RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Auburn Township Administration Building September 5, 2023 20 _____

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Patrick J. Cavanagh. All Trustees were present.

The Pledge of Allegiance was led by Chief Phillips.

Motion by Michael S. Troyan seconded by Eugene T. McCune Jr. to approve the minutes of the Regular Meeting of the Board of Trustees held on August 21, 2023. VOTE: Troyan, yes; McCune, yes; Cavanagh, yes. The motion passed.

REPORTS:

Frank Kitko, Zoning Inspector, submitted a zoning report reflecting 8 applications processed in the month of August resulting in 8 permits issued. He spoke to complaints of drones invading privacy in subdivisions. Regulation of drones falls under the FAA. It is a felony to shoot a drone out of the sky. Mr. Kitko also reported the request of a personal burial on private property. It is legal under Ohio law.

Emerick Gordon, Township Highway Superintendent, gave the following report for August:

- The resurfacing of Bridge Creek Tr., Longview Tr., Frostwood Dr., Sanctuary Dr. and Golden Pond were completed, and punch list items satisfied.
- The Crack Seal Program has been finished to satisfactory results, including all roads on the supplied schedule.
- Spot ditching projects were completed on Robin Wood Ln., Thorpe Rd. and Bartholomew Rd.
- Roadside mowing continued into early August and will be done again prior to winter service.
- Storm damage and downed trees were cleaned up around the township in several locations due to the August 24th and 25th weather events. As with all major weather events resident requests pour in, are logged and addressed according to priority.
- 25mph signs were replaced on Orange Ln., White Oak Dr. and Sanctuary Dr. as well as a 45mph sign replaced on Quinn Rd.

Mr. Gordon reported that truck #19 had to be towed in for repairs. The Service Department helped clean up after the last big storm event.

Michael S. Troyan represented the township and attended the ceremony to honor our First Responders at Kenston football game on September 1st. He noted West Geauga Kiwanis Club would like to sell tickets to their fundraiser at our community picnic. They are having a helicopter drop golf balls at the County Fairgrounds. Trustee Troyan reported franchise fees received.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to deposit franchise fees received from Charter Communications in the amount of $5,300.56

RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

REPORTS (continued)

Trustee Cavanagh noted the Auburn Arts District asked to change their name to Auburn Arts Association.

Western Reserve Land Conservancy would like to do a walk through at the park on September 15th. Trustee Cavanagh is planning on walking with him.

Daniel J. Matsko, Deputy Fiscal Officer, presented a Payment Report, listing warrants 7967 through 7985 for a total of $386,438.58. He presented Resolution 2023-30.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to adopt Resolution 2023-30 to REALLOCATE FUNDS FOR AN INTERFUND TRANSFER PER PRIOR RESOLUTION 2023-26 TO PAY FOR CEMETERY MONUMENT RESTORATION:

$2000 Reallocation Appropriation from 1000-110-321 RENTS AND LEASES

$5,000 Reallocation Appropriation from 1000-110-360 CONTRACTED SERVICES

$5,000 Reallocation Appropriation from 1000-110-599 OTHER EXPENSES

$5,000 Reallocation Appropriation from 1000-120-360 CONTRACTED SERVICES

$5,000 Reallocation Appropriation from 1000-130-150 ZONING COMPENSATION

$5,000 Reallocation Appropriation from 1000-760-730 IMPROVEMENT OF SITES

to General Fund Account 1000-910-910 Transfers Out;

Said funds $27,000 then transferred to Special Revenue 2902-931-000 Transfers In;

To be reallocated to Special Revenue Cemetery 2902-410-329 Other – Property Services.

VOTE: Troyan, yes; McCune, yes; Cavanagh, yes. The motion passed.

OLD BUSINESS:

The Geauga County Engineer responded to our speed study request for Taylor May Road from Auburn Road to Ravenna Road. He recommended extending the western limit of the study to Munn Road.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to extend the western perimeter of Taylor May Road speed study to include Munn Road to Ravenna Road. VOTE: Troyan, yes; McCune, yes; Cavanagh, yes. The motion passed.

NEW BUSINESS

RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

RESOLUTION 2023-30 (continued):

THEREFORE BE IT RESOLVED, the Board hereby rescinds Resolutions 2023-22 and 2023-24 and further directs the Township Fiscal Officer to immediately inform the Geauga County Board of Elections that the Board withdraws this levy from the November 7, 2023 general election ballot.

VOTE: Troyan, yes; McCune Jr., yes; Cavanagh, yes. The motion passed.

PUBLIC COMMENT:

The annual Fire Department clambake is on Saturday, September 23rd. Pre-sale tickets ONLY. Deadline to order dinners is September 17th. The cost is $37.00 per bake and $15.00 for extra clams.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; McCune, yes; Cavanagh, yes. The motion passed. The meeting was adjourned at 8:13 p.m.

Daniel J. Matsko, Fiscal Officer

Patrick J. Cavanagh, Chairman

Eugene T. McCune Jr., Vice-Chairman

Michael S. Troyan, Trustee

Sept 18, 2023
Date

Est. 1817

AUBURN
TOWNSHIP

BOARD OF TRUSTEES MEETING AGENDA
Tuesday, September 5, 2023

REGULAR MEETING –7:30 PM

PLEDGE OF ALLEGIANCE

GUEST:

MINUTE APPROVAL:

- Approve Regular Meeting – July 24, 2023

SCHEDULED REPORTS:

- Frank Kitko, Zoning Inspector
- Emerick Gordon, Township Highway Superintendent

TRUSTEE & FISCAL OFFICER REPORTS:

- Patrick J. Cavanagh, Chairman
- Eugene T. McCune Jr., Vice Chairman
- Michael S. Troyan
- Daniel J. Matsko, Fiscal Officer

OLD BUSINESS:

- NOPEC Energizing Grant
- Speed Study / Taylor May

NEW BUSINESS:

- Franchise Fees received / Charter Communications / $5,300.56
- Resolution 2023-29 / Resolution to rescind Resolution Resolutions 2023-22 and 2023 24 and to Withdraw Tax Levy Issue from Ballot.

SAVE THE DATES:

09/12/23 - BZA Meeting-7:00pm @ Auburn Administration office
09/14/23 - Zoning Commission Meeting -7:00pm @ Auburn Administration office
0916/23 – Auburn Community Picnic -10:00am – 5:00pm – Auburn Community Park
09/16/23 – Junk in the TrunkFest - 10:00am – 5:00pm – Auburn Community Park
09/18/23 - Board of Trustees Regular Meeting-7:30pm @ Auburn Administration office
09/28/23 - Zoning Commission Meeting -7:00pm @ Auburn Administration office





RESERVE YOUR VENDOR SPACE – 440-543-7028
WWW.AUBURNTOWNSHIP.COM

AUBURN TOWNSHIP

Auburn Township Board of Trustees
Meeting Attendance Sheet

SEP 05 2023

AUBURN TOWNSHIP

Please Sign In

	Print Name	Resident	Non-Resident
1.	CARL SCHNEIDER	✓	
2.	Deb Standley	✓	
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			

RECINDING

Revised 5-24-2023

RESOLUTION 2023-24

DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION

Rev. Code Sec. 5705.03, .19, .191, .194, 21, .26

AUBURN TOWNSHIP [1] BOARD OF TRUSTEES

The Board of Trustees of AUBURN TOWNSHIP [2], Geauga County, Ohio met in REGULAR [3] session on JULY 24 [4], 2023 [4], at the AUBURN ADMINISTRATION BUILDING [5] with the following Trustees present:

PATRICK J. CAVANAGH

EUGENE T. MC CUNE JR.

MICHAEL S. TROYAN [6]

Mr. G McCune [7] moved the adoption of the following Resolution:

WHEREAS, the Board has received the certification from the County Auditor pursuant to R.C. 5705.03(B)(2), and the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said AUBURN TOWNSHIP [8], Geauga County, Ohio; therefore be it

BE IT RESOLVED, by the Board of Trustees of AUBURN TOWNSHIP [9], Geauga County, Ohio, has determined the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of AUBURN TOWNSHIP [10] and it is necessary to levy a tax in excess of such limitation for the purpose of:

ORC 5705.19(G) For the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in municipal corporations, counties, or townships;

[11]

in AUBURN TOWNSHIP [12] as provided and authorized in Ohio Revised Code § OF ORC 5705.19(G) [13]; and

The levy is at a rate of 1.00 mills for each one dollar of taxable value [14], which amounts to $25.00 dollars for each one hundred thousand dollars of the County Auditor's appraised value, for a PERIOD OF 5 YEARS [15] and is a(n) RENEWAL [16] RENEWAL OF AN EXISTING LEVY FIRST VOTED ON IN 2005 [17]; and

The ballot measure shall be submitted to the ENTIRE TOWNSHIP [18] and the tax shall be levied on the ENTIRE TOWNSHIP [19] and within GEAUGA COUNTY [20]; and

The levy is to be placed on the ballot at the election held on NOVEMBER 7, 2023 [21], and shall first be levied in tax year 2023 [22] and begin collection in 2024 [23].

BE IT FURTHER RESOLVED, that the Fiscal Officer of the AUBURN TOWNSHIP [24] be and he/she is hereby directed to certify a copy of this Resolution, along with Resolution 2023-22 [25] and the certification from the County Auditor received pursuant to R.C. 5705.03(B)(2) to the Board of Elections, Geauga County, Ohio on or before AUGUST 9, 2023 [26] by 4:00pm local time and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

M Troyan [27] seconded the Motion and the roll being called upon its adoption resulted as follows:

TRUSTEE	VOTE (YEA or NAY)
PATRICK J. CAVANAGH	Yes
EUGENE T. MC CUNE JR.	YES
MICHAEL S. TROYAN [28]	YES [29]

Adopted the [24] day of July, 2023 [30]

Daniel J. Matsko [31]
Daniel J. Matsko, Fiscal Officer

AUBURN TOWNSHIP [32]
Geauga County, Ohio

The State of Ohio, Geauga County, ss.

I, DANIEL J. MATSKO [33], Fiscal Officer of AUBURN TOWNSHIP [34], do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said AUBURN TOWNSHIP [35]; that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this [24] day of July, 2023 [36]

Daniel J. Matsko [37]
Daniel J. Matsko, Fiscal Officer

PLACE APA STAMP HERE [38]

AUBURN TOWNSHIP, GEAUGA COUNTY

[1] Identify name of Township or Taxing Authority.

Eugene T McCune Jr seconded the motion. Upon the call of the question, the vote was as follows:

TRUSTEE	VOTE (YEA or NAY)
PATRICK J. CAVANAGH	Yes
EUGENE T. MC CUNE JR.	Yes
MICHAEL S. TROYAN [24]	Yes [25]

Adopted the 10 day of July 2023 [26]

Daniel J Matsko [27]
Fiscal Officer

AUBURN TWP [28]
Geauga County, Ohio

The State of Ohio, Geauga County, ss.

I, DANIEL J. MATSKO [29], Fiscal Officer of AUBURN TWP [30], do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said AUBURN TWP [31]; that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this 10 day of July, 2023 [32]

DJ Matsko [33]
Fiscal Officer

PLACE APA STAMP HERE [34]

RECEIVED

RESOLUTION 2023-22

CERTIFICATE OF NEED
Rev. Code Sec. 5705.03, .19, .191, .194, .21, .26

AUBURN TWP [1] **BOARD OF TRUSTEES**

The Board of Trustees of AUBURN TWP [2], Geauga County, Ohio met in Regular [3] session on JULY 10, 2023 [4], at the AUBURN ADMINISTRATION OFFICE [5], with the following Trustees present:

PATRICK J. CAVANAGH
EUGENE T. MC CUNE JR.
MICHAEL S. TROYAN [6]

PATRICK J Cavanagh moved the adoption of the following Resolution:

WHEREAS, the Board of Trustees of AUBURN TWP [8], Geauga County, Ohio has determined the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the AUBURN TWP [9] and it is necessary to levy a tax in excess of such limitation for the purpose of [10]

ORC 5705.19(G) For the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in municipal corporations, counties, or townships;

in AUBURN TWP [11] as provided and authorized in Ohio Revised Code § ORC 5705.19(G) [12]; and

WHEREAS, the levy is at a rate of 1.00 mills for each one dollar of taxable value [13], for a PERIOD OF 5 YEARS [14] and is a(n) Renewal renewal of an existing 1.00 mill levy first voted on in 2005 [15] [16]; and

WHEREAS, the ballot measure shall be submitted to the ENTIRE TOWNSHIP [17] and the tax shall be levied on the ENTIRE TOWNSHIP [18] and within GEAUGA COUNTY [19],

WHEREAS, the levy is to be placed on the ballot at the election held on NOVEMBER 7, 2023 [20], and shall first be levied in tax year 2023 [21] and begin collection in 2024 [22].

BE IT RESOLVED, by the Board of Trustees of AUBURN TWP [23], Geauga County, Ohio, that based on the foregoing and pursuant to R.C. 5705.03(B), said board hereby certifies this Resolution to the Geauga County Auditor, and requests that the County Auditor certify back to the Board of Trustees the amounts described in R.C. 5705.03(B)(2) that would be generated by the levy proposed herein.

AUBURN TWP ZONING REPORT

AUGUST 2023

	Ja	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Agr/Other Exmptions													
Amendment													
Billboard													
Commercial Additions													
Comm Fence				1									1
Comm New	1												1
Comm Remodel													
Comm Sign						1		1					2
Comm Sub Lease, Use Change				2									2
Driveway Install/Expand						1							1
Dev Plan Review													
Denial						4	1	1					6
Duplex													
Ind Addition, Exist.Use													
Ind Use Change, SubLease													
Ind Fences													
Ind Remodeling													
Ind New Structure													
Ind Non-Res. Permitted													
Ind Sign													
Lake													
Land Use Plan, Dev activities													
Res Acc Bldg Under 200	1	1											2
Res Acc Bldg Over 200 sf			6	3	1	3		1	2				16
Res Addition		1	2		1								4
Res Deck, Lake, Pond, Solar					1			3					4
Res Fences		1	1	4	1	4		1	3				15
Res Interior Completion													
Res Other				1		1							2
Res Patios													
Res Remodel						1							1
Res Signs													
Res Signs Temp													
Res Signs Temp Bldg Const		1		1	1								3
Res Signs S/D													
Single Family Dwelling		1				1							2
Swim Pool Above Ground				1									1
Swim Pool In Ground				2				3					5
Transient Vendor													
Variance/Cond Use/	1				1	5		1	1				9
Voided Receipts/Copies/Other					2	1							3
TOTAL ISSUED/PROCESSED	3	5	9	15	8	22		10	8				80

Payment Listing

September 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
7967	09/05/2023	09/05/2023	RW	JORDYN DINARDO	$215.00	O
7968	09/05/2023	09/05/2023	AW	BUCKEYE EXCAVATING CO.	$22,000.00	O
7969	09/05/2023	09/05/2023	AW	TRIVISTA-OHIO	$6,277.31	O
7970	09/05/2023	09/05/2023	AW	SUNRISE SPRINGS WATER COMPANY	$130.00	O
7971	09/05/2023	09/05/2023	AW	ARIS	$231.00	O
7972	09/05/2023	09/05/2023	AW	Green Vision Materials, Inc.	$25.00	O
7973	09/05/2023	09/05/2023	AW	CHAGRIN VALLEY TIMES	$400.00	O
7974	09/05/2023	09/05/2023	AW	MINUTEMAN PRESS	$557.08	O
7975	09/05/2023	09/05/2023	AW	NEWS-HERALD	$127.75	O
7976	09/05/2023	09/05/2023	AW	AUBURN VOLUNTEER FIRE DEPARTMENT	$350,254.50	O
7977	09/05/2023	09/05/2023	AW	WEX BANK	$235.35	O
7978	09/05/2023	09/05/2023	AW	CUMMINS BRIDGEWAY	$288.62	O
7979	09/05/2023	09/05/2023	AW	CABLE COMMUNICATIONS, INC.	$3,232.04	O
7980	09/05/2023	09/05/2023	AW	QUADIENT	$50.25	O
7981	09/05/2023	09/05/2023	AW	OHIO EDISON	$25.80	O
7982	09/05/2023	09/05/2023	AW	KARLOVEC MEDIA GROUP	$718.50	O
7983	09/05/2023	09/05/2023	AW	HI-LITE MAINTENANCE INC.	$200.00	O
7984	09/05/2023	09/05/2023	AW	WINDSTREAM WESTERN RESERVE INC.	$84.92	O
7985	09/05/2023	09/05/2023	AW	GILLMORE SECURITY SYSTEMS,INC.	$1,385.46	O
				Total Payments:	$386,438.58	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$386,438.58	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

DJ Matzko 9-5-23

RESOLUTION 2023-31
FOR APPROPRIATION REALLOCATION AND INTERFUND TRANSFER

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in regular session on the **5th day of SEPTEMBER 2023**:

Present Were:

Patrick J. Cavanagh

Eugene McCune

Michael S. Troyan

Patrick Cavanagh moved for the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of Auburn Township, Geauga County, Ohio, that it is necessary to adopt the following to REALLOCATE FUNDS FOR AN INTERFUND TRANSFER PER PRIOR RESOLUTION 2023-26 TO PAY FOR CEMETERY MONUMENT RESTORATION:

$2000 Reallocation Appropriation from 1000-110-321 RENTS AND LEASES

$5,000 Reallocation Appropriation from 1000-110-360 CONTRACTED SERVICES

$5,000 Reallocation Appropriation from 1000-110-599 OTHER EXPENSES

$5,000 Reallocation Appropriation from 1000-120-360 CONTRACTED SERVICES

$5,000 Reallocation Appropriation from 1000-130-150 ZONING COMPENSATION

$5,000 Reallocation Appropriation from 1000-760-730 IMPROVEMENT OF SITES

to General Fund Account 1000-910-910 Transfers Out;

Said funds $27,000 then transferred to Special Revenue 2902-931-000 Transfers In;

To be reallocated to Special Revenue Cemetery 2902-410-329 Other – Property Services.

THEREFORE the Board adopts the aforesaid.

Michael Troyan seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Patrick J. Cavanagh voted YES

Eugene McCune voted YES

Michael S. Troyan voted YES

Adopted this 5th day of September, 2023

Daniel J. Matsko

Daniel J. Matsko, Fiscal Officer

RESOLUTION 2023-30

Resolution to Rescind Resolutions 2023-22 and 2023-24
and to Withdraw Tax Levy Issue from the Ballot

The Board of Trustees of Auburn Township ("the Board"), Geauga County, Ohio met in Regular session on the **5th day of September 2023.**

Present were: Eugene T. McCune Jr.

Patrick J. Cavanagh

Michael S. Troyan

Patrick Cavanagh moved for the adoption of the following resolution:

WHEREAS, the Board previously had adopted Resolutions 2023-22 and 2023-24 to renew a 1 mill levy for the purpose of general construction, reconstruction, and repair of streets, roads, and bridges in townships pursuant to R.C. 5705.19(G); and

WHEREAS the Board finds it necessary to withdraw this issue from the November 7, 2023, general ballot;

THEREFORE, BE IT RESOLVED, the Board hereby rescinds Resolutions 2023-22 and 2023-24 and further directs the Township Fiscal Officer to immediately inform the Geauga County Board of Elections that the Board withdraws this levy from the November 7, 2023, general election ballot.

Michael Troyan seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Eugene T. McCune Jr.	YES
Patrick J. Cavanagh	Yes
Michael S. Troyan	Yes

Adopted this 5th day of September 2023

Daniel J Matsko

Daniel J. Matsko, Fiscal Officer