RECORD OF PROCEEDINGS

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Eugene T. McCune Jr. All Trustees were present.

The Pledge of Allegiance was recited.

Mr. McCune commented that there were no minutes to be signed with the meeting being last week.

GUESTS:

Under guests, Mr. McCune welcomed Kate Jacobs, who is the compliance officer, from the Geauga County Auditor's Office who was present at the meeting. He indicated that Ms. Jacobs was going to explain the recent tax error that occurred between the Township and the Auditor's Office. Ms. Jacobs, indicated that it was a human error on the part of one person in the Auditor's Office. She also explained that the Auditor's Office has put in place some additional checks and balances so this human error will not happen again. Ms. Jacobs sincerely apologized for the problem.

Ms. Jacobs also indicated that there are various ways the Township would be able to receive the refund and that a warrant for the refund was already ready. Mr. McCune indicated that a direct deposit of the funds would be satisfactory. Ms. Jacobs reconfirmed that the refund would be direct deposited into the Township's account on file. She also reiterated that if there is ever a problem to contact her and Mr. Walder directly. Mr. McCune thanked Ms. Jacobs for taking the time to attend and explaining what had happened

Dan Matsko, who started with the Township today, was present at the meeting and was introduced by the Board. The Board explained that at last week's Trustees meeting, the Board went into Executive Session. When they came out of Executive Session, they looked in the parking lot for the public to be invited back into the meeting, but there was no public left. Mr. McCune explained that when the Board went back into regular session they hired Dan. Matsko. It was announced that he would be an assistant to the Fiscal Officer. Mr. Matsko was asked if he had any comments and he indicated that he hopes to serve the Township well. Chief John Phillips commented that Mr. Matsko has always done a good job for the Fire Department.

Before going into the Trustees and Fiscal Officers reports, Mr. McCune commented that Steve Demetriou was present. He introduced himself to the Trustees. Mr. Demetriou indicated that he is a first-time candidate for the Ohio House of Representatives, for the newly formed District 55. He explained that the district is composed of parts of Geauga, Summit and Portage Counties. He indicated that he is running unopposed in the primary but there will be opposition in the General election. He thanked the Trustees for all that they do. Mr. Demetriou is a Russell Township resident, attended West Point, was on active duty and deployed, has a small business and has an eleven month old, Steven the IV, and a baby on the way in August. He indicated that the second primary election is August 2, 2022.

Mr. McCune suggested that Mr. Demetriou does not forget about townships if he is elected. Mr. McCune explained that Townships are the purest form of government. A discussion took place. Mr. Demetriou was asked where he would be setting up his office and he replied that he has not decided at this point. He also introduced his campaign manager. Mr. Demetriou passed out business cards.

REPORTS:

Chief John Phillips, AVFD, presented a June YTD statistics report comparing EMS calls at 240 this year to 203 last year; fire calls at 175 to 155 last year; and total calls at 415 to last year at 388.

Chief Phillips also commented that the department had six (6) back-to-back calls and one (1) triple back-to-back call this month. He explained what a triple back-to-back call was. He also noted that there will be a Fire Department clam bake this year on September 10. The

REPORTS (continued):

department is working out the details but the cost of the bakes will be $35 and $12 for extra clams. There were no questions for the Chief.

Patrick J. Cavanagh reported that vacation season has started and Emerick is on vacation. Mr. Cavanagh did get a breakdown on the crack seal and it will be edited due to some asphalt cost increases this year and that it is going to take a "bite" out of the road budget this year. He indicated that the Township has received the request for the 2022 road projects from the County. It is due next month.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to contract with Asphalt Fabrics for the 2022 Crack Seal of Various Roads in Auburn Township project for a total of no more than $46,100. VOTE: Cavanagh, yes; Troyan, yes; McCune, yes. The motion passed.

It was noted that Asphalt Fabrics was the only bidder. Mr. Troyan explained that with all our road projects, the township generally sends them up to the County Engineers Office for approval; crack seal, he explained, we generally award ourselves with a maximum of what the budget allows for, and then the Township can prioritize the roads that need to be worked on.

Mr. Cavanagh also reported that the 2022 Chip Seal Project has been revised, that there were glitches in the specifications that were noticed by the Engineer's Office. There is a change order for $8,000 less than the original notice.

Michael S. Troyan reported that he had a meeting with the Fire Department and what Dan Matsko will be doing does not affect his position at the Fire Department. Mr. Troyan explained that there is no conflict of interest because he is actually not doing the finances here at the Township, the fiscal officer does that.

Eugene T. McCune Jr. reported that he attended the farewell party for Nancy Santelli, who was the Kenston School Superintendent and is leaving her position.

He noted that Trustee Cavanagh called him on Saturday for a water issue at Adam Hall during an event. Mr. McCune commented that the Township needs a list of a vendors that can be called after hours for emergencies. Mr. McCune suggested that we need to formulate a list that includes all the Trustees telephone information, and several after-hours vendors for water, HVAC and an electrician.

A discussion also took place about who should actually be responsible for contacting the vendor for emergency repairs, Mr. Cavanagh indicated that he does not think the hall representative should be the one that orders theses repairs. Mr. Troyan suggested contacting the prosecutor about potentially increasing the $5,000 limit for emergency authorization for repairs. Mr. McCune suggested that the township contacts other government entities, Bainbridge or Munson who have hall facilities and ask how they handle their emergencies.

Fredrick May, Fiscal Officer was absent.

OLD BUSINESS

Mr. McCune gave an update on the Land Conservancy progress. Mr. Troyan commented that on the defibulators for Adam Hall and the Park and that this project, which had been previously agreed upon should not be held up waiting for the rest of the list.

NEW BUSINESS:

The Trustees discussed Road Levies that are up for renewal.

Motion by Patrick J. Cavanagh, seconded by Gene McCune to pass Resolution 2022-26 declaring it necessary to levy a tax in excess of the ten mill limitation and renew the 2 mill levy for 5 years originally passed in 2014. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

NEW BUSINESS (continued):

Motion by Patrick J. Cavanagh, seconded by Gene McCune to pass Resolution 2022-27 declaring it necessary to levy a tax in excess of the ten mill limitation and renew the 1 mill levy for 5 years originally passed in 2008. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

Mr. McCune commented that the residents have been very generous regarding the road levies and especially on the renewals. He also commented that a renewal does not raise anyone's taxes and both of these are renewals.

Motion by Mike Troyan seconded by Patrick J. Cavanagh to pass Resolution 2022-28 for the following Supplemental Appropriations:

- **$15,216.25 to General Fund Account 1000-110-599 representing the net proceeds from the sale on GOVDEALS.com of a 2006 Horton squad vehicle for the benefit of the Auburn Volunteer Fire Department**

VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

PUBLIC COMMENTS:

No public comments.

ADJOURNMENT:

Motion by Michael S. Troyan seconded Patrick J. Cavanagh by to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed. The meeting was adjourned at 8:24 p.m.

Fredrick May, Fiscal Officer

Eugene T. McCune Jr., Chairman

Patrick J. Cavanagh, Trustee

Michael S. Troyan, Trustee

8-1-22
Date

JH

BOARD OF TRUSTEES MEETING AGENDA
Monday, July 18, 2022



REGULAR MEETING –7:30 PM

PLEDGE OF ALLEGIANCE

MINUTE APPROVAL:
- Regular Meeting: July 15, 2022

GUEST:
- Kate Jacobs, Auditor's Office

SCHEDULED REPORTS:
- Chief John Phillips, AVFD

TRUSTEE & FISCAL OFFICER REPORTS:
- Michael S. Troyan
- Patrick J. Cavanagh, Vice Chairman
- Eugene T. McCune Jr., Chairman
- Fredrick May, Fiscal Officer

OLD BUSINESS:
- WRLC Conservation Amendment / Parking lot expansion
- AVFD request for ARPA funding
- 2022 Crack Seal Various Roads / Award Contract /Asphalt Fabrics $46,100.00

NEW BUSINESS:
- Resolution **2022-26** Declaring it Necessary to levy a tax in excess of the 10 mill limitation (2 mill, 5 years – first passed 2014)
- Resolution **2022-27** Declaring it Necessary to levy a tax in excess of the 10 mill limitation (1 mill, 5 years – first passed 2008)

SAVE THE DATES:

07/21/22 - Zoning Commission meeting - 7:00pm @ Auburn Administration bldg.
08/01/22 – Board of Trustees Meeting - 7:30pm @ Auburn Administration bldg.
08/15/22 Board of Trustees Meeting - 7:30pm @ Auburn Administration bldg.
08/16/22 – BZA Meeting / 7:00pm @ Auburn Administration bldg
08/25/22 - Zoning Commission meeting - 7:00pm @ Auburn Administration bldg.

AUBURN FIRE DEPARTMENT

10950 WASHINGTON STREET
AUBURN TOWNSHIP, OHIO 44023
PHONE: 440-543-4133
FAX: 440-543-5539

TO: Chief Phillips

FROM: Lt. Tomaselli

DATE: July 8, 2022

RE: Auburn Fire YTD Statistics (2022 vs 2021)

	Jan-June 2022	Jan-June 2021
EMS Calls	240	233
Fire Calls	175	155
Total Calls	**415**	**388**
Mutual Aid Given	114	79
Mutual Aid Received	23	23
Total Transports	173	159
Total Non-Transports	77	90
Total Transfer to other Agency	4	0
Total Patients	**254**	**249**
Percentage of Multiple Calls*	**20.24%**	**20.10%**

*****01/01/2022 to 06/30/2022*****
***see multiple calls report for details**

Sincerely,

Lt. Nicholas M. Tomaselli

Month	Double	Triple	Quadruple	Quintuple	Sextuplet	Monthly Total
January 2022	3					3
February 2022	6					6
March 2022	5					5
April 2022	7					7
May 2022	12	1				13
June 2022	6	1				7
July 2022						
August 2022						
September 2022						
October 2022						
November 2022						
December 2022						
TOTAL	39	2				41

YTD Occurrences: 34

Total # of Calls: 84 calls
Dept. Total YTD: 415 calls

Percentage of Multiple Calls- 20.24%

Report from 01/01/2022 to 06/30/2022

FRED

Nancy

FYI

From: Leyde, Ron <RLeyde@gcauditor.com>
Sent: Tuesday, July 19, 2022 12:02 PM
To: admin@auburntownship.com; fmay@auburntownship.com
Cc: Jacob, Kate
Subject: RE: Parcel #01-709026 Refund of Taxes
Attachments: Auburn Township Parcel 01-709026 Refund.pdf

Good Morning,

Per the request below, we have submitted warrant #1118391 in the amount of $1,258.40 to the Treasurer's Office to be Direct Deposited into Auburn Township's bank account on file with the Auditor's Office. This amount is for refund of taxes, penalties, and interest for Parcel #01-709026 after being returned to exempt status. You should see this amount in your bank account on 7/20/2022. Please let Kate or I know if you have any questions.

Thank you,

Ronald H. Leyde
Chief Deputy Auditor
Geauga County Auditor's Office
Auditor Charles E. Walder
231 Main Street, Suite 1A
Chardon, OH 44024
Ph: 440-279-1600 Direct: 440-279-1606
Fax: 440-279-2184

From: Jacob, Kate <kjacob@gcauditor.com>
Sent: Tuesday, July 19, 2022 9:18 AM
To: admin@auburntownship.com; fmay@auburntownship.com
Cc: Leyde, Ron <RLeyde@gcauditor.com>
Subject: Re: Parcel #01-709026 Refund of Taxes

Good morning!

Thank you very much for having me at the Township's meeting last night. There, I understood that your trustees requested that our Office process this via direct deposit.

Thank you, again.

Best,
Kate

From: Leyde, Ron <RLeyde@gcauditor.com>
Sent: Monday, July 18, 2022 5:02 PM
To: admin@auburntownship.com <admin@auburntownship.com>; fmay@auburntownship.com <fmay@auburntownship.com>
Cc: Jacob, Kate <kjacob@gcauditor.com>
Subject: Parcel #01-709026 Refund of Taxes

Good Afternoon,

I was asked to give you both a heads up that we are currently processing the refund of tax, penalty, and interest for Parcel #01-709026. Please let me know if you would like to receive these monies by warrant sent by Regular US Mail, Certified Mail, or FedEx, or by Direct Deposit. Please let me know at your earliest convenience as we will have a warrant ready tomorrow. Please let Kate or I know if you have any questions.

Thank you and have a good evening.

Ronald H. Leyde
Chief Deputy Auditor
Geauga County Auditor's Office
Auditor Charles E. Walder
231 Main Street, Suite 1A
Chardon, OH 44024
Ph: 440-279-1600 Direct: 440-279-1606
Fax: 440-279-2184

CS-AUB-V-2022
Geauga County
Estimate - $200,000.00

Tabulation - The Chip Seal Of Various Roads
Auburn Township, Geauga County
Bids Received - 03/25/2022

Ronyak Paving, Inc.
14376 N.Cheshire St.
Burton, OH 44021
7/7/2022
Quantity & Labor Correction

ITEM NO.	ODOT NO.	DESCRIPTION OF ITEM	ESTIMATED QUANTITIES		UNIT BID	TOTAL BID
1	422	Seal Coat Bituminous Material, Latex Modified, CRS-2	39,000	GAL	$2.50	$97,500.00
2	422	Seal Coat Cover Aggregate, No. 67 Limestone	325.0	CY	$70.39	$22,876.75
3	422	Seal Coat Aggregate, No. 8 Limestone	372.0	CY	$69.20	$25,742.40
4	614	Maintaining Traffic	1	LUMP	$14,000.00	$14,000.00
5	624	Mobilization	1	LUMP	$15,450.00	$15,450.00
6	SPEC	Contract Performance Bond and Premium	1	LUMP	$4,500.00	$4,500.00
					TOTAL:	$180,069.15

Ronyak Paving, Inc.
14376 N.Cheshire St.
Burton, OH 44021

	ODOT NO	DESCRIPTION OF ITEM			LABOR	MATERIAL
1	422	Seal Coat Bituminous Material, Latex Modified, CRS-2	39,000	GAL	$1.25	$1.25
2	422	Seal Coat Cover Aggregate, No. 67 Limestone	325.0	CY	$45.39	$25.00
3	422	Seal Coat Aggregate, No. 8 Limestone	372.0	CY	$36.70	$32.50
4	614	Maintaining Traffic	1	LUMP	$14,000.00	$0.00
5	624	Mobilization	1	LUMP	$15,450.00	$0.00
6	SPEC	Contract Performance Bond and Premium	1	LUMP	$0.00	$4,500.00