RECORD OF PROCEEDINGS



The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Eugene T. McCune Jr. All Trustees were present.

The Pledge of Allegiance was led by Keith Blaser

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to approve the minutes of the Regular Meeting of the Board of Trustees held on November 7, 2022. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

**GUEST:**

Brandon Tripp, BPI Informational Systems, was present and gave a history of BPI. He reviewed the quote for service and went over the following topics:

- Relocate I.T. equipment to copy rooms
- Server installation centralize Data
- Back-up storage installation
- Firewall installation
- Cabinet and Rack installations with cables
- 70 hours network integration
- Laptops/desktops/monitors/docking station monthly service.

Trustee Cavanagh requested clarification and breakdown of monthly costs.

**REPORTS:**

**Chief John Phillips, AVFD**, presented a January - October statistics report comparing 698 total calls in 2022 to 684 total calls in 2021. The percentage of multiple calls was 20.34% in 2022 versus 23.39% in 2021. Chief Phillips presented the Board with a quote in the amount of $4,800 from Interfinish to maintain the fire stations floors in 2023.

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to contract with Interfinish in the amount of $4,800.00 to maintain the fire station floors in 2023. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

**Michael S. Troyan** reported Elena DeWitt, the Girl Scout who presented planting a pollinator garden to help save bees and butterflies at the park as her Community Project to earn her Silver Award at the June 6, 2022 meeting was unable to complete the project this year. She asked permission to extend her project deadline to spring 2023. Trustee McCune Jr. inquired who pays for the Scout Projects.

Trustee Troyan also advised the Kenston Football requested to use Adam Hall for their banquet as the rooms at the school were already reserved.

**Motion by Michael S. Troyan seconded by Eugene T. McCune to allow the Kenston Football to use Adam Hall rent free but they will be responsible for the hall representative fee and the cleaning fee. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed**.

**Patrick J. Cavanagh** had nothing to report.

**Eugene T. McCune Jr.** reported the township received an additional check in the amount of $1,000.00 for the lumber harvested at Shadyside Cemetery.

Trustee McCune reported the Auburn Community Park engineering plans and support letter from Hess & Associates for the proposed parking lot addition is complete.

**Fredrick May, Fiscal Officer,** was not present.

Assistant Daniel L. Matsko presented Resolution 2022-39 for Supplemental Appropriations.

**REPORTS (continued):**

**Motion by Eugene T. McCune Jr. seconded by Michael S. Troyan to adopt the following Supplemental Appropriation:**

**$ 260.00 Supplemental Appropriation to General Fund Town halls: Account 1000-120-341 TELEPHONE expense for remainder of 2022 calendar year.**

**$ 60.00 Supplemental Appropriation to General Fund Zoning: Account 1000-130-341 TELEPHONE expense for remainder of 2022 calendar year.**

**$ 1,090.00 Supplemental Appropriation to General Fund Other: Account 1000-690-341 TELEPHONE expense for remainder of 2022 calendar year.**

**$ 6,000.00 Supplemental Appropriation to Special Levy Fire: Account 2191-120-351 ELECTRICITY expense for remainder of 2022 calendar year.**

**VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

**OLD BUSINESS:**

Patrick J. Cavanagh presented a Change Order for Eclipse Co. for the Stafford Road Project.

**Motion by Patrick J. Cavanagh seconded by Eugene T. McCune Jr. to approve the Change Order increase of $73,792.79 for Eclipse Co. submitted by the Geauga County Engineer. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

**Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to accept the recommendation of the Geauga County Engineer and pay the final invoice in the amount of $85,401.29 to Eclipse Co. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

The Trustees discussed contracting with AHOLA Payroll Services.

**Motion by Michael S. Troyan seconded by Eugene T. McCune Jr. to contract with AHOLA Payroll Services. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

**NEW BUSINESS:**

The Trustees discussed a quote from EasySign to replace the deteriorating exterior Adam Hall signage. Trustee McCune Jr. asked if the proposed sign had lighting. It will be lit by the ground spotlights.

**Motion by Eugene T. McCune Jr. seconded by Michael S. Troyan to contract with EasySign in the amount of $10,479.00 to design, build and install the exterior sign at Adam Hall Community Center. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed.**

The Trustees discussed communication received from OTARMA requesting nominations for 2 out of 3 candidates for the Board of Directors Ballot for term 2023-2027.

**PUBLIC COMMENTS:**

Carl Schneider asked about if the township was having a community picnic in 2023. The Trustees answered yes. We have received nothing but positive feedback about previous community picnics. Trustee Cavanagh and Nancy have been discussing days, themes, food trucks and music for the event. We will be contacting the Scouts to discuss their participation.

RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-894-3398 FORM NO. 10148



Held _____ 20 _____

**ADJOURNMENT:**

**Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; Cavanagh, yes; McCune, yes. The motion passed. The meeting was adjourned at 8:48 PM.**

D. Matsko

~~Fredrick May, Fiscal Officer~~
DANIEL D. MATSKO, DEPUTY FISCAL OFFICER

Eugene T. McCune Jr., Chairman

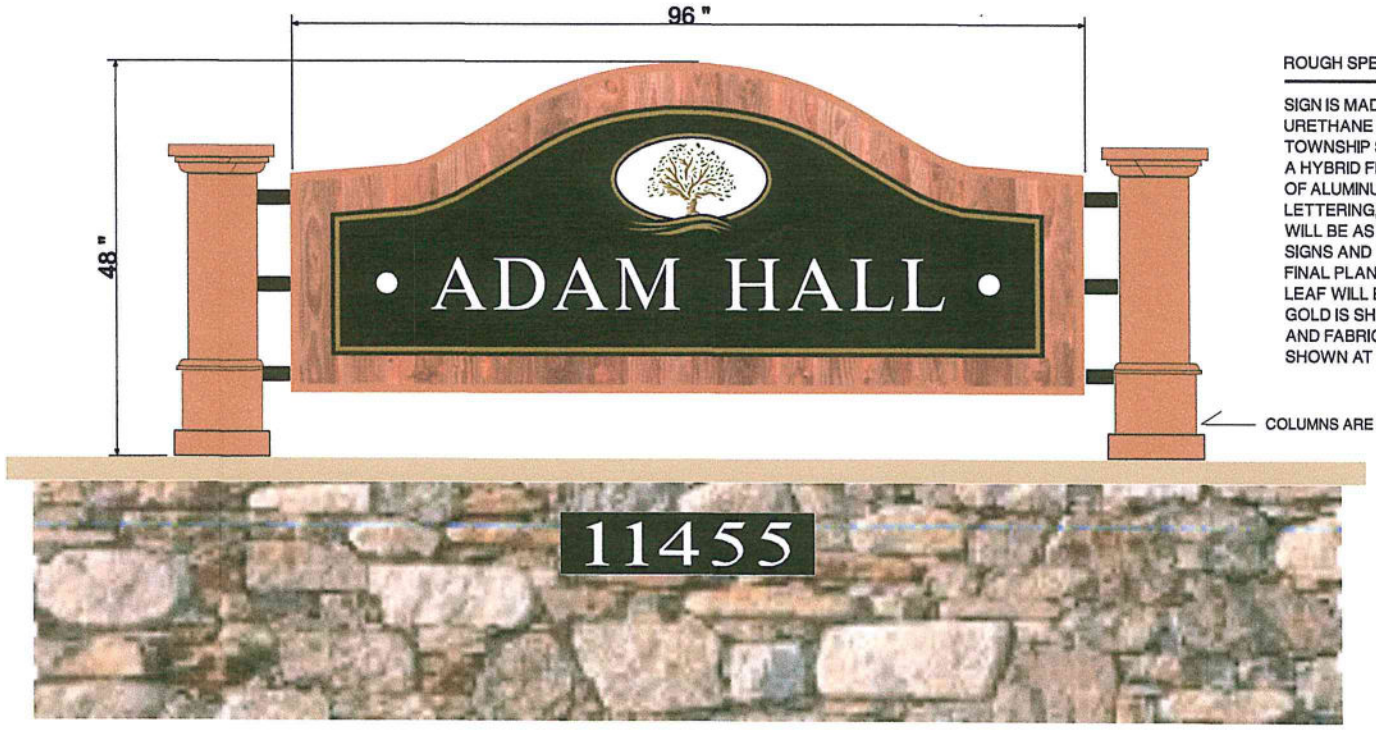
Patrick J. Cavanagh, Trustee

Michael S. Troyan, Trustee

12/5/2022
Date

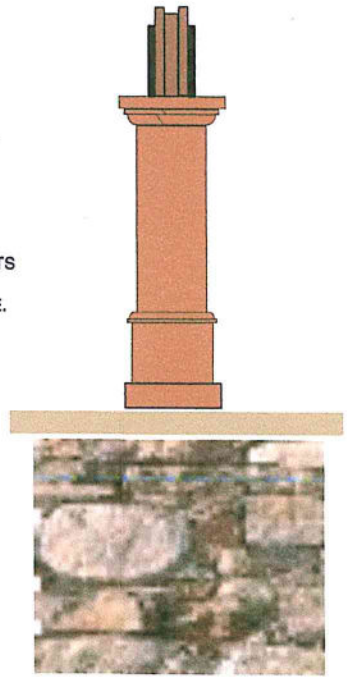
CONCEPT DRAWING FOR DOUBLE SIDED ADAM HALL SIGN; SHOWING ROUGH SPECIFICATIONS FOR HIGH DENSITY URETHANE

## Design Option-2




ROUGH SPECIFICATIONS;

SIGN IS MADE OF HIGH DENSITY URETHANE AS ALL OTHER TOWNSHIP SIGNS AND HAS A HYBRID FRAME COMPRISED OF ALUMINUM AND TREATED WOOD. LETTERING, LOGO AND BORDERS WILL BE AS ALL OTHER TOWNSHIP SIGNS AND WILL BE SPECIFIED ON FINAL PLAN DRAWING. 23 K GOLD LEAF WILL BE USED WHERE GOLD IS SHOWN. ALL MEASUREMENTS AND FABRICATION DETAILS WILL BE SHOWN AT THE POINT OF PURCHASE.



FIELD VERIFY ALL
BASE MEASUREMENTS
BEFORE ISSUANCE
OF FINAL PLAN DRAWING

COLOR SPECIFICATION TO
FOLLOW ORDER APPROVAL

EasySign® Custom Shop
Twinsburg, Oh
9478 Ravenna Rd.
Twinsburg, OH 44087
P: (330) 405-4799
www.essigngroup.com

Project #:
Drawing Type: Concept
Date: 11-15-22
Salesperson: MA
Designer: CS

Client Name: AUBURN TOWNSHIP OHIO
Address:

AUBURN TOWNSHIP

# Auburn Township Board of Trustees
# Meeting Attendance Sheet

NOV 21 2022

AUBURN TOWNSHIP

*Please Sign In*

| | Print Name | Resident | Non-Resident |
|---|---|---|---|
| 1. | CARL SCHNEIDER | ✓ | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |
| 11. | | | |
| 12. | | | |
| 13. | | | |
| 14. | | | |

**BOARD OF TRUSTEES MEETING AGENDA**
**Monday, November 21, 2022**




**REGULAR MEETING –7:30 PM**

**PLEDGE OF ALLEGIANCE**

**MINUTE APPROVAL:**
- Regular Meeting – November 7, 2022
- Records Commission meeting – November 7, 2022

**GUEST:** Brandon Tripp, BPI Information Systems

**SCHEDULED REPORTS:**
- Chief John Phillips, AVFD

**TRUSTEE & FISCAL OFFICER REPORTS:**
- Michael S. Troyan
- Patrick J. Cavanagh, Vice Chairman
- Eugene T. McCune Jr., Chairman
- Fredrick May, Fiscal Officer

**OLD BUSINESS:**
- WRLC Conservation Amendment / Parking lot expansion
- Change Order / Eclipse Co. / Stafford Road / $73,792.79 (contract increased)
- GCE final payment recommendation / $85,401.29 / Eclipse Co
- AHOLA Payroll Services QUOTE/ CONTRACT

**NEW BUSINESS:**
- EZ Sign quote / Adam Hall sign
- OTARMA Board of Directors Ballot / Term 2023-2027 / nominate 2 of 3

**SAVE THE DATES:**

11/21/22 - Board of Trustees meeting– 7:30pm @ Auburn Administration Bldg.
12/05/22 – Board of Trustees meeting- 7:30pm @ Auburn Administration Bldg.
12/26/22 – Office Closed
01/02/23 – Regular/Organizational Meeting of the Board of Trustees
01/16/23- Board of Trustees meeting – 7:30pm @ Auburn Administration Bldg.

* Township Board of Trustees are accepting letters of interest from residents wishing to serve as an alternate on one of our Township Zoning Boards and a representative to serve on the Kenston Community Education Boar

# AUBURN FIRE DEPARTMENT

10950 WASHINGTON STREET
AUBURN TOWNSHIP, OHIO 44023
PHONE: 440-543-4133
FAX: 440-543-5539


TO: Chief Phillips

FROM: Lt. Tomaselli

DATE: November 5, 2022

RE: Auburn Fire YTD Statistics (2022 vs 2021)

| | Jan-Oct 2022 | Jan-Oct 2021 |
|---|---|---|
| EMS Calls | 412 | 412 |
| Fire Calls | 286 | 272 |
| **Total Calls** | **698** | **684** |
| | | |
| Mutual Aid Given | 177 | 146 |
| Mutual Aid Received | 45 | 50 |
| | | |
| Total Transports | 293 | 293 |
| Total Non-Transports | 132 | 154 |
| Total Transfer to other Agency | 7 | 2 |
| **Total Patients** | **432** | **449** |
| | | |
| **Percentage of Multiple Calls*** | **20.34%** | **23.39%** |

*****01/01/2022 to 10/31/2022*****
***see multiple calls report for details**

Sincerely,

Lt. Nicholas M. Tomaselli

| Month | Double | Triple | Quadruple | Quintuple | Sextuplet | Monthly Total |
|---|---|---|---|---|---|---|
| January 2022 | 3 | | | | | 3 |
| February 2022 | 6 | | | | | 6 |
| March 2022 | 5 | | | | | 5 |
| April 2022 | 7 | | | | | 7 |
| May 2022 | 12 | 1 | | | | 13 |
| June 2022 | 6 | 1 | | | | 7 |
| July 2022 | 7 | | | | | 7 |
| August 2022 | 8 | | | | | 8 |
| September 2022 | 2 | 2 | | | | 4 |
| October 2022 | 9 | | | | | 9 |
| November 2022 | | | | | | |
| December 2022 | | | | | | |
| TOTAL | 65 | 4 | | | | 69 |

**YTD Occurrences: 69**

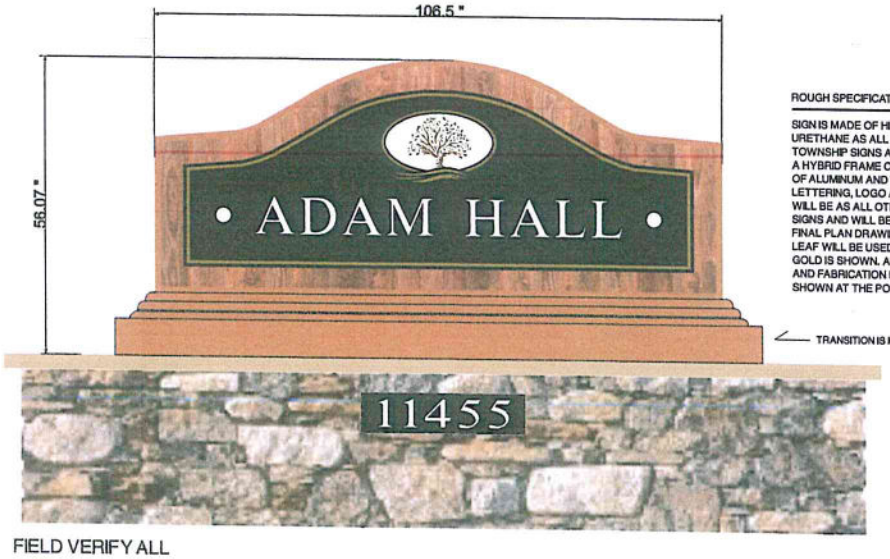
**Total # of Calls: 142 calls**
**Dept. Total YTD: 698 calls**

**Percentage of Multiple Calls- 20.34%**

***Report from 01/01/2022 to 10/31/2022***

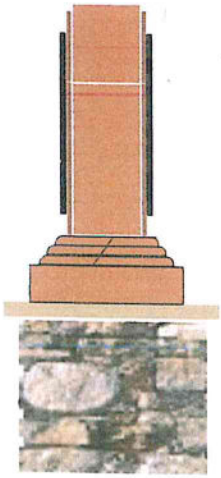
CONCEPT DRAWING FOR DOUBLE SIDED ADAM HALL SIGN; SHOWING ROUGH SPECIFICATIONS FOR HIGH DENSITY URETHANE

## Design Option-1




ROUGH SPECIFICATIONS;

SIGN IS MADE OF HIGH DENSITY URETHANE AS ALL OTHER TOWNSHIP SIGNS AND HAS A HYBRID FRAME COMPRISED OF ALUMINUM AND TREATED WOOD. LETTERING, LOGO AND BORDERS WILL BE AS ALL OTHER TOWNSHIP SIGNS AND WILL BE SPECIFIED ON FINAL PLAN DRAWING. 23 K GOLD LEAF WILL BE USED WHERE GOLD IS SHOWN. ALL MEASUREMENTS AND FABRICATION DETAILS WILL BE SHOWN AT THE POINT OF PURCHASE.



FIELD VERIFY ALL
BASE MEASUREMENTS
BEFORE ISSUANCE
OF FINAL PLAN DRAWING

COLOR SPECIFICATION TO
FOLLOW ORDER APPROVAL

EasySign Custom Shop
Twinsburg, Oh
9478 Ravenna Rd.
Twinsburg, OH 44087
P: (330) 405-4799
www.essigngroup.com

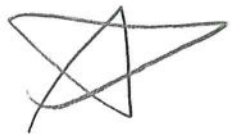
Project #:
Drawing Type: Concept
Date: 11-15-22
Salesperson: MA
Designer: CS

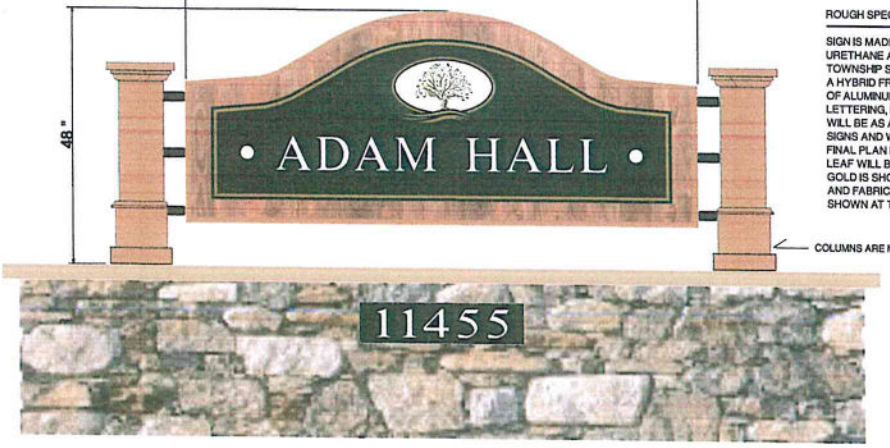
Client Name: AUBURN TOWNSHIP OHIO
Address:



CONCEPT DRAWING FOR DOUBLE SIDED ADAM HALL SIGN; SHOWING ROUGH SPECIFICATIONS FOR HIGH DENSITY URETHANE

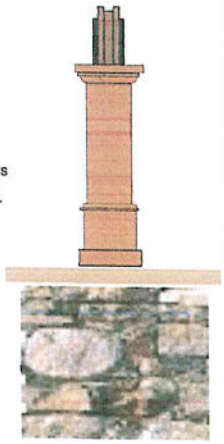
## Design Option-2






ROUGH SPECIFICATIONS;

SIGN IS MADE OF HIGH DENSITY URETHANE AS ALL OTHER TOWNSHIP SIGNS AND HAS A HYBRID FRAME COMPRISED OF ALUMINUM AND TREATED WOOD. LETTERING, LOGO AND BORDERS WILL BE AS ALL OTHER TOWNSHIP SIGNS AND WILL BE SPECIFIED ON FINAL PLAN DRAWING. 23 K GOLD LEAF WILL BE USED WHERE GOLD IS SHOWN. ALL MEASUREMENTS AND FABRICATION DETAILS WILL BE SHOWN AT THE POINT OF PURCHASE.



FIELD VERIFY ALL
BASE MEASUREMENTS
BEFORE ISSUANCE
OF FINAL PLAN DRAWING

COLOR SPECIFICATION TO
FOLLOW ORDER APPROVAL

EasySign Custom Shop
Twinsburg, Oh
9478 Ravenna Rd.
Twinsburg, OH 44087
P: (330) 405-4799
www.essigngroup.com

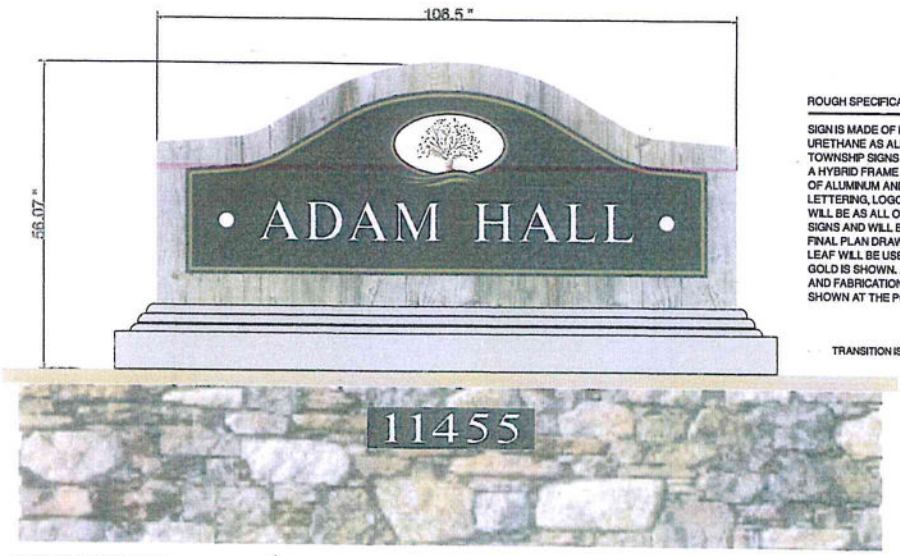
Project #:
Drawing Type: Concept
Date: 11-15-22
Salesperson: MA
Designer: CS

Client Name: AUBURN TOWNSHIP OHIO
Address:

CONCEPT DRAWING FOR DOUBLE SIDED ADAM HALL SIGN; SHOWING ROUGH SPECIFICATIONS FOR HIGH DENSITY URETHANE

## Design Option-1

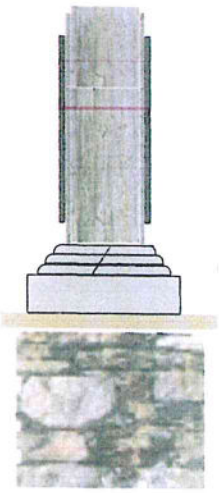
GRAY OPTION




ROUGH SPECIFICATIONS;

SIGN IS MADE OF HIGH DENSITY URETHANE AS ALL OTHER TOWNSHIP SIGNS AND HAS A HYBRID FRAME COMPRISED OF ALUMINUM AND TREATED WOOD. LETTERING, LOGO AND BORDERS WILL BE AS ALL OTHER TOWNSHIP SIGNS AND WILL BE SPECIFIED ON FINAL PLAN DRAWING. 23 K GOLD LEAF WILL BE USED WHERE GOLD IS SHOWN. ALL MEASUREMENTS AND FABRICATION DETAILS WILL BE SHOWN AT THE POINT OF PURCHASE.

TRANSITION IS MADE OF PVC



FIELD VERIFY ALL
BASE MEASUREMENTS
BEFORE ISSUANCE
OF FINAL PLAN DRAWING

COLOR SPECIFICATION TO FOLLOW ORDER APPROVAL

EasySign Custom Shop
Twinsburg, Oh
9478 Ravenna Rd.
Twinsburg, OH 44087
P: (330) 405-4799
www.essigngroup.com

Project #:
Drawing Type: Concept
Date: 11-15-22
Salesperson: MA
Designer: CS

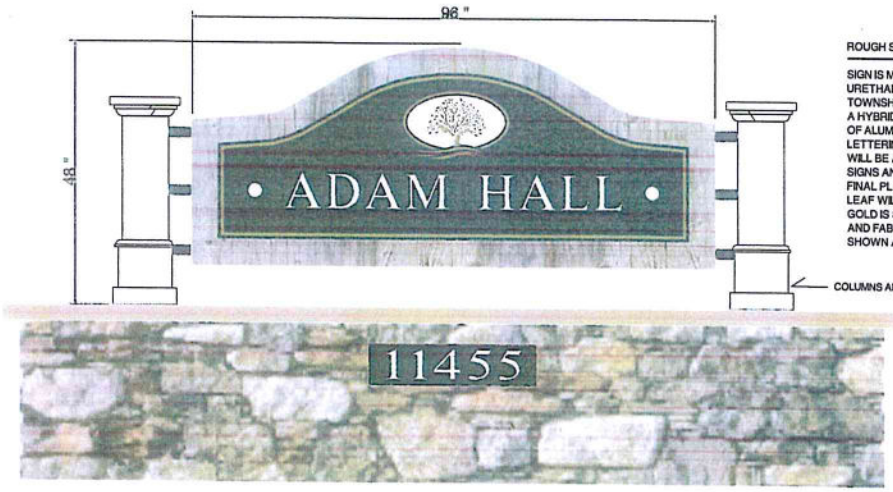
Client Name: AUBURN TOWNSHIP OHIO
Address:



CONCEPT DRAWING FOR DOUBLE SIDED ADAM HALL SIGN; SHOWING ROUGH SPECIFICATIONS FOR HIGH DENSITY URETHANE

## Design Option-2

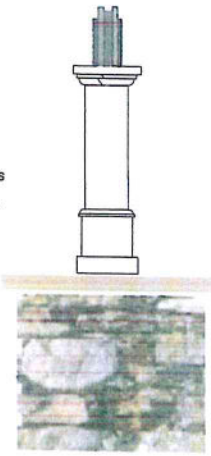
GRAY OPTION




ROUGH SPECIFICATIONS;

SIGN IS MADE OF HIGH DENSITY URETHANE AS ALL OTHER TOWNSHIP SIGNS AND HAS A HYBRID FRAME COMPRISED OF ALUMINUM AND TREATED WOOD. LETTERING, LOGO AND BORDERS WILL BE AS ALL OTHER TOWNSHIP SIGNS AND WILL BE SPECIFIED ON FINAL PLAN DRAWING. 23 K GOLD LEAF WILL BE USED WHERE GOLD IS SHOWN. ALL MEASUREMENTS AND FABRICATION DETAILS WILL BE SHOWN AT THE POINT OF PURCHASE.

COLUMNS ARE MADE OF PVC



FIELD VERIFY ALL
BASE MEASUREMENTS
BEFORE ISSUANCE
OF FINAL PLAN DRAWING

COLOR SPECIFICATION TO FOLLOW ORDER APPROVAL

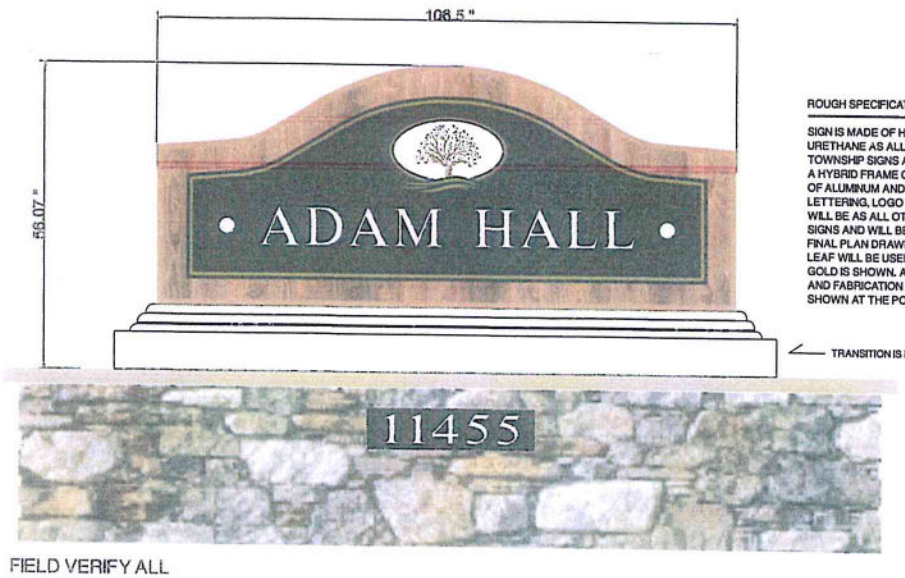
EasySign Custom Shop
Twinsburg, Oh
9478 Ravenna Rd.
Twinsburg, OH 44087
P: (330) 405-4799

Project #:
Drawing Type: Concept
Date: 11-15-22
Salesperson: MA

Client Name: AUBURN TOWNSHIP OHIO
Address:

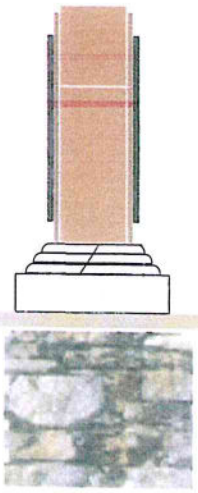
CONCEPT DRAWING FOR DOUBLE SIDED ADAM HALL SIGN; SHOWING ROUGH SPECIFICATIONS FOR HIGH DENSITY URETHANE

## Design Option-1
WHITE BASE




ROUGH SPECIFICATIONS;

SIGN IS MADE OF HIGH DENSITY URETHANE AS ALL OTHER TOWNSHIP SIGNS AND HAS A HYBRID FRAME COMPRISED OF ALUMINUM AND TREATED WOOD. LETTERING, LOGO AND BORDERS WILL BE AS ALL OTHER TOWNSHIP SIGNS AND WILL BE SPECIFIED ON FINAL PLAN DRAWING. 23 K GOLD LEAF WILL BE USED WHERE GOLD IS SHOWN. ALL MEASUREMENTS AND FABRICATION DETAILS WILL BE SHOWN AT THE POINT OF PURCHASE.



FIELD VERIFY ALL
BASE MEASUREMENTS
BEFORE ISSUANCE
OF FINAL PLAN DRAWING

COLOR SPECIFICATION TO
FOLLOW ORDER APPROVAL

EasySign Custom Shop
Twinsburg, Oh
9478 Ravenna Rd.
Twinsburg, OH 44087
P: (330) 405-4799
www.essigngroup.com

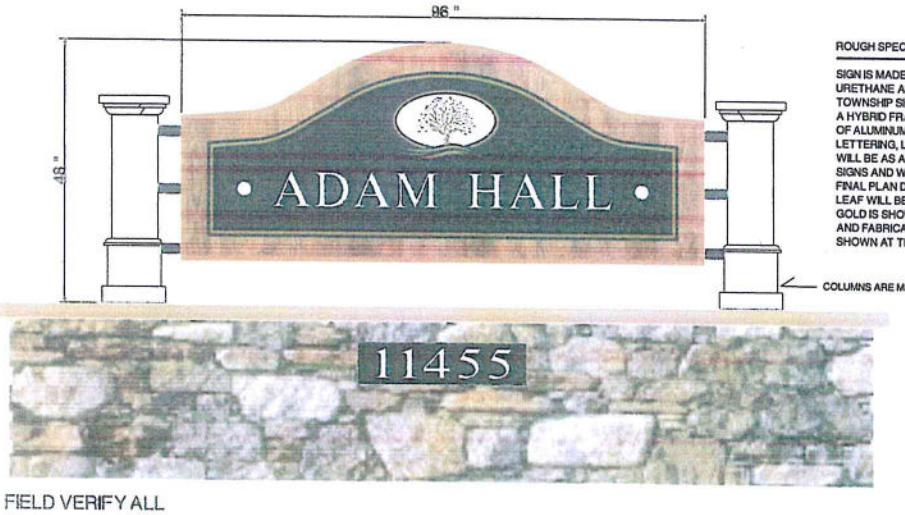
Project #:
Drawing Type: Concept
Date: 11-15-22
Salesperson: MA
Designer: CS

Client Name: AUBURN TOWNSHIP OHIO
Address:



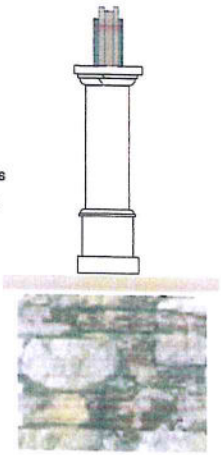
CONCEPT DRAWING FOR DOUBLE SIDED ADAM HALL SIGN; SHOWING ROUGH SPECIFICATIONS FOR HIGH DENSITY URETHANE

## Design Option-2
WHITE POSTS




ROUGH SPECIFICATIONS;

SIGN IS MADE OF HIGH DENSITY URETHANE AS ALL OTHER TOWNSHIP SIGNS AND HAS A HYBRID FRAME COMPRISED OF ALUMINUM AND TREATED WOOD. LETTERING, LOGO AND BORDERS WILL BE AS ALL OTHER TOWNSHIP SIGNS AND WILL BE SPECIFIED ON FINAL PLAN DRAWING. 23 K GOLD LEAF WILL BE USED WHERE GOLD IS SHOWN. ALL MEASUREMENTS AND FABRICATION DETAILS WILL BE SHOWN AT THE POINT OF PURCHASE.



FIELD VERIFY ALL
BASE MEASUREMENTS
BEFORE ISSUANCE
OF FINAL PLAN DRAWING

COLOR SPECIFICATION TO
FOLLOW ORDER APPROVAL

EasySign Custom Shop
Twinsburg, Oh
9478 Ravenna Rd.
Twinsburg, OH 44087
P: (330) 405-4799
www.essigngroup.com

Project #:
Drawing Type: Concept
Date: 11-15-22
Salesperson: MA
Designer: CS

Client Name: AUBURN TOWNSHIP OHIO
Address:

AUBURN TOWNSHIP

# Auburn Township Board of Trustees
# Meeting Attendance Sheet

NOV 21 2022

AUBURN TOWNSHIP

*Please Sign In*

| | Print Name | Resident | Non-Resident |
|---|---|---|---|
| 1. | CARL SCHNEIDER | ✓ | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |
| 11. | | | |
| 12. | | | |
| 13. | | | |
| 14. | | | |

**BOARD OF TRUSTEES MEETING AGENDA**
**Monday, November 21, 2022**




**REGULAR MEETING –7:30 PM**

**PLEDGE OF ALLEGIANCE**

**MINUTE APPROVAL:**
- Regular Meeting – November 7, 2022
- Records Commission meeting – November 7, 2022

**GUEST:** Brandon Tripp, BPI Information Systems

**SCHEDULED REPORTS:**
- Chief John Phillips, AVFD

**TRUSTEE & FISCAL OFFICER REPORTS:**
- Michael S. Troyan
- Patrick J. Cavanagh, Vice Chairman
- Eugene T. McCune Jr., Chairman
- Fredrick May, Fiscal Officer

**OLD BUSINESS:**
- WRLC Conservation Amendment / Parking lot expansion
- Change Order / Eclipse Co. / Stafford Road / $73,792.79 (contract increased)
- GCE final payment recommendation / $85,401.29 / Eclipse Co
- AHOLA Payroll Services QUOTE/ CONTRACT

**NEW BUSINESS:**
- EZ Sign quote / Adam Hall sign
- OTARMA Board of Directors Ballot / Term 2023-2027 / nominate 2 of 3

**SAVE THE DATES:**

11/21/22 - Board of Trustees meeting– 7:30pm @ Auburn Administration Bldg.
12/05/22 – Board of Trustees meeting- 7:30pm @ Auburn Administration Bldg.
12/26/22 – Office Closed
01/02/23 – Regular/Organizational Meeting of the Board of Trustees
01/16/23- Board of Trustees meeting – 7:30pm @ Auburn Administration Bldg.

* Township Board of Trustees are accepting letters of interest from residents wishing to serve as an alternate on one of our Township Zoning Boards and a representative to serve on the Kenston Community Education Boar

# AUBURN FIRE DEPARTMENT

10950 WASHINGTON STREET
AUBURN TOWNSHIP, OHIO 44023
PHONE: 440-543-4133
FAX: 440-543-5539


TO: Chief Phillips

FROM: Lt. Tomaselli

DATE: November 5, 2022

RE: Auburn Fire YTD Statistics (2022 vs 2021)

| | Jan-Oct 2022 | Jan-Oct 2021 |
|---|---|---|
| EMS Calls | 412 | 412 |
| Fire Calls | 286 | 272 |
| **Total Calls** | **698** | **684** |
| | | |
| Mutual Aid Given | 177 | 146 |
| Mutual Aid Received | 45 | 50 |
| | | |
| Total Transports | 293 | 293 |
| Total Non-Transports | 132 | 154 |
| Total Transfer to other Agency | 7 | 2 |
| **Total Patients** | **432** | **449** |
| | | |
| **Percentage of Multiple Calls*** | **20.34%** | **23.39%** |

*****01/01/2022 to 10/31/2022*****
***see multiple calls report for details**

Sincerely,

Lt. Nicholas M. Tomaselli

| Month | Double | Triple | Quadruple | Quintuple | Sextuplet | Monthly Total |
|---|---|---|---|---|---|---|
| January 2022 | 3 | | | | | 3 |
| February 2022 | 6 | | | | | 6 |
| March 2022 | 5 | | | | | 5 |
| April 2022 | 7 | | | | | 7 |
| May 2022 | 12 | 1 | | | | 13 |
| June 2022 | 6 | 1 | | | | 7 |
| July 2022 | 7 | | | | | 7 |
| August 2022 | 8 | | | | | 8 |
| September 2022 | 2 | 2 | | | | 4 |
| October 2022 | 9 | | | | | 9 |
| November 2022 | | | | | | |
| December 2022 | | | | | | |
| TOTAL | 65 | 4 | | | | 69 |

**YTD Occurrences: 69**

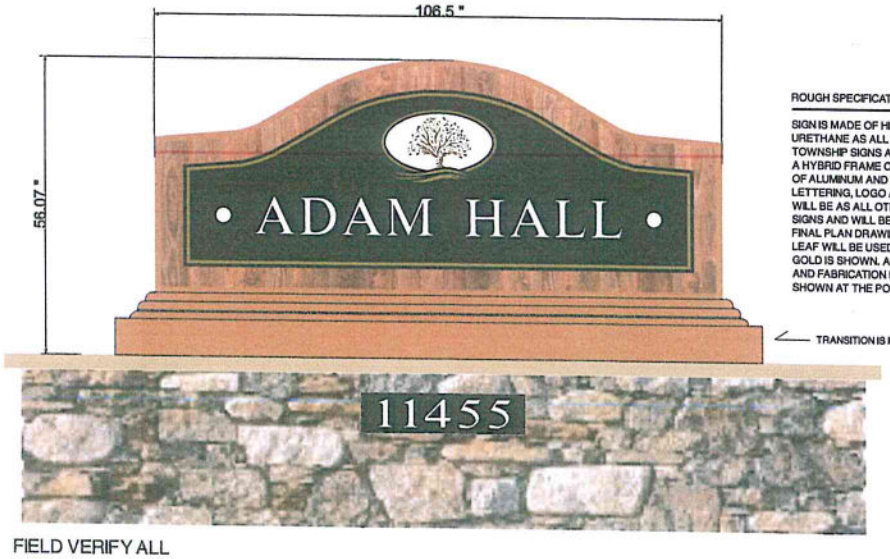
**Total # of Calls: 142 calls**
**Dept. Total YTD: 698 calls**

**Percentage of Multiple Calls- 20.34%**

***Report from 01/01/2022 to 10/31/2022***

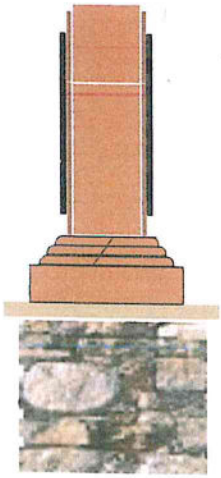
CONCEPT DRAWING FOR DOUBLE SIDED ADAM HALL SIGN; SHOWING ROUGH SPECIFICATIONS FOR HIGH DENSITY URETHANE

## Design Option-1




ROUGH SPECIFICATIONS;

SIGN IS MADE OF HIGH DENSITY URETHANE AS ALL OTHER TOWNSHIP SIGNS AND HAS A HYBRID FRAME COMPRISED OF ALUMINUM AND TREATED WOOD. LETTERING, LOGO AND BORDERS WILL BE AS ALL OTHER TOWNSHIP SIGNS AND WILL BE SPECIFIED ON FINAL PLAN DRAWING. 23 K GOLD LEAF WILL BE USED WHERE GOLD IS SHOWN. ALL MEASUREMENTS AND FABRICATION DETAILS WILL BE SHOWN AT THE POINT OF PURCHASE.



FIELD VERIFY ALL
BASE MEASUREMENTS
BEFORE ISSUANCE
OF FINAL PLAN DRAWING

COLOR SPECIFICATION TO
FOLLOW ORDER APPROVAL

EasySign Custom Shop
Twinsburg, Oh
9478 Ravenna Rd.
Twinsburg, OH 44087
P: (330) 405-4799
www.essigngroup.com

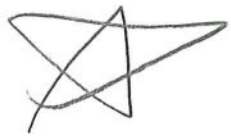
Project #:
Drawing Type: Concept
Date: 11-15-22
Salesperson: MA
Designer: CS

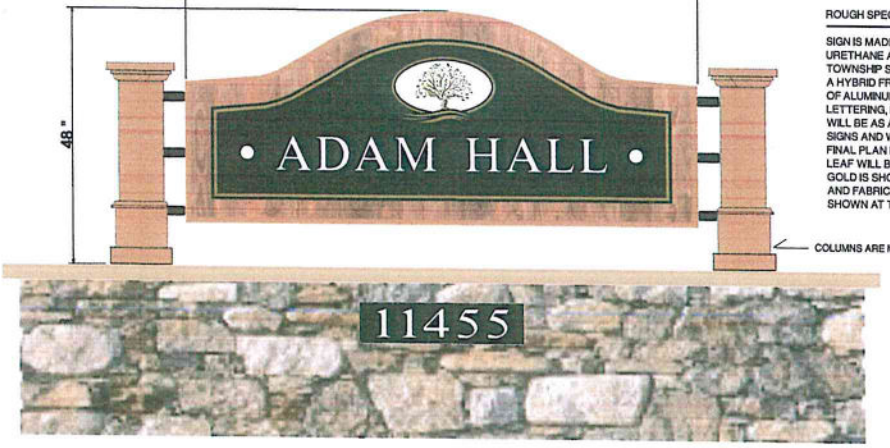
Client Name: AUBURN TOWNSHIP OHIO
Address:



CONCEPT DRAWING FOR DOUBLE SIDED ADAM HALL SIGN; SHOWING ROUGH SPECIFICATIONS FOR HIGH DENSITY URETHANE

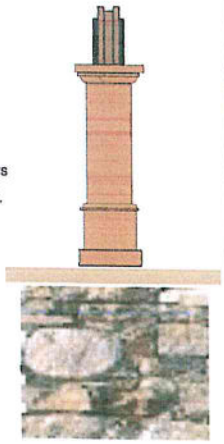
## Design Option-2






ROUGH SPECIFICATIONS;

SIGN IS MADE OF HIGH DENSITY URETHANE AS ALL OTHER TOWNSHIP SIGNS AND HAS A HYBRID FRAME COMPRISED OF ALUMINUM AND TREATED WOOD. LETTERING, LOGO AND BORDERS WILL BE AS ALL OTHER TOWNSHIP SIGNS AND WILL BE SPECIFIED ON FINAL PLAN DRAWING. 23 K GOLD LEAF WILL BE USED WHERE GOLD IS SHOWN. ALL MEASUREMENTS AND FABRICATION DETAILS WILL BE SHOWN AT THE POINT OF PURCHASE.



FIELD VERIFY ALL
BASE MEASUREMENTS
BEFORE ISSUANCE
OF FINAL PLAN DRAWING

COLOR SPECIFICATION TO
FOLLOW ORDER APPROVAL

EasySign Custom Shop
Twinsburg, Oh
9478 Ravenna Rd.
Twinsburg, OH 44087
P: (330) 405-4799
www.essigngroup.com

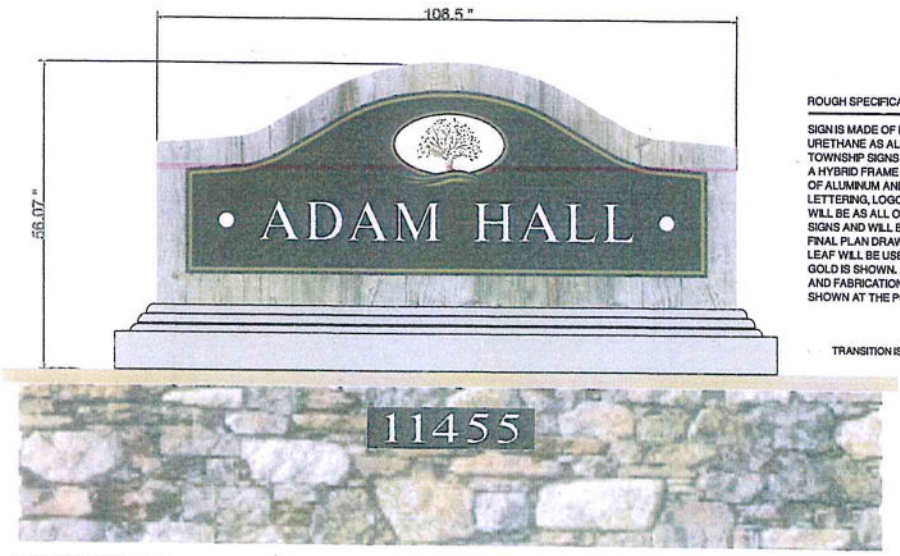
Project #:
Drawing Type: Concept
Date: 11-15-22
Salesperson: MA
Designer: CS

Client Name: AUBURN TOWNSHIP OHIO
Address:

CONCEPT DRAWING FOR DOUBLE SIDED ADAM HALL SIGN; SHOWING ROUGH SPECIFICATIONS FOR HIGH DENSITY URETHANE

## Design Option-1

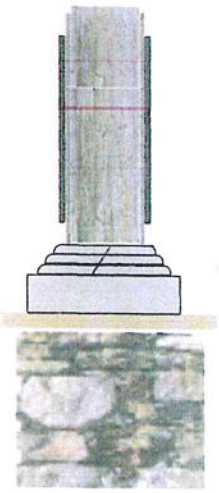
GRAY OPTION




ROUGH SPECIFICATIONS;

SIGN IS MADE OF HIGH DENSITY URETHANE AS ALL OTHER TOWNSHIP SIGNS AND HAS A HYBRID FRAME COMPRISED OF ALUMINUM AND TREATED WOOD. LETTERING, LOGO AND BORDERS WILL BE AS ALL OTHER TOWNSHIP SIGNS AND WILL BE SPECIFIED ON FINAL PLAN DRAWING. 23 K GOLD LEAF WILL BE USED WHERE GOLD IS SHOWN. ALL MEASUREMENTS AND FABRICATION DETAILS WILL BE SHOWN AT THE POINT OF PURCHASE.

TRANSITION IS MADE OF PVC



FIELD VERIFY ALL
BASE MEASUREMENTS
BEFORE ISSUANCE
OF FINAL PLAN DRAWING

COLOR SPECIFICATION TO FOLLOW ORDER APPROVAL

EasySign Custom Shop
Twinsburg, Oh
9478 Ravenna Rd.
Twinsburg, OH 44087
P: (330) 405-4799
www.essigngroup.com

Project #:
Drawing Type: Concept
Date: 11-15-22
Salesperson: MA
Designer: CS

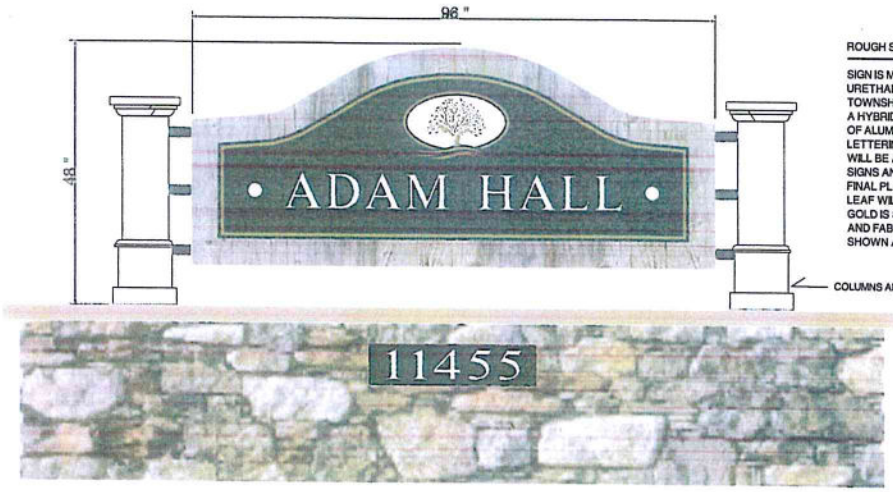
Client Name: AUBURN TOWNSHIP OHIO
Address:



CONCEPT DRAWING FOR DOUBLE SIDED ADAM HALL SIGN; SHOWING ROUGH SPECIFICATIONS FOR HIGH DENSITY URETHANE

## Design Option-2

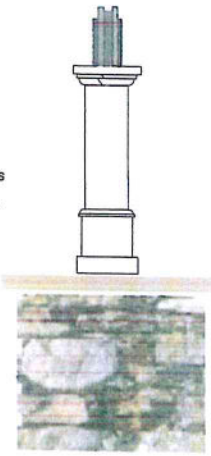
GRAY OPTION




ROUGH SPECIFICATIONS;

SIGN IS MADE OF HIGH DENSITY URETHANE AS ALL OTHER TOWNSHIP SIGNS AND HAS A HYBRID FRAME COMPRISED OF ALUMINUM AND TREATED WOOD. LETTERING, LOGO AND BORDERS WILL BE AS ALL OTHER TOWNSHIP SIGNS AND WILL BE SPECIFIED ON FINAL PLAN DRAWING. 23 K GOLD LEAF WILL BE USED WHERE GOLD IS SHOWN. ALL MEASUREMENTS AND FABRICATION DETAILS WILL BE SHOWN AT THE POINT OF PURCHASE.

COLUMNS ARE MADE OF PVC



FIELD VERIFY ALL
BASE MEASUREMENTS
BEFORE ISSUANCE
OF FINAL PLAN DRAWING

COLOR SPECIFICATION TO FOLLOW ORDER APPROVAL

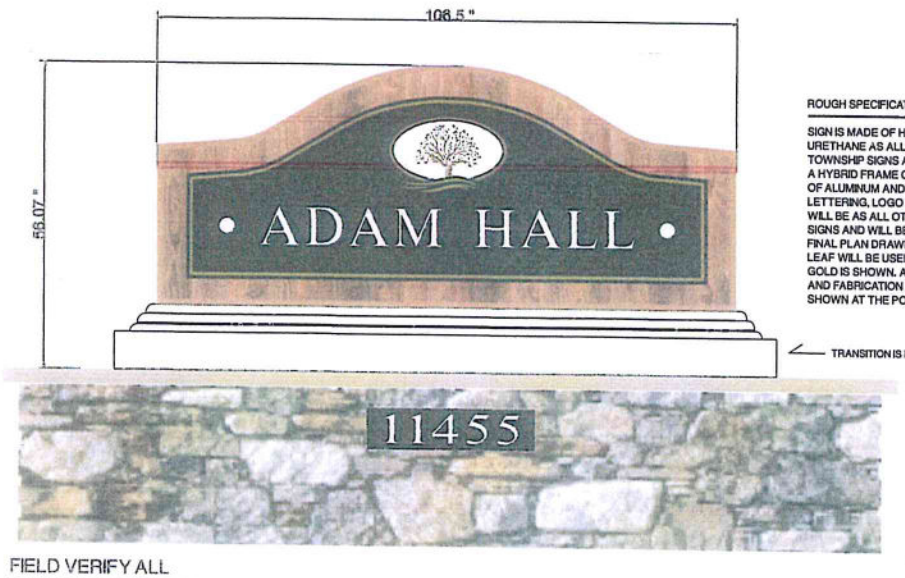
EasySign Custom Shop
Twinsburg, Oh
9478 Ravenna Rd.
Twinsburg, OH 44087
P: (330) 405-4799

Project #:
Drawing Type: Concept
Date: 11-15-22
Salesperson: MA

Client Name: AUBURN TOWNSHIP OHIO
Address:

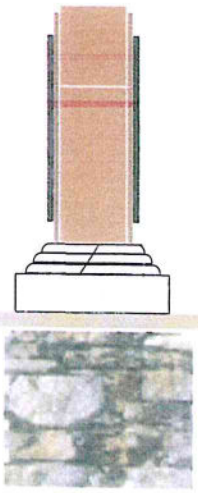
CONCEPT DRAWING FOR DOUBLE SIDED ADAM HALL SIGN; SHOWING ROUGH SPECIFICATIONS FOR HIGH DENSITY URETHANE

## Design Option-1
WHITE BASE




ROUGH SPECIFICATIONS;

SIGN IS MADE OF HIGH DENSITY URETHANE AS ALL OTHER TOWNSHIP SIGNS AND HAS A HYBRID FRAME COMPRISED OF ALUMINUM AND TREATED WOOD. LETTERING, LOGO AND BORDERS WILL BE AS ALL OTHER TOWNSHIP SIGNS AND WILL BE SPECIFIED ON FINAL PLAN DRAWING. 23 K GOLD LEAF WILL BE USED WHERE GOLD IS SHOWN. ALL MEASUREMENTS AND FABRICATION DETAILS WILL BE SHOWN AT THE POINT OF PURCHASE.



FIELD VERIFY ALL
BASE MEASUREMENTS
BEFORE ISSUANCE
OF FINAL PLAN DRAWING

COLOR SPECIFICATION TO
FOLLOW ORDER APPROVAL

EasySign Custom Shop
Twinsburg, Oh
9478 Ravenna Rd.
Twinsburg, OH 44087
P: (330) 405-4799
www.essigngroup.com

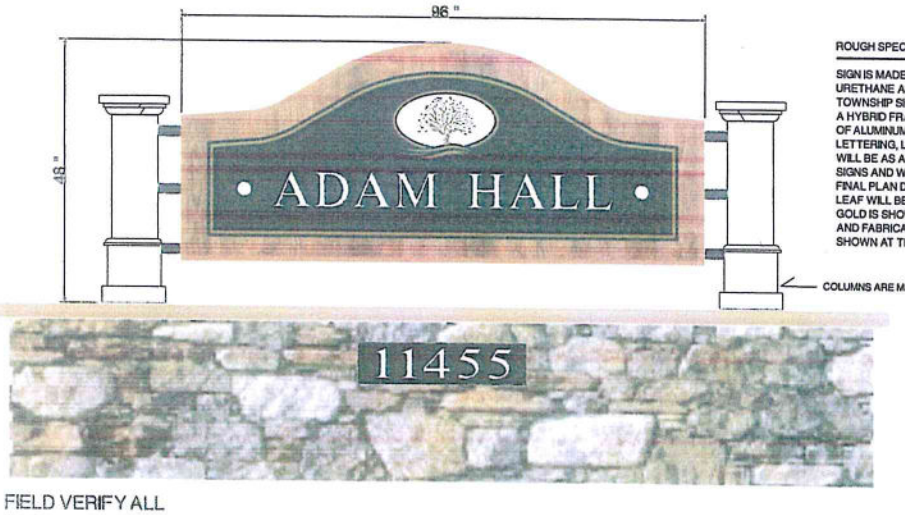
Project #:
Drawing Type: Concept
Date: 11-15-22
Salesperson: MA
Designer: CS

Client Name: AUBURN TOWNSHIP OHIO
Address:



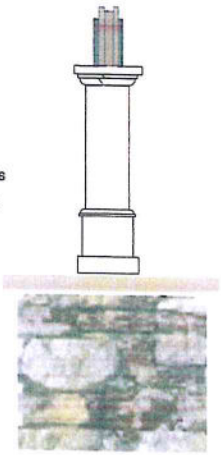
CONCEPT DRAWING FOR DOUBLE SIDED ADAM HALL SIGN; SHOWING ROUGH SPECIFICATIONS FOR HIGH DENSITY URETHANE

## Design Option-2
WHITE POSTS




ROUGH SPECIFICATIONS;

SIGN IS MADE OF HIGH DENSITY URETHANE AS ALL OTHER TOWNSHIP SIGNS AND HAS A HYBRID FRAME COMPRISED OF ALUMINUM AND TREATED WOOD. LETTERING, LOGO AND BORDERS WILL BE AS ALL OTHER TOWNSHIP SIGNS AND WILL BE SPECIFIED ON FINAL PLAN DRAWING. 23 K GOLD LEAF WILL BE USED WHERE GOLD IS SHOWN. ALL MEASUREMENTS AND FABRICATION DETAILS WILL BE SHOWN AT THE POINT OF PURCHASE.



FIELD VERIFY ALL
BASE MEASUREMENTS
BEFORE ISSUANCE
OF FINAL PLAN DRAWING

COLOR SPECIFICATION TO
FOLLOW ORDER APPROVAL

EasySign Custom Shop
Twinsburg, Oh
9478 Ravenna Rd.
Twinsburg, OH 44087
P: (330) 405-4799
www.essigngroup.com

Project #:
Drawing Type: Concept
Date: 11-15-22
Salesperson: MA
Designer: CS

Client Name: AUBURN TOWNSHIP OHIO
Address:

INTERFINISH

9535 Midwest Avenue, Suite 110
Cleveland, OH, 44125-2457

# Proposal

**Quote Number:** PQ011863
**Quote Date:** 11/10/2022

**Prepared By:** Devin Krzysiak

**Prepared For**

DAN MATSKO

**Project**

AUBURN VOLUNTEER FIRE DEPARTMENT: 2023 FLOOR CLEANING PROGRAM
10950 WASHINGTON ST
CHAGRIN FALLS, OH, 44023-5558

**Notes/Project Details**

Interfinish will provide labor, equipment and chemicals to clean the flooring surfaces located in your Facility. VCT flooring will receive a scrub/strip and recoats of flooring finish. Carpet will receive a combination extraction and low moisture cleaning per the attached floor plans. In addition, we will spot extract all high traffic areas and address any special requests at every visit.
TOTAL INVESTMENT: $4,800 Annually

FREQUENCY BY AREA: (4 Types of visits)
All Carpeted Areas: 4 Times per year
1st Floor VCT (orig side), Gear Room, 2nd floor Kitchen: 3 Times per year
Training Room & Dinette: 3 Times per year
Storage, Bathrooms, and Stairs: 2 Times per year

Interfinish, LLC will furnish, deliver, and install the above material in accordance with the attached plans and scope for the listed price. Any changes to the scope after the execution of this agreement will be subject to a change in price. The price excludes night or weekend work unless otherwise noted in the proposal. The price excludes all applicable freight and taxes, unless otherwise noted. The customer is responsible for the suitability of the site conditions for the commencement of work. It is agreed that Interfinish, LLC will not accept charge backs on claims of any type without the option to; (i) inspect; (ii)to repair legitimate claims or; (iii) to make arrangements for acceptable repairs at Interfinish, LLC's expense. Interfinish, LLC is not responsible for any claims that might result from product delivery date changes beyond their control. Interfinish, LLC is not responsible for manufacturer's material failures and passes all rights to manufacturers warranties to Client. If a manufacturer requires a deposit to manufacture/ship certain items, client will pay that amount. This proposal is valid for Thirty (30) days. Client is subject to payment for materials upon acceptance of this proposal. Projects with a duration of more than 20 days will bill labor monthly based on percent complete. Projects with a duration of less than 20 days will bill labor upon completion. Full payment is due ten (10) days from receipt of invoice unless otherwise specified. Late payments are subject to a 1.5% per month late fee. Payment made with VISA or Mastercard is subject to a 3.0% surcharge. Payment made with American Express is subject to a 3.5% surcharge.

Accepted By: 11-21-2022

| | |
|---|---|
| **Quote Total:** | 4,800.00 |
| **Sales Tax:** | 0.00 |
| **Total:** | **4,800.00** |