3500

RECORD OF PROCEEDINGS

AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR

Minutes of

AUBURN TOWNSHIP BUARD OF TRUSTEES—REGULAR

Form 6101

Meeting

. 1

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Auburn Township Administration Building February 21, 2022 Page 1

Held

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Eugene T. McCune Jr. All Trustees were present.

The Pledge of Allegiance was led by Tom Jones.

Motion by Patrick J. Cavanagh seconded by Eugene T. McCune Jr. to approve the minutes of the Regular Meeting of the Board of Trustees held on February 7, 2022 with one correction. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

REPORTS:

Chief John Phillips, AVFD, presented a January statistics report comparing 63 calls in 2022 to 62 calls in 2021. The percentage of multiple calls was 9.53% in 2022 versus 19.35% in 2021.

Michael S. Troyan informed the Board that a report from the County Auditor and County Prosecutor regarding proposed projects funded by ARP is expected by next week.

He asked that everyone stay diligent keeping an eye on ice shanties on LaDue.

Patrick J. Cavanagh that the continuation of the Stafford Road Improvement Project is under review. We will have to address increase in costs for proposed road projects this year due to material costs and possibly cut back on these projects.

Trustee Troyan questioned if we could use ARP funding for some of our road projects. Trustee McCune asked if we will still be able to do 4 miles of road improvements per year.

Patrick J. Cavanagh noted the Geauga County Engineer will do bridges this year.

Fredrick May, Fiscal Officer, had no report.

OLD BUSINESS:

Auburn Community Park parking lot expansion: Eugene McCune will reach out to Joe Gutoskey for the maps and information WRLC is requiring to move forward with the project.

Generator for Adam Hall: Received a quote from Hartman Electric for \$45,261.00. We are waiting for a competitive bid from Aurora-Mantua Electric.

Shadyside Cemetery Fence: Received a quote from Auburn Fence for \$42,785.00.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to contract with Auburn Fence for \$42,785.00 to be paid from the ARP funds, if qualifies, to supply and install fencing at Shadyside Cemetery. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

NEW BUSINESS:

Eugene T. McCune presented Resolution 2022-08.

Motion by Eugene T. McCune Jr. seconded by Michael S. Troyan to pass Resolution 2022-08 adopting the Geauga County Commissioners Highway Use Manual and authorize the Geauga County Engineer's office to issue and enforce all policies and procedures outlined therein. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

RECORPONSHIP BOARD OF TRUSTEES—REGULAR

Minutes of

	Williates of	Meeting
(GOVERNMENT FORMS & SUPPLIES 844-224-3328 FORM ND, 10148	
	GOVERNMENT FORMS & SUPPLIES 844-224-3329 FORM ND. 10148 Administration Building February 21, 2022 Page 2	
	Held 20	* I
	20_	
	NEW BUSINESS (continued):	
	1.12 1.12 Continuety;	
	The Trustees discussed representatives for CRWP.	
		9
	Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to app	oint Patrick
	J. Cavanagh as primary and Eugene T. McCune as secondary representative	
	Reserve Land Conservancy. VOTE: Troyan, yes; Cavanagh, yes; McCune, y	ves The
		, CD. I AIC
	motion passed.	

PUBLIC COMMENTS:

There were no public comments.

Trustee Cavanagh updated the Board that there is plenty of road salt available but no drivers to deliver it. We have been scrambling for salt delivery.

Chief John Phillips reminded everyone to attend the Pancake Breakfast this Sunday, February 27th from 8:00am to 12:30pm.

ADJOURNMENT:

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed. The meeting was adjourned at 7:47 p.m.

Fredrick May, Fiscal Officer

Eugen T. McCune, Chairman

Patrick J. Cavanagh, Trustee

Michael S. Troyan, Trustee

3-7-2022

Date

BOARD OF TRUSTEES MEETING AGENDA

Monday, February 21, 2022

REGULAR MEETING -7:30 PM

PLEDGE OF ALLEGIANCE

GUEST:

MINUTE APPROVAL:

• Regular Meeting: February 7, 2022

SCHEDULED REPORTS:

Chief John Phillips, AVFD

Boy Scout Pancake Breakfast @ AVFD Feb. 28th / 8:00 – 12:30

TRUSTEE & FISCAL OFFICER REPORTS:

- Michael S. Troyan
- Patrick J. Cavanagh
- Eugene T. McCune Jr.
- Fredrick May, Fiscal Officer

OLD BUSINESS:

- WRLC Conservation Amendment / Parking lot expansion
- Quote received / Hartman Electric \$45,261.00 / Adam Hall generator
- Quote received / Auburn Fence / Shadyside Cemetery / \$31,840.00
- AVFD proposal projects using ARPA funds

NEW BUSINESS:

- Resolution 2022-08 Adopting the Geauga County Commissioners Highway Use Manual and Authorizing the Geauga County Engineer Office to Issue and Enforce all Policies and Procedures Outlined Therein.
- Appoint 2 representatives to Chagrin River Watershed Partners (CRWP)

SAVE THE DATE:

- 02/21/22 Board of Trustees meeting 7:30pm @ Administration office
- 02/24/22 Zoning Commission meeting- 7:00pm @ Administration office
- 02/27/22 Pancake Breakfast Auburn Fire Station 8:00am 12:30pm
- 03/08/22 BZA meeting 7:00pm @ Administration office
- 03/10/22 Zoning Commission meeting 7:00pm @ Administration office
- 03/07/22 Board of Trustees meeting 7:30pm @ Administration office



AUBURN FIRE DEPARTMENT

10950 Washington Street Auburn Township, Ohio 44023 Phone: 440-543-4133 Fax: 440-543-5539



TO: Chief Phillips

FROM: Lt. Tomaselli

DATE: February 12, 2022

RE: Auburn Fire YTD Statistics (2022 vs 2021)

	Jan 2022	<u>Jan 2021</u>
EMS Calls	41	41
Fire Calls	22	21
Total Calls	63	62
Mutual Aid Given	12	10
Mutual Aid Received	5	6
Total Transports	29	25
Total Non-Transports	11	20
Total Transfer to other Agency	1	0
Total Patients	41	45
Percentage of Multiple Calls*	9.52%	19.35%

01/01/2022 to 01/31/2022
*see multiple calls report for details

Sincerely,

Lt. Nicholas M. Tomaselli

<u>Month</u>	<u>Double</u>	<u>Triple</u>	<u>Quadruple</u>	Quintuple	<u>Sextuplet</u>	Monthly Total
January 2021	3					3
February 2021						
March 2021						
April 2021						
May 2021						
June 2021						
July 2021						
August 2021						
September 2021						
October 2021						
November 2021						
December 2021						
TOTAL						

YTD Occurrences: 3

Total # of Calls: 6 calls

Dept. Total YTD: 63 calls

Percentage of Multiple Calls- 9.52%

Report from 01/01/2022 to 01/31/2022

Auburn Fence Corp. 18096 Munn Rd. Chagrin Falls OH 44023

Phone# 440-543-4850 Email - info@auburnfence.com Date

Estimate #

1/17/2022

011722-2

Customer Name

Auburn Township 11010 E. Washington St. Chagrin Falls, OH 44023 Job Location:

Shadyside cemetery

Customer Phone

440-477-7728

Customer E-mail

buggie97boy@yahoo.com

Description		Amount
Furnish & install 995' of 4' high black aluminum fence. Regis-model 3230. (+ or - 6	31,840.00	
*Above job in Regis 4000 series commercial aluminum fence system. Model 4132(- \$42785.00 (+or- @ \$43.00/ft)	
	u.	
V. 15	Subtotal	\$31,840.00
Note* Due to the volatility of market, pricing will be verified upon		
customer approval.	Sales Tax (6.75%)	\$0.00

42,785,00

Customer agrees to assume responsibility for boundary lines with regard to location of fence. Clear working area for erection of fence to be provided by customer unless otherwise noted above and charged accordingly. Ground area is assumed to be free of underlying rock, foundations, or any material that would interfere with normal digging and necessitate use of drilling or blasting equipment at an additional charge. Purchaser also agrees that the Auburn Fence will not be held responsible or liable for any damage of any nature to underground obstructions or utilities. All materials are covered by manufacturers waranties. Wood is a natural product, no tree is perfect. Therefore, we cannot be held responsible for natural shrinking, knots, checking or warping.

The prices, specifications and conditions are satisfactory and are hereby accepted. Auburn Fence is authorized to do the work as specified. All materials remain the property of Auburn Fence until fully paid for and can be removed for non-payment. Balance will be made upon completion.

Auburn Fence Corp.

18096 Munn Rd. Chagrin Falls OH 44023

Phone# 440-543-4850

Email - info@auburnfence.com

Date

Estimate #

1/17/2022

011722-2

Customer Name

Auburn Township 11010 E. Washington St. Chagrin Falls, OH 44023 Job Location:

Shadyside cemetery

Customer Phone

440-477-7728

Customer E-mail

buggie97boy@yahoo.com

Description		Amount
Furnish & install 995' of 4' high black aluminum fence. Regis-model 3230. (+ or - @ \$32.00	/ft.)	31,840.00
*Above job in Regis 4000 series commercial aluminum fence system. Model 4132 - \$4278.	5.00 (+or-@\$43.00/ft)	
Note* Due to the volatility of market,	Subtotal	\$31,840.00
pricing will be verified upon customer approval.	Sales Tax (6.75%)	\$0.00

42,785,00

Customer agrees to assume responsibility for boundary lines with regard to location of fence. Clear working area for erection of fence to be provided by customer unless otherwise noted above and charged accordingly. Ground area is assumed to be free of underlying rock, foundations, or any material that would interfere with normal digging and necessitate use of drilling or blasting equipment at an additional charge. Purchaser also agrees that the Auburn Fence will not be held responsible or liable for any damage of any nature to underground obstructions or utilities. All materials are covered by manufacturers waranties. Wood is a natural product, no tree is perfect. Therefore, we cannot be held responsible for natural shrinking, knots, checking or warping.

Sicceptance of Proposal - The prices, specifications and conditions are satisfactory and are hereby accepted. Auburn Fence is authorized to do the work as specified. All materials remain the property of Auburn Fence until fully paid for and can be removed for non- payment. Balance will be made upon completion.

COST MATERIAL AND LABOR \$

\$31,840.00

Accepted by:

Date: Z/Z/22 Proposed by: Don Simpson

Dear Trustees,

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Thank you for Auburn Township's continued support and membership in Chagrin River Watershed Partners. We received your 2022 dues and appreciate your on-going participation in our shared mission to preserve and enhance the Chagrin River watershed and Lake Erie.

Please designate your Director and Alternate Director to the CRWP Board for 2022 in Section 1 below. Also please indicate other community contacts in Section 2.

Section 1: Director Designations	Auburn's 2021 CRWP Director designations were: - Patrick J. Cavanagh, Director - Michael S. Troyan, Alternate
2022 Director:	
Name	E-mail address
2022 Alternate Director:	
Name	E-mail address
Section 2: Other Points of Contact Landowner assistance request contact: We with requests for CRWP technical assistance community? Name	/ho would you like us to contact for permission to proceed ce from private landowners (businesses/residents) in your E-mail address
nake to private landowners (businesses/re	
Name	E-mail address

RESOLUTION No. <u>2022 - 68</u>

RESOLUTION ADOPTING THE GEAUGA COUNTY COMMISSIONERS HIGHWAY USE MANUAL AND AUTHORIZING THE GEAUGA COUNTY ENGINEER OFFICE TO ISSUE AND ENFORCE ALL POLICIES AND PROCEDURES OUTLINED THEREIN

Geauga County, Ohio

WHEREAS, the AUBURN TOWNSHIP Board of Trustees desire to have a uniform and efficient method for regulating utilities within the right-of-way, issuing special permits for hauling on highways, and installation of driveway pipes within the right-of-way;

WHEREAS, pursuant to Ohio Revised Code Chapters 5547, 5577 and 5571.16, a township board of trustees may prescribe conditions for the accommodation of utilities within the road right-of way, require the issuance of permits to vehicles exceeding the weight limits on public roads imposed by the county commissioners, and require a person to obtain a permit before installing and/or replacing driveway pipes within the road right-of-way;

WHEREAS, Geauga County has in place the Geauga County Commissioners' Highway Use Manual, implemented by the Geauga County Engineer's Office, which provides for a uniform and efficient method of regulating of utilities, the hauling on public roads and highways and the installation of driveway culverts within the right-of-way;

WHEREAS, the Geauga County Engineer's Office issues and enforces the policies, procedures and permitting outlined in the Geauga County Commissioners Highway Use Manual;

NOW, THEREFORE, BE IT RESOLVED, that the AUBURN TOWNSHIP Board of Trustees hereby adopts the Geauga County Highway Use Manual.

BE IT FURTHER RESOLVED that the AUBURN TOWNSHIP Board of Trustees authorizes the Geauga County Engineer's Office to issue and enforce all policies and procedures as outlined in said Highway Used Manual.

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Trustees is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

Vote:

Eugene T. McCune Jr.

Patrick J. Cavanagh

Michael S. Troyan

I, Fredrick L. May, Fiscal Officer for the AUBURN TOWNSHIP Board of Trustees, certify that the foregoing is a true and correct copy of the Resolution adopted at a legally convened Board meeting held on February 21, 2022.

Fredrick L. May

Date

AUBURN TOWNSHIP, GEAUGA COUNTY

Payment Listing

1/17/2022 to 2/28/2022

Payment Advice #	Post Date	Transaction Date	Туре	Vendor / Payee	Amount	Status
6879	01/19/2022	01/19/2022	AW	CASH	\$128.00	0
6880	01/19/2022	01/19/2022	AW	SUN LIFE FINANCIAL	\$249.98	0
6881	01/19/2022	01/19/2022	AW	INTERFINISH LLC	\$415.00	0
6882	01/28/2022	01/26/2022	PR	EUGENE T. MCCUNE JR.	\$1,063.63	0
6883	02/07/2022	02/07/2022	AW	ARIS	\$102.80	0
6884	02/07/2022	02/07/2022	AW	MATTHEW BLOWERS	\$275.00	0
6885	02/07/2022	02/07/2022	AW	BUCKEYE POWER SUPPLIES	\$525.00	0
6886	02/07/2022	02/07/2022	AW	CHAGRIN RIVER WATERSHED PARTNERS	\$1,182.00	0
6887	02/07/2022	02/07/2022	AW	CUMMINS BRIDGEWAY	\$1,844.92	0
6888	02/07/2022	02/07/2022	AW	RUTH CAVANAGH	\$1,782.00	0
6889	02/07/2022	02/07/2022	AW	CERNI MOTORS	\$25.38	0
6890	02/07/2022	02/07/2022	AW	DELTA DENTAL	\$780.78	0
6891	02/07/2022	02/07/2022	AW	NANCY DOLEZAL	\$128.00	0
6892	02/07/2022	02/07/2022	AW	GEAUGA COUNTY DEPT OF WATER RESO	\$147.34	0
6893	02/07/2022	02/07/2022	AW	WEX BANK	\$2,144.12	0
6894	02/07/2022	02/07/2022	AW	GEAUGA MECHANICAL	\$1,967.32	0
6895	02/07/2022	02/07/2022	AW	HOME DEPOT	\$105.04	0
6896	02/07/2022	02/07/2022	AW	ILLUMINATING CO.	\$3,252.78	0
6897	02/07/2022	02/07/2022	AW	JUDCO	\$85.00	0
6898	02/07/2022	02/07/2022	AW	G. KAUFMANS SEPTIC TANK CLEANING SE	\$840.00	0
6899	02/07/2022	02/07/2022	AW	GEAUGA COUNTY MAPLE LEAF	\$31.50	0
6900	02/07/2022	02/07/2022	AW	MERITECH, INC.	\$14.54	0
6901	02/07/2022	02/07/2022	AW	MEDICAL MUTUAL OF OHIO	\$30,818.58	0
6902	02/07/2022	02/07/2022	AW	NEWBURY AUTO PARTS,INC.	\$137.58	0
6903	02/07/2022	02/07/2022	AW	OHIO EDISON	\$35.56	0
6904	02/07/2022	02/07/2022	AW	QUADIENT	\$101.33	0
6905	02/07/2022	02/07/2022	AW	SUNRISE SPRINGS WATER COMPANY	\$155.50	0
6906	02/07/2022	02/07/2022	AW	SUN LIFE FINANCIAL	\$249.66	0
6907	02/07/2022	02/07/2022	AW	ULLMAN OIL CO,	\$1,455.23	0
6908	02/07/2022	02/07/2022	AW	VISION SERVICE PLAN - (OH)	\$277.30	0
6909	02/07/2022	02/07/2022	AW	WINDSTREAM WESTERN RESERVE INC.	\$608.01	0
6910	02/07/2022	02/07/2022	AW	WASTE MANAGEMENT WESTERN RESER\	\$610.36	0
6911	02/07/2022	02/07/2022	AW	WEAVER TREE	\$11,300.00	0
6912	02/07/2022	02/07/2022	PR	TODD S. AZNAVORIAN	\$46.17	0
6913	02/07/2022	02/07/2022	WH	Geauga County Clerk of Courts	\$57.11	0
6918	02/09/2022	02/09/2022	SW	Skipped Warrants 6917 to 6918 Series 3	\$0.00	V
6919	02/09/2022	02/09/2022	AW	DZM Properties, Inc.	\$1,085.00	0
6920	02/09/2022	02/09/2022	AW	AUBURN VOLUNTEER FIRE DEPARTMENT	\$38,650.04	0
6921	02/09/2022	02/09/2022	AW	WEAVER TREE	\$475.00	0
6922	02/11/2022	02/11/2022	PR	NANCY R. DOLEZAL	\$1,309.43	0
6923	02/11/2022	02/11/2022	PR	MICHAEL G. FENSTERMAKER	\$2,546.54	0
6924	02/11/2022	02/11/2022	PR	EMERICK P GORDON	\$2,882.40	0
6925	02/11/2022	02/11/2022	PR	MICHAEL A. LUDWIG	\$2,264.69	0
6926	02/11/2022	02/11/2022	PR	JOHN L PHILLIPS	\$1,546.42	0
6927	02/11/2022	02/11/2022	PR	MARK A. STURM	\$2,259.63	0
6928	02/11/2022	02/11/2022	PR	JOHN D SZOKA	\$2,567.39	0

AUBURN TOWNSHIP, GEAUGA COUNTY

Payment Listing

1/17/2022 to 2/28/2022

Payment Advice #	Post Date	Transaction Date	Туре	Vendor / Payee	Amount	Status
6929	02/11/2022	02/11/2022	PR	James P. Vannoy	\$630.26	0
6930	02/21/2022	02/21/2022	AW	MATTHEW BLOWERS	\$825.00	0
6931	02/21/2022	02/21/2022	AW	CARGILL, INCORPORATED	\$2,554.80	0
6932	02/21/2022	02/21/2022	AW	GOODYEAR TIRE AND RUBBER	\$2,393.00	0
6933	02/21/2022	02/21/2022	AW	ILLUMINATING CO.	\$5,238.66	0
6934	02/21/2022	02/21/2022	AW	CHAGRIN VALLEY AUTO PARTS	\$83.94	0
6935	02/21/2022	02/21/2022	AW	WINDSTREAM WESTERN RESERVE INC.	\$219.84	0
6936	02/21/2022	02/21/2022	AW	J.F.D. LANDSCAPES	\$19,966.20	0
6937	02/21/2022	02/21/2022	AW	INTERFINISH LLC	\$415.00	0
6938	02/21/2022	02/21/2022	AW	PERK COMPANY, INC.	\$8,265.70	0
6939	02/21/2022	02/21/2022	AW	KINETICO QUALITY WATER SYSTEMS	\$44.00	0
6940	02/21/2022	02/21/2022	AW	HOME DEPOT	\$64.90	0
6941	02/21/2022	02/21/2022	AW	GEAUGA MECHANICAL	\$1,279.52	0
6942	02/21/2022	02/21/2022	AW	MOTOROLA SOLUTIONS, INC.	\$1,027.86	0
6943	02/21/2022	02/21/2022	AW	Click It	\$155.25	0
6944	02/21/2022	02/21/2022	AW	Great American Awards	\$45.00	0
6945	02/21/2022	02/21/2022	AW	GEAUGA COUNTY MAPLE LEAF	\$50.15	0
6946	02/21/2022	02/21/2022	AW	BALLENTINE'S PEST CONTROL	\$165.00	0
6947	02/21/2022	02/21/2022	AW	OHIO CAT	\$521.68	0
6948	02/21/2022	02/21/2022	AW	21st Century Media-Ohio	\$85.45	0
6949	02/21/2022	02/21/2022	AW	INTERSTATE BILLING SERVICE, INC.	\$414.00	0
6950	02/21/2022	02/21/2022	AW	DOMINION EAST OHIO	\$2,734.81	0
6951	02/21/2022	02/21/2022	AW	VISA	\$807.31	0
6952	02/21/2022	02/21/2022	AW	FALL & STEBBINS AUTOMOTIVE INC.	\$475.00	0
6953	02/21/2022	02/21/2022	RW	JENNIFER CANFIELD	\$300.00	0
				Total Payments:	\$167,291.39	
				Total Conversion Vouchers:	\$0.00	
				Total Less Conversion Vouchers:	\$167,291.39	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

^{*} Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.