:

There were no public comments

ADJOURNMENT:

Motion by Eugene T. McCune Jr. seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed. The meeting was adjourned at 8:36 p.m.

 Eugene T. McCune Jr., Chairman	 Patrick J. Cavanagh, Trustee
 Michael S. Troyan, Trustee	

Date 5-2-2022

RECORD OF PROCEEDINGS

AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10448

Auburn Township Administration Building April 18, 2022 Page 2

Held _____ 20 _____

NEW BUSINESS:

A quote was received from G.W. Construction to build a new portico over the east door of the administration building for a total of \$5,700.

A quote was received from G.W. Construction to refurbish the existing portico over the south door of the administration building for a total of \$3,400.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to contract with G.W. Construction for a total of \$9,100.00 to refurbish the existing portico over the south door of the administration building and build a new portico over the east door of the administration building. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to adopt Resolution 2022-13 declaring our intent to utilize the Standard Allowance provision that was provided for in the Coronavirus State and Local Fiscal Recovery Funds Final Rule. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adopt Resolution 2022-14 increasing the federal "micro-purchase threshold" to align with bidding thresholds under Ohio law, rather than the default \$10,000 federal standard. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

Trustee McCune reviewed upcoming events.

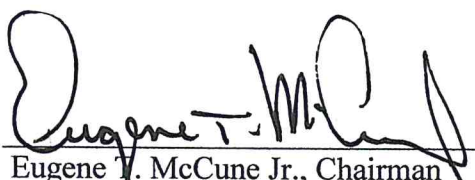
PUBLIC COMMENTS:


There were no public comments.

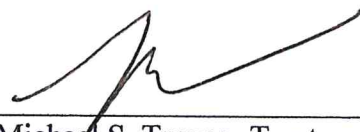
ADJOURNMENT:

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed. The meeting was adjourned at 8:20 p.m.


Fredrick May, Fiscal Officer


Eugene T. McCune Jr., Chairman


Patrick J. Cavanagh, Trustee


Michael S. Troyan, Trustee

5-2-2022
Date

BOARD OF TRUSTEES MEETING AGENDA

Monday, April 18, 2022



Roadside Litter Pick-Up
April 23, 2022

REGULAR MEETING –7:30 PM

PLEDGE OF ALLEGIANCE

MINUTE APPROVAL:

- Regular Meeting: March 21, 2022

GUEST:

- Skiy Berglund, All About Dogs PR & Marketing Manager
- Eleana Dewitt, Girl Scout, Kenston Service Unit / Silver Award proposed project

SCHEDULED REPORTS:

- Chief John Phillips, AVFD

TRUSTEE & FISCAL OFFICER REPORTS:

- Michael S. Troyan
- Patrick J. Cavanagh, Vice Chairman
- Eugene T. McCune Jr., Chairman
- Fredrick May, Fiscal Officer

OLD BUSINESS:

- WRLC Conservation Amendment / Parking lot expansion
- AVFD request for ARPA project funding

NEW BUSINESS:

- G.W. Construction quote / Administration bldg. new portico, east door / \$5,700
- G.W. Construction quote / Admin. bldg. / maintenance to existing portico, south door / \$3,400
- **Resolution 2022-13** Authorizing Expenditure from American Rescue Plan Act Funds (ARPA)
- **Resolution 2022-14** Authorizing Increase in Micro-Purchase Threshold and Adopt Uniform Guidance Procurement Policy.

SAVE THE DATE:

04/22/22 - Blood Drive – 10:00-3:00 @ Adam Hall
04/23/22 - Roadside Litter Pick-Up Event – 8:00am to noon - meet @ Service Garage
04/28/22 - Zoning Commission Meeting - 7:00pm @ Administration office
05/02/22 - Board of Trustees meeting - 7:00 @ Administration office
05/03/22 - VOTE @ Adam Hall
05/10/22 - BZA Meeting – 7:00 @ Administration office
05/12/22 - Zoning Commission Meeting – 7:00 @ Administration office
05/29/22 - Memorial Day Service
05/30/22 – Holiday, office closed
06/02 & 06/03 – Senior Resident Large Trash Item Pick-Up Event
(MUST pre-register with the Department on Aging – 440-279-2130)
06/04/22 – Resident Large Item Trash Drop Off Event @ Adam Hall / 8:00am -1:00pm

Payment Listing

UAN v2022.2

4/5/2022 to 4/30/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
7058	04/18/2022	04/18/2022	AW	ULLMAN OIL CO,	\$723.25	O
7059	04/18/2022	04/18/2022	AW	GEAUGA COUNTY TOWNSHIP ASSOCIATI	\$315.00	O
7060	04/18/2022	04/18/2022	AW	MATTHEW BLOWERS	\$280.00	O
7061	04/18/2022	04/18/2022	AW	INTERSTATE BILLING SERVICE, INC.	\$651.50	O
7062	04/18/2022	04/18/2022	AW	ILLUMINATING CO.	\$3,858.44	O
7063	04/18/2022	04/18/2022	AW	BUREAU OF WORKERS COMPENSATION	\$1,304.73	O
7064	04/18/2022	04/18/2022	AW	GEAUGA COUNTY DEPT OF WATER RESO	\$147.34	O
7065	04/18/2022	04/18/2022	AW	ARIS	\$99.90	O
7066	04/18/2022	04/18/2022	AW	CHAGRIN VALLEY TIMES	\$50.00	O
7067	04/18/2022	04/18/2022	AW	JOHN SZOKA	\$510.30	O
7068	04/18/2022	04/18/2022	AW	GUTOSKEY & ASSOCIATES, INC.	\$2,500.00	O
7069	04/18/2022	04/18/2022	AW	BALLENTINE'S PEST CONTROL	\$165.00	O
7070	04/18/2022	04/18/2022	AW	WASTE MANAGEMENT WESTERN RESER	\$331.58	O
7071	04/18/2022	04/18/2022	AW	KINETICO QUALITY WATER SYSTEMS	\$44.00	O
7072	04/18/2022	04/18/2022	SW	Skipped Warrants 7072 to 7072 Series 3	\$0.00	V
7073	04/18/2022	04/18/2022	AW	DOMINION EAST OHIO	\$2,046.42	O
Total Payments:					\$13,027.46	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$13,027.46	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



AUBURN FIRE DEPARTMENT

10950 WASHINGTON STREET
AUBURN TOWNSHIP, OHIO 44023
PHONE: 440-543-4133
FAX: 440-543-5539



TO: Chief Phillips

FROM: Lt. Tomaselli

DATE: April 18, 2022

RE: Auburn Fire YTD Statistics (2022 vs 2021)

Jan-March 2022 Jan-March 2021

EMS Calls	115	112
Fire Calls	77	79
Total Calls	192	191
Mutual Aid Given	36	24
Mutual Aid Received	7	13
Total Transports	81	74
Total Non-Transports	35	46
Total Transfer to other Agency	2	0
Total Patients	118	120
Percentage of Multiple Calls*	14.58%	18.84%

01/01/2022 to 03/31/2022

*see multiple calls report for details

Sincerely,

Lt. Nicholas M. Tomaselli

**RESOLUTION 2022-15
FOR SUPPLEMENTAL APPROPRIATIONS**

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in regular session on the 18th day of **APRIL 2022**:

Present Were:

Eugene McCune

Patrick J. Cavanagh

Michael S. Troyan

PATRICK J. CAVANAGH moved for the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of Auburn Township, Geauga County, Ohio, that it is necessary for the day to day operation of the Township to adopt the following supplemental appropriations:

\$6000 to 2031-330-360 Road and Bridge Fund, Natural Gas
\$3000 to 1000-120-360 General Fund, Natural Gas
\$3000 to 1000-690-353 General Fund, Recreation, Natural Gas
\$6000 to 2191-120-353 Fire Fund, Natural Gas

THEREFORE the Board adopts the aforesaid supplemental appropriations.

MICHAEL S. TROYAN seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Eugene McCune voted ____ Yes ____

Michael S. Troyan voted ____ Yes ____

Patrick J. Cavanagh voted ____ Yes ____

Adopted this 18TH day of April, 2022

Fredrick L. May, Fiscal Officer

RESOLUTION NO. 2022-13

Authorizing Expenditure from American Rescue Plan Act Funds

GEAUGA County, Ohio

Be It Resolved by the Township Trustees of AUBURN Township

WHEREAS, this date, APRIL 18, 2022, Trustee PATRICK J. CAVANAGH moved the adoption of the following Resolution:

WHEREAS, the Township has received a distribution of monies (the “ARPA Funds”) from the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, Section 603(c) generally provides that:

(1) USE OF FUNDS. Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, nonentitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, nonentitlement unit of local government, or county, by December 31, 2024 -

(A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;

(B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;

(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency; or

(D) to make necessary investments in water, sewer, or broadband infrastructure.

WHEREAS, Department of Treasury Final Rule, published by the Federal Register on January 27, 2022, at Vol. 87, No. 18, 4438 – 4454, and effective April 1, 2022, provides in part that:

Treasury is including an option for recipients to use a standard allowance for revenue loss. Specifically, in the final rule, recipients will be permitted to elect a fixed amount of loss that can then be used to fund government services. This fixed amount, referred to as the “standard allowance,” is set at up to \$10 million total for the entire period of performance not to exceed the recipient’s SLFRF award amount.

WHEREAS, the Rule further observes based on extensive analysis by the Treasury that:

The \$10 million level is based on average revenue loss across state and local governments, taking into consideration potential variation in revenue types and losses and continued uncertainty faced by many recipients regarding revenue shortfalls.

WHEREAS, the Rule further clarifies that recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the formula set forth in the Rule. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

WHEREAS, some common examples of “government services” identified by Treasury in the Rule and in the “Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule” (hereinafter “the SLFRF Overview of Final Rule”) are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- School or educational services
- Construction of schools and hospitals
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

WHEREAS, the Treasury has recognized in the SLFRF Overview of Final Rule “Government services generally include any service traditionally provided by a government, unless Treasury has stated otherwise” and that “Government services is the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements.” and

WHEREAS, the SLFRF Overview of the Final Rule further states that funds utilized pursuant to the standard revenue loss allowance continue to have certain restrictions, including generally prohibiting:

- Offsetting a reduction in net tax revenue
- Deposit into pension funds

- Debt service or replenishing financial reserves
- Satisfaction of settlements or judgments
- Contributions to financial reserves or "rainy day" funds
- Use for projects that conflicts with or contravenes the American Rescue Plan Act
- Use in violation of Terms and Conditions of the award or conflict of interest requirements under the Uniform Guidance
- Use of funds in violation of other applicable laws and regulations or outside of SLRF program requirements

NOW THEREFORE, it is hereby RESOLVED by the Board that:

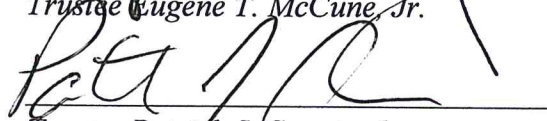
The Township elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services.

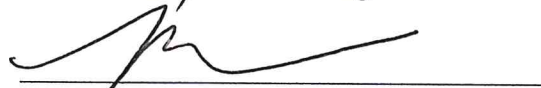
Trustee MICHAEL S. TROYAN seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

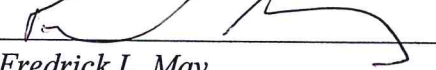
BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted the 18 day of APRIL, 2022.


Trustee Eugene T. McCune, Jr.


Trustee Patrick J. Cavanagh


Trustee Michael S. Troyan

Attest: 
Fredrick L. May
Auburn Township Fiscal Officer

RESOLUTION NO. 2022-14

*Authorizing Increase in Micro-Purchase Threshold
and Adopt Uniform Guidance Procurement Policy*

GEAUGA County, Ohio

Be It Resolved by the Township Trustees of AUBURN Township

WHEREAS, this date, APRIL 18, 2020, Trustee Michael S. Traynor moved the adoption of the following Resolution:

WHEREAS, the Township has received a distribution of monies (the "ARPA Funds") from the American Rescue Plan Act of 2021 ("ARPA" or the "Act"); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, expenditure of ARPA funds is subject to the federal Uniform Guidance requirements set forth in 2 C.F.R. 200; and

WHEREAS, the Township is a non-Federal entity under the definition set forth in 2 C.F.R. § 200.1; and

WHEREAS, 2 C.F.R. 200.318 requires all recipients of federal funds to maintain documented procurement standards and policies; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(ii), a non-Federal entity may award micro-purchases without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents that the non-Federal entity files accordingly; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iii), a non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures; and

WHEREAS, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), a non-Federal entity may self-certify on an annual basis a micro-purchase threshold not to exceed \$50,000 and maintain documentation to be made available to a Federal awarding agency and auditors in accordance with 2 C.F.R. § 200.334; and

WHEREAS, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), such self-certification must include (1) a justification for the threshold, (2) a clear identification of the threshold, and (3) supporting documentation, which, for public institutions, may be a "higher threshold consistent with State law"; and

WHEREAS, under Ohio law, Townships are required to conduct competitive bidding purchases and contracts if such purchases and contracts exceed the following threshold:

1. Purchase of materials, machinery, and tools to be used in constructing, maintaining and repairing roads and culverts, where the amount involved exceeds \$50,000. R.C. 5549.21.
2. Contracts for the maintenance or repair of roads, where the amount involved exceeds \$45,000. The board must advertise once, not later than two weeks prior to the letting of the contract, in a newspaper of general circulation in the township. The award must be to the lowest responsible bidder. R.C. 5575.01.
3. Contracts for the construction and erection of a memorial building or monument when the amount involved exceeds \$50,000. R.C. 511.12(B).
4. Contracts for equipment for fire protection, mechanical resuscitation, underwater rescue and recovery, and communication estimated to exceed \$50,000. R.C. 505.37 and 505.376.
5. Contracts for street lighting systems where the cost exceeds \$50,000. R.C. 515.01.
6. Contracts for street lighting improvements where the cost exceeds \$50,000. The board shall accept the lowest and best bid, if the successful bidder meets the requirements of section 153.54 of the Revised Code. The board may reject all bids. R.C. 515.07.
7. Contracts for building modifications for energy savings pursuant to R.C. 505.264, where the estimated cost exceeds \$50,000 (with certain exceptions). Award must be to the lowest and best bidder in accordance with the provisions of R.C. 307.86 to 307.92.
8. Contracts for private sewage collection tiles where the cost exceeds \$50,000. R.C. 521.05. The successful bidder must meet the requirements of R.C. 153.54.

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iv), the Township desires to adopt higher micro-purchase thresholds than those identified in 2 C.F.R. §§200.67, 200.321(a), and 48 C.F.R. § 2.101.

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. In compliance with the Uniform Guidance, and specifically 2 C.F.R. 200.318, the Township adopts the attached Uniform Guidance Procurement Policy to be used for all expenditures of ARPA funds.
2. In accordance with 2 C.F.R. § 200.320(a)(1)(iv) and the applicable provisions of Ohio law, the Township hereby self-certifies the following micro-purchase thresholds, each of which is a “higher threshold consistent with State law” under 2 C.F.R. §200.320(a)(1)(iv)(C) for the reasons set forth in the recitals to this resolution:
 - A. \$50,000 for the purchase of materials, machinery and tools to be used in constructing, maintaining and repairing roads and culverts;
 - B. \$45,000 for contracts for the maintenance or repair of roads;

- C. \$50,000 for contracts for the construction and erection of a memorial building or monument;
- D. \$50,000 for contracts for equipment for fire protection, mechanical resuscitation, underwater rescue and recovery, and communication;
- E. \$50,000 for contracts for street lighting systems;
- F. \$50,000 for contracts for street lighting improvements;
- G. \$50,000 for contracts for building modifications for energy savings, subjects to the exceptions set forth in R.C. 307.86 to 307.92; and
- H. \$50,000 for contracts for private sewage collection tiles.

2. The self-certification made herein shall be effective as of the date hereof and shall be applicable until the end of the fiscal year of the Township, but shall not be applicable to Federal financial assistance awards issued prior to April 18, 2022, including ARPA funds.

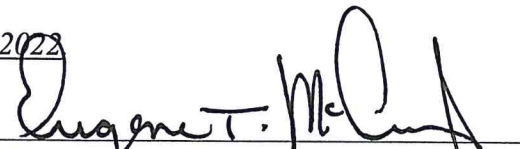
3. In the event that the Township receives funding from a federal grantor agency that adopts a threshold more restrictive than those contained herein, the Township shall comply with the more restrictive threshold when expending such funds.

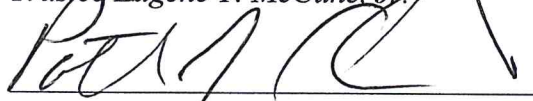
4. The Township shall maintain documentation to be made available to a Federal awarding agency, any pass-through entity, and auditors in accordance with 2 C.F.R. § 200.334.


Trustee Patrick J. CAVANAGH seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

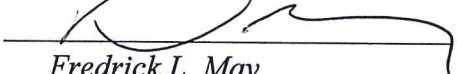
BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted the 18th day of APRIL, 2022


Trustee Eugene T. McCune, Jr.


Trustee Patrick J. Cavanagh


Trustee Michael S. Troyan

Attest: 
Fredrick L. May
Auburn Township Fiscal Officer

G. W. Construction
Custom Remodeling and Building

11949 Stafford Rd. Chagrin Falls, Ohio 44023
Phone (440) 759-8522 E-mail gordonwirick@yahoo.com

Auburn Township
11010 Washington St.
Chagrin Falls, OH. 44023
Attention Nancy Dolazar

4/5/2022

Re; existing front entry roof to be made maintenance free

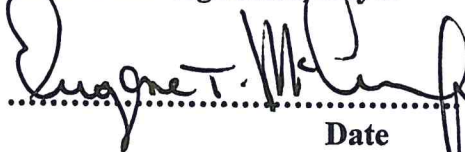
Proposal / Agreement

We will cover all the existing wood on the front entry porch roof. The post, fascia front and sides will be wrapped with white aluminum. White vinyl siding installed on the gable and vinyl soffit installed on the over hangs and the ceiling. A white aluminum counter flashing will be installed over the existing step flashing on the roof.


Terms; One payment (\$3400.00) will be made at the completion of the above described work.

Acceptance; the above specifications, terms and pricing are satisfactory and hereby accepted. You are authorized to proceed with this agreement.

Authorized Signature, Buyer


.....
Date

Authorized Signature, Contractor

 4/18/22
.....
Gordon Wirick, Contractor Date

G. W. Construction
Custom Remodeling and Building

11949 Stafford Rd. Chagrin Falls, Ohio 44023
Phone (440) 759-8522 E-mail gordonwirick@yahoo.com

Auburn Township
11010 Washington St.
Chagrin Falls, OH. 44023
Attention Nancy Dolazar

4/5/2022

Re; build a porch roof over side door to township office.

Proposal / Agreement

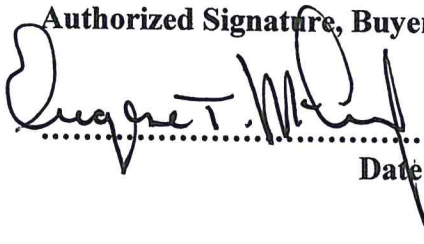
We propose to furnish the material and labor to construct a roof over the side entry door at the above address as follows.

The roof will be constructed to look similar to the front porch roof. With white vinyl siding on the gable face and white vinyl soffit and fascia for the over hangs. The support post will be wrapped in white aluminum and roof shingles to match the existing. The existing siding will be re installed around the new roof. Cost \$5700.00

Terms; One payment (\$5700.00) will be made at the completion of the above described work.

Acceptance; the above specifications, terms and pricing are satisfactory and hereby accepted. You are authorized to proceed with this agreement.

Authorized Signature, Buyer

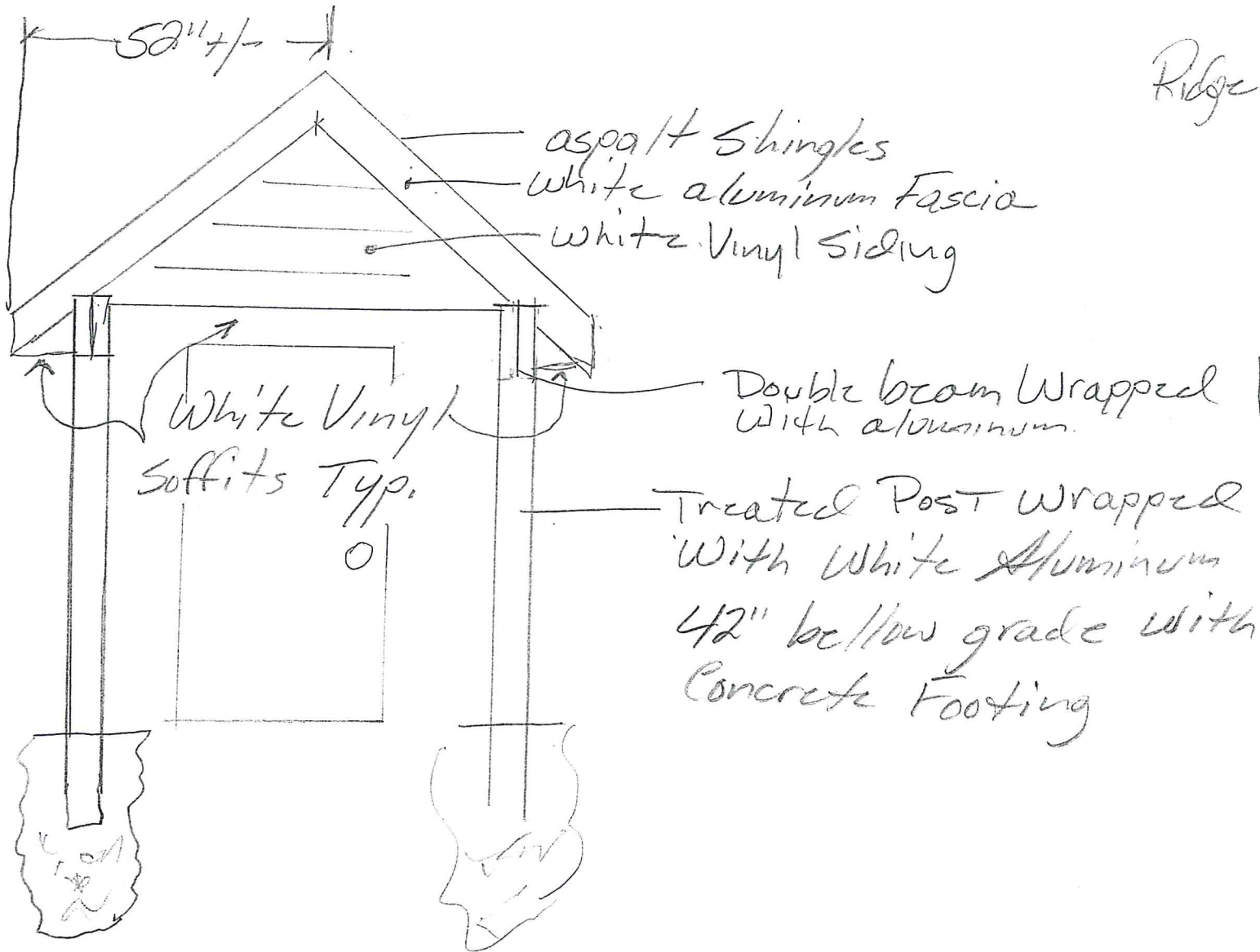
 4/18/22
.....
Date

Authorized Signature, Contractor

.....
Gordon Wirick, Contractor Date

Project - Auburn Township Roof over Side Door E/W Construction

Front View



Side View

