RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-824-3338 FORM NO. 10148

Auburn Township Administration Building May 15, 2023 Page 1

Held _____ 20 _____

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Vice Chairman Eugene T. McCune Jr. Trustees Troyan and McCune Jr. were present.

The Pledge of Allegiance was led by Diane Jones.

Motion by Michael S. Troyan seconded by Eugene T. McCune Jr. to approve the minutes of the Regular Meeting of the Board of Trustees held on May 1, 2023. VOTE: Troyan, yes; McCune, yes. The motion passed.

Chief John Phillips, AVFD, presented an April report of calls.

Michael S. Troyan shared a suggestion to maintain the Don May volleyball courts.

Eugene T. McCune Jr. spoke to Phase II of the Community Park parking lot extension and a quote received from Buckeye Excavating for gravel.

Motion by Michael S. Troyan seconded by Eugene T. McCune Jr. to contract with Buckeye Excavating in the amount of $46,500.00 to gravel the new parking lot extension at Auburn Community Park. VOTE: Troyan, yes; McCune, yes. The motion passed.

Daniel J. Matsko, Deputy Fiscal Officer, presented a Payment Report listing payments warrants 61-2023 through 67-2023 and 7796 through 7817 for a total of $89,959.14.

NEW BUSINESS:

Trustee McCune Jr. welcomed Jessica Wright and Gabriella West, Kenston Juniors here to observe proceedings for their government class.

He read the schedule of upcoming events and the Memorial Day agenda.

Carl Schneider asked if the Auburn Museum will be open after the Memorial Day service. The Trustees confirmed it will be open.

Keith Blaser, AVFD, announced Kenston Foundation will sponsor the first annual $1,500.00 John Reithoffer Scholarship. The scholarship is funded by an estate donation left to the Fire Department.

Motion by Michael S. Troyan seconded by Eugene T. McCune to adjourn the meeting. VOTE: Troyan, yes; McCune, yes. The motion passed. The meeting was adjourned at 7:51 p.m.

Daniel J. Matsko, Fiscal Officer

Patrick J. Cavanagh, Chairman

Eugene T. McCune Jr., Vice-Chairman

Michael S. Troyan, Trustee

Date

BOARD OF TRUSTEES MEETING AGENDA
Monday, May 15, 2023



Sunday, May 28, 2023
- *8:45am – Mapleshade*
- *9:00am – Adam Hall*
- *10:00am – Shadyside*

Refreshments after services @ the Auburn Museum

REGULAR MEETING –7:30 PM

PLEDGE OF ALLEGIANCE

GUEST:

MINUTE APPROVAL:
- Approve Regular Meeting – May 1, 2023

SCHEDULED REPORTS:
- Chief Phillips, AVFD

TRUSTEE & FISCAL OFFICER REPORTS:
- Patrick J. Cavanagh, Chairman
- Eugene T. McCune Jr., Vice Chairman
- Michael S. Troyan
- Daniel J. Matsko, Fiscal Officer

OLD BUSINESS:
- 2023 Crack Seal of Various Roads in Auburn Township (BID Deadline 6/5/23)

NEW BUSINESS:
- Quote received / Buckeye Excavating - $46,500.00 / Phase II ACP Parking expansion

SAVE THE DATES:

05/21/23 – Auburn Alumni Reunion – Adam Hall
05/25/23 - Zoning Commission-CANCELLED
05/28/23 – Memorial Day Services (see flyer or website)
06/01/23 – Auburn Senior resident large trash pick-up event. 7:00am-4:00pm
MUST PRE-REGISTER @ 440-279-2130 (Geauga Dept. on Aging)
06/02/23 - Auburn Senior resident large trash pick-up event. 7:00am-4:00pm
06/03/23 – Large Trash Item Drop-Off EVENT/ 8:00am – 1:00pm / Adam Hall
06/05/23 – Board of Trustees Regular Meeting-7:30pm @ Auburn Administration office
06/06/23 – BZA Meeting – 7:00pm @ Auburn Administration office
06/08/23 – Zoning Commission Meeting -7:00pm @ Auburn Administration office
06/13/23 – BZA Meeting-7:00pm @ Auburn Administration office
06/19/23 – Board of Trustees Regular Meeting-7:30pm @ Auburn Administration office
06/22/23 – Zoning Commission Meeting-7:00pm @ Auburn Administration office

Payment Listing

May 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
61-2023	05/06/2023	05/07/2023	CH	OHIO DEFFERRED COMPENSATION	$1,300.00	O
62-2023	05/04/2023	05/07/2023	CH	AHOLA CORPORATION	$18,353.28	O
63-2023	05/02/2023	05/07/2023	CH	SUN LIFE FINANCIAL	$236.28	O
65-2023	05/10/2023	05/11/2023	CH	PUBLIC EMPLOYEES RETIREMENT SYSTE	$12,706.00	O
66-2023	05/15/2023	05/13/2023	CH	MEDICAL MUTUAL OF OHIO	$5,432.11	O
67-2023	05/15/2023	05/13/2023	CH	TREASURER OF STATE OF OHIO	$2,107.00	O
7793	05/15/2023	05/14/2023	AW	WINDSTREAM WESTERN RESERVE INC.	$38.49	O
7794	05/15/2023	05/14/2023	AW	DOORWORKS & CONSTRUCTION CO. INC.	$2,942.00	O
7795	05/15/2023	05/14/2023	AW	CASH	$160.00	O
7796	05/15/2023	05/14/2023	AW	CASH	$200.00	O
7797	05/15/2023	05/14/2023	AW	ARIS	$113.90	O
7798	05/15/2023	05/14/2023	AW	WEAVER TREE	$3,875.00	O
7799	05/15/2023	05/14/2023	AW	GRADE LINE, INC.	$30,868.72	O
7800	05/15/2023	05/14/2023	AW	GEAUGA COUNTY MAPLE LEAF	$125.05	O
7801	05/15/2023	05/14/2023	AW	SAMS CLUB	$598.57	O
7802	05/15/2023	05/14/2023	AW	CHAGRIN PET & GARDEN SUPPLY INC.	$89.90	O
7803	05/15/2023	05/14/2023	AW	NANCY DOLEZAL	$11.66	O
7804	05/15/2023	05/14/2023	AW	AUBURN PIPE AND PLUMBERS SUPPLY C(	$1,585.00	O
7805	05/15/2023	05/14/2023	AW	STAPLES ADVANTAGE	$299.95	O
7806	05/15/2023	05/14/2023	AW	LAKESIDE SAND & GRAVEL, INC	$1,009.92	O
7807	05/15/2023	05/14/2023	AW	G. KAUFMANS SEPTIC TANK CLEANING SE	$850.00	O
7808	05/15/2023	05/14/2023	AW	KINETICO QUALITY WATER SYSTEMS	$44.00	O
7809	05/15/2023	05/14/2023	AW	WASTE MANAGEMENT WESTERN RESER\	$335.34	O
7810	05/15/2023	05/14/2023	AW	GILLMORE SECURITY SYSTEMS,INC.	$824.79	O
7811	05/15/2023	05/14/2023	AW	SUNRISE SPRINGS WATER COMPANY	$96.00	O
7812	05/15/2023	05/14/2023	AW	ILLUMINATING CO.	$3,502.72	O
7813	05/15/2023	05/15/2023	AW	NEWBURY TIRE	$30.00	O
7814	05/15/2023	05/15/2023	AW	DiMARCO & Associates	$1,732.50	O
7815	05/15/2023	05/15/2023	AW	WINDSTREAM WESTERN RESERVE INC.	$103.96	O
7816	05/15/2023	05/15/2023	AW	BRUCE GREIG	$225.00	O
7817	05/15/2023	05/15/2023	AW	DESIGNS BY DIANNA	$162.00	O
				Total Payments:	$89,959.14	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$89,959.14	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

AUBURN FIRE DEPARTMENT

10950 WASHINGTON STREET
AUBURN TOWNSHIP, OHIO 44023
PHONE: 440-543-4133
FAX: 440-543-5539

TO: Chief Phillips

FROM: Captain Tomaselli

DATE: May 5, 2023

RE: Auburn Fire YTD Statistics (2023 vs 2022)

	Jan-April 2023	Jan-April 2022
EMS Calls	159	158
Fire Calls	139	97
Total Calls	**298**	**255**
Mutual Aid Given	56	70
Mutual Aid Received	23	9
Total Transports	117	112
Total Non-Transports	56	53
Total Transfer to other Agency	0	2
Total Patients	**173**	**167**
Percentage of Multiple Calls*	**25.83%**	**16.47%**

*****01/01/2023 to 04/30/2023*****
***see multiple calls report for details**

Sincerely,

Captain Nicholas M. Tomaselli

Month	Double	Triple	Quadruple	Quintuple	Septuplet	Monthly Total
January 2023	5	3				8
February 2023	5	2	1			8
March 2023	6	1			1	8
April 2023	3	1			1	5
May 2023						
June 2023						
July 2023						
August 2023						
September 2023						
October 2023						
November 2023						
December 2023						
TOTAL	19	7	1		2	

YTD Occurrences: 29

Total # of Calls: 77 calls
Dept. Total YTD: 298 calls

Percentage of Multiple Calls- 25.83%

Report from 01/01/2023 to 04/30/2023

Buckeye Excavating Co
12417 Frost Rd.
Mantua, OH 44255
216-469-3427

Estimate

Date
1/30/2023

Name / Address
Auburn Twp. Attn: Emerick Gordon 17666 Auburn Rd.. Chagrin Falls, OH 44023

Job Location:

Auburn Park Parking Expansion
Phase 2

Description	Qty	U/M	Amount	
Parking lot installation, Gravel Approx. start date, June 2023	1		46,500.00	

Prices are quoted per print, not per local code. Buckeye Excavating (BE) is not responsible for unstable soil conditions because of hillside move-ment or any other reason. BE is not responsible for conditions beyond our control such as wetness, bad ground conditions, or any other unfore-seen ground conditions. Approximate quantities are provided for builder's convenience only. House must be backfilled before framing or there could be an extra charge. Hauling dirt to site or away from site is not included in the above prices and will be charged on a per hour basis. Prices exclude excavating rock in excess of ½ cu. yd. BE is not responsible for damage to existing driveways. Because fill inside the building cannot be compacted without damaging the foundation, the fill will settle and should not be relied upon to support the concrete slab. The fill should be puddled, the slab should be supported by piers and perimeter hangouts. The concrete slab should be thickened and reinforced.
If storm sewers and culverts are not sized by the engineer on the topo and the builder has not indicated a size, BE will size the pipe at the builders/owners risk.
Acceptance of Proposal—The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. This proposal may be withdrawn if not accepted within 30 days.

Signature: Augustine T. Mc... Date: 5/15/23 TERMS: NET 30 DAYS, interest charged at the rate of 1 1/2%/mo. 18%/yr.

Proposal

CONTACT INFO
Phone: 1-866-657-2743
Fax: 330-562-0563
Email: mulch@ready-to-haul.com

Date	Proposal #
5/5/2023	7857

1240 Ethan Avenue
Streetsboro, Ohio 44241

Ready Field Solutions, LLC

CUSTOMER	PROJECT
Auburn Township	17484 Munn Rod Auburn Townsip

Customer PO	County	Customer Contact	Prepared by:	Terms
	Geauga			Net 25

Qty	Description	Price	Total
80	Certified Playground Chips (CY) - depth of 3" 100 x 78	39.59	3,167.20
10	Certified Playground Chips (CY) - depth of 3" 26 x 38	39.59	395.90
	Estimate includes Material, Delivery, Installation and Clean up.	0.00	0.00
	Please provide the following: - Signed proposal and / or PO number - Desired installation / delivery date - Site Contact Name and Number - Loadsite map (if applicable) Price based on installation area being within 150' of the blower truck Invoicing may be subject to fuel surcharges, or material surcharges beyond our control See our website for product descriptions: www.readyfieldsolutions.com/mulch		

Customer Signature: DJ Matsko **Date:** 5-12-23

Ready To Haul Signature: _____ **Date:** _____

Sales Tax (6.75%)	$0.00
Total	$3,563.10

We Are Ready to Haul!

EROSION CONTROL Professionals

COMPOST FILTER SOCKS ★ FLEX TERRA
SUPER SILT FENCE ★ SLOPE MATTING
HYDRO-SEEDING
CONTAINMENT FOAM

RECESS Ready PLAYGROUND SURFACING and MULCHES

MULCHES ★ SAWDUST
PLAYGROUND CHIPS
HORSE BEDDING
PREMIUM BLENDS

EQUINE PRODUCTS

AUBURN TOWNSHIP

Auburn Township Board of Trustees
Meeting Attendance Sheet

MAY 15 2023

AUBURN TOWNSHIP

Please Sign In

Print Name	Resident	Non-Resident
1. CARL SCHNEIDER	✓	
2. DALE RYAN		
3. Jessica wright	✓	
4. Gabriella West		✓
5. Ann W	ML	
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		