

Held \_\_\_\_\_ 20 \_\_\_\_\_

The regular meeting of the Auburn Township Board of Trustees was called to order at 7:00 p.m. by Trustee Chairman Eugene T McCune Jr.. All three Trustees were present.

The Pledge of Allegiance was led by resident Jena Ianiro.

**GUESTS:**

There were no guests scheduled.

**MINUTE APPROVAL:**

**Motion by Patrick J. Cavanagh, seconded by Michael S. Troyan, to approve the minutes of the Regular and Organizational Meetings of the Board of Trustees held on January 6, 2025. VOTE: Cavanagh, yes; Troyan, yes; McCune Jr., yes. The motion PASSED.**

**Motion by Patrick J. Cavanagh, seconded by Michael S. Troyan, to approve the minutes of the Public Hearing on Proposed Zoning Amendment ZC2024-02 Family Cemeteries of the Board of Trustees held on January 13, 2025. VOTE: Cavanagh, yes; Troyan, yes; McCune Jr., yes. The motion PASSED.**

**Motion by Michael S. Troyan, seconded by Patrick J. Cavanagh, to approve the minutes of the Public Hearing on Proposed Zoning Amendment ZC2024-03 Mobile Food Units of the Board of Trustees held on January 13, 2025. VOTE: Cavanagh, yes; Troyan, yes; McCune Jr., yes. The motion PASSED.**

**Motion by Michael S. Troyan, seconded by Patrick J. Cavanagh, to approve the minutes of the Public Hearing on Proposed Zoning Amendment ZC2024-04 Accessory Building Height of the Board of Trustees held on January 13, 2025. VOTE: Cavanagh, yes; Troyan, yes; McCune Jr., yes. The motion PASSED.**

**SCHEDULED REPORTS:**

**Chief John Phillips, Auburn Fire Department,** presented a Year-to-Date Fire and EMS Statistics Report comparing 1053 Total Calls in 2024 to 894 calls in 2023. An increase of 159 calls. The total number of EMS patients were 700 in 2024. An increase of 162 from the previous year.

**Frank Kitko Auburn, Township Zoning Inspector,** presented a Zoning Report for December 2024. Mr. Kitko pointed out that 12 applications for Single Family Dwellings were received in 2024 and 35 applications for Residential Accessory Buildings over 200 square feet.

**Keith Blaser, Secretary, Auburn Fire Department,** requested to discuss the appointments of the final three members to the Volunteer Firefighters Dependency Board. Two members of the fire department have already been appointed.

**Motion by Eugene T. McCune Jr., seconded by Michael S. Troyan, to appoint Eugene McCune Jr., Patrick J. Cavanagh, and resident Carl Schneider to the Volunteer Firefighters Dependency Board. VOTE: Cavanagh, yes; Troyan, yes; McCune Jr., yes. The motion PASSED.**

**TRUSTEE & FISCAL OFFICER REPORTS:**

**Michael S. Troyan** had nothing to report.

**Patrick J. Cavanagh** reported that 1,500 tons of salt have been used so far this winter. Mr. Cavanagh made a quick inspection of the Auburn Township Museum and reported that he noticed no apparent damage.



**TRUSTEE & FISCAL OFFICER REPORTS: (continued):**

**Eugene T. McCune** mentioned that at the Geauga County Township Quarterly Dinner Meeting the Geauga Park District reported that Beartown Lakes Reservation established 10 years ago is scheduled to undergo some improvements in 2025. New restrooms, playgrounds, a lake overlook, and a shelter upgrade are some of the changes mentioned.

**Daniel J. Matsko, Fiscal Officer**, presented the payment listing for payments processed since January 6, 2025 - 15 electronic payments processed for \$65,507.56, and 18 warrants processed for \$14,900.52 totaling \$80,408.08.

Mr. Matsko reported on receiving a quote from the Geauga County ADP that indicated the townships Microsoft 365 annual user license fees were increasing significantly due to security concerns. He has asked the county for additional information needed to further review the quote.

Mr. Matsko reported that the Fund Status report as of January 1, 2025, showed that the township is carrying over \$2,655,193.45 into this year. Most noticeably is the \$1,014,639.35 in the Road and Bridge Fund. He indicated that Road Department liaison Patrick Cavanagh and the past and current road superintendents have done a remarkable job managing costs in anticipation of a significant road project scheduled for this year. Mr. Cavanagh concurred that had been the plan over the past few years.

**OLD BUSINESS:**

Chairman Eugene McCune reported on status of the notice from the Ohio Division of Liquor Control regarding the request to waive a hearing for the renewal of a liquor license to The Original Sandwich King.

**Motion by Michael S. Troyan and seconded by Patrick J. Cavanagh, to waive the request to hold a hearing for the renewal of a liquor license to The Original Sandwich King. VOTE: Cavanagh, yes; Troyan, yes; McCune Jr., yes. The motion PASSED.**

Vote taken to either Accept, Deny or Modify proposed zoning amendment ZC-2024-02 Family Cemeteries.

**Motion by Michael S. Troyan and seconded by Patrick J. Cavanagh, to ACCEPT proposed Zoning Amendment ZC-2024-02 Family Cemeteries. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.**

Vote taken to either Accept, Deny or Modify proposed zoning amendment ZC-2024-04 Accessory Building Height. Mr. Cavanagh thanked Chief Phillips for explaining the safety aspect of the amendment at the hearing.

**Motion by Patrick J. Cavanagh and seconded by Michael S. Troyan, to ACCEPT proposed Zoning Amendment ZC-2024-04 Accessory Building Height. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.**

Vote taken to either Accept, Deny or Modify proposed zoning amendment ZC-2024-03 Mobile Food Units. A discussion ensued regarding modifications to the amendment. It was deemed not necessary.

**Motion by Michael S. Troyan and seconded by Patrick J. Cavanagh, to ACCEPT proposed Zoning Amendment ZC-2024-03 Mobile Food Units. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.**

**NEW BUSINESS:**

**Eugene T. McCune Jr.** reported on a request for a streetlight at the intersection of Bartholomew Rd. and State Route 44. A discussion ensued regarding the need for a



**RECORD OF PROCEEDINGS**

AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Auburn Township Administration Building January 20, 2025 Page 3

Held \_\_\_\_\_ 20 \_\_\_\_\_

**NEW BUSINESS (continued):**

streetlight at the intersection. It was agreed that a streetlight is needed and future NOPEC grant money could fund such a project.

**Motion by Patrick J Cavanagh seconded by Michael S. Troyan to begin the process with the electric company for installing a streetlight at the intersection of Bartholomew Rd. and State Route 44. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.**

**Eugene T. McCune Jr.** presented RESOLUTION 2025-02: A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2025 ENERGIZED COMMUNITY GRANT. Auburn Township's award for 2025 is \$14,124.


**Motion by Michael S. Troyan seconded by Patrick J Cavanagh to ADOPT RESOLUTION 2025-02. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.**


**PUBLIC COMMENT:**


No public comment.

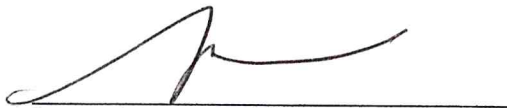
**ADJOURNMENT:**

**Motion by Michael S. Troyan seconded by Patrick J Cavanagh to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED. The meeting was adjourned at 7:30 p.m.**

  
Daniel J. Matsko, Fiscal Officer

  
Eugene T. McCune Jr., Chairman

  
Patrick J. Cavanagh, Vice-Chairman

  
Michael S. Troyan, Trustee

Feb 3, 2025  
Date



## BOARD OF TRUSTEES MEETING AGENDA Monday, January 20, 2025

### 7:00 PM - REGULAR MEETING CALL TO ORDER

- Eugene T. McCune Jr., Chairman

### PLEDGE OF ALLEGIANCE

### GUESTS:

### MINUTE APPROVAL:

- Regular/Organizational Meeting – January 6, 2025
- Public Hearing ZC2024-02– January 13, 2025
- Public Hearing ZC2024-03– January 13, 2025
- Public Hearing ZC2024-04– January 13, 2025
- 

### SCHEDULED REPORTS:

- Frank Kitko, Zoning Inspector
- Chief John Phillips, AVFD

### TRUSTEE & FISCAL OFFICER REPORTS:

- Patrick J. Cavanagh, Vice Chairman
- Michael S. Troyan
- Daniel J. Matsko, Fiscal Officer

### OLD BUSINESS:

- Division of Liquor Control / hearing request / The Original Sandwich King
- Proposed Zoning Amendments:
  - ZC-2024-02 Family Cemeteries
  - ZC-2024-03 Mobile Food Units
  - ZC-2024-04 Accessory Building Height

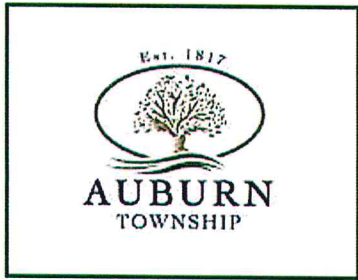
### NEW BUSINESS:

- New streetlight request / Bartholomew Rd. & SR44
- **RESOLUTION 2025-02** / NOPEC Energizing Grant Award / \$14,124

### SAVE THE DATE:

- 01/20/25 - Martin Luther King Jr. Day
- 01/20/25 - Board of Trustees meeting / Auburn Administration Bldg. / 7:00pm
- 02/03/25 - Board of Trustees meeting / Auburn Administration Bldg. / 7:00pm
- 02/11/25 - BZA / Auburn Administration Bldg. / 7:00pm
- 02/13/25 - Zoning Commission / Administration Bldg. / 7:00pm
- 02/17/25 - Board of Trustees meeting / Auburn Administration Bldg. / 7:00pm
- 02/17/25 - Presidents Day – Office Closed
- 02/27/25 - Zoning Commission / Administration Bldg. / 7:00pm





# Auburn Township Board of Trustees Meeting Attendance Sheet

JAN 20 2025

AUBURN TOWNSHIP

*Please Sign In*

| Print Name     | Resident | Non-Resident |
|----------------|----------|--------------|
| 1. Jena Iovito | ✓        |              |
| 2. DALE RYAN   | ✓        |              |
| 3.             |          |              |
| 4.             |          |              |
| 5.             |          |              |
| 6.             |          |              |
| 7.             |          |              |
| 8.             |          |              |
| 9.             |          |              |
| 10.            |          |              |
| 11.            |          |              |
| 12.            |          |              |
| 13.            |          |              |
| 14.            |          |              |

FISCAL OFFICER REPORT JANUARY 20, 2025

Fiscal officer Dan Matsko presented the payment listing for payments processed since JANUARY 6, 2025.

PAYMENT LISTING

|                                     |                     |
|-------------------------------------|---------------------|
| • 15 ELECTRONIC PAYMENTS PROCESSED: | \$ 65,507.56        |
| • 18 WARRANTS PROCESSED:            | <u>\$ 14,900.52</u> |
| TOTAL:                              | \$ 80,408.08        |

*Dan Matsko*  
*1/20/25*

Dan Matsko



**Payment Listing**

1/7/2025 to 1/31/2025

| Payment Advice #                | Post Date  | Transaction Date | Type | Vendor / Payee                    | Amount      | Status |
|---------------------------------|------------|------------------|------|-----------------------------------|-------------|--------|
| 3-2025                          | 01/08/2025 | 01/09/2025       | CH   | WEX BANK                          | \$2,059.16  | O      |
| 4-2025                          | 01/09/2025 | 01/12/2025       | CH   | AHOLA CORPORATION                 | \$19,621.35 | O      |
| 5-2025                          | 01/09/2025 | 01/12/2025       | CH   | ENBRIDGE GAS OHIO                 | \$1,762.65  | O      |
| 6-2025                          | 01/10/2025 | 01/12/2025       | CH   | MIDDLEFIELD BANKING COMPANY       | \$100.00    | O      |
| 7-2025                          | 01/13/2025 | 01/19/2025       | CH   | DELTA DENTAL                      | \$800.50    | O      |
| 8-2025                          | 01/14/2025 | 01/19/2025       | CH   | OHIO DEFERRED COMPENSATION        | \$1,300.00  | O      |
| 9-2025                          | 01/15/2025 | 01/19/2025       | CH   | BUREAU OF WORKERS COMPENSATION    | \$409.00    | O      |
| 10-2025                         | 01/15/2025 | 01/19/2025       | CH   | PUBLIC EMPLOYEES RETIREMENT SYSTE | \$12,650.54 | O      |
| 11-2025                         | 01/15/2025 | 01/19/2025       | CH   | MEDICAL MUTUAL OF OHIO            | \$22,245.86 | O      |
| 12-2025                         | 01/16/2025 | 01/19/2025       | CH   | WINDSTREAM WESTERN RESERVE INC.   | \$84.92     | O      |
| 13-2025                         | 01/16/2025 | 01/19/2025       | CH   | WINDSTREAM WESTERN RESERVE INC.   | \$113.62    | O      |
| 14-2025                         | 01/16/2025 | 01/19/2025       | CH   | WINDSTREAM WESTERN RESERVE INC.   | \$199.11    | O      |
| 15-2025                         | 01/16/2025 | 01/19/2025       | CH   | VISION SERVICE PLAN - (OH)        | \$238.43    | O      |
| 16-2025                         | 01/17/2025 | 01/19/2025       | CH   | BUREAU OF WORKERS COMPENSATION    | \$782.27    | O      |
| 17-2025                         | 01/17/2025 | 01/19/2025       | CH   | BESTCO HARTFORD                   | \$3,140.15  | O      |
| 8627                            | 01/20/2025 | 01/20/2025       | AW   | BUCKLEY GROUP, LLC                | \$1,125.00  | O      |
| 8628                            | 01/20/2025 | 01/20/2025       | AW   | O.K. BRUGMANN JR. & SONS INC.     | \$450.00    | O      |
| 8629                            | 01/20/2025 | 01/20/2025       | AW   | KINETICO QUALITY WATER SYSTEMS    | \$48.40     | O      |
| 8630                            | 01/20/2025 | 01/20/2025       | AW   | NAPA AUTO PARTS                   | \$142.52    | O      |
| 8631                            | 01/20/2025 | 01/20/2025       | AW   | CHAGRIN RIVER WATERSHED PARTNERS  | \$1,356.00  | O      |
| 8632                            | 01/20/2025 | 01/20/2025       | AW   | NEWBURY AUTO PARTS,INC.           | \$234.00    | O      |
| 8633                            | 01/20/2025 | 01/20/2025       | AW   | NEWBURY TIRE                      | \$3,209.28  | O      |
| 8634                            | 01/20/2025 | 01/20/2025       | AW   | WEAVER TREE                       | \$1,100.00  | O      |
| 8635                            | 01/20/2025 | 01/20/2025       | AW   | NATALIE DOLEZAL                   | \$395.00    | O      |
| 8636                            | 01/20/2025 | 01/20/2025       | AW   | MATTHEW BLOWERS                   | \$705.00    | O      |
| 8637                            | 01/20/2025 | 01/20/2025       | AW   | DANIEL MATSKO                     | \$370.00    | O      |
| 8638                            | 01/20/2025 | 01/20/2025       | AW   | MINUTEMAN PRESS                   | \$479.00    | O      |
| 8639                            | 01/20/2025 | 01/20/2025       | AW   | ACTIVE PLUMBING SUPPLY CO.        | \$576.31    | O      |
| 8640                            | 01/20/2025 | 01/20/2025       | AW   | MARK STURM                        | \$194.81    | O      |
| 8641                            | 01/20/2025 | 01/20/2025       | AW   | RUTH CAVANAGH                     | \$1,048.20  | O      |
| 8642                            | 01/20/2025 | 01/20/2025       | AW   | JOE THE ELECTRICIAN               | \$1,340.00  | O      |
| 8643                            | 01/20/2025 | 01/20/2025       | AW   | JOHN PHILLIPS                     | \$777.00    | O      |
| 8644                            | 01/20/2025 | 01/20/2025       | AW   | FIVE STAR PLUMBING & HEATING      | \$1,350.00  | O      |
| Total Payments:                 |            |                  |      |                                   | \$80,408.08 |        |
| Total Conversion Vouchers:      |            |                  |      |                                   | \$0.00      |        |
| Total Less Conversion Vouchers: |            |                  |      |                                   | \$80,408.08 |        |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

*Handwritten signature: J. Matzko, 1/20/25*



## Auburn Fire Department

10950 Washington Street  
Auburn Township, Ohio 44023  
Phone: 440-543-4133  
info@auburnfd.com  
John L. Phillips, Chief

TO: Chief Phillips

FROM: Assistant Chief V. Valerio

DATE: January 11, 2025

RE: Auburn Fire YTD Statistics (2024 vs 2023)

|                                      | <u>Dec 2024</u> | <u>Dec 2023</u> |
|--------------------------------------|-----------------|-----------------|
| EMS Calls                            | 669             | 499             |
| Fire Calls                           | 384             | 395             |
| <b>Total Calls</b>                   | <b>1053</b>     | <b>894</b>      |
|                                      |                 |                 |
| Mutual Aid Given                     | 231             | 197             |
| Mutual Aid Received                  | 77              | 63              |
|                                      |                 |                 |
| Total Transports                     | 422             | 357             |
| Total Non-Transports                 | 276             | 180             |
| Total Transfer to other Agency       | 2               | 1               |
| <b>Total Patients</b>                | <b>700</b>      | <b>538</b>      |
|                                      |                 |                 |
| <b>Percentage of Multiple Calls*</b> | <b>21.65%</b>   | <b>24.04%</b>   |

\*\*\*01/01/2024 to 12/31/2024\*\*\*

\*see multiple calls report for details



| <u>Month</u>   | <u>Double</u> | <u>Triple</u> | <u>Quadruple</u> | <u>Quintuple</u> | <u>Septuplet</u> | <u>Monthly Total</u> |
|----------------|---------------|---------------|------------------|------------------|------------------|----------------------|
| January 2024   | 7             | 2             |                  |                  |                  | 9                    |
| February 2024  | 7             | 3             |                  |                  |                  | 10                   |
| March 2024     | 4             | 1             |                  |                  |                  | 5                    |
| April 2024     | 7             |               |                  |                  |                  | 7                    |
| May 2024       | 8             |               |                  |                  |                  | 8                    |
| June 2024      | 10            | 1             |                  |                  |                  | 11                   |
| July 2024      | 9             | 1             |                  |                  |                  | 10                   |
| August 2024    | 11            | 3             |                  |                  |                  | 14                   |
| September 2024 | 8             |               |                  |                  |                  | 8                    |
| October 2024   | 8             | 1             | 1                |                  |                  | 10                   |
| November 2024  | 6             |               |                  |                  |                  | 6                    |
| December 2024  | 9             |               |                  |                  |                  | 9                    |
| TOTAL          | 85            | 12            | 1                |                  |                  | 107                  |

**YTD Occurrences: 107**

**Total # of Calls: 228 calls**

**Dept. Total YTD: 1053 calls**

**Percentage of Multiple Calls- 21.65%**

**\*\*\*Report from 01/01/2024 to 12/31/2024\*\*\***

# AUBURN TWP ZONING REPORT

## DECEMBER 2024

|                                             | Ja              | Feb              | Mar              | Apr              | May             | Jun              | Jul              | Aug              | Sep             | Oct              | Nov             | Dec             | Total             |
|---------------------------------------------|-----------------|------------------|------------------|------------------|-----------------|------------------|------------------|------------------|-----------------|------------------|-----------------|-----------------|-------------------|
| Agr/Other Exmptions<br>Amendment            | 1               |                  |                  | 2                | 1               |                  |                  |                  |                 | 1                | 3               | 3               | 11                |
| Billboard                                   |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Commercial Additions                        |                 |                  |                  |                  |                 |                  | 1                |                  |                 |                  |                 |                 | 1                 |
| Comm Fence<br>Comm New                      |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Comm Remodel<br>Comm Sign                   |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Comm Sub Lease,<br>Use Change               |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Culvert/Ditching                            |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Dev Plan Review                             |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Denial                                      | 1               | 3                | 2                | 2                | 1               | 2                | 2                |                  |                 |                  |                 |                 | 13                |
| Duplex                                      |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Ind Addition, Exist.Use                     |                 |                  |                  |                  |                 |                  | 1                |                  |                 |                  |                 |                 | 1                 |
| Ind Use Change, SubLease                    |                 |                  |                  |                  |                 | 1                |                  |                  |                 |                  |                 |                 | 1                 |
| Ind Fences                                  |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Ind Remodeling<br>Ind New Structure         |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Ind Non-Res. Permitted<br>Ind Sign          |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Lake                                        |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Land Use Plan, Dev activities               |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Pond                                        |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Res Acc Bldg Under 200                      |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Res Acc Bldg Over 200 sf                    | 1               | 1                | 5                | 2                | 1               | 3                | 9                | 3                | 3               | 5                | 1               | 1               | 35                |
| Res Addition                                |                 |                  |                  | 2                |                 |                  | 1                |                  |                 |                  | 2               |                 | 5                 |
| Res Deck, Solar Panel                       |                 | 2                |                  | 1                | 1               | 2                |                  | 1                |                 |                  |                 | 1               | 8                 |
| Res Fences                                  |                 |                  | 1                | 1                |                 | 1                | 4                |                  | 1               | 1                | 1               | 3               | 13                |
| Res Interior Completion                     |                 |                  |                  |                  | 2               |                  |                  |                  |                 |                  |                 |                 | 2                 |
| Res Other                                   |                 |                  |                  |                  |                 | 1                |                  | 3                |                 |                  |                 |                 | 4                 |
| Res Patios                                  |                 |                  |                  |                  |                 | 1                | 1                | 1                |                 |                  |                 |                 | 3                 |
| Res Remodel                                 |                 |                  |                  |                  |                 | 3                |                  |                  |                 |                  |                 |                 | 3                 |
| Res Signs Temp                              |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Res Signs Temp Bldg Const                   | 1               | 2                |                  |                  |                 |                  | 2                |                  |                 | 1                |                 |                 | 6                 |
| Res Signs S/D                               |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Single Family Dwelling                      | 1               | 3                |                  | 1                | 1               | 1                | 2                |                  |                 | 1                | 1               | 1               | 12                |
| Swim Pool Above Ground                      |                 |                  |                  |                  |                 |                  |                  | 1                |                 |                  |                 |                 | 1                 |
| Swim Pool In Ground                         |                 |                  |                  | 2                |                 |                  |                  | 1                |                 | 1                | 1               |                 | 5                 |
| Transient Vendor                            |                 |                  |                  |                  |                 |                  |                  |                  |                 |                  |                 |                 |                   |
| Variance/Cond Use/<br>Voided Receipts/Other |                 | 4                | 3                | 2                | 1               | 2                | 3                |                  |                 |                  |                 |                 | 15                |
|                                             |                 |                  |                  |                  |                 |                  | 1                |                  |                 |                  |                 |                 | 1                 |
| <b>TOTAL ISSUED/PROCESSED</b>               | <b><u>5</u></b> | <b><u>15</u></b> | <b><u>11</u></b> | <b><u>15</u></b> | <b><u>8</u></b> | <b><u>17</u></b> | <b><u>27</u></b> | <b><u>10</u></b> | <b><u>4</u></b> | <b><u>11</u></b> | <b><u>9</u></b> | <b><u>9</u></b> | <b><u>141</u></b> |



NOTICE TO LEGISLATIVE  
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL  
8808 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2380 FAX(614)644-3186

TO

|                |     |      |                             |
|----------------|-----|------|-----------------------------|
| 7466240        |     | TRFO | ROYAL SANDWICH KING LLC     |
| PERMIT NUMBER  |     | TYPE | 9899 E WASHINGTON ST UNIT B |
| 10             | 01  | 2024 | AUBURN TWP                  |
| ISSUE DATE     |     |      | CHAGRIN FALLS OH 44022      |
| 12             | 26  | 2024 |                             |
| FILING DATE    |     |      |                             |
| D1             | D2  | D3   |                             |
| PERMIT CLASSES |     |      |                             |
| 28             | 904 | C    | F32657                      |
| TAX DISTRICT   |     |      | RECEIPT NO.                 |

RECEIVED

JAN 10 2025

AUBURN TOWNSHIP

FROM 12/30/2024

|                |     |      |                                |
|----------------|-----|------|--------------------------------|
| 8680080        |     |      | T F SUGLIA PROPERTIES LLC      |
| PERMIT NUMBER  |     | TYPE | DBA THE ORIGINAL SANDWICH KING |
| 10             | 01  | 2024 | 9899 E WASHINGTON ST UNIT B    |
| ISSUE DATE     |     |      | AUBURN TWP                     |
| 12             | 26  | 2024 | CHAGRIN FALLS OH 44022         |
| FILING DATE    |     |      |                                |
| D1             | D2  | D3   |                                |
| PERMIT CLASSES |     |      |                                |
| 28             | 904 |      |                                |
| TAX DISTRICT   |     |      | RECEIPT NO.                    |



MAILED 12/30/2024

RESPONSES MUST BE POSTMARKED NO LATER THAN. 01/30/2025

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.  
REFER TO THIS NUMBER IN ALL INQUIRIES C TRFO 7466240

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.   
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

*Daniel J. Matzko*  
(Signature)

(Title)-  Clerk of County Commissioner

*01/06/2025*  
(Date)

Clerk of City Council

Township Fiscal Officer

AUBURN TOWNSHIP TRUSTEES  
ATTN TOWNSHIP FISCAL OFFICER  
11010 E WASHINGTON ST  
CHAGRIN FALLS OHIO 44023

**AUBURN TOWNSHIP, GEAUGA COUNTY, OH**  
**NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)**  
**ENERGIZED COMMUNITY GRANT PROGRAM**  
**(2025 NEC GRANT(S))**

**RESOLUTION 2025-02**

A RESOLUTION AUTHORIZING ALL ACTIONS  
NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC  
ENERGY COUNCIL (NOPEC) 2025 ENERGIZED  
COMMUNITY GRANT

**WHEREAS**, the Township of AUBURN, Ohio (the "GRANTEE") is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for one or more NOPEC Energized Community Grant(s) for 2025 ("NEC Grant(s)") as provided for in the NEC Grant Program guidelines; and

**WHEREAS**, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Board of Trustees to receive one or more NEC Grant(s); and

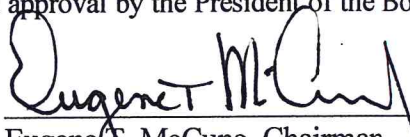
**NOW, THEREFORE**, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF AUBURN TOWNSHIP, COUNTY OF GEAUGA, AND STATE OF OHIO, THAT:

**SECTION 1.** This Board of Trustees of the GRANTEE (the "Board") finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2025, and authorizes the CHAIRMAN OF THE BOARD to execute the Grant Agreement to accept the NEC Grant(s) funds.

**SECTION 2.** This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

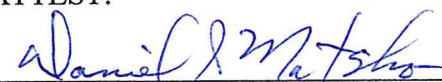
**SECTION 3.** This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the President of the Board of Trustees of the GRANTEE.

DATE ADOPTED: JANUARY 20, 2025

  
\_\_\_\_\_  
Eugene G. McCune, Chairman

Submitted to the Board for  
Approval on this 20<sup>th</sup> day of January , 2025

ATTEST:

  
\_\_\_\_\_  
Fiscal Officer of the Board of Trustees

I, Daniel J Matsko, as Fiscal Officer of the Board of Trustees of Auburn Township, County of Geauga, State of Ohio, do hereby certify that the foregoing is a true and correct copy of Resolution No. 2025-02 adopted by the Board of Trustees of said Township on the 20 day of Jan 2025