RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-384-3338 FORM NO. 10148

Held _____ 20 _____

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Eugene T. McCune Jr. All Trustees were present.

The Pledge of Allegiance was led by Diane Jones.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to approve the minutes of the Regular Meeting of the Board of Trustees held on September 19, 2022. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

REPORTS:

Chief John Phillips, AVFD, presented a January - September statistics report comparing 637 total calls in 2022 to 615 total calls in 2021. The percentage of multiple calls was 19.46% in 2022 versus 22.11% in 2021.

Michael S. Troyan reported on the ARPA funding for the AVFD. Funding was incorporated into the 2023 contract for fire services and is currently being reviewed by the Prosecutor.

Trustee Troyan shared a post from the social media site, Next Door. An Auburn resident shared her gratefulness for the quick 911 response and to Auburn EMT that saved her spouse.

Patrick J. Cavanagh spoke to the deterioration of the Adam Hall sign. The opinion of the Trustees was that we should repair the current sign if possible. He will pursue quotes.

Eugene T. McCune Jr. reported a renter burned a hole in the brand new countertop at Town Hall. Trustee Cavanagh brought up the possibility of requiring a damage deposit for the facility as we do for Adam Hall and the park pavilion.

Trustee McCune Jr. brought up further repairs being made at Adam Hall.

We have been in contract with Chip Hess regarding the parking lot extension at Auburn Community Park.

Fredrick May, Fiscal Officer, presented a Payment Report listing payment 400-4022 and warrants 7427 through 7457 for a total of $15,736.51. He submitted Resolution 2022-35.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adopt the following Supplemental Appropriation:

- **$2,712.85 Supplemental Appropriation to General Fund Account 1000-110-314 Tax Collection Fees to fund Tax Collection Fees.**
- **$10,866.34 Supplemental Appropriation to Road and Bridge Account 2031-330-314 Tax Collection Fees to fund Tax Collection Fees.**
- **$9,092.89 Supplemental Appropriation to Special Levy Fire Department Account 2191-330-314 Tax Collection Fees to fund Tax Collection Fees.**

VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

NEW BUSINESS:

The Three Year Road Plan for 2023-2025 was presented by Township Highway Superintendent, Emerick P. Gordon and Trustee Patrick J. Cavanagh.

PUBLIC COMMENTS:

A resident had a question about the road presentation and asked what the difference was between past and present subdivision road standards.

EXECUTIVE SESSION:

Motion at 8:24 PM by Eugene T. McCune Jr. seconded by Patrick J. Cavanagh to enter into Executive session to conference with the Board's Attorney concerning pending court action, pursuant to R.C. 121.22(G)(3). VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

Motion at 8:35 PM by Eugene T. McCune Jr. seconded by Michael S. Troyan to exit Executive Session. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

REGULAR MEETING (continued):

Motion by Eugene T. McCune seconded by Patrick J. Cavanagh to authorize Geauga County Prosecutor, Kristen Rine, to settle Case # 22M000062 in Geauga County Court of Common Pleas per terms of the proposed Agreed Judgement Entry and to authorize the advertisement of the proposed settlement. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

ADJOURNMENT:

Motion by Eugene T. McCune Jr. seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed. The meeting was adjourned at 8:38 PM.

Fredrick May, Fiscal Officer

Eugene T. McCune Jr., Chairman

Patrick J. Cavanagh, Trustee

Michael S. Troyan, Trustee

10-7-2022
Date

BOARD OF TRUSTEES MEETING AGENI
Monday, October 17, 2022



October 31st / 6:00-8:00pm

REGULAR MEETING –7:30 PM

PLEDGE OF ALLEGIANCE

MINUTE APPROVAL:
- Regular Meeting – October 3, 2022

GUEST:

SCHEDULED REPORTS:
- Chief Phillips, AVFD
- Emerick Gordon, Township Highway Superintendent

TRUSTEE & FISCAL OFFICER REPORTS:
- Michael S. Troyan
- Patrick J. Cavanagh, Vice Chairman
- Eugene T. McCune Jr., Chairman
- Fredrick May, Fiscal Officer

OLD BUSINESS:
- WRLC Conservation Amendment / Parking lot expansion

NEW BUSINESS:
- Proposed 3 Year Road Plan Presentation

EXECUTIVE SESSION: Executive session to conference with the Board's Attorney concerning pending court action, pursuant to R.C. 121.22(G)(3).

SAVE THE DATES:

10/27/22 – Zoning Commission meeting-7:00pm @ Auburn Administration Bldg.
10/31/22 – TRICK OR TREAT in Auburn Township / 6:00PM – 8:00PM
11/07/22 – Board of Trustees meeting– 7:30pm @ Auburn Administration Bldg.
11/08/22 – BZA meeting-7:00pm @ Auburn Administration Bldg.
11/10/22 – Zoning Commission meeting-7:00pm @ Auburn Administration Bldg.

*Beginning October 1, 2022, Auburn Township Board of Trustees will be accepting letters of interest from residents wishing to serve on one of our Township Zoning Boards.

Payment Listing

10/4/2022 to 10/17/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
400-2022	10/04/2022	10/17/2022	CH	DOMINION EAST OHIO	$442.28	O
7427	10/03/2022	10/03/2022	AW	DOMINION EAST OHIO	$390.24 *	V
7427	10/04/2022	10/04/2022	AW	DOMINION EAST OHIO	-$390.24	V
7435	10/13/2022	10/13/2022	RW	Richard Batts	$300.00	O
7436	10/14/2022	10/14/2022	RW	Ryan Wilson	$1,235.00	O
7437	10/14/2022	10/14/2022	AW	CASH	$200.00	O
7438	10/14/2022	10/14/2022	AW	CASH	$240.00	O
7439	10/14/2022	10/14/2022	AW	SARAH MULLEMAN	$265.00	O
7440	10/14/2022	10/14/2022	AW	JOHN SZOKA	$510.30	O
7441	10/14/2022	10/14/2022	AW	MICHAEL S. TROYAN	$1,020.60	O
7442	10/14/2022	10/14/2022	AW	WINDSTREAM WESTERN RESERVE INC.	$696.67	O
7443	10/14/2022	10/14/2022	AW	BUREAU OF WORKERS COMPENSATION	$1,304.73	O
7444	10/14/2022	10/14/2022	AW	21st Century Media-Ohio	$80.75	O
7445	10/14/2022	10/14/2022	AW	G.W. CONSTRUCTION	$6,000.00	O
7446	10/14/2022	10/14/2022	AW	GEAUGA COUNTY DEPT OF WATER RESO	$147.34	O
7447	10/14/2022	10/14/2022	AW	KINETICO QUALITY WATER SYSTEMS	$44.00	O
7448	10/14/2022	10/14/2022	AW	EDINBURG TRACTOR SALES	$337.50	O
7449	10/14/2022	10/14/2022	AW	NEWBURY AUTO PARTS,INC.	$7.96	O
7450	10/14/2022	10/14/2022	AW	ARIS	$108.75	O
7451	10/14/2022	10/14/2022	AW	BURNHAM & FLOWER	$210.00	O
7452	10/14/2022	10/14/2022	AW	STAPLES ADVANTAGE	$142.47	O
7453	10/14/2022	10/14/2022	AW	INTERFINISH LLC	$415.00	O
7454	10/14/2022	10/14/2022	AW	VISA	$236.04	O
7455	10/17/2022	10/17/2022	AW	iWorq Systems	$1,750.00	O
7456	10/17/2022	10/17/2022	AW	WASTE MANAGEMENT WESTERN RESER\	$350.61	O
7457	10/17/2022	10/17/2022	AW	SUNRISE SPRINGS WATER COMPANY	$81.75	O
				Total Payments:	$15,736.51	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$15,736.51	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

RESOLUTION 2022-35
FOR SUPPLEMENTAL APPROPRIATIONS

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in regular session on the **3rd day of OCTOBER 2022**:

Present Were:

Eugene McCune

Patrick J. Cavanagh

Michael S. Troyan

Michael Troyan moved for the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of Auburn Township, Geauga County, Ohio, that it is necessary to adopt the following:

$ 2,712.85 Supplemental Appropriation to General Fund Account
1000-110-314 TAX COLLECTION FEES to fund Tax Collection Fees.

$10,866.34 Supplemental Appropriation to Road and Bridge Account
2031-330-314 TAX COLLECTION FEES to fund Tax Collection Fees.

$ 9,092.89 Supplemental Appropriation to Special Levy Fire Department Account
2191-330-314 TAX COLLECTION FEES to fund Tax Collection Fees.

THEREFORE the Board adopts the aforesaid.

Patrick Cavanagh seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Eugene McCune voted YES

Michael S. Troyan voted YES

Patrick J. Cavanagh voted YES

Adopted this 3RD day of OCTOBER, 2022

Fredrick L. May, Fiscal Officer

AUBURN FIRE DEPARTMENT

10950 WASHINGTON STREET
AUBURN TOWNSHIP, OHIO 44023
PHONE: 440-543-4133
FAX: 440-543-5539

TO: Chief Phillips

FROM: Lt. Tomaselli

DATE: October 15, 2022

RE: Auburn Fire YTD Statistics (2022 vs 2021)

	Jan-Sept 2022	Jan-Sept 2021
EMS Calls	373	366
Fire Calls	264	249
Total Calls	**637**	**615**
Mutual Aid Given	163	131
Mutual Aid Received	40	44
Total Transports	268	258
Total Non-Transports	118	137
Total Transfer to other Agency	6	2
Total Patients	**392**	**397**
Percentage of Multiple Calls*	**19.46%**	**22.11%**

*****01/01/2022 to 09/30/2022*****
***see multiple calls report for details**

Sincerely,

Lt. Nicholas M. Tomaselli

Month	Double	Triple	Quadruple	Quintuple	Sextuplet	Monthly Total
January 2022	3					3
February 2022	6					6
March 2022	5					5
April 2022	7					7
May 2022	12	1				13
June 2022	6	1				7
July 2022	7					7
August 2022	8					8
September 2022	2	2				4
October 2022						
November 2022						
December 2022						
TOTAL	56	4				60

YTD Occurrences: 60

Total # of Calls: 124 calls
Dept. Total YTD: 637 calls

Percentage of Multiple Calls- 19.46%

Report from 01/01/2022 to 09/30/2022

AUBURN TOWNSHIP

PROPOSED ROAD PROJECT SUMMARY

2023- 2025

1. **2023 ASPHALT RESURFACE PROJECT** – 2.17 miles

ESTIMATE: $ 762,000.00

(Estimate includes $2,500 for tree & brush removal on Sanctuary & Golden Pond)

Road	Length	Last Surface	Current Rating
Bridge Creek Trail (TR 745)	.09 mile	1998	4
Frostwood Dr. (TR 1029)	.43 mile	2004	4
Golden Pond Dr. (TR 1019)	.26 mile	2004	4
Longview Trail (TR 744)	.52 mile	2003	4
Sanctuary Dr. (TR 1024)	.59 mile	2004	4

2. **2023 CHIP SEAL PROJECT** – 2.15 miles

ESTIMATE: $ 118.250.00

Road	Section	Last Surface	Length
Thorpe Rd. (TR 197)	Crackel Rd. to Taylor May Rd.	2018	2.15 miles

3. **2023 CRACK SEAL PROJECT**

Various roads in Auburn Township ESTIMATE: $ 50,000.00

2023 TOTAL ESTIMATED COST: $ 930,250.00

1. 2024 CHIP SEAL PROJECT – 3.97 miles

ESTIMATE: $ 218.350.00

Road	Section	Last Surface	Length
Stafford Rd. (TR 187)	Ravenna Rd. to Snow Rd.	2017	1.11 mile
Valley Rd. (TR 199)	Stafford North to Washington St. And Stafford South to town line	2017	2.86 miles

2. 2024 CRACK SEAL PROJECT

Various roads in Auburn Township ESTIMATE: $ 50,000.00

3. 2024 ASPHALT RESURFACE PROJECT – .69 miles

ESTIMATE: $ 241,500.00

Road	Length	Last Surface	Current Rating
Edward Lane (TR 312)	.45 mile	2005	3
Edinboro Lane (TR 1035)	.24 mile	2005	3

4. 2024 OPWC FUNDED PROJECTS – 1.84 miles

ASPHALT RESURFACE AT 50% MATCHING LOCAL FUNDS

Geauga County Engineer's early ESTIMATE: $ 800,000.00

Auburn Township's responsibility - $400,000.00
Ohio Public Works Commission (OPWC) responsibility $400,000.00

Road	Section	Length	Last Surface
Quinn Rd. (TR 196)	Taylor May to Bartholomew	.82 mile	2005
Quinn Rd. (TR 196)	Bartholomew – Bear Town	.42 mile	2011
Bartholomew Rd. (TR 195)	Quinn Rd. - Munn Rd.	.6 mile	2011

2024 TOTAL ESTIMATED COST: $ 909,850.00

1. 2025 RECONSTRUCTION PROJECT – .77 miles

ESTIMATE: $ 1,000,000.00

Road	Length	Last Surface	Current Rating
Moreland Lane (TR 1040)	.67 mile	2005	3
Cooper Court. (TR 1041)	.05 mile	2005	3
Jensen Court (TR 1042)	.05 mile	2005	3

2025 TOTAL ESTIMATED COST: $ 1,000,000.00

- Today's estimate of $1,000,000 per subdivision mile represents a 63% cost increase over the last 6 years.
- The last subdivision reconstruction of Ascot & Belmont Lanes (1.14 miles) in 2016 totaled $612,393.00.
- OPWC funding is not available for subdivision resurface or reconstruction.

BUDGET UPDATES

- Since 2014 Auburn Township has budgeted $950,000.00 per year for capital improvement projects. This includes road reconstructions, asphalt resurface, chip seal, crack seal, tree removal and various ancillary projects.

- Auburn's 5-Year Road Plan was modeled to pave 4 miles of roadway per year; putting the road life cycles at 14 years.

- Projected costs and inflation has directly impacted the townships ability to pave our anticipated road inventory that falls within the current paving cycle.

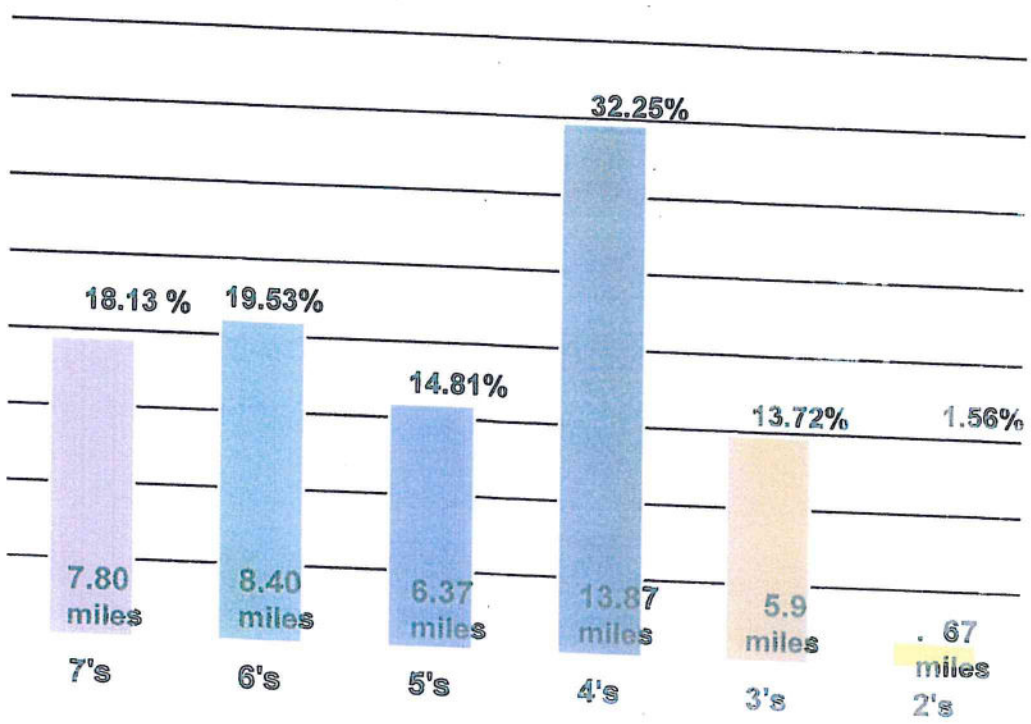
- For estimating purposes;

  In 2021 we utilized $250,000.00 per mile of typical asphalt resurface. In 2023, the projected cost of resurface per mile has increased to $350,000.00.

- To keep within our current budget, the Road Program has been amended to 3 miles of resurfacing and extended the life cycle of a road to 18 years.

Asphalt Road Rating Summary

Current as of 10/13/2022



Total 7, 6, 5, & 4 equal 84.72%
Acceptable surface

7 New Surface. No cracks

6 Minimal or some transverse cracking

5 Extensive transverse cracking

4 Minimal alligatoring / fracturing / transverse cracks

3 Extensive alligatoring / fracturing and/or transverse cracks

2 Displacement of asphalt, extensive alligatoring and/or transverse cracking

1 Total surface failure

AUBURN TOWNSHIP

Auburn Township Board of Trustees
Meeting Attendance Sheet

OCT 17 2022

AUBURN TOWNSHIP

Please Sign In

Print Name	Resident	Non-Resident
1. CARL SCHNEIDER		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		