RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-382-8402 FORM NO. 10148

Held Auburn Township Administration Building November 20, 2023, Page 1 20

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Patrick J. Cavanagh. All Trustees were present.

The Pledge of Allegiance was led by Kaye Repke.

Motion by Eugene T. McCune Jr. seconded by Michael S. Troyan to approve the minutes of the Regular Meeting of the Board of Trustees held on November 6, 2023, with correction. VOTE: Troyan, yes; McCune Jr., yes; Cavanagh, yes. The motion passed.

Present was Auburn resident, Kay Repke, who is interested in serving on one of the 2024 Zoning Boards. Trustee Cavanagh explained the position and requirements. Kaye stated that she is flexible for either position. She currently works with non-profits.

REPORTS:

Chief John Phillips, AVFD, presented a Year-to-Date Statistics Report comparing 745 calls in 2023 to 698 calls in 2022. The percentage of multiple calls was 25.36% for January –October 2023.

Michael S. Troyan presented the 2024 Auburn Volunteer Fire Department Contract to be signed in December. They requested a 3.2% increase amounting to $34,324.00. The current contract rate is $1,050,763.50. With the 3.2% increase, the contract quote comes to $1,084,387.90. Fire Department representatives will be present at the next meeting to share their 2023 achievements.

Eugene T. McCune Jr. passed on his report.

Patrick J. Cavanagh reported the township sponsored Cub Scout Pack 101 will not charter next year. The Cub Master is moving up to Boy Scouts and several attempts to find a volunteer replacement has failed. The Boy Scouts offered to be their bank and earmark their generous Auburn Church donation to the Cub Scouts when the Pack revives and recharters.

Trustee Cavanagh attended an OPWC meeting last week at the Engineer's office. Mantua is interested in joining efforts to pave shared township roads. Mr. Cavanagh spoke to a request from ODOT to detour Stafford Road, westbound, for one of their projects next year. Emerick Gordon, Highway Superintendent, will explain at the next meeting of the Board.

Daniel J. Matsko, Deputy Fiscal Officer, presented a payment report listing electronic warrants 145-2023 through 153-2023 and warrants 8081through 8093 for a total of $87,836.63.

OLD BUSINESS:

NOPEC grant unused balance is $30,378.00 from 2022 & 2023.

NEW BUSINESS:

Dan Matsko presented Resolution 2023-33.

Motion by Eugene T. McCune Jr. seconded by Michael S. Troyan to adopt Resolution 2023-33 authorizing the Fiscal Officer to make a written request to the Geauga County Auditor for the fiscal year 2024 tax advancement pursuant to the ORC. 321.34. VOTE: Troyan, yes; McCune Jr., yes; Cavanagh, yes. The motion passed.

NEW BUSINESS (continued):

Mr. Matsko presented the Delta Dental 2024 contract.

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to approve the 2024 Delta Dental Plan and sign the contract. VOTE: Troyan, yes; McCune Jr., yes; Cavanagh, yes. The motion passed.

PUBLIC COMMENT:

Troy Township residents came to view our meeting. They commented that we were very organized.

ADJOURNMENT:

Motion by Eugene T. McCune Jr. seconded by Michael S. Troyan to adjourn the meeting. VOTE: Troyan, yes; McCune Jr., yes; Cavanagh, yes. The motion passed. The meeting was adjourned at 8:05 p.m.

Daniel J. Matsko, Fiscal Officer

Patrick J. Cavanagh, Chairman

Eugene T. McCune Jr., Vice-Chairman

Michael S. Troyan, Trustee

DEC. 4, 2023
Date

AUBURN TOWNSHIP

Auburn Township Board of Trustees
Meeting Attendance Sheet

NOV 20 2023

AUBURN TOWNSHIP

Please Sign In

	Print Name	Resident	Non-Resident
1.	Ryan Mayoros		✓
2.	Ellie Mosley		✓
3.	Kaye Repke	✓	
4.	Carl Schneider	✓	
5.	Deb Standley	✓	
6.	Justin Clark	✓	
7.	DALE RYAN	✓	
8.			
9.			
10.			
11.			
12.			
13.			
14.			

RESOLUTION 2023-33

AUTHORIZING FISCAL OFFICER TO REQUEST A TAX ADVANCE FOR FISCAL YEAR 2024

The **Board of Trustees of Auburn Township**, Geauga County, Ohio met in REGULAR session on the **20th day of NOVEMBER 2023:**

Present were:

Eugene T. McCune Jr.

Patrick J. Cavanagh

Michael S. Troyan

Eugene McCune moved for the adoption of the following resolution:

BE IT RESOLVED by the Board of Trustees of Auburn Township, Geauga County, Ohio, that it must request its fiscal-year 2024 tax advance and that such advance is required to maintain township operations.

THEREFORE the Board authorizes the Fiscal Officer to make a written request to the Geauga County Auditor for said tax advance pursuant to Ohio Revised Code 321.34.

Mike Troyan seconded the resolution and the roll being called upon its adoption the vote resulted as follows:

Eugene T. McCune Jr. voted Yes

Patrick J. Cavanagh voted Yes

Michael S. Troyan voted Yes

Adopted this 20th day of NOVEMBER, 2023

Dan J. Matsko, Fiscal Officer
Auburn Township, Geauga County, OH

REQUEST FOR ADVANCE OF TAXES COLLECTED

Pursuant to Ohio Revised Code Section 321.34

To the Auditor of Geauga County, Ohio:

Auburn Township, Ohio this 20th day of November 2023.

YOU ARE HEREBY REQUESTED to issue your warrant upon the County Treasurer of Geauga County, Ohio, in favor of Daniel J. Matsko, as Fiscal Officer of Auburn Township, in said County for the maximum amounts available in the Fire, Road and Bridge, Debt Retirement and General Funds on January 19, 2024; February 16, 2024; June 26,2024 and July 12, 2024 of the collection of taxes assessed and collected for and on behalf of said Auburn Township which shall be held and treated as an advance payment on the collection of taxes due said Auburn Township at the ensuing settlement, 2024, as provided by law.

Pursuant to the Resolution 2023- 33 of the Board of Trustees of said township, as passed on November 20, 2023.

Daniel J. Matsko, Fiscal Officer
Auburn Township, Geauga County, OH

Payment Listing

November 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
145-2023	11/07/2023	11/07/2023	CH	BUREAU OF WORKERS COMPENSATION	$387.84	O
146-2023	11/07/2023	11/07/2023	CH	OHIO DEFFERRED COMPENSATION	$1,300.00	O
147-2023	11/07/2023	11/07/2023	CH	PUBLIC EMPLOYEES RETIREMENT SYSTE	$12,288.64	O
149-2023	11/13/2023	11/15/2023	CH	DELTA DENTAL	$766.90	O
150-2023	11/16/2023	11/15/2023	CH	AHOLA CORPORATION	$28,901.05	O
151-2023	11/20/2023	11/15/2023	CH	MEDICAL MUTUAL OF OHIO	$34,027.15	O
152-2023	11/16/2023	11/18/2023	CH	VISION SERVICE PLAN - (OH)	$275.29	O
153-2023	11/20/2023	11/18/2023	CH	OHIO DEFFERRED COMPENSATION	$1,330.00	O
8081	11/20/2023	11/20/2023	AW	CASH	$180.00	O
8082	11/20/2023	11/20/2023	AW	CASH	$180.00	O
8083	11/20/2023	11/20/2023	AW	JOHN SZOKA	$2,968.20	O
8084	11/20/2023	11/20/2023	AW	GEAUGA COUNTY AUTOMATIC DATA PRO	$3,056.00	O
8085	11/20/2023	11/20/2023	AW	INDUSTRIAL CONNECTIONS	$145.40	O
8086	11/20/2023	11/20/2023	AW	WINDSTREAM WESTERN RESERVE INC.	$224.31	O
8087	11/20/2023	11/20/2023	AW	SAMS CLUB	$110.00	O
8088	11/20/2023	11/20/2023	AW	VISA	$196.61	O
8089	11/20/2023	11/20/2023	AW	KINETICO QUALITY WATER SYSTEMS	$44.00	O
8090	11/20/2023	11/20/2023	AW	JANE HARDY	$1,062.11	O
8091	11/20/2023	11/20/2023	AW	QUADIENT	$100.00	O
8092	11/20/2023	11/20/2023	AW	HOME DEPOT	$18.13	O
8093	11/20/2023	11/20/2023	AW	MATTHEW BLOWERS	$275.00	O
				Total Payments:	$87,836.63	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$87,836.63	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

WJ Matzko 11-20-23

AUBURN FIRE DEPARTMENT

10950 WASHINGTON STREET
AUBURN TOWNSHIP, OHIO 44023
PHONE: 440-543-4133
FAX: 440-543-5539

TO: Chief Phillips

FROM: Captain Tomaselli

DATE: November 14, 2023

RE: Auburn Fire YTD Statistics (2023 vs 2022)

	Jan-Oct 2023	Jan-Oct 2022
EMS Calls	409	412
Fire Calls	336	286
Total Calls	**745**	**698**
Mutual Aid Given	161	177
Mutual Aid Received	57	45
Total Transports	291	293
Total Non-Transports	154	132
Total Transfer to other Agency	0	7
Total Patients	**445**	**432**
Percentage of Multiple Calls*	**25.36%**	**20.34%**

*****01/01/2023 to 10/31/2023*****
***see multiple calls report for details**

Sincerely,

Captain Nicholas M. Tomaselli

Month	Double	Triple	Quadruple	Quintuple	Septuplet	Monthly Total
January 2023	5	3				8
February 2023	5	2	1			8
March 2023	6	1			1	8
April 2023	3	1			1	5
May 2023	9					9
June 2023	7	1	1			9
July 2023	8	2				10
August 2023	6	1	1	2		10
September 2023	6					6
October 2023	5					5
November 2023						
December 2023						
TOTAL	60	11	3	2	2	

YTD Occurrences: 78

Total # of Calls: 189 calls
Dept. Total YTD: 745 calls

Percentage of Multiple Calls- 25.36%

Report from 01/01/2023 to 10/31/2023