RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Patrick J. Cavanagh. All Trustees were present.

The Pledge of Allegiance was led by Dale Ryan.

Motion by Eugene T. McCune Jr. seconded by Michael S. Troyan to approve the minutes of the Regular Meeting of the Board of Trustees held on September 18, 2023. VOTE: Troyan, yes; McCune Jr., yes; Cavanagh, yes. The motion passed.

REPORTS:

Frank Kitko, Zoning Inspector, submitted a Zoning Report reflecting 10 applications processed in the month of September resulting in 9 permits issued. Mr. Kitko spoke to hardcovers vs. fences for swimming pool requirements.

Michael S. Troyan thanked Chief Phillips and the Fire Department for the Clambake. The Chief thanked the Boy Scouts for their help during the event.

Eugene T. McCune Jr. had no report.

Patrick J. Cavanagh spoke to the report received from Western Reserve Land Conservancy received after their annual stewardship walk through of the Auburn Community Park. One recommendation was to stop mowing the new conservation amendment area that extends along the western property boundary. Mr. Cavanagh and Shane Wohiken discussed possibly planting trees and/or pollinator wildflowers in the strip of natural area to help flag the area and stop the mowing. Trustee Eugene McCune will research that suggestion and get some prices.

Patrick J. Cavanagh suggested Auburn begins the paperwork to place a new road and bridge levy on the March 19, 2024, ballot. He noted .85 mills would bring in approximately the same amount as a renewal.

Trustee Troyan noted that 1.0 millage would help offset the monies required to pay back for the clerical error.

Motion by Patrick J. Cavanagh seconded by Eugene T. McCune Jr. to initiate paperwork for Certificate of Need to place a Road and Bridge Levy on the March 19, 2023, ballot. VOTE: Troyan, yes; McCune Jr., yes; Cavanagh, yes. The motion passed.

Daniel J. Matsko, Deputy Fiscal Officer, presented a Payment Report, listing warrants 8007 through 8033 for a total of $292,899.43.

OLD BUSINESS:

The paperwork is complete for the Speed Study on Taylor May Road. NOPEC Grant Money available is $30,378.00 from 2022 & 2023.

NEW BUSINESS

We received $1,125 from NOPEC of expiring grant funds for an approved project done in 2019. It was a solar light and flagpole at Shadyside Cemetery.

The Trustees discussed correspondence received from the Geauga County Engineer's office regarding the Asphalt Resurface of Various Roads in Auburn Township.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to accept the Change Order for the Asphalt Resurface of Various Roads in Auburn Township reducing the contract by $22,714.57 with Cole Burton Contractors LLC. VOTE: Troyan, yes; McCune Jr., yes; Cavanagh, yes. The motion passed.

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held 20

NEW BUSINESS (continued):

Motion by Patrick J. Cavanagh seconded by Eugene T. McCune Jr. to accept the recommendation of the Geauga County Engineer and pay the final invoice to Cole Burton Contractors, LLC. in the amount of $281,878.50 for the Asphalt Resurface of Various Roads in Auburn Township. VOTE: Troyan, yes; McCune Jr., yes; Cavanagh, yes. The motion passed.

PUBLIC COMMENTS:

A resident commented that Crackel Road at Harner is in terrible condition and inquired when it is scheduled to be resurfaced. The Trustees suggested it might be a good project to submit jointly with Mantua for Issue II Grant Funding.

Deb Standley asked if NOPEC grant money could be used to replace windows at Town Hall or the Museum.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; McCune, yes; Cavanagh, yes. The motion passed. The meeting was adjourned at 8:05p.m.

Daniel J. Matsko, Fiscal Officer

Patrick J. Cavanagh, Chairman

Eugene T. McCune Jr., Vice-Chairman

Michael S. Troyan, Trustee

10-16-2023
Date

Est. 1817

AUBURN
TOWNSHIP

BOARD OF TRUSTEES MEETING AGENDA
Monday, October 2, 2023



REGULAR MEETING – 7:30 PM

PLEDGE OF ALLEGIANCE

GUEST:

MINUTE APPROVAL:
- Approve Regular Meeting – September 18, 2023

SCHEDULED REPORTS:
- Frank Kitko, Zoning Inspector

TRUSTEE & FISCAL OFFICER REPORTS:
- Patrick J. Cavanagh, Chairman
- Eugene T. McCune Jr., Vice Chairman
- Michael S. Troyan
- Daniel J. Matsko, Fiscal Officer

OLD BUSINESS:
- NOPEC Energizing Grant / unused balance $30,378.00 (from 2022 & 2023)
- Speed Study / Taylor May Road

NEW BUSINESS:
- Collection of expiring NOPEC grant funds / $1,125/ installation of flagpole and solar light at Shadyside Cemetery in Aug. 2019.
- Change Order / Asphalt Resurface Various Roads / reduction to contract / Original Contract - $719,975.00; Revised Contract - $697,260.43 / $22,714,57 difference.
- Recommendation from GCE to pay final invoice to Cole Burton Contractors, LLC. / Asphalt Resurface Various Roads / $281,878.50

SAVE THE DATES:

10/10/23 – BZA Meeting-7:00pm @ Auburn Administration office
10/12/23- Zoning Commission Meeting -7:00pm @ Auburn Administration office
10/16/23 – Board of Trustees Regular Meeting-7:30pm @ Auburn Administration office
10/26/23 - Zoning Commission Meeting -7:00pm @ Auburn Administration office
10/31/23- Trick or Treat in Auburn Township from 6:00pm – 8:00pm
11/06/23 - Board of Trustees Regular Meeting-7:30pm @ Auburn Administration office
11/07/23 – VOTE @ Adam Hall, 11455 Washington Street / 6:30am – 7:30pm
11/08/23 – GTA Dinner Meeting @ Montville Community Center

Payment Listing

October 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
8007	10/02/2023	10/02/2023	RW	MARY LOU THOMAS	$300.00	O
8008	10/02/2023	10/02/2023	RW	MONICA ESPOSITO	$600.00	O
8009	10/02/2023	10/02/2023	AW	OHIO EDISON	$24.17	O
8010	10/02/2023	10/02/2023	AW	KENDRA EMBRESCIA	$150.00	O
8011	10/02/2023	10/02/2023	AW	CASH	$225.00	O
8012	10/02/2023	10/02/2023	AW	COLE BURTON CONTRACTORS, LLC	$281,878.50	O
8013	10/02/2023	10/02/2023	AW	WINDSTREAM WESTERN RESERVE INC.	$312.68	V
8013	10/02/2023	10/02/2023	AW	WINDSTREAM WESTERN RESERVE INC.	-$312.68	V
8014	10/02/2023	10/02/2023	AW	Cuyahoga Asphalt Materials	$447.93	O
8015	10/02/2023	10/02/2023	AW	NEWBURY TIRE	$350.00	O
8016	10/02/2023	10/02/2023	AW	BUCKEYE POWER SUPPLIES	$582.75	O
8017	10/02/2023	10/02/2023	AW	GEAUGA COUNTY MAPLE LEAF	$67.10	O
8018	10/02/2023	10/02/2023	AW	NEWS-HERALD	$85.45	O
8019	10/02/2023	10/02/2023	AW	TRUCK SPECIALISTS INC.	$243.63	O
8020	10/02/2023	10/02/2023	AW	UNITED STATES TREASURY	$6.76	O
8021	10/02/2023	10/02/2023	AW	Dex Imaging, LLC	$415.78	O
8022	10/02/2023	10/02/2023	AW	HOME DEPOT	$13.38	O
8023	10/02/2023	10/02/2023	AW	HOME HEADACHE HELPER	$3,572.40	O
8024	10/02/2023	10/02/2023	AW	FIRE PROTECTION INC.	$880.00	O
8025	10/02/2023	10/02/2023	AW	G. KAUFMANS SEPTIC TANK CLEANING SE	$450.00	O
8026	10/02/2023	10/02/2023	AW	GEAUGA COUNTY TOWNSHIP ASSOCIATI(	$140.00	O
8027	10/02/2023	10/02/2023	AW	NEWBURY AUTO PARTS,INC.	$88.81	O
8028	10/02/2023	10/02/2023	AW	JOHN PHILLIPS	$494.70	O
8029	10/02/2023	10/02/2023	AW	SUNRISE SPRINGS WATER COMPANY	$96.00	O
8030	10/02/2023	10/02/2023	AW	WEX BANK	$581.23	O
8031	10/02/2023	10/02/2023	AW	DOMINION EAST OHIO	$452.36	O
8032	10/02/2023	10/02/2023	AW	WINDSTREAM WESTERN RESERVE INC.	$440.80	O
8033	10/02/2023	10/02/2023	AW	WINDSTREAM WESTERN RESERVE INC.	$312.68	O
				Total Payments:	$292,899.43	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$292,899.43	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

10/2/23

AUBURN TWP ZONING REPORT

SEPTEMBER 2023

	Ja	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Agr/Other Exmptions													
Amendment													
Billboard													
Commercial Additions													
Comm Fence				1									1
Comm New	1												1
Comm Remodel													
Comm Sign						1		1					2
Comm Sub Lease,				2									2
Use Change													
Driveway Install/Expand						1							1
Dev Plan Review													
Denial						4	1	1	1				7
Duplex													
Ind Addition, Exist.Use													
Ind Use Change, SubLease													
Ind Fences													
Ind Remodeling													
Ind New Structure													
Ind Non-Res. Permitted													
Ind Sign													
Lake													
Land Use Plan, Dev activities													
Res Acc Bldg Under 200	1	1											2
Res Acc Bldg Over 200 sf			6	3	1	3		1	2	4			20
Res Addition		1	2		1								4
Res Deck, Lake, Pond, Solar					1			3					4
Res Fences		1	1	4	1	4		1	3	1			17
Res Interior Completion													
Res Other				1		1							2
Res Patios													
Res Remodel						1							1
Res Signs													
Res Signs Temp													
Res Signs Temp Bldg Const		1		1	1								3
Res Signs S/D													
Single Family Dwelling		1				1				1			3
Swim Pool Above Ground				1									1
Swim Pool In Ground				2				3		1			6
Transient Vendor													
Variance/Cond Use/	1				1	5		1	1	1			10
Voided Receipts/Copies/Other					2	1							3
TOTAL ISSUED/PROCESSED	3	5	9	15	8	22		10	8	9			89

AUBURN TOWNSHIP

Auburn Township Board of Trustees
Meeting Attendance Sheet

OCT 02 2023

AUBURN TOWNSHIP

Please Sign In

	Print Name		Resident	Non-Resident
1.	Tom Jones	Tom Jones	✓	
2.	Diane Jones	Diane Jones	✓	
3.	Christopher Chaney		✓	
4.	DALE RYAN	10684 STAFFORD RD.	✓	
5.	Deb Standley		✓	
6.	Ann W	MC		✓
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				