The Regular meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Michael S. Troyan. Patrick J. Cavanagh and Michael S. Troyan were present and John A. Eberly participated digitally through Zoom.

The Pledge of Allegiance was led by Chief John Phillips.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to approve the minutes of the Regular Meeting of the Board of Trustees held on February 17, 2021. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

GUESTS:

Stephen Szanto and Greg Van Wagnen from Sudsina & Associates, LLC were present to speak to refinancing Auburn's fire department and service department building loans. Stephen has 40 years in public finance and municipal advising.

Steve explained the two types of processes. The first is where the refinances are placed for public offering. This requires audited financial statements and could take 90-120 days and lots of man power to complete. Private placement, option 2, would take approximately 6-9 weeks. Time is of the essence as interest rates are volatile.

Mr. Szanto explained rates are usually lower in a public offering as you have more people bidding on the loan; but private placement will still result in the township getting a lower rate. His company will help put together a financial package and get the best bid we can.

Greg Van Wagnen presented graphics showing the increases and decreases in bond rates. We are currently in the lowest rate environment in history. There has been a slight increase in rates due in part to the COVID vaccinations and the job market should improve. There is also some pent up spending.

The Trustees will take this under advisement.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to authorize the Fiscal Officer to pursue refinancing through Sudsina & Associates, LLC. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh that the Fiscal Officer may come back to the Board of Trustees if staffing help is needed to expedite the refinancing. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

REPORTS:

Emerick Gordon, Township Highway Superintendent, gave the following report for February:

- February saw 12 weather events that required 19 rounds of plowing and or salting. The total amount of deicing material used was 485 tons. The monthly average is 515 tons. We are running just at average for the winter season. Our dome currently has ~550 ton of road salt. The remaining balance to the 2020 / 2021 contract, 1400 tons, will be purchased and stored giving us a full dome to begin the next winter service season.
- The tree removal for the Stafford Rd. OPWC Reconstruction Project began and is near completion. The timeline for bid opening is April 19th and shall take place during the Auburn Township Trustees Meeting at the Auburn Administration building. Also bid openings for the paving of various roads will take place at this meeting.
- Roads will be re-rated this spring and our Crack Seal Program will be crafted and put out to bid in the near future.

RECORD OF PROCEEDINGS

Minutes of _____ *Meeting*

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO Form 6101

Held _____

REPORTS (continued):

- The 33% reduction in load limit signs were posted as per the Geauga County Board of Commissioner's. These will remain posted until released by the county.

Frank Kitko, Zoning Inspector, presented his zoning report for February reflecting 13 applications received and 13 permits issued. Year to date is 16 permits including 1 single family dwelling.

Patrick J. Cavanagh presented a Mutual Aid Agreement given to him by our Assistant Prosecutor. He explained this agreement is between South Russell, Russell, Bainbridge and Chagrin Falls and Bainbridge Township suggested Auburn Township might be interested in joining.

Trustee Cavanagh brought up the issues of distance going into another county.

Discussion ensued.

Michael S. Troyan noted we sustain minimal staffing would not be able to commit a lot of support. John A. Eberly said we already have an informal reciprocal agreements with neighboring service departments. Emerick Gordon added we have worked together with other townships on a case by case basis.

The Trustees were in agreement that our informal agreements are working well. We will decline a formal agreement at this time.

Patrick J. Cavanagh announced the Auburn Community Church would like to donate $150,000.00 to the township. They would like to earmark $75,000 to the Auburn Museum and $75,000 to the Auburn Cemeteries. Trustee Cavanagh thanked the Church members for their generous donation.

We will forward the donation agreement to the Prosecutor's office for her review.

Mr. Cavanagh spoke to forming an Internet Research Committee and our request for letters of interest to serve on the committee. Nine residents were interested in being on the research team. The Board of Trustees would like to see them pursue the following areas:

1. Focus on our current primary provider.
2. Look at other providers in the township.
3. Look into getting new providers for the township.

The township will cover the cost to make copies of needed documents, offer the use of a facility to hold their meetings and help facilitate Zoom meetings if needed. The following residents were appointed to the committee: Ted Van Hyning, Craig Sirna, Adam Elsoffer, Tom Manning, Ray Somich II, Martin Mensch, Kevin Ortner, Scott Trimmer and Craig Hyps.

Michael S. Troyan will check with our prosecutor to see if the committee has to be run according to the Sunshine Law. We will contact the volunteers listed above and ask them to attend the next Board of Trustees meeting on March 15, 2021 either in person or digitally through Zoom.

John A. Eberly presented a quote from JFD Landscapes for the bed maintenance, flower planting, fertilizing and cutting of 9 township properties. There was a new quote for $11,624.52 for mowing the entrance and exit ramps at SR44 and RT422. Discussion ensued.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to accept the quote and contract with JFD Landscapes for a total of $39,932.40 for the 2021 and 2022 maintenance of 9 township properties. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

There was no motion to accept the JFD quote for mowing the exit and entrance ramps at SR422 & SR44 in the amount of $11,624.52.

The Trustees discussed CRWP Director Designations.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to appoint Michael S. Troyan and Patrick J. Cavanagh as Director Designations to Chagrin River Watershed Partners (CRWP) for 2021. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

Michael S. Troyan announced we have received our final payment in the amount of $30,145.00 of the ODNR NatureWorks grant that was used to build the new park pavilion.

The Trustees discussed franchise fees received from Charter Communications.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to deposit the franchise fees received from Charter Communications in the amount of $5,184.51 in the Land Acquisition and Improvement Fund. VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

Fredrick May, Fiscal Officer, presented an Appropriations Report, Fund Status Report, Revenue Report and a Payment Report listing warrants 6292 through 6304 for a total of $259,950.59. He presented Resolution 2021-10.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to approve Resolution 2021-10 for the following Supplemental Appropriations that are necessary:

- **$8337.12 to Account 1000-110-315 Election Expenses**
- **$2,750.00 to Account 1000-120-360 Contracted Services**
- **$27,041.00 from Account 2031-330-211 OPERS to Account 2031-330-314 Tax Collection Fees**

VOTE: Eberly, yes; Cavanagh, yes; Troyan, yes. The motion passed.

PUBLIC COMMENTS:

The Trustees and Fiscal Officer satisfied questions about a warrant.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting VOTE: Troyan, yes; Cavanagh, yes. The motion passed. The meeting was adjourned at 8:50 p.m.

Fredrick May, Fiscal Officer

Michael S. Troyan, Chairman

Patrick J. Cavanagh, Trustee

John A. Eberly, Trustee

3-15-21
Date

BOARD OF TRUSTEES MEETING AGENDA
Monday, March 1, 2021

REGULAR MEETING –7:30 PM

GUEST: Stephen Szanto, & Greg Van Wagnen
Sudsina & Associates, LLC

MINUTE APPROVAL:

- Regular Meeting – February 15, 2021

SCHEDULED REPORTS:

- Emerick Gordon, Township Highway Superintendent
- Frank Kitko, Zoning Inspector

TRUSTEE REPORTS:

- Michael S. Troyan, Chairman
- Patrick J. Cavanagh, Vice Chairman
- John A. Eberly
- Fredrick May, Fiscal Officer

OLD BUSINESS:

- Internet Research Committee
- Bond refinancing/ Fire Station & Service Garage
- ODNR NatureWorks Grant Final Payment / $30,145.00

NEW BUSINESS:

- CRWP Director Designations
- JFD Quote for landscape & flower beds of township buildings
- Charter Communications Franchise Fees Received / $5,184.91

PUBLIC COMMENT:

ADJOURNMENT:

RESOLUTION 2021-10
FOR SUPPLEMENTAL APPROPRIATIONS

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in regular session on the **1ST day of MARCH 2021**:

Present Were:

John A. Eberly

Patrick J. Cavanagh

Michael S. Troyan

MICHAEL TROYAN moved for the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of Auburn Township, Geauga County, Ohio, that the following SUPPLEMENTAL APPROPRIATIONS are necessary:

$8337.12 TO ACCOUNT 1000-110-315 ELECTION EXPENSES
$2,750.00 TO ACCOUNT 1000-120-360 CONTRACTED SERVICES

And FURTHER that the following reallocation of appropriations are necessary:

$27,041 from ACCOUNT 2031-330-211 OPERS TO ACCOUNT 2031-330-314 TAX COLLECTION FEES

PATRICK CAVANAGH seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

John A. Eberly voted yes

Patrick J. Cavanagh voted yes

Michael S. Troyan voted yes

Adopted this 1ST day of MARCH, 2021

Fredrick L. May, Fiscal Officer

Payment Listing

February 2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
6292	02/26/2021	02/26/2021	AW	KENSTON COMMUNITY EDUCATION	$5,000.00	O
6293	02/26/2021	02/26/2021	AW	MATTHEW BLOWERS	$625.00	O
6294	02/26/2021	02/26/2021	AW	SUNRISE SPRINGS WATER COMPANY	$33.00	O
6295	02/26/2021	02/26/2021	AW	ARAMARK	$504.00	O
6296	02/26/2021	02/26/2021	AW	CCT FINANCIAL	$115.00	O
6297	02/26/2021	02/26/2021	AW	INTERFINISH LLC	$415.00	O
6298	02/26/2021	02/26/2021	AW	KINETICO QUALITY WATER SYSTEMS	$44.00	O
6299	02/26/2021	02/26/2021	AW	QUADIENT	$162.86	O
6300	02/26/2021	02/26/2021	AW	GEAUGA COUNTY MAPLE LEAF	$64.50	O
6301	02/26/2021	02/26/2021	AW	ULLMAN OIL CO,	$727.10	O
6302	02/26/2021	02/26/2021	AW	COMPASS MATERIALS	$20,260.13	O
6303	02/27/2021	02/27/2021	AW	AUBURN VOLUNTEER FIRE DEPARTMENT	$232,000.00	V
6303	02/27/2021	02/27/2021	AW	AUBURN VOLUNTEER FIRE DEPARTMENT	-$232,000.00	V
6304	02/27/2021	02/27/2021	AW	AUBURN VOLUNTEER FIRE DEPARTMENT	$232,000.00	O
				Total Payments:	$259,950.59	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$259,950.59	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

AUBURN TWP ZONING REPORT

FEBRUARY 2021

	Ja	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Agr/Other Exmptions		2											2
Amendment													
Billboard													
Commercial Additions													
Comm Fence													
Comm New	1												1
Comm Remodel													
Comm Sign		1											1
Comm Sub Lease,	1	1											2
Use Change													
Culvert/Ditching													
Dev Plan Review													
Denial													
Duplex													
Ind Addition, Exist.Use													
Ind Use Change, SubLease		1											1
Ind Fences													
Ind Remodeling													
Ind New Structure													
Ind Non-Res. Permitted													
Ind Sign													
Lake													
Land Use Plan, Dev activities													
Pond													
Res Acc Bldg Under 200		1											1
Res Acc Bldg Over 200 sf													
Res Addition	1	1											2
Res Deck		1											1
Res Fences													
Res Interior Completion													
Res Other													
Res Patios													
Res Remodel													
Res Signs													
Res Signs Temp													
Res Signs Temp Bldg Const		2											2
Res Signs S/D													
Single Family Dwelling		1											1
Swim Pool Above Ground		1											1
Swim Pool In Ground													
Transient Vendor													
Variance/Cond Use/		1											1
Voided Receipts/Copies/Other													
Sub Total	3	13											16
TOTAL ISSUED	3	13											16