

RECORD OF PROCEEDINGS

AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-324-3336, FGRM NO. 10148

Auburn Township Administration Building January 23, 2023 Page 1

Held _____ 20 _____

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Patrick J. Cavanagh. Present was Michael S. Troyan and Patrick J. Cavanagh.

The Pledge of Allegiance was led by Cub Scout, Jameson Wilson.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to approve the minutes of the Organizational and Regular Meeting of the Board of Trustees held on January 9, 2023. VOTE: Troyan, yes; Cavanagh, yes. The motion passed.

GUESTS:

Frank Antenucci, Geauga County Department of Informational Technology, presented a quote and service agreement for IT Services.

Chairman Cavanagh explained failure of the previously proposed contract with BPI for IT services failed to get the approval of our Prosecutor. She recommended we go with another vendor.

Mr. Antenucci introduced Andrew Haines who works in networking and Michael Tomc from the help desk support. He opened the floor to questions.

The Trustees asked if the quote included Auburn's Service Department. That department was not considered. They questioned if the quote included all new phones and new phone system. Mr. Antenucci answered yes.

Frank Antenucci, Andrew and Mike will return for a more thorough onsite visit and present another updated quote which includes the Service Department.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to approve Resolution 2023-03 Joint Agreement for Data Processing Services with the County and authorize Daniel J. Matsko, Deputy Fiscal Officer, to sign the agreement on behalf of the Auburn Township Board of Trustees. VOTE: Troyan, yes; Cavanagh, yes. The motion passed.

REPORTS:

Chief John Phillips, AVFD, presented a year to date statistics report for 2022 reflecting 853 total calls in 2022 compared to 853 in 2021. He reported the generator at the station failed and they had a water line break. Chief Phillips is in contact with our insurance, PERSO, and is filing a claim.

Michael S. Troyan had no report.

Patrick J. Cavanagh gave the quarterly cemeteries report submitted by Sexton, Michael Ludwig. He reported August – December 2022 there were a total of 18 graves sold, 3 graves transferred, 2 graves sold back to the township, 22 burials and 13 headstone footers installed.

Trustee Cavanagh reported the Parker Building thermostat at the Auburn Community Park broke and was repaired. He spoke to the monetary donation received from Auburn Community Church and the township's consideration of moving the Auburn Museum building to the Adam Hall property and also of implementing cemetery improvements.

Daniel J. Matsko, Deputy Fiscal Officer, presented a Payment Report listing warrants 7590 through 7626 for a total of \$192,882.87. He spoke to his strategy to assign Road Department Cost Centers in UAN to track the cost of repairs and maintenance for township vehicles. Emerick to provide a list of what vehicles to track.

The Trustees signed the Highway System Mileage Certification from ODOT certifying the township is responsible for maintaining **53.884** miles of public roads.

RECORD OF PROCEEDINGS

AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 841-224-3329, FORM NO. 10148

Auburn Township Administration Building January 23, 2023 Page 2

Held _____ 20 _____

NEW BUSINESS:


The annual pancake breakfast will be held at the Fire Station on February 26, 2023 from 8:00am – 12:00 noon.


PUBLIC COMMENT:

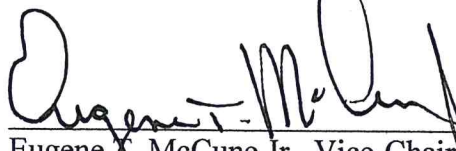
A resident pointed out the repetition of the 2/6/23 Trustee meeting on the calendar at the bottom of the agenda. The Trustees meet on the 6th and the 20th in February.


ADJOURNMENT:

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; Cavanagh. The motion passed. The meeting was adjourned at 8:28 p.m.


Daniel J. Matsko, Deputy Fiscal Officer


Patrick J. Cavanagh, Chairman


Eugene F. McCune Jr., Vice-Chairman


Michael S. Troyan, Trustee

2/6/23
Date