TRUSTEES:
Eugene T. McCune Jr., Chairman
Patrick J. Cavanagh, Vice Chairman
Michael S. Troyan

AUBURN TOWNSHIP

FISCAL OFFICER:
Fredrick L. May
Fmay@auburntownship.com
www.auburntownship.com

440.543.7028 440.543.9520 fax 11010 Washington Street Auburn Township, OH 44023

Record Retention Committee

Minutes of Public Hearing of 11/07/2022

The Public Hearing of the Record Retention Policy committee was called to order at 7:15 p.m. by Chairman Eugene T. McCune Jr.

Present was the Trustee Chairman and Fiscal Officer / Record Retention Officer, Fred May,

Together they reviewed and discussed Auburns' current Record Retention Policy and record disposal history. Everything was found to be in good order and in accordance with the guidelines set forth by the Ohio Historical Society's Local Government Records Program (LGRP).

They reviewed a 2022 Certificates of Records Disposal request which will be submitted to the Local Governmental Records Program and the Ohio Historical Society State Archives of Ohio for records disposal scheduled for 12/31/2022.

Trustee Eugene T. McCune called for an adjournment to the meeting at 7:25 p.m.

Fred May, Fiscal Officer

Trustee Chairman, Eugene T. McCune Jr.

12/5/2022
Date