

**RECORD OF PROCEEDINGS**  
 AUBURN TOWNSHIP BOARD OF TRUSTEE  
 PUBLIC HEARING & REGULAR

Minutes of

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 644-224-3228 FORM NO. 10148

Auburn Township Administration Building September 6, 2022 Page 1

Held \_\_\_\_\_ 20 \_\_\_\_\_

The Regular meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Eugene T. McCune Jr. All Trustees were present.

The Pledge of Allegiance was led by Logan Standley.

**Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to approve the minutes of the Public Hearing of the Board of Trustees held on September 6, 2022. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion passed.**

**Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to approve the minutes of the Regular Meeting of the Board of Trustees held on September 6, 2022. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion passed.**

**GUESTS:**

**Jim Zuccaro, OTARMA Insurance Agent**, gave a recap of coverages stating 3 mill liability, 9 mill property and .5 mill miscellaneous coverage for an annual premium of \$40,035.00. He noted there is a \$1,350.00 give back to OTARMA members.

**Logan Standley, Auburn Troop 101 Boy Scout**, is working on obtaining Eagle Scout status. To fulfill his community project requirement, he proposed building 4 trash containers at the Auburn Community Park. Logan's estimate from Carter Lumber in Solon totals approximately \$1,514.00.

Trustee Cavanagh suggested fundraising to cover the cost. He also suggested Logan price check with Hartville Lumber in Middlefield. Some companies have been known to donate lumber for Scout projects.

Michael S. Troyan recommended covering the shortfall after donations.

The Trustees signed off on the proposed project that begins September 10<sup>th</sup> with a completion date of September 17<sup>th</sup>.

**REPORTS:**

**Frank Kitko, Zoning Inspector**, submitted a zoning report reflecting 16 applications processed in the month of August resulting in 15 permits issued.

He spoke to Crash Champions renovation progress after the fire. Mr. Kitko discussed the sewage dump site at Bell Road and Munn Road. He has concerns about refuse being dumped on site. Frank will check with the County as to who oversees that business.

**Emerick Gordon, Township Highway Superintendent** submitted the following report for August:

- With the Capital Improvement projects finishing up all that was left were punch list items and minor issues. The asphalt resurfacing of various roads was completed with just the line striping remaining. Projects for the 2023 construction season have been submitted to the engineer's office and some of preliminary work will begin this fall.
- The roadside mower was out but is still experiencing electrical gremlins. Despite recent repair the intermittent problem still persists and will need to be serviced. Brush was cleared around several signs and intersections to improve sight distance.
- We had one drive pipe replacement on Creighton Dr. and one small ditching project on Brookfield Dr. Erosion issues on Stafford Rd. were addressed with 1 ton of #1 gravel.
- Asphalt patching was done on several roads as well as bleed through control on chip sealed roads.



# RECORD OF PROCEEDINGS

Minutes of

AUBURN TOWNSHIP BOARD OF TRUSTEES  
PUBLIC HEARING & REGULAR

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Auburn Township Administration Building September 6, 2022 Page 2

Held \_\_\_\_\_ 20 \_\_\_\_\_

## REPORTS (continued):

Mr. Gordon initiated discussion over an estimate received from a landscape company to restore landscaping at a residence removed during the reconstruction of Stafford Road. The Trustees will renegotiate with the property owner.

**Michael S. Troyan** suggested using ARPA funds to pay for township employee sick time due to COVID.

He reviewed an updated request for AARPA funding from the AVFD. Keith Blaser gave the following list of prioritized items:

- \$ 37,756.64 - Replacement of SCBA air pack bottles that expire spring 2023.
- \$161,933.23 - Emergency alerting equipment, mobile and portable radios.

If funds remain in the AARPA account, an additional \$40,000.00 to purchase 10 sets of turnout gear, replacing gear that expires in the next 24 months.

Trustee Cavanagh requested the balance of AARPA funds remaining.

**Patrick J. Cavanagh**, passed on his report.

**Fredrick May, Fiscal Officer**, was not present, but pre-submitted Resolution 2022-31.

**Eugene T. McCune Jr.** reported the architect working on the parking lot expansion at the park is not making progress. He suggested looking for alternates.

## OLD BUSINESS:

Trustee McCune Jr. noted he started a pickle ball file.

## NEW BUSINESS:

The Trustees discussed a donation to the Auburn Museum was received from William and Linda Nokes in memory of Dorothy Papp and Robert Hamilton.

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to deposit the \$100 donation made from William and Linda Nokes into the Museum Fund. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

The Trustees discussed Resolution 2022-31.

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adopt Resolution 2022-31 for the following Supplemental Appropriations:**

- \$13,000.00 Supplemental Appropriation to Road and Bridge Fund Account 2031-330-314 for Tax Collection Fees.
- \$1,770.62 Supplemental Appropriation to General Fund Account 1000-110-314 for Tax Collection Fees.
- \$37.01 Supplemental Appropriation to Fire Levy Fund Account 2191-110-314 for Tax Collection Fees.

**VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

The Trustees discussed franchise fees received.

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to deposit franchise fees received from Charter Communications in the amount of \$5,156.43 into the Land Acquisition and Improvement Fund. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

**RECORD OF PROCEEDINGS**

AUBURN TOWNSHIP BOARD OF TRUSTEE

Minutes of

PUBLIC HEARING & REGULAR

Meeting

GOVERNMENT FORMS & SUPPLIES 841-224-3329 FORM NO. 10148

Auburn Township Administration Building September 6, 2022 Page 3

Held \_\_\_\_\_ 20 \_\_\_\_\_

**NEW BUSINESS (continued):**

The Trustees discussed correspondence from the Geauga County Engineer's office recommending Change Order approval and final payment to Ronyak Paving.

**Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to accept the Change Order from Geauga County Engineer's office decreasing the contract with Ronyak Paving in the amount of \$27,317.00 for Chip Seal of Various Roads in Auburn Township. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

**Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to accept the recommendation by the Geauga County Engineer's office and pay Ronyak Paving first and final payment of \$160,933.00 for Chip Seal of Various Roads in Auburn Township. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

**PUBLIC COMMENTS:**

There were no public comments


**EXECUTIVE SESSION:**

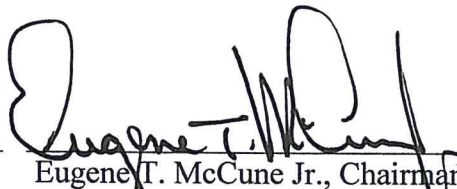
**Motion at 8:37 PM by Michael S. Troyan seconded by Eugene T. McCune Jr. to enter into Executive session to conference with the Board's Attorney concerning pending court action, pursuant to R.C. 121.22(G)(3). VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

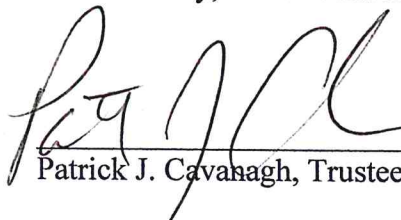
**Motion by at 9:02 PM Michael S. Troyan seconded by Eugene T. McCune Jr. to exit Executive Session. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

**ADJOURNMENT:**

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed. The meeting was adjourned at 9:03 PM**

  
\_\_\_\_\_  
Fredrick May, Fiscal Officer

  
\_\_\_\_\_  
Eugene T. McCune Jr., Chairman

  
\_\_\_\_\_  
Patrick J. Cavanagh, Trustee

  
\_\_\_\_\_  
Michael S. Troyan, Trustee

9-19-22  
\_\_\_\_\_  
Date



**BOARD OF TRUSTEES MEETING AGENDA**  
**Monday, September 19, 2022**

**REGULAR MEETING –7:30 PM**

**PLEDGE OF ALLEGIANCE**

**MINUTE APPROVAL:**

- Regular Meeting – September 6, 2022

**GUEST:**

**SCHEDULED REPORTS:**

- Chief John Phillips, AVFD

**TRUSTEE & FISCAL OFFICER REPORTS:**

- Michael S. Troyan
- Patrick J. Cavanagh, Vice Chairman
- Eugene T. McCune Jr., Chairman
- Fredrick May, Fiscal Officer

**OLD BUSINESS:**

- WRLC Conservation Amendment / Parking lot expansion
- AVFD request for ARPA funding

**NEW BUSINESS:**

- Cummings Sales & Service / Maintenance agreement for service garage generator
- Economic Development (TRES) Transfer Form / Liquor license
- Museum donation from Bill & Linda Nokes / \$50 in memory of Janet Dietz Roof
- OTARMA rebate / \$1,351.63
- Gauga-Trumbull Solid Waste Management /tire recycle grant \$3,036.25 received

**EXECUTIVE SESSION:**

- Executive Session: to conference with the Board's Attorney concerning pending court action, pursuant to R.C. 121.22(G)(3)

**SAVE THE DATES:**

09/22/22 - Zoning Commission meeting - 7:00pm @ Auburn Administration Bldg.  
10/03/22 – Board of Trustees meeting – 7:30pm @ Auburn Administration Bldg.  
10/11/22 – BZA meeting-7:00pm @ Auburn Administration Bldg.  
10/13/22 – Zoning Commission meeting-7:00pm @ Auburn Administration Bldg.  
10/17/22 – Board of Trustees meeting– 7:30pm @ Auburn Administration Bldg.  
10/27/22 – Zoning Commission meeting-7:00pm @ Auburn Administration Bldg.  
10/31/22 – TRICK OR TREAT in Auburn Township / 6:00PM – 8:00PM



**Payment Listing**

September 2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
7404	09/16/2022	09/16/2022	AW	CASH	\$160.00	O
7405	09/16/2022	09/16/2022	AW	EDINBURG TRACTOR SALES	\$292.60	O
7406	09/16/2022	09/16/2022	AW	CUMMINS BRIDGEWAY	\$753.96	O
7407	09/16/2022	09/16/2022	AW	WINDSTREAM WESTERN RESERVE INC.	\$710.98	O
7408	09/19/2022	09/19/2022	AW	GEAUGA COUNTY AUDITOR	\$20.00	O
7409	09/19/2022	09/19/2022	AW	MERITECH, INC.	\$577.83	O
7410	09/19/2022	09/19/2022	AW	ILLUMINATING CO.	\$5,422.52	V
7410	09/19/2022	09/19/2022	AW	ILLUMINATING CO.	-\$5,422.52	V
7411	09/19/2022	09/19/2022	AW	KINETICO QUALITY WATER SYSTEMS	\$44.00	V
7411	09/19/2022	09/19/2022	AW	KINETICO QUALITY WATER SYSTEMS	-\$44.00	V
7412	09/19/2022	09/19/2022	AW	ILLUMINATING CO.	\$5,422.52	O
7413	09/19/2022	09/19/2022	AW	KINETICO QUALITY WATER SYSTEMS	\$44.00	O
7414	09/19/2022	09/19/2022	AW	TAX EXEMPT LEASING CORP.	\$35,852.80	O
7415	09/19/2022	09/19/2022	AW	KEITH FABER AUDITOR OF STATE	\$948.00	O
Total Payments:					\$638,977.05	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$638,977.05	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**RESOLUTION 2022-32  
FOR SUPPLEMENTAL APPROPRIATIONS**

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in regular session on the **19th day of SEPTEMBER 2022**:

Present Were:

Eugene McCune

Patrick J. Cavanagh

Michael S. Troyan

MICHAEL TROYAN moved for the adoption of the following resolution:

**BE IT RESOLVED** by the Board of Trustees of Auburn Township, Geauga County, Ohio, that it is necessary to adopt the following:

\$4000.00 Supplemental Appropriation to General Fund Account 1000-690 -351 for ELECTRICITY.

\$25,852.80 Supplemental Appropriation to Road and Bridge Fund Account 2031-760-740 Machinery, Equipment and Furniture to make 4/5 payment on Service Department Truck – 2019 Western Star

**THEREFORE** the Board adopts the aforesaid.


GENE McCUNE seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Eugene McCune voted YES

Michael S. Troyan voted YES

Patrick J. Cavanagh voted YES

**Adopted** this 19TH day of SEPTEMBER, 2022

  
\_\_\_\_\_  
Fredrick L. May, Fiscal Officer



COPY

## Auburn Fire Department ARPA Funding Request

1. Purchase of replacement air pack [SCBA] bottles. Current inventory of bottles are not legally usable after spring of 2023.

RECEIVED

SEP 09 2022

60 minute bottles, 2 required @ \$1,325.60 each = \$2,651.20

30 minute, 38 required @ \$923.83 each = \$35,105.54

AUBURN TOWNSHIP

Total Project Cost = \$37,756.64

2. Purchase of replacement emergency alerting equipment, mobile and portable [handheld] radios. Current equipment is failing and cannot be repaired. County infrastructure upgrades will make all existing units inoperable in near future.

Total Project Cost - \$161,933.23

3. Optional, if funds remain at end of ARPA funding cycle.  
Purchase of ten [10] sets of replacement turnout gear. Current gear certification will be expiring within the next twenty-four [24] months.

Approximate Total Project Cost ~ \$40,000

Please see attached sheet for project details, excluding optional item #3.

Respectfully submitted by,  
Keith Blaser  
Secretary, Auburn Fire Department  
440.667.8190

Please feel free to contact me with any questions you may have.

Radios	Current		Proposed	
	Mobile	Portable	Mobile	Portable
3023	1	5*	0	0
3026	1	5	1	5
3037	1	2	1	2
3057	1	2	1	2
3059	1	2	1	2
3062	1		1	0
3068	1	1	1	1
3084	1	1	1	1
New Chase	0	0	1	1
Watch Office	1		1	
Chief	1	1* & 1		1
Paging System	1			Informer
Cardaman		2		2
Valerio		2		2
Artman		1		1
Gless		1*		0
Hurley		1		1
Tomaselli		1		1
Grassi		1		1
Duty Crew		4		4
Spare		1		2

Total	11	34	Total	9	29
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* Currently have			Mobile	Portable	1 informer
			Unit Price	Unit Price	Total

Estimated Unit Cost		\$4,256.04	\$123,425.16
5 Dash Mount	\$3,579.44		\$17,897.20
3 Remote Mount	\$3,717.41		\$11,152.23
1 Base Model	\$3,918.89		\$3,918.89
Total Radio Cost			\$152,705.55

Extra Portable Batteries		\$120.45	\$1,806.75
Federal Signal Informer		\$965.00	\$965.00
3-G5 Pagers, charger & extra battery		\$696.00	\$2,088.00
2-G1 Pagers, charger & extra battery		\$340.00	\$680.00
Estimated Total Project Cost			\$161,933.23

SCBA Bottles	Current	Proposed	Unit Cost	Total
SCBA 30 Minute	44	38	\$923.83	\$35,105.54
RIT 60 Minute	2	2	\$1,325.60	\$2,651.20
		Estimated Total Project Cost		\$37,756.74
		Total Combined Project Cost		\$199,689.97

Radio\_and\_Air\_Bottle\_ARPA\_Request\_090922





## AUBURN FIRE DEPARTMENT

10950 WASHINGTON STREET  
AUBURN TOWNSHIP, OHIO 44023  
PHONE: 440-543-4133  
FAX: 440-543-5539



TO: Chief Phillips

FROM: Lt. Tomaselli

DATE: September 13, 2022

RE: Auburn Fire YTD Statistics (2022 vs 2021)

### Jan-Aug 2022      Jan-Aug 2021

EMS Calls	336	319
Fire Calls	238	224
<b>Total Calls</b>	<b>574</b>	<b>543</b>
Mutual Aid Given	147	112
Mutual Aid Received	37	40
Total Transports	239	223
Total Non-Transports	107	122
Total Transfer to other Agency	6	2
<b>Total Patients</b>	<b>352</b>	<b>347</b>
<b>Percentage of Multiple Calls*</b>	<b>19.86%</b>	<b>23.02%</b>

**\*\*\*01/01/2022 to 08/31/2022\*\*\***

**\*see multiple calls report for details**

Sincerely,

Lt. Nicholas M. Tomaselli

<u>Month</u>	<u>Double</u>	<u>Triple</u>	<u>Quadruple</u>	<u>Quintuple</u>	<u>Sextuplet</u>	<u>Monthly Total</u>
January 2022	3					3
February 2022	6					6
March 2022	5					5
April 2022	7					7
May 2022	12	1				13
June 2022	6	1				7
July 2022	7					7
August 2022	8					8
September 2022						
October 2022						
November 2022						
December 2022						
TOTAL	54	2				56

**YTD Occurrences: 56**

**Total # of Calls: 114 calls**

**Dept. Total YTD: 574 calls**

**Percentage of Multiple Calls- 19.86%**

**\*\*\*Report from 01/01/2022 to 08/31/2022\*\*\***



## BOARD OF TRUSTEES MEETING AGENDA

Tuesday, September 6, 2022

### REGULAR MEETING –7:30 PM

#### PLEDGE OF ALLEGIANCE

#### MINUTE APPROVAL:

- Public Hearing – August 15, 2022
- Regular Meeting - August 15, 2022

#### GUEST:

- Jim Zuccaro, OTARMA
- Logan Standley, Auburn Scout Troop 101

#### SCHEDULED REPORTS:

- Frank Kitko, Zoning Inspector
- Emerick Gordon, Township Highway Superintendent

#### TRUSTEE & FISCAL OFFICER REPORTS:

- Michael S. Troyan
- Patrick J. Cavanagh, Vice Chairman
- Eugene T. McCune Jr., Chairman
- Fredrick May, Fiscal Officer

#### OLD BUSINESS:

- WRLC Conservation Amendment / Parking lot expansion
- AVFD request for ARPA funding

#### NEW BUSINESS:

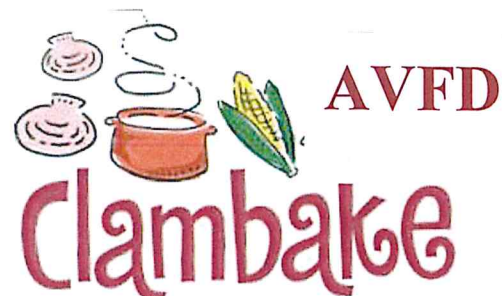
- Geauga County Engineer's office Final Change Order / Chip Seal Various Roads
- Recommendation to pay / Ronyak Paving \$160,933.00
- Charter Communications / Franchise fees received / \$5,156.43
- Museum donations / From William & Linda Nokes /  
In memory of Dorothy Papp - \$50 and in memory of Robert Hamilton \$50
- Resolution 2022-31 Supplemental Appropriations

#### EXECUTIVE SESSION:

- Executive Session: to conference with the Board's Attorney concerning pending court action, pursuant to R.C. 121.22(G)(3)

#### SAVE THE DATES:

- 09/06/22 Board of Trustees Meeting - 7:30pm @ Auburn Administration bldg.  
09/10/22 – Fire Department Clam Bake- Pre-Sale tickets ONLY!  
09/08/22 - Zoning Commission meeting - 7:00pm @ Auburn Administration bldg.  
09/13/22 – BZA Meeting - 7:00pm @ Auburn Administration bldg.  
09/22/22 - Zoning Commission meeting - 7:00pm @ Auburn Administration bldg.



September 10<sup>th</sup> / 6:00-8:30 pm

# AUBURN TWP ZONING REPORT

AUGUST 2022

	Ja	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Agr/Other Exmptions Amendment	1							3					4
Billboard													
Commercial Additions													
Comm Fence													
Comm New													
Comm Remodel							2						2
Comm Sign						1							1
Comm Sub Lease, Use Change													
Culvert/Ditching													
Dev Plan Review													
Denial	1	1	1	1		1	2						7
Duplex													
Ind Addition, Exist.Use													
Ind Use Change, SubLease													
Ind Fences													
Ind Remodeling													
Ind New Structure													
Ind Non-Res. Permitted													
Ind Sign													
Lake													
Land Use Plan, Dev activities													
Pond													
Res Acc Bldg Under 200													
Res Acc Bldg Over 200 sf	1	1	1		3	5	1	2					14
Res Addition		1	2		2			2					7
Res Deck				1	1			2					4
Res Fences			1	1									2
Res Interior Completion													
Res Other		1	2	3		5	3	3					17
Res Patios													
Res Remodel													
Res Signs													
Res Signs Temp													
Res Signs Temp Bldg Const	1		2		1		2						6
Res Signs S/D													
Single Family Dwelling	2		3	1	2	2	4	1					15
Swim Pool Above Ground					1		1	1					3
Swim Pool In Ground/Lake						1	1	1					3
Transient Vendor													
Variance/Cond Use/ Voided Receipts/Copies/Other	2	1	1			2	3						9
	1					1	1	1					4
<b>Sub Total</b>	<b>9</b>	<b>5</b>	<b>13</b>	<b>7</b>	<b>10</b>	<b>18</b>	<b>20</b>	<b>16</b>					<b>118</b>
<b>TOTAL ISSUED</b>	<b><u>6</u></b>	<b><u>4</u></b>	<b><u>12</u></b>	<b><u>7</u></b>	<b><u>10</u></b>	<b><u>16</u></b>	<b><u>17</u></b>	<b><u>15</u></b>					<b><u>107</u></b>



**RESOLUTION 2022-31  
FOR SUPPLEMENTAL APPROPRIATIONS**

The Board of Trustees of Auburn Township, Geauga County, Ohio met in regular session on the 6th day of SEPTEMBER 2022:

Present Were:

Eugene McCune

Patrick J. Cavanagh

Michael S. Troyan

Michael S. Troyan moved for the adoption of the following resolution:

**BE IT RESOLVED** by the Board of Trustees of Auburn Township, Geauga County, Ohio, that it is necessary to adopt the following:

\$13,000.00 Supplemental Appropriation to Road and Bridge Fund Account 2031-330-314 for TAX COLLECTION FEES.

\$1,770.62 Supplemental Appropriation to General Fund Account 1000-110-314 for TAX COLLECTION FEES.

\$37.01 Supplemental Appropriation to Fire Levy Fund Account 2191-110-314 for TAX COLLECTION FEES.

**THEREFORE** the Board adopts the aforesaid.


Patrick J. Cavanagh seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Eugene McCune voted YES

Michael S. Troyan voted YES

Patrick J. Cavanagh voted YES

*Adopted* this 6TH day of SEPTEMBER, 2022

  
Fredrick L. May, Fiscal Officer



**JOE CATTELL, PE, PS**  
Gauga County Engineer

RECEIVED

SEP 02 2022

AUBURN TOWNSHIP

COPY

August 31, 2022

Auburn Township Board of Trustees  
c/o Fred May, Fiscal Officer  
11010 East Washington St.  
Auburn Township, Ohio 44023

Re: The Chip Seal of Various Roads  
Contract: CS-AUB-V-2022  
Final Change Order and Invoice

Dear Trustees:

Enclosed please find the documents related to the payment of the final invoice for the above referenced project.

We ask the Township to first, approve the change order (Change Order No. 1) for the project. Please approve and execute all three original copies of the supplemental agreement that amends the unit price contract, based upon the work actually performed. Upon approval, one copy is for the Township, one shall be sent to the Contractor, and the last returned back to this office.

The changes to the final contract amount were incidental based on the actual work performed to meet the site conditions. The total revised contract cost **decreased by \$27,317.00**. Upon change order approval, we recommend payment of pay application No. 1 & final in the amount of \$160,933.00, to Ronyak Paving, Inc.

This project is considered complete. Copies of the final affidavits, material tickets and inspection reports are included for your files. Certified payrolls received to date are also included.

Should you have any questions regarding this invoice or the items included herein, please let me know.

Sincerely,

Shane E. Hajjar, PE  
Deputy Engineer

Enclosure  
cc: File



Auburn Township, Geauga County  
 Change Order: **No. 1 & Final**  
 Contract # **CS-AUB-V-2022**  
 Date: **August 30, 2022**

Contractor: **Ronyak Paving, Inc.**  
**14376 N. Cheshire St.**  
**Burton, OH 44021**

Project: **The Chip Seal of Various Roads**

Change to CONTRACT TIME:

Original Contract Completion Date:  
 The **CONTRACT TIME** will be increased by:  
 Revised Contract Completion Date:

Friday, July 15, 2022  
31 Calendar Days  
Monday, August 15, 2022

Change to CONTRACT PRICE:

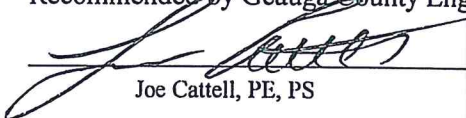
**ADDITIONS:**

Item No.	ODOT No.	Description of Item	Quantity	Unit	Total
WS1	422	Seal Coat Cover Aggregate, No. 67 Limestone	340.0	CY	\$6,932.60
WS1	422	Seal Coat Aggregate, No. 8 Limestone	337.0	CY	\$1,415.40
<b>TOTAL ADDITIONS</b>					<b>\$8,348.00</b>

**DEDUCTIONS:**

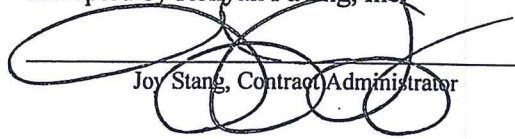
Item No.	ODOT No.	Description of Item	Quantity	Unit	Total
1	422	Seal Coat Bituminous Material, Latex Modified, CRS-2	7108	GAL	\$17,770.00
2	422	Seal Coat Cover Aggregate, No. 67 Limestone	250.0	CY	\$12,500.00
3	422	Seal Coat Aggregate, No. 8 Limestone	83.0	CY	\$5,395.00
<b>TOTAL DEDUCTIONS</b>					<b>\$35,665.00</b>

Recommended by Geauga County Engineer

  
 Joe Cattell, PE, PS 8-30-22  
 Date

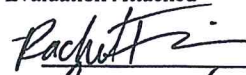
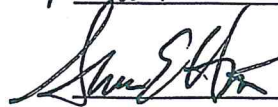
**ORIGINAL CONTRACT** \$188,250.00  
**TOTAL ADDITIONS** \$8,348.00  
**TOTAL DEDUCTIONS** \$35,665.00  
**REVISED CONTRACT** \$160,933.00

Accepted by Ronyak Paving, Inc.

  
 Joy Stang, Contract Administrator 8/30/22  
 Date

Approved by Auburn Township Board of Trustees

\_\_\_\_\_  
 Patrick J. Cavanagh Date  
 \_\_\_\_\_  
 Eugene T. McCune Date

<input checked="" type="checkbox"/>	Proposal(s) for Supplemental Work Attached
<input checked="" type="checkbox"/>	Contractor Evaluation Attached
Completed By:	 8/30/22 DATE
Checked By:	 8/30/22 DATE