



## BOARD OF TRUSTEES MEETING AGENDA

### Monday, January 19, 2026

**7:00PM – Regular Meeting called to order**

- Michael S. Troyan, Chairman

#### PLEDGE OF ALLEGIANCE

#### GUESTS:

#### MINUTE APPROVAL:

- Organizational Meeting – January 5, 2026

#### SCHEDULED REPORTS:

- Chief Phillips, AVFD

#### TRUSTEE & FISCAL OFFICER REPORTS:

- Patrick J. Cavanagh
- Riley Davis
- Daniel J. Matsko, Fiscal Officer
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#### OLD BUSINESS:

- Town Hall Repairs

#### NEW BUSINESS:

- 2025 Township Highway System Mileage Certification / 53.884mi public roads
- Chagrin River Watershed Partners (CRWP) / 2026 membership / \$1,403.00
- NOPEC Community Grant award / \$1,500

#### SAVE THE DATE:

- 01/19/26 - Martin Luther King Jr. Day / Office Closed
- 01/22/25 - Zoning Commission Meeting / 7:00PM / Administration building
- 02/02/26 - Board of Trustees Regular Meeting / 7:00PM / Administration building
- 02/10/26 - BZA Meeting / 7:00PM / Administration building
- 02/12/26 - Zoning Commission Meeting / 7:00PM / Administration building
- 02/16/26 - Presidents Day – Office Closed
- 02/16/26 - Board of Trustees Regular Meeting / 7:00PM / Administration building
- 02/26/26 - Zoning Commission Meeting / 7:00PM / Administration building



**Chagrin River Watershed Partners, Inc.**

P.O. Box 229

Willoughby, OH 44096-0229 US

+14409753870

lmoran@crwp.org

www.crwp.org

## INVOICE

**BILL TO**

Auburn Township  
11010 East Washington  
Street  
Auburn Township, OH  
44023

**INVOICE #** 3317

**DATE** 01/05/2026

**DUE DATE** 01/20/2026

**TERMS** Net 15

DESCRIPTION	QTY	RATE	AMOUNT
January 1, 2026 through December 31, 2026 Chagrin River Watershed Partners Member Dues	1	1,403.00	1,403.00
<b>BALANCE DUE</b>			<b>\$1,403.00</b>

RECEIVED

JAN 19 REC'D



DR. WILLIAM KOONS  
Chairman

CHUCK KIPEL  
Executive Director and  
CEO

**BOARD OF DIRECTORS**

CASEY KOZLOWSKI  
Ashtabula County

DAVID SCHEFFLER  
Central Ohio

JOHN ZEHENTBAUER  
Columbiana County

BENJAMIN I. HOLBERT  
III  
Cuyahoga County

WILLIAM KOONS  
Geauga County

G. STUART O'HARA  
Huron County

HOLLIE BARTONE  
Lake County

KEVIN A. BRUBAKER  
Lorain County

LISA BALSINGER  
Mahoning County

GRANT AUNGST  
Medina County

LARRY D. JENKINS, JR.  
Portage County

PETER THEM  
Richland County

NICK DUTRO  
Seneca County

ALAN SWANK  
Southeast Ohio

JULI SPRINGER  
Southwest Ohio

Greetings from NOPEC,

**AUBURN TOWNSHIP**

NOPEC is once again making funds available to member communities through our Community Event Sponsorship Program! This program is designed to provide financial support to deserving organizations within your community that host events for residents.

**Your community's sponsorship award and registration code are provided below.**

**Community Name: Auburn Township**

**Community Registration Code: 7543**

**2026 Sponsorship Award: \$1,500.00**

**Sponsorship Program Application:** <https://nopecsponsorships.org/>

Your sponsorship funds were determined by the average number of enrolled residential/business accounts. We calculate this average based on 2nd and 3rd quarter gas and/or electric enrollment.

**To complete your Sponsorship Request you will need to complete the following:**

- **Register:** Go to <https://www.nopecsponsorships.org/> and use your community registration code (above) to register as a new user. *Please note that an employee of the community must register on behalf of your community. This can range from the Mayor, City Manager, Fiscal Officer, Executive Assistant, etc.*
- **Part 1: Submit a Community Profile** - Upload a completed Community Acknowledgment Form
- **Part 2: Submit a Sponsorship Request** - Upload a completed Organization Acknowledgment Form packet

Both of these forms can be downloaded under documents at <https://nopecsponsorships.org/>.

We define the 'organization' as the party receiving the sponsorship funds. This can be a non-profit organization, a for-profit organization or a department or committee within your community. If you wish to designate a department or committee within your community, you need to list the designated department/committee clearly on the Organization Acknowledgment Form.

You must complete **Part 1**, your Community Profile, **Part 2**, your Sponsorship Request(s) and all completed forms, by April 30, 2026. We strongly recommend submitting your request as early as possible to avoid any issues. **No extensions will be given, and no exceptions will be made.** **And remember, sponsorship dollars do not roll over.** If you need any assistance, please reach out to the Community Outreach Team.

All sponsorship funds will be distributed via Automated Clearing House (ACH) transfers directly to the designated account. **No paper checks will be issued.** Funds will be disbursed no later than the end of the Second Quarter— June 30, 2026.

Thank you and we look forward to supporting your events next year!

Lauren Vladyka  
Community Engagement Administrator  
[Sponsorships@nopec.org](mailto:Sponsorships@nopec.org)  
440-772-0429



# Ohio Department of Transportation

Office of Technical Services

## 2025 Township Highway System Mileage Certification

**Note: This form must be submitted to ODOT no later than March 1, 2026 or county mileage will be certified by default based on the best information available.**

The total certified mileage at the end of Calendar Year 2024 for AUBURN Township  
in GEauga County was 53.884 miles

As certified by the Board of Township Trustees or reported by the Director of Transportation,  
in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.

Consider all mileage changes that occurred in CY 2025 and determine the net increase or decrease in mileage.  
Add the net change to the 2024 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2025

the township was responsible for maintaining 53.884 miles of public roads.

\_\_\_\_\_  
Signature of Chairman of Board of Township Trustees

\_\_\_\_\_  
Date

\_\_\_\_\_  
Trustee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Trustee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Engineer Signature

\_\_\_\_\_  
Date

Comments:

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Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation

Office of Technical Services

Mail Stop #3210

1980 West Broad St. 2nd Floor

Columbus, Ohio 43223

Attn: Aaron Shvach (614) 466-5135 or aaron.shvach@dot.ohio.gov