

RECORD OF PROCEEDINGS

Minutes of

AUBURN TOWNSHIP BOARD OF TRUSTEE
PUBLIC HEARING & REGULAR

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3333 FORM NO. 70143

Auburn Township Administration Building October 3, 2022 Page 1

Held _____ 20 _____

The Regular meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Eugene T. McCune Jr. All Trustees were present.

The Pledge of Allegiance was led by Frank Kitko.

Motion by Michael S. Troyan seconded by Eugene T. McCune Jr. to approve the minutes of the Regular Meeting of the Board of Trustees held on September 19, 2022 amended to include "Motions are contingent upon Prosecutor approval". VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion passed.

REPORTS:

Frank Kitko, Zoning Inspector, submitted a zoning report reflecting 17 applications processed in the month of September resulting in 16 permits issued.

He discussed issues with one property where the driveway is too close to the property line. They have been given notice and it has been more than enough time to move it.

Michael S. Troyan spoke regarding ARPA funds approved by the Trustees to be used for new equipment at the Fire Department. The Prosecutor has recommended putting the appropriated amount in the Fire Department's 2023 contract as a one time line item for extra funds. We are doing this because sub grants of ARPA funding is not allowed.

Patrick J. Cavanagh reported the 5-year road report will be presented at the next meeting. There was a septic alarm going off at Adam Hall last week. Kauffman Septic Service will be repairing it. He stated that someone threw something at the sign at Adam Hall and broke the lettering.

Fredrick May, Fiscal Officer, presented an Appropriations Report, Fund Status Report, Revenue Report and a Payment Report listing warrants 7416 through 7434 for a total of \$522,746.73. He submitted Resolution 2022-34.

Eugene T. McCune Jr. stated he will have a proposal this week from Hess and Associates for the parking lot expansion project. A quote in the amount of \$5,450.00 was received from Dash Tree Service to remove trees at the park.

Trustee McCune Jr. read that LeBron James is starting a new pickle ball league. He may take the idea of a pickle ball court to The Pond.

NEW BUSINESS:

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to accept the recommendation by the Geauga County Engineer's office and pay Chagrin Valley Paving first and final payment of \$433,597.60 for the Asphalt Resurface of Various Roads in Auburn Township. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

The Dash Tree quote will hold until WRLC approves the amended agreement.

Chairman McCune presented the upcoming events.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adopt Resolution 2022-34 for the following Supplemental Appropriations:

- \$3000.00 Supplemental Appropriation to Road and Bridge Account 2031-330-221 Medical & Hospitalization to fund HRA Debits.
- \$6000.00 Supplemental Appropriation to Special Levy Fire Department Account 2191-110-221 Medical & Hospitalization to fund HRA Debits.

VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

RECORD OF PROCEEDINGS
AUBURN TOWNSHIP BOARD OF TRUSTEE
PUBLIC HEARING & REGULAR

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-8336 FORM NO. 10148

Auburn Township Administration Building October 3, 2022 Page 2

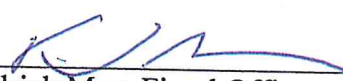
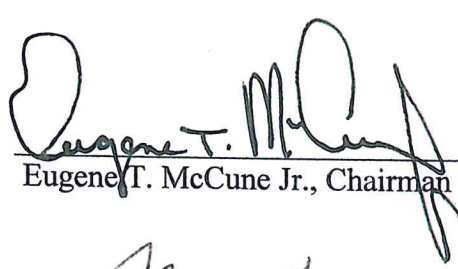
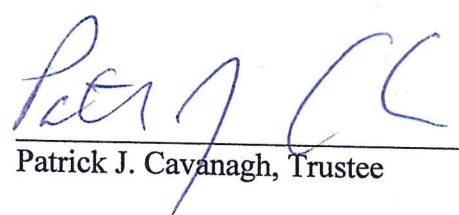
Held _____ 20 _____

PUBLIC COMMENTS:

A resident asked about an issued warrant. A reporter asked about the plans for the driveway and expanded parking lot at the Auburn Community Park.

ADJOURNMENT:

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed. The meeting was adjourned at 8:04 PM


Fredrick May, Fiscal Officer
Eugene T. McCune Jr., Chairman
Patrick J. Cavanagh, Trustee
Michael S. Troyan, Trustee

Date

10-17-22

Payment Listing

UAN v2022.3

October 2022

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---------------------------------|------------|------------------|------|---------------------------------|--------------|--------|
| 7416 | 10/03/2022 | 10/03/2022 | AW | MEDICAL MUTUAL OF OHIO | \$34,909.52 | O |
| 7417 | 10/03/2022 | 10/03/2022 | AW | OHIO EDISON | \$19.64 | O |
| 7418 | 10/03/2022 | 10/03/2022 | AW | HOME DEPOT | \$59.94 | O |
| 7419 | 10/03/2022 | 10/03/2022 | AW | ULLMAN OIL CO, | \$235.00 | O |
| 7420 | 10/03/2022 | 10/03/2022 | AW | FIRE PROTECTION INC. | \$875.00 | O |
| 7421 | 10/03/2022 | 10/03/2022 | AW | VISION SERVICE PLAN - (OH) | \$286.52 | O |
| 7422 | 10/03/2022 | 10/03/2022 | AW | CHAGRIN VALLEY PAVING, INC. | \$433,597.60 | O |
| 7423 | 10/03/2022 | 10/03/2022 | AW | ASPHALT FABRICS AND SPECIALTIES | \$46,100.00 | O |
| 7424 | 10/03/2022 | 10/03/2022 | AW | CUMMINS BRIDGEWAY | \$1,410.14 | O |
| 7425 | 10/03/2022 | 10/03/2022 | AW | DELTA DENTAL | \$1,607.68 | O |
| 7426 | 10/03/2022 | 10/03/2022 | AW | GLEDHILL ROAD MACHINERY | \$314.72 | O |
| 7427 | 10/03/2022 | 10/03/2022 | AW | DOMINION EAST OHIO | \$390.24 | O |
| 7428 | 10/03/2022 | 10/03/2022 | AW | Green Vision Materials, Inc. | \$25.00 | O |
| 7429 | 10/03/2022 | 10/03/2022 | AW | CERNI MOTORS | \$370.00 | O |
| 7430 | 10/03/2022 | 10/03/2022 | AW | BULLDOG BATTERIES | \$1,740.00 | O |
| 7431 | 10/03/2022 | 10/03/2022 | AW | MATTHEW BLOWERS | \$275.00 | O |
| 7432 | 10/03/2022 | 10/03/2022 | AW | GEAUGA COUNTY CLERK OF COURTS | \$57.11 | O |
| 7433 | 10/03/2022 | 10/03/2022 | AW | WEX BANK | \$433.08 | O |
| 7434 | 10/03/2022 | 10/03/2022 | AW | QUADIENT | \$40.54 | O |
| Total Payments: | | | | | \$522,746.73 | |
| Total Conversion Vouchers: | | | | | \$0.00 | |
| Total Less Conversion Vouchers: | | | | | \$522,746.73 | |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Appropriation Summary

October 2022

| | Reserved for Encumbrance 12/31 Less Adjustment | Final Appropriation | Total Appropriations | Month To Date Expenditures | Year to Date Expenditures | Current Reserve for Encumbrance | Unencumbered Balance | YTD % Expenditures |
|---|--|------------------------|-------------------------|----------------------------------|------------------------------|------------------------------------|-------------------------|-----------------------|
| 1000 - General | | | | | | | | |
| General Government | | | | | | | | |
| Administrative | | | | | | | | |
| Salaries | \$5,648.12 | \$123,014.28 | \$128,662.40 | \$57.11 | \$87,957.03 | \$17,004.39 | \$23,700.98 | 68.363% |
| Employee Fringe Benefits | \$0.00 | \$229,633.15 | \$229,633.15 | \$14,487.25 | \$157,779.03 | \$23,840.10 | \$48,014.02 | 68.709% |
| Purchased Services | \$1,044.12 | \$51,390.99 | \$52,435.11 | \$40.54 | \$33,946.67 | \$3,404.95 | \$15,083.49 | 64.740% |
| Supplies and Materials | \$0.00 | \$5,000.00 | \$5,000.00 | \$0.00 | \$2,886.56 | \$1,668.14 | \$445.30 | 57.731% |
| Other | \$0.00 | \$43,716.25 | \$43,716.25 | \$0.00 | \$30,797.51 | \$10,362.14 | \$2,556.60 | 70.449% |
| Total Administrative | \$6,692.24 | \$452,754.67 | \$459,446.91 | \$14,584.90 | \$313,366.80 | \$56,279.72 | \$89,800.39 | |
| Townhalls, Memorial Buildings and Grounds | | | | | | | | |
| Purchased Services | \$1,766.80 | \$81,500.00 | \$83,266.80 | \$327.40 | \$61,598.43 | \$14,836.34 | \$6,832.03 | 73.977% |
| Supplies and Materials | \$555.43 | \$10,000.00 | \$10,555.43 | \$59.94 | \$3,188.60 | \$3,619.64 | \$3,747.19 | 30.208% |
| Capital Outlay | \$105.04 | \$3,315.00 | \$3,420.04 | \$0.00 | \$832.60 | \$0.00 | \$2,587.44 | 24.345% |
| Total Townhalls, Memorial Buildings and Grounds | \$2,427.27 | \$94,815.00 | \$97,242.27 | \$387.34 | \$65,619.63 | \$18,455.98 | \$13,166.66 | |
| Zoning | | | | | | | | |
| Salaries | \$3,346.14 | \$86,071.99 | \$89,418.13 | \$0.00 | \$72,312.33 | \$6,880.49 | \$10,225.31 | 80.870% |
| Employee Fringe Benefits | \$0.00 | \$40,204.98 | \$40,204.98 | \$1,351.49 | \$19,011.74 | \$2,839.84 | \$18,353.40 | 47.287% |
| Purchased Services | \$0.00 | \$2,841.72 | \$2,841.72 | \$0.00 | \$2,483.22 | \$358.50 | \$0.00 | 87.384% |
| Supplies and Materials | \$0.00 | \$1,850.00 | \$1,850.00 | \$0.00 | \$22.12 | \$0.00 | \$1,827.88 | 1.196% |
| Other | \$0.00 | \$1,000.00 | \$1,000.00 | \$0.00 | \$43.19 | \$0.00 | \$956.81 | 4.319% |
| Total Zoning | \$3,346.14 | \$131,968.69 | \$135,314.83 | \$1,351.49 | \$93,872.60 | \$10,078.83 | \$31,363.40 | |
| Total General Government | \$12,465.65 | \$679,538.36 | \$692,004.01 | \$16,323.73 | \$472,859.03 | \$84,814.53 | \$134,330.45 | |
| Public Works | | | | | | | | |
| Lighting | | | | | | | | |
| Purchased Services | \$0.00 | \$9,000.00 | \$9,000.00 | \$19.64 | \$3,250.67 | \$2,947.85 | \$2,801.48 | 36.119% |
| Total Lighting | \$0.00 | \$9,000.00 | \$9,000.00 | \$19.64 | \$3,250.67 | \$2,947.85 | \$2,801.48 | |
| Highways | | | | | | | | |
| Purchased Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Supplies and Materials | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Highways | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total Public Works | \$0.00 | \$9,000.00 | \$9,000.00 | \$19.64 | \$3,250.67 | \$2,947.85 | \$2,801.48 | |
| Health | | | | | | | | |
| Cemeteries | | | | | | | | |
| Salaries | \$267.10 | \$7,425.39 | \$7,692.49 | \$0.00 | \$4,500.76 | \$487.82 | \$2,703.91 | 58.508% |
| Purchased Services | \$0.00 | \$3,500.00 | \$3,500.00 | \$0.00 | \$0.00 | \$3,500.00 | \$0.00 | 0.000% |
| Supplies and Materials | \$0.00 | \$500.00 | \$500.00 | \$0.00 | \$0.00 | \$120.00 | \$380.00 | 0.000% |
| Total Cemeteries | \$267.10 | \$11,425.39 | \$11,692.49 | \$0.00 | \$4,500.76 | \$4,107.82 | \$3,083.91 | |
| Total Health | \$267.10 | \$11,425.39 | \$11,692.49 | \$0.00 | \$4,500.76 | \$4,107.82 | \$3,083.91 | |
| Conservation - Recreation | | | | | | | | |
| Other | | | | | | | | |
| Purchased Services | \$0.00 | \$64,260.88 | \$64,260.88 | \$473.93 | \$50,351.00 | \$12,709.94 | \$1,199.94 | 78.354% |
| Supplies and Materials | \$0.00 | \$500.00 | \$500.00 | \$0.00 | \$85.00 | \$415.00 | \$0.00 | 17.000% |
| Total Other | \$0.00 | \$64,760.88 | \$64,760.88 | \$473.93 | \$50,436.00 | \$13,124.94 | \$1,199.94 | |

Report reflects selected information.

Appropriation Summary

October 2022

| | Reserved for Encumbrance 12/31 Less Adjustment | Final Appropriation | Total Appropriations | Month To Date Expenditures | Year to Date Expenditures | Current Reserve for Encumbrance | Unencumbered Balance | YTD % Expenditures |
|---|--|------------------------|-------------------------|----------------------------------|------------------------------|------------------------------------|-------------------------|-----------------------|
| Employee Fringe Benefits | \$0.00 | \$276,314.48 | \$276,314.48 | \$18,269.80 | \$213,413.61 | \$22,184.83 | \$40,716.04 | 77.236% |
| Purchased Services | \$2,457.03 | \$1,639,025.66 | \$1,641,482.69 | \$482,147.66 | \$1,256,105.17 | \$340,023.92 | \$45,353.60 | 76.523% |
| Supplies and Materials | \$1,027.90 | \$101,075.00 | \$102,102.90 | \$2,054.72 | \$61,507.03 | \$1,304.87 | \$39,291.00 | 60.240% |
| Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Highways | \$17,208.13 | \$2,297,665.52 | \$2,314,873.65 | \$502,472.18 | \$1,769,961.86 | \$390,650.40 | \$154,261.39 | |
| Total Public Works | \$17,208.13 | \$2,297,665.52 | \$2,314,873.65 | \$502,472.18 | \$1,769,961.86 | \$390,650.40 | \$154,261.39 | |
| Capital Outlay | | | | | | | | |
| Capital Outlay | | | | | | | | |
| Capital Outlay | \$0.00 | \$144,266.80 | \$144,266.80 | \$0.00 | \$35,852.80 | \$108,414.00 | \$0.00 | 24.852% |
| Total Capital Outlay | \$0.00 | \$144,266.80 | \$144,266.80 | \$0.00 | \$35,852.80 | \$108,414.00 | \$0.00 | |
| Total Capital Outlay | \$0.00 | \$144,266.80 | \$144,266.80 | \$0.00 | \$35,852.80 | \$108,414.00 | \$0.00 | |
| Other Financing Uses | | | | | | | | |
| Transfers - Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Other Financing Uses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 2031 - Road and Bridge | \$17,208.13 | \$2,441,932.32 | \$2,459,140.45 | \$502,472.18 | \$1,805,814.66 | \$499,064.40 | \$154,261.39 | |
| 2041 - Cemetery | | | | | | | | |
| Health | | | | | | | | |
| Cemeteries | | | | | | | | |
| Salaries | \$32.42 | \$8,000.00 | \$8,032.42 | \$0.00 | \$1,059.51 | \$217.76 | \$6,755.15 | 13.190% |
| Purchased Services | \$0.00 | \$12,000.00 | \$12,000.00 | \$0.00 | \$8,660.00 | \$25.00 | \$3,315.00 | 72.167% |
| Supplies and Materials | \$0.00 | \$10,000.00 | \$10,000.00 | \$0.00 | \$195.39 | \$190.21 | \$9,614.40 | 1.954% |
| Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Cemeteries | \$32.42 | \$30,000.00 | \$30,032.42 | \$0.00 | \$9,914.90 | \$432.97 | \$19,684.55 | |
| Total Health | \$32.42 | \$30,000.00 | \$30,032.42 | \$0.00 | \$9,914.90 | \$432.97 | \$19,684.55 | |
| Total 2041 - Cemetery | \$32.42 | \$30,000.00 | \$30,032.42 | \$0.00 | \$9,914.90 | \$432.97 | \$19,684.55 | |
| 2191 - SPECIAL LEVY FIRE DEPARTMENT | | | | | | | | |
| General Government | | | | | | | | |
| Administrative | | | | | | | | |
| Salaries | \$5,601.05 | \$60,844.67 | \$66,445.72 | \$0.00 | \$41,778.52 | \$8,095.28 | \$16,571.92 | 62.876% |
| Employee Fringe Benefits | \$0.00 | \$46,996.90 | \$46,996.90 | \$2,695.18 | \$31,893.93 | \$8,967.54 | \$6,135.43 | 67.864% |
| Total Administrative | \$5,601.05 | \$107,841.57 | \$113,442.62 | \$2,695.18 | \$73,672.45 | \$17,062.82 | \$22,707.35 | |
| Townhalls, Memorial Buildings and Grounds | | | | | | | | |
| Purchased Services | \$0.00 | \$102,614.65 | \$102,614.65 | \$68.99 | \$61,066.73 | \$6,684.01 | \$34,863.91 | 59.511% |
| Total Townhalls, Memorial Buildings and Grounds | \$0.00 | \$102,614.65 | \$102,614.65 | \$68.99 | \$61,066.73 | \$6,684.01 | \$34,863.91 | |
| Total General Government | \$5,601.05 | \$210,456.22 | \$216,057.27 | \$2,764.17 | \$134,739.18 | \$23,746.83 | \$57,571.26 | |
| Public Safety | | | | | | | | |
| Fire Protection | | | | | | | | |
| Employee Fringe Benefits | \$0.00 | \$13,000.00 | \$13,000.00 | \$0.00 | \$6,810.66 | \$2,270.26 | \$3,919.08 | 52.390% |
| Purchased Services | \$0.00 | \$1,064,079.01 | \$1,064,079.01 | \$0.00 | \$1,064,079.00 | \$0.00 | \$0.01 | 100.000% |
| Supplies and Materials | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |

Report reflects selected information.

Appropriation Summary

October 2022

| | Reserved for Encumbrance 12/31 Less Adjustment | Final Appropriation | Total Appropriations | Month To Date Expenditures | Year to Date Expenditures | Current Reserve for Encumbrance | Unencumbered Balance | YTD % Expenditures |
|---|--|------------------------|-------------------------|----------------------------------|------------------------------|------------------------------------|-------------------------|-----------------------|
| Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Townhalls, Memorial Buildings and Grounds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total General Government | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Capital Outlay | | | | | | | | |
| Capital Outlay | | | | | | | | |
| Capital Outlay | \$0.00 | \$42,150.04 | \$42,150.04 | \$0.00 | \$41,812.64 | \$337.40 | \$0.00 | 99.200% |
| Total Capital Outlay | \$0.00 | \$42,150.04 | \$42,150.04 | \$0.00 | \$41,812.64 | \$337.40 | \$0.00 | |
| Total Capital Outlay | \$0.00 | \$42,150.04 | \$42,150.04 | \$0.00 | \$41,812.64 | \$337.40 | \$0.00 | |
| Total 2272 - Coronavirus Relief Fund | \$0.00 | \$42,150.04 | \$42,150.04 | \$0.00 | \$41,812.64 | \$337.40 | \$0.00 | |
| 2273 - ARPA FUND | | | | | | | | |
| General Government | | | | | | | | |
| Administrative | | | | | | | | |
| Salaries | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Employee Fringe Benefits | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Administrative | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total General Government | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Health | | | | | | | | |
| Cemeteries | | | | | | | | |
| Purchased Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Capital Outlay | \$0.00 | \$200,000.00 | \$200,000.00 | \$0.00 | \$34,233.00 | \$0.00 | \$165,767.00 | 17.117% |
| Total Cemeteries | \$0.00 | \$200,000.00 | \$200,000.00 | \$0.00 | \$34,233.00 | \$0.00 | \$165,767.00 | |
| Total Health | \$0.00 | \$200,000.00 | \$200,000.00 | \$0.00 | \$34,233.00 | \$0.00 | \$165,767.00 | |
| Capital Outlay | | | | | | | | |
| Capital Outlay | | | | | | | | |
| Purchased Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Other Financing Uses | | | | | | | | |
| Transfers - Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Other Financing Uses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 2273 - ARPA FUND | \$0.00 | \$200,000.00 | \$200,000.00 | \$0.00 | \$34,233.00 | \$0.00 | \$165,767.00 | |
| 3101 - GENERAL BOND RETIREMENT | | | | | | | | |
| Capital Outlay | | | | | | | | |
| Capital Outlay | | | | | | | | |
| Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Debt Service | | | | | | | | |
| Bond Principal Payment | | | | | | | | |

Report reflects selected information.

Appropriation Summary

October 2022

| | Reserved for Encumbrance 12/31 Less Adjustment | Final Appropriation | Total Appropriations | Month To Date Expenditures | Year to Date Expenditures | Current Reserve for Encumbrance | Unencumbered Balance | YTD % Expenditures |
|--|--|------------------------|-------------------------|----------------------------------|------------------------------|------------------------------------|-------------------------|-----------------------|
| Capital Outlay | | | | | | | | |
| Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 4901 - PROPERTY ACQUISITION/IMPROVEMENTS | \$492.50 | \$0.00 | \$492.50 | \$0.00 | \$492.50 | \$0.00 | \$0.00 | |
| 4902 - AUBURN COMMUNITY PARK | | | | | | | | |
| Conservation - Recreation | | | | | | | | |
| Parks and Recreation | | | | | | | | |
| Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Parks and Recreation | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total Conservation - Recreation | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Capital Outlay | | | | | | | | |
| Capital Outlay | | | | | | | | |
| Purchased Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 4902 - AUBURN COMMUNITY PARK | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Report Totals: | \$36,066.85 | \$5,587,940.58 | \$5,624,007.43 | \$522,746.73 | \$3,785,475.92 | \$726,353.15 | \$1,112,178.36 | |

Revenue Summary

October 2022

| | Final Budget | Month To Date Revenue | Year To Date Revenue | Budget Variance Favorable (Unfavorable) | YTD % Received |
|--------------------------------------|-----------------|--------------------------|-------------------------|--|-------------------|
| 1000 General | | | | | |
| Property and Other Local Taxes | \$367,252.00 | \$0.00 | \$361,292.82 | (\$5,959.18) | 98.377% |
| Licenses, Permits and Fees | \$40,000.00 | \$2,625.00 | \$21,060.99 | (\$18,939.01) | 52.652% |
| Intergovernmental | \$163,472.00 | \$0.00 | \$9,366.98 | (\$154,105.02) | 5.730% |
| Earnings on Investments | \$10,000.00 | \$0.00 | \$0.00 | (\$10,000.00) | 0.000% |
| Miscellaneous | \$113,473.74 | \$1,245.00 | \$55,299.61 | (\$58,174.13) | 48.733% |
| Other Financing Sources | | | | | |
| Transfers - In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Advances - In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Sale of Fixed Assets | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Other Financing Sources | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 1000 General | \$694,197.74 | \$3,870.00 | \$447,020.40 | (\$247,177.34) | |
| 2011 Motor Vehicle License Tax | | | | | |
| Intergovernmental | \$18,396.00 | \$0.00 | \$3,858.62 | (\$14,537.38) | 20.975% |
| Earnings on Investments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Other Financing Sources | | | | | |
| Transfers - In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Advances - In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Other Financing Sources | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 2011 Motor Vehicle License Tax | \$18,396.00 | \$0.00 | \$3,858.62 | (\$14,537.38) | |
| 2021 Gasoline Tax | | | | | |
| Intergovernmental | \$86,291.00 | \$0.00 | \$14,350.94 | (\$71,940.06) | 16.631% |
| Earnings on Investments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total 2021 Gasoline Tax | \$86,291.00 | \$0.00 | \$14,350.94 | (\$71,940.06) | |
| 2031 Road and Bridge | | | | | |
| Property and Other Local Taxes | \$1,439,006.66 | \$0.00 | \$1,543,188.95 | \$104,182.29 | 107.240% |
| Intergovernmental | \$164,781.00 | \$0.00 | \$0.00 | (\$164,781.00) | 0.000% |
| Earnings on Investments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Other Financing Sources | | | | | |

Report reflects selected information.

Revenue Summary

October 2022

| | Final Budget | Month To Date Revenue | Year To Date Revenue | Budget Variance Favorable (Unfavorable) | YTD % Received |
|------------------------------------|-----------------|--------------------------|-------------------------|--|-------------------|
| Other Financing Sources | | | | | |
| Transfers - In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Other Financing Sources | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 2273 ARPA FUND | \$340,021.94 | \$0.00 | \$341,379.39 | \$1,357.45 | |
| 3101 GENERAL BOND RETIREMENT | | | | | |
| Property and Other Local Taxes | | | | | |
| Earnings on Investments | \$259,984.43 | \$0.00 | \$0.00 | (\$259,984.43) | 0.000% |
| Other Financing Sources | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Transfers - In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Advances - In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Other - Other Financing Sources | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Other Financing Sources | \$500,000.00 | \$0.00 | \$0.00 | (\$500,000.00) | |
| Total 3101 GENERAL BOND RETIREMENT | \$500,000.00 | \$0.00 | \$0.00 | (\$500,000.00) | |
| 3201 FIRE DEPT SINKING | | | | | |
| Earnings on Investments | | | | | |
| Other Financing Sources | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Transfers - In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Advances - In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Other Financing Sources | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 3201 FIRE DEPT SINKING | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 3202 ROAD AND BRIDGE SINKING | | | | | |
| Earnings on Investments | | | | | |
| Other Financing Sources | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Transfers - In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Advances - In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Total Other Financing Sources | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Total 3202 ROAD AND BRIDGE SINKING | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |

Report reflects selected information.

Fund Summary

October 2022

| Fund # | Fund Name | Starting Fund Balance | Month To Date Revenue | Year To Date Revenue | Month To Date Expenditures | Year To Date Expenditures | Ending Fund Balance | Current Reserve for Encumbrance | Unencumbered Fund Balance |
|---------------|--------------------------------------|--------------------------|--------------------------|-------------------------|-------------------------------|------------------------------|------------------------|---------------------------------------|------------------------------|
| 1000 | General | \$894,023.80 | \$3,870.00 | \$447,020.40 | \$16,817.30 | \$531,046.46 | \$881,076.50 | \$104,995.14 | \$776,081.36 |
| 2011 | Motor Vehicle License Tax | \$6,548.49 | \$0.00 | \$3,858.62 | \$25.00 | \$22,541.38 | \$6,523.49 | \$869.25 | \$5,654.24 |
| 2021 | Gasoline Tax | \$193,016.61 | \$0.00 | \$14,350.94 | \$433.08 | \$121,294.94 | \$192,583.53 | \$86,316.52 | \$106,267.01 |
| 2031 | Road and Bridge | \$1,227,883.76 | \$0.00 | \$1,543,188.95 | \$502,472.18 | \$1,805,814.66 | \$725,411.58 | \$499,064.40 | \$226,347.18 |
| 2041 | Cemetery | \$25,614.06 | \$175.00 | \$3,460.00 | \$0.00 | \$9,914.90 | \$25,789.06 | \$432.97 | \$25,356.09 |
| 2191 | SPECIAL LEVY FIRE DEPARTMENT | \$367,013.15 | \$0.00 | \$1,229,384.01 | \$2,764.17 | \$1,205,628.84 | \$364,248.98 | \$26,017.09 | \$338,231.89 |
| 2231 | Permissive Motor Vehicle License Tax | \$68,038.42 | \$0.00 | \$4,822.55 | \$235.00 | \$12,696.60 | \$67,803.42 | \$8,320.38 | \$59,483.04 |
| 2272 | Coronavirus Relief Fund | \$337.64 | \$0.00 | \$0.00 | \$0.00 | \$41,812.64 | \$337.64 | \$337.40 | \$0.24 |
| 2273 | ARPA FUND | \$307,146.39 | \$0.00 | \$341,379.39 | \$0.00 | \$34,233.00 | \$307,146.39 | \$0.00 | \$307,146.39 |
| 3103 | General (Bond) (Note) Retirement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 4901 | PROPERTY ACQUISITION/IMPROVEMENTS | \$618.12 | \$0.00 | \$0.00 | \$0.00 | \$492.50 | \$618.12 | \$0.00 | \$618.12 |
| 4902 | AUBURN COMMUNITY PARK | \$1,655.22 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,655.22 | \$0.00 | \$1,655.22 |
| Report Total: | | <u>\$3,091,895.66</u> | <u>\$4,045.00</u> | <u>\$3,587,464.86</u> | <u>\$522,746.73</u> | <u>\$3,785,475.92</u> | <u>\$2,573,193.93</u> | <u>\$726,353.15</u> | <u>\$1,846,840.78</u> |

Last reconciled to bank: 12/31/2021 – Total other adjusting factors: \$0.00

It is good practice to reconcile account balances with the bank every month. A current reconciliation should be posted for your financial records and for auditing purposes.



Auburn Township Board of Trustees Meeting Attendance Sheet

OCT 03 2022

AUBURN TOWNSHIP

Please Sign In

| Print Name | | Resident | Non-Resident |
|------------|----------------|----------|--------------|
| 1. | Ann W. Shart | | ✓ |
| 2. | | | |
| 3. | CARL SCHNEIDER | ✓ | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |
| 11. | | | |
| 12. | | | |
| 13. | | | |
| 14. | | | |

AUBURN TWP ZONING REPORT

SEPTEMBER 2022

| | Ja | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|----------------------------------|-----------------|-----------------|------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-----|-----|-----|-------------------|
| Agr/Other Exmptions Amendment | 1 | | | | | | | 3 | | | | | 4 |
| Billboard | | | | | | | | | | | | | |
| Commercial Additions | | | | | | | | | | | | | |
| Comm Fence | | | | | | | | | | | | | |
| Comm New | | | | | | | | | | | | | |
| Comm Remodel | | | | | | | 2 | | | | | | 2 |
| Comm Sign | | | | | | 1 | | | | | | | 1 |
| Comm Sub Lease, Use Change | | | | | | | | | | | | | |
| Culvert/Ditching | | | | | | | | | | | | | |
| Dev Plan Review | | | | | | | | | | | | | |
| Denial | 1 | 1 | 1 | 1 | | 1 | 2 | | 1 | | | | 8 |
| Duplex | | | | | | | | | | | | | |
| Ind Addition, Exist.Use | | | | | | | | | | | | | |
| Ind Use Change, SubLease | | | | | | | | | | | | | |
| Ind Fences | | | | | | | | | | | | | |
| Ind Remodeling | | | | | | | | | | | | | |
| Ind New Structure | | | | | | | | | | | | | |
| Ind Non-Res. Permitted | | | | | | | | | | | | | |
| Ind Sign | | | | | | | | | | | | | |
| Lake | | | | | | | | | | | | | |
| Land Use Plan, Dev activities | | | | | | | | | | | | | |
| Pond | | | | | | | | | | | | | |
| Res Acc Bldg Under 200 | | | | | | | | | | | | | |
| Res Acc Bldg Over 200 sf | 1 | 1 | 1 | | 3 | 5 | 1 | 2 | 4 | | | | 18 |
| Res Addition | | 1 | 2 | | 2 | | | 2 | 2 | | | | 9 |
| Res Deck | | | | 1 | 1 | | | 2 | 2 | | | | 6 |
| Res Fences | | | 1 | 1 | | | | | | | | | 2 |
| Res Interior Completion | | | | | | | | | | | | | |
| Res Other | | 1 | 2 | 3 | | 5 | 3 | 3 | | | | | 17 |
| Res Patios | | | | | | | | | 1 | | | | 1 |
| Res Remodel | | | | | | | | | | | | | |
| Res Signs | | | | | | | | | | | | | |
| Res Signs Temp | | | | | | | | | | | | | |
| Res Signs Temp Bldg Const | 1 | 2 | | | 1 | | 2 | | 2 | | | | 8 |
| Res Signs S/D | | | | | | | | | | | | | |
| Single Family Dwelling | 2 | | 3 | 1 | 2 | 2 | 4 | 1 | 3 | | | | 18 |
| Swim Pool Above Ground | | | | | 1 | | 1 | 1 | 1 | | | | 4 |
| Swim Pool In Ground/Lake | | | | | | 1 | 1 | 1 | | | | | 3 |
| Transient Vendor | | | | | | | | | | | | | |
| Variance/Cond Use/ | 2 | 1 | 1 | | | 2 | 3 | | 1 | | | | 10 |
| Voided Receipts/Copies/Other | 1 | | | | | 1 | 1 | 1 | | | | | 4 |
| <u>Sub Total</u> | <u>9</u> | <u>5</u> | <u>13</u> | <u>7</u> | <u>10</u> | <u>18</u> | <u>20</u> | <u>16</u> | <u>17</u> | | | | <u>135</u> |
| TOTAL ISSUED | <u>6</u> | <u>4</u> | <u>12</u> | <u>7</u> | <u>10</u> | <u>16</u> | <u>17</u> | <u>15</u> | <u>16</u> | | | | <u>107</u> |



COPY

JOE CATTELL, PE, PS
Gauga County Engineer

August 15, 2022

Auburn Township Board of Trustees
c/o Fred May, Fiscal Officer
11010 East Washington St.
Auburn Township, Ohio 44023

Re: The Asphalt Resurfacing of Various Roads
Auburn Township
Pay Application No. 1

Dear Trustees:

Enclosed please find the documents related to the payment of the referenced invoice. This office recommends payment of the invoice in the amount of \$433,597.60 to Chagrin Valley Paving, Inc. This invoice is for work completed on the project thru July 31st.

Should you have any questions regarding this invoice or the items included herein, please let me know.

Sincerely,

Shane E. Hajjar, PE
Deputy Engineer

Enclosure

cc: File

BOARD OF TRUSTEES MEETING AGENDA
Monday, October 3, 2022

REGULAR MEETING –7:30 PM

PLEDGE OF ALLEGIANCE

MINUTE APPROVAL:

- Regular Meeting – September 19, 2022

GUEST:

SCHEDULED REPORTS:

- Frank Kitko, Zoning Inspector
- Emerick Gordon, Township Highway Superintendent

TRUSTEE & FISCAL OFFICER REPORTS:

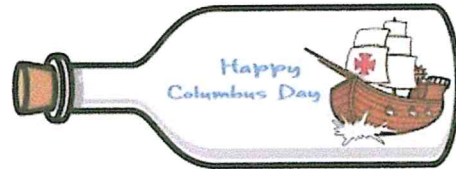
- Michael S. Troyan
- Patrick J. Cavanagh, Vice Chairman
- Eugene T. McCune Jr., Chairman
- Fredrick May, Fiscal Officer

OLD BUSINESS:

- WRLC Conservation Amendment / Parking lot expansion

NEW BUSINESS:

- Geauga County Engineer recommendation / first and final payment /Chagrin Valley Paving / \$433,597.60 / Asphalt Resurface of Various Roads 2022
- Dash Tree Quote / \$5,450.00 / Auburn Community Park
-



October 10th, 2022

SAVE THE DATES:

10/03/22 – Jane Hardy’s Birthday
10/11/22 – BZA meeting-7:00pm @ Auburn Administration Bldg.
10/13/22 – Zoning Commission meeting-7:00pm @ Auburn Administration Bldg.
10/17/22 – Board of Trustees meeting– 7:30pm @ Auburn Administration Bldg.
10/27/22 – Zoning Commission meeting-7:00pm @ Auburn Administration Bldg.
10/31/22 – TRICK OR TREAT in Auburn Township / 6:00PM – 8:00PM

**RESOLUTION 2022-34
FOR SUPPLEMENTAL APPROPRIATIONS**

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in regular session on the **3rd day of OCTOBER 2022**:

Present Were:

Eugene McCune

Patrick J. Cavanagh

Michael S. Troyan

MICHAEL TROYAN moved for the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of Auburn Township, Geauga County, Ohio, that it is necessary to adopt the following:

\$3,000.00 Supplemental Appropriation to Road and Bridge Account
2031-330-221 MEDICAL & HOSPITALIZATION to fund HRA Debits.

\$6,000.00 Supplemental Appropriation to Special Levy Fire Department Account
2191-110-221 MEDICAL & HOSPITALIZATION to fund HRA Debits.

THEREFORE the Board adopts the aforesaid.

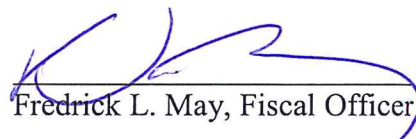
PATRICK CAVANAGH seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Eugene McCune voted YES

Michael S. Troyan voted YES

Patrick J. Cavanagh voted YES

Adopted this 3RD day of OCTOBER, 2022


Fredrick L. May, Fiscal Officer

Dash Tree Service, Inc.
15105 Cross Creek Pkwy.
Newbury, Ohio 44065
Phone: 440-564-5925
Dashtree@hotmail.com



Date: 9/28/2022

Attention: Emerick/Board of Trustees
Customer: Auburn Township
Email: Roads@auburntownship.com

Phone: 440-543-7028
Fax: 440-543-9520
Address: 11010 Washington Str.
Auburn Twp., Ohio 44023

☒ **QUOTE**

Job Location: Auburn Township Park, Munn Rd., Auburn Township, Ohio

Notes: Remove approximately 1 acre of trees for additional parking area construction. Remove logs, remove wood chips and grind tree stumps 5 inches and larger.

PRICE: \$5,450.00

Any debris left from the stump grinding and/or hydro-axing process shall remain on site. Any hydro-axing performed will be at the sole discretion of Dash Tree Service.

By executing below, Customer agrees to pay in full the quoted price at terms of Net 30 days, and any unpaid balance outstanding thereafter shall be subject to a finance charge at the highest rate allowed by law or one and one-half percent (1 ½%) per month, whichever is higher. On past due accounts, Customer will be responsible for all of Dash's costs of collection including, but not limited to, attorney's fees, filing fees and court costs. Dash's liability (whether under the theories of breach of contract, negligence, or strict liability) for the services rendered shall be limited to refunding all or a portion of the purchase price. In no event shall Dash be liable for penalties of any description or incidental, consequential or punitive damages arising out of or in connection with this Agreement, including, without limitation, breach of any obligation imposed on Dash hereunder or in connection herewith. Customer shall indemnify Dash against any and all liability, cost or expense which may be sustained by Dash on account of any such loss, damage or injury. The parties agree that each of them hereby waives a trial by jury against the other in an action brought by either of the parties arising out of or by any way connected with this Agreement or the services provided hereunder. Any such cause of action shall be brought in a Court of competent jurisdiction in Geauga County, Ohio. The sale of services pursuant to this Agreement shall be governed by the laws of the State of Ohio. Any clerical errors herein or in mobilized to the site any quotation are subject to correction. Customer is solely responsible for obtaining all necessary federal, state and/or local governmental permits, if any are required, for the services set forth herein. The authorized party also agrees to pay a fee of \$300.00 *per machine* each time the project is canceled or rescheduled after the Dash Tree Service crew has already

Signature: _____ Date: _____

Name (Printed): _____ Title: _____