RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEE PUBLIC HEARING & REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-8328 FORM NO. 10118

Held _____ 20 _____

The Regular meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Eugene T. McCune Jr. All Trustees were present.

The Pledge of Allegiance was led by Carl Schneider.

Motion by Michael S. Troyan seconded by Eugene T. McCune Jr.to approve the minutes of the Regular Meeting of the Board of Trustees held on October 17, 2022. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion passed.

GUESTS:

Evan Harcourt from AHOLA Payroll Solutions presented the AHOLA Company. Discussion ensued about how AHOLA would work with UAN. Dan Matsko and Fred May will explore this more and report back to the Trustees.

REPORTS:

Frank Kitko, Zoning Inspector, submitted a zoning report reflecting 6 applications processed in the month of October resulting in 6 permits issued. He also reported there have been a few calls about mud on the roads from building sites.

Emerick P. Gordon, Township Highway Superintendent, gave the following report for October:

- October saw one weather event which resulted in the cleaning up of downed limbs on several roads. No deicing material was needed as the snow melted away and roads were clear by morning rush hour. Currently, our dome has ~1800 tons of road salt.
- Asphalt repairs were done on Moreland Lane, 8 tons of material was used.
- There was one downed tree on Taylor May Rd. that was cleared and removed.
- Roadside mowing continued with some brush clearing at intersections to insure sight distance.
- All Capital Improvement projects are completed for the 2022 construction season. Our 3 year road plan and 2023 projects were revealed and submitted to the county engineer's office.
- Maintenance on the trucks and equipment for winter service was started and our dry runs will begin this week.
- Ditching projects on several roads were done and currently we are down to a couple of residential requests that were called in late in October.

Patrick J. Cavanagh presented the final change order from Chagrin Valley Paving reducing the contract price by $27,086.70

Motion by Patrick J. Cavanagh seconded by Eugene T. McCune Jr. to make final payment of $320,762.60 to Chagrin Valley Paving for the 2022 Asphalt Resurface of Various Roads in Auburn Township. VOTE: Troyan, yes; Cavanagh, yes, McCune, yes. The motion passed.

Trustee Cavanagh presented OPWC Resolution 2022-36.

Motion by Patrick J. Cavanagh seconded by Eugene T. McCune Jr. to accept Resolution 2022-36 Authorizing P.J. Cavanagh to serve as the CEO and Certifying Representative to apply for the Ohio Public Works Commission Local Transportation Improvement Program. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

Trustee McCune Jr. presented plans from Chip Hess & Associates for the proposed parking lot expansion at the Auburn Community Park.

REPORTS (continued):

Michael S. Troyan shared feedback from his 7 year old granddaughter that the monkey bars at the park were too high. He also suggested we consider expanding the playground.

Eugene T. McCune Jr. met with a representative from OTARMA's risk consulting division. He did a walk through on our properties and made some recommendations. Emerick will be checking the playground on a monthly basis and we will keep a written report. He also recommended we add a Hold Harmless Statement to all our vendor contracts.

Fredrick May, Fiscal Officer, presented an Appropriations Report, Fund Status Report, Revenue Report and a Payment Report listing warrants 7459 through 7510 for a total of $367,040.62. He submitted Resolution 2022-37 and 2022-38.

NEW BUSINESS:

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to adopt Resolution 2022-37 for the following Supplemental Appropriations:

- **$50,000.00 Supplemental Appropriation to Road and Bridge Fund - Highways**
  2031-330-360 CONTRACTED SERVICES to pay for asphalt resurfacing of various roads.

VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

Motion by Eugene T. McCune Jr. seconded by Patrick J. Cavanagh to adopt Resolution 2022-38 for the following Supplemental Appropriations:

- **$17,000.00 Supplemental Appropriation to General Fund Administrative: Account 1000-110-131 SALARY-ADMINISTRATOR and salary for part time Assistant to Fiscal Officer for remainder of 2022 calendar year.**
- **$9,000.00 Supplemental Appropriation to General Fund Zoning: Account 1000-130-150 COMPENSATION OF BOARD AND COMMISSION MEMBERS for remainder of 2022 calendar year.**
- **$16,000.00 Supplemental Appropriation to General Fund Zoning: Account 1000-130-190 OTHER – SALARIES to pay wages to Zoning Inspector and Zoning Secretary for remainder of 2022 calendar year.**
- **$65,000.00 Supplemental Appropriation to Road and Bridge Fund Highways: Account 2031-330-190 OTHER-SALARIES (ROAD EMPLOYES) for remainder of 2022 calendar year.**

VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

The Trustees were presented with quotes received from BPI and Team Logic for IT Services. They asked that BPI come to a meeting and explain their quote.

Chairman McCune presented franchise fees received.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to move the franchise fees received from Altice in the amount of $1,634.41 to the Land Acquisition and Improvement Fund. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.

RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEE PUBLIC HEARING & REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-6388 FORM NO. 10148

Held _____ 20 _____

PUBLIC COMMENTS:

There was a question from the audience.

ADJOURNMENT:

Motion by Eugene T. McCune, Jr. seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed. The meeting was adjourned at 8:35 PM

Fredrick May, Fiscal Officer

Eugene T. McCune Jr., Chairman

Patrick J. Cavanagh, Trustee

Michael S. Troyan, Trustee

12/2/2022
Date