REGULAR MEETING:

The Regular Meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Eugene T. McCune Jr. All Trustees were present.

The Pledge of Allegiance was led by Chief Phillips.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to approve the minutes of the Public Hearing and Regular Meeting of the Board of Trustees held on July 11, 2022. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion passed.

GUEST:

Mary Lambert spoke to the museum's ¼ acre property located on E. Washington Street near SR44. She is interested in buying the property and would give the township time to move the museum.

Trustee Cavanagh spoke to the question of moving the building.

Trustee McCune Jr. asked Mary Lambert she would pick up the cost of moving the building. Mary believes that the cost of moving the building could exceed the value of the land.

Both parties agreed that they would possibly investigate the cost of moving the building. There was some discussion about asking the public their opinion on moving the museum.

Mary asked if we could send her our contact information for the building movers we have contacted in the past and the information for our contact at the Illuminating Company.

REPORTS:

Frank Kitko, Zoning Inspector, submitted a zoning report reflecting 20 applications processed in the month of July resulting in 17 permits issued. Four were for single family dwellings. Three were applications for variance permits. Mr. Kitko addressed the progress of the renovation of a burned building in RAD VAN Industrial Park and their conditional uses.

Chairman McCune Jr. asked about activity on Munn Road near Gottschalk and Queensway. Mr. Kitko explained that the owner was clearing some property there.

Emerick P. Gordon, Auburn Road Superintendent, gave the following report for July:

- Capital improvement projects are all underway with the chip seal of Wing and Franks Roads, crack sealing of various roads and the asphalt resurfacing of seven roads in our inventory. The Stafford Rd. Reconstruction Project is winding down and nearing completion.
- A new submission date has been set by the county engineers for next year's capital improvement projects, August 22nd. The intent is to give their office ample time to inspect, review and begin design and plan for the 16 townships and county. In turn this should give the townships the opportunity to address any issues that may be involved with their respective projects.
- Ditching projects were done on Bartholomew, White Oaks, Wing, Marydale, Robinwood, Taylor May, Indian Hills and Franks Rd.
- The dept. has been mowing roadsides and taking care of bleed through on our chip sealed roads when needed.
- Driveway culvert pipes were replaced on Creighton, Indian Hills and Marydale Dr.
- Auburn Twp. and Mantua Twp. joined forces and did asphalt patching on Crackle Rd. between SR44 and Thorpe Rd. Eight loads of asphalt were used on the two road segments.
- One weather event brought down trees on Fox Road.

REPORTS (continued):

Mr. Gordon noted August 22nd is the submission deadline for Capital Improvement Projects for FY 2023.

He reported a 20% increase in estimates for standard resurfacing over the past 20 years. This reduces the mileage we can resurface each year. Expect adjustments in our 5-year Road Plan.

The Adam Hall generator is still on order and the availability has been pushed back to April 2023.

The park parking lot expansion is in the planning stages.

Michael Ludwig, Sexton, submitted the following report for April–July. Eugene T. McCune Jr. read aloud: Seven headstone footers poured before Memorial Day; 4 headstone footers in line to be poured in fall; Cemetery fences are complete at Mapleshade and Shadyside.

Graves sold:

- William Herrington (1} Diane Misterka (2}
- Joel and Janice Broyles (2} Graves transferred:
- Marilyn Vannoy to Ronald Pauli
- Laura Gharky to Frank and Jocelyn Gharky

Graves sold back to township:

- Frank Gharky

Ash internments:

- Joel and Helen Broyles, Brian Fox, Allen and Patricia Hull,
- Mary Ann Lingro
- Margaret Puckett
- Timothy and Mary Puckey
- Floyd Ramsey

Full Burial internment:

- Norman Botamer
- Carlo Girolamo
- Richard Misterka Sr.

Mr. McCune inquired to find out what direction the head stones should face.

Michael S. Troyan inquired about the location of a "Welcome to Auburn" sign on Bainbridge Road. Emerick is going to check with the County Engineer's Office regarding reposting the sign.

Eugene T. McCune Jr. inquired about temporary signage located in Auburn posted by the Civic Club advertising their ox roast. Mr. Kitko answered that currently we do not require a permit for those signs.

Patrick J. Cavanagh reported WRLC has scheduled a "walk-through" for next Saturday at the Auburn Community Park to review conditions in the conservancy.

Mr. McCune addressed resident questions about installing a pickle ball court at the park.

NEW BUSINESS:

The Trustees set a Public Hearing for proposed Zoning Amendment ZC2022-02. It will be held at 7:00 p.m. on Monday, August 15, 2022 at the Administration Building.

The Trustees agreed to update our contract with GovDeals and change the buyer's fees responsibility from 5% to 12.5%.

NEW BUSINESS (continued):

The Trustees discussed franchise fees received from Altice.

Motion by Patrick J. Cavanagh seconded by Eugene T. McCune to deposit the franchise fees received from Altice in the amount of $1,759.56 in the Land Acquisition and Improvement Fund. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

PUBLIC COMMENT:

John Tucker, Auburn Road resident, asked about the smell of manure in the township, specifically the liquid manure that is being spread.

Chairman McCune addressed this comment. He pointed out that this is an agricultural use. The farmers have the right to fertilize their fields. Mr. Tucker said the smell has become worse in the past couple of years.

Patrick J. Cavanagh pointed out that we have no ability to regulate this.

Diane Jones, Auburn Township resident, addressed the need for hay and its importance to livestock.

Dale Ryan, President of the Geauga Fair Board, commented that all Trustees and Public Officials have been invited to the opening ceremony of the Bi-Centennial Geauga County Fair.

ADJOURNMENT:

Motion by Eugene T. McCune Jr. seconded by Michael S. Troyan to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed. The meeting was adjourned at 4:43 p.m.

Fredrick May, Fiscal Officer

Eugene T. McCune Jr., Chairman

Patrick J. Cavanagh, Trustee

Michael S. Troyan, Trustee

09-06-2022
Date

Burton Insurance Agency Inc.

P.O. Box 478

Burton, Ohio 44021

COPY

July 27, 2022

Auburn Township Trustees

11010 East Washington Street

Chagrin Falls, Ohio 44023

Re: 11742 East Washington Street, the Auburn Historical Building

Gentlemen;

As you may be aware we own the 6 acre parcel which surrounds the Auburn Historical building at the above address. The property on which the historical building currently sits is approximately a fourth of an acre. The building has minimal space around it's perimeter. It does not currently have a well and is not connected to sewer. We have included 2 maps: one from the county website showing the acreage of the property, and another from a survey we recently had done on our property.

We would like to purchase the property at 11742 East Washington, and allow the Township to remove the building at their convenience within a reasonable time. It is our understanding that the building has been restored with supporting members that would allow it to be relocated to the property by Adam Hall. We believe that the building could be significantly more functional if it were relocated to the Adam Hall property where it could have access to parking and the existing well and sewer connections used by Adam Hall. If this proposal is something you would consider please let us know. We would like to be on the agenda to discuss this at your regular meeting scheduled for August 1 at 7:30. We look forward to working with you. Thank you.

Sincerely;

Richard S. and Mary D. Lambert

BOARD OF TRUSTEES MEETING AGENDA
Monday, August 1, 2022

REGULAR MEETING –7:30 PM

PLEDGE OF ALLEGIANCE

MINUTE APPROVAL:

- Public Hearing & Regular Meeting July 11, 2022
- Regular Meeting July 18, 2022

GUEST: Mary Lambert/ Re: Museum property

SCHEDULED REPORTS:

- Frank Kitko, Zoning Inspector
- Emerick Gordon, Township Highway Superintendent
- Michael Ludwig, Sexton / submitted report

TRUSTEE & FISCAL OFFICER REPORTS:

- Michael S. Troyan
- Patrick J. Cavanagh, Vice Chairman
- Eugene T. McCune Jr., Chairman
- Fredrick May, Fiscal Officer

OLD BUSINESS:

- WRLC Conservation Amendment / Parking lot expansion
- AVFD request for ARPA funding

NEW BUSINESS:

- Zoning Amendment ZC2022-02 / Set Public Hearing
- GovDeals Agreement / ACH deposit agreement & change buyers fees responsibility from 5% to 12.5%
- Altice (SuddenLink) franchise fees received / $1,759.56

SAVE THE DATES:

08/15/22 Board of Trustees Meeting - 7:30pm @ Auburn Administration bldg.
08/16/22 – BZA Meeting - 7:00pm @ Auburn Administration bldg.
08/25/22 - Zoning Commission meeting - 7:00pm @ Auburn Administration bldg.

AUBURN TWP ZONING REPORT

JULY 2022

	Ja	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Agr/Other Exmptions	1												1
Amendment													
Billboard													
Commercial Additions													
Comm Fence													
Comm New													
Comm Remodel							2						2
Comm Sign						1							1
Comm Sub Lease,													
Use Change													
Culvert/Ditching													
Dev Plan Review													
Denial	1	1	1	1		1	2						7
Duplex													
Ind Addition, Exist.Use													
Ind Use Change, SubLease													
Ind Fences													
Ind Remodeling													
Ind New Structure													
Ind Non-Res. Permitted													
Ind Sign													
Lake													
Land Use Plan, Dev activities													
Pond													
Res Acc Bldg Under 200													
Res Acc Bldg Over 200 sf	1	1	1		3	5	1						12
Res Addition		1	2		2								5
Res Deck				1	1								2
Res Fences			1	1									2
Res Interior Completion													
Res Other		1	2	3		5	3						14
Res Patios													
Res Remodel													
Res Signs													
Res Signs Temp													
Res Signs Temp Bldg Const	1		2		1		2						6
Res Signs S/D													
Single Family Dwelling	2		3	1	2	2	4						14
Swim Pool Above Ground					1		1						2
Swim Pool In Ground/Lake						1	1						2
Transient Vendor													
Variance/Cond Use/	2	1	1			2	3						9
Voided Receipts/Copies/Other	1					1	1						3
Sub Total	9	5	13	7	10	18	20						102
TOTAL ISSUED	6	4	12	7	10	16	17						92

GEAUGA COUNTY
BOARD OF COMMISSIONERS

James W. Dvorak Timothy C. Lennon Ralph Spidalieri

470 Center Street, Building 4 • 12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

RECEIVED
AUG 01 2022
AUBURN TOWNSHIP

July 27, 2022

Joe Cattell, P.E., P.S.
Geauga County Engineer
12665 Merritt Road
Chardon, OH 44024

COPY

Dear Mr. Cattell:

Please be advised that during session on July 27, 2022 the Board of County Commissioners took the following action:

Motion: *by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Resolution #22-140 to Improve Washington Street (CH-0606, Sections C-E) in Auburn and Bainbridge Townships.*

Roll Call Vote:	*Commissioner Spidalieri*	*Absent*
	Commissioner Lennon	*Aye*
	Commissioner Dvorak	*Aye*

Very truly yours,

Christine Blair
Commissioners' Clerk

c: *Auburn Township*
Bainbridge Township

GEAUGA COUNTY
BOARD OF COMMISSIONERS

James W. Dvorak Timothy C. Lennon Ralph Spidalieri

470 Center Street, Building 4 • 12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

July 27, 2022

COPY

RECEIVED
AUG 01 2022
AUBURN TOWNSHIP

Joe Cattell, P.E., P.S.
Geauga County Engineer
12665 Merritt Road
Chardon, OH 44024

Dear Mr. Cattell:

Please be advised that during session on July 27, 2022 the Board of County Commissioners took the following action:

Motion: *by Commissioner Lennon, seconded by Commissioner Dvorak to approve and execute Resolution #22-137 to Improve Messenger Road (CH-0031, Section A) in Auburn Township.*

Roll Call Vote:	*Commissioner Spidalieri*	*Absent*
	Commissioner Lennon	*Aye*
	Commissioner Dvorak	*Aye*

Very truly yours,

Christine Blair

Christine Blair
Commissioners' Clerk

c: *Auburn Township*

Board of County Commissioners, Geauga County, Ohio

Date: July 27, 2022
Resolution: 22 - 140

RECEIVED
AUG 01 2022
AUBURN TOWNSHIP

RESOLUTION TO IMPROVE WASHINGTON STREET (CH-0606), SECTIONS C-E IN AUBURN TOWNSHIP AND BAINBRIDGE TOWNSHIP

WHEREAS, the Board of County Commissioners of Geauga County (Board) has determined the public convenience and welfare requires the improvements of Washington Street (CH-0606), Sections C-E, from Chillicothe Road (SR 306) to Bainbridge Road (CH-0011) in accordance with Section 5555.022 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board that the public convenience and welfare requires the improvements by constructing and reconstructing culverts, performing drainage improvements, subgrade stabilization, asphalt resurfacing, shoulder, and related improvements, as necessary.

BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to complete necessary surveys, plans, profiles, cross sections, estimates of cost and specifications as required for the improvement and to transmit copies of the same to this Board at the time such plans are completed.

BE IT FURTHER RESOLVED that no special assessments to real estate will be assessed to cover the damages, costs, and expenses of constructing this improvement and that the compensation, damages, costs, and expenses of constructing said improvement shall be appointed as follows:

> The engineering and right of way costs shall be paid from local roadway improvement funding sources. The construction costs shall be paid from local roadway improvement funds and any federal and/or state grants and/or loans that may be secured for the project.

BE IT FURTHER RESOLVED that if preliminary designs show that the project cannot be built within the current right of way, pursuant to Section 5555.09 of the Ohio Revised Code, the Geauga County Engineer is granted permission to negotiate with owners to secure the lands, right-of-way, easements, or work agreements required for the improvement.

BE IT FURTHER RESOLVED that the Board Clerk is hereby directed, upon the filing of the plans, specifications, estimates, etc., for the improvement by the County Engineer, to schedule a time at a regular meeting of the Board of Commissioners for the Board to review the copies of the surveys, plans, profiles, cross sections, estimates and specifications for the improvement.

BE IT FURTHER RESOLVED that the Board Clerk is hereby instructed to transmit a certified copy of this resolution to the Auburn Township Board of Trustees, the Bainbridge Township Board of Trustees, and the Geauga County Engineer.

Voting thereon:	Vote:
James W. Dvorak	Yes
Timothy C. Lennon	YES.
Ralph Spidalieri	

I, Christine Blair, Clerk of the Board of County Commissioners, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on July 27, 2022.

Christine Blair, Clerk

Board of County Commissioners, Geauga County, Ohio

Date: July 27, 2022
Resolution: 22 - 137

RECEIVED
AUG 01 2022
AUBURN TOWNSHIP

RESOLUTION TO IMPROVE MESSENGER ROAD (CH 0031), SECTION A IN AUBURN TOWNSHIP

WHEREAS, the Board of County Commissioners of Geauga County (Board) has determined the public convenience and welfare requires the improvements of Messenger Road (CH 0031), Section A, from Washington Street (CH 0606) to Stafford Road (TR 0187) in accordance with Section 5555.022 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board that the public convenience and welfare requires the improvements by constructing and reconstructing culverts, performing drainage improvements, subgrade stabilization, asphalt resurfacing, shoulder, and related improvements, as necessary.

BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to complete necessary surveys, plans, profiles, cross sections, estimates of cost and specifications as required for the improvement and to transmit copies of the same to this Board at the time such plans are completed.

BE IT FURTHER RESOLVED that no special assessments to real estate will be assessed to cover the damages, costs and expenses of constructing this improvement and that the compensation, damages, costs and expenses of constructing said improvement shall be appointed as follows:

> The engineering and right of way costs shall be paid from local roadway improvement funding sources. The construction costs shall be paid from local roadway improvement funds and any federal and/or state grants and/or loans that may be secured for the project.

BE IT FURTHER RESOLVED that if preliminary designs show that the project cannot be built within the current right of way, pursuant to Section 5555.09 of the Ohio Revised Code, the Geauga County Engineer is granted permission to negotiate with owners to secure the lands, right-of-way, easements, or work agreements required for the improvement.

BE IT FURTHER RESOLVED that the Board Clerk is hereby directed, upon the filing of the plans, specifications, estimates, etc., for the improvement by the County Engineer, to schedule a time at a regular meeting of the Board of Commissioners for the Board to review the copies of the surveys, plans, profiles, cross sections, estimates and specifications for the improvement.

BE IT FURTHER RESOLVED that the Board Clerk is hereby instructed to transmit a certified copy of this resolution to the Auburn Township Board of Trustees and the Geauga County Engineer.

Voting thereon: Vote:

James W. Dvorak — Yes

Timothy C. Lennon — YES

Ralph Spidalieri —

I, Christine Blair, Clerk of the Board of County Commissioners, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on July 27, 2022.

Christine Blair, Clerk

Cemetery report for April 2022 thru July 2022

Graves sold:

William Herrington (1)

Diane Misterka (2)

Joel and Janice Broyles (2)

Graves transferred:

Marilyn Vannoy to Ronald Pauli

Laura Gharky to Frank and Jocelyn Gharky

Graves sold back to township:

Frank Gharky

Ash internments:

Joel and Helen Broyles, Brian Fox, Allen and Patricia Hull, Mary Ann Lingro,Margaret Puckett, Timothy and Mary Puckey, Floyd Ramsey

Full Burial internment:

Norman Botamer, Carlo Girolamo, Richard Misterka Sr.

7 headstone footers poured before Memorial Day

4 headstone footers in line to be poured in fall

Cemetery fences are complete at Mapleshade and Shadyside