RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 • FORM NO. 10448

Held _____ 20 _____

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Michael S. Troyan. All Trustees were present.

The Pledge of Allegiance was led by Tom Jones.

Motion by Michael S. Troyan seconded by Eugene T. McCune Jr. to approve the minutes of the Regular and Organizational Meetings of the Board of Trustees held on January 8, 2024, with date correction from 10th to the 8th. VOTE: McCune Jr., yes; Cavanagh, yes, Troyan, yes. The motion passed.

SCHEDULED REPORTS:

Chief John Phillips, AVFD, presented a Year-to-Date Statistics Report comparing 894 calls in 2023 to 871 calls in 2022. The percentage of multiple calls was 24.04% for January – December 2023.

Chief Phillips announced the annual Pancake Breakfast will be hosted by Auburn Scout Troop 101 at the Auburn Fire Station on Sunday, February 25th from 8:00am – 12:30pm.

Eugene T. McCune Jr. reported he had positive feedback on the Geauga County Township Association Quarterly Dinner Meeting hosted by Auburn Township this month.

Patrick J. Cavanagh reported 2 out of the 4 overhead heaters at the service garage have not been working. The guys got one estimate for $4,500 per unit. Trustee Cavanagh asked them to get multiple estimates. He noted that this project would qualify for NOPEC grant funding.

Daniel J. Matsko, Fiscal Officer, presented a Payment Report listing electronic warrants 1,3,4,6-11-2023 and warrants 8164 through 8177 for a total of $76,565.99.

Mr. Matsko asked for permission to sign up for the complimentary Credit Monitoring Service offered by Middlefield Bank because of the data security incident that impacted our township account.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to authorize Dan Matsko to sign Auburn Township accounts up for 12 months of complimentary credit monitoring services through Identity Force, a TransUnion Company. VOTE: McCune Jr., yes; Cavanagh, yes; Troyan, yes. The motion passed.

Mr. Matsko reported check #8173 for $372.00 to Auburn Cub Scouts and check #8174 for $1,293.00 to Auburn Boy Scouts have been disbursed respectively deposited in Auburn Township's account that were monies donated to the Scouts in 2022 & 2024.

NEW BUSINESS:

The Trustees discussed correspondence from Jim Flaiz regarding township authority to limit or prohibit cannabis and marijuana cultivation, processing, and dispensary operations. The discussion was tabled for further review.

The Trustees reviewed correspondence from ODOT regarding 2023 mileage certification.

Motion by Patrick J. Cavanagh seconded by Eugene T. McCune Jr. to adopt the 2023 Township Highway System Mileage Certification as presented by the Ohio Department of Transportation on 12/31/2023 stating that Auburn Township was responsible for maintaining 53.884 miles of public roads. VOTE: Eugene T. McCune Jr., yes; Patrick J. Cavanagh, yes; Michael S. Troyan, yes. The motion passed.

ADJOURNMENT:

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; McCune Jr., yes; Cavanagh, yes. The motion passed. The meeting was adjourned at 7:52 p.m.

RECORD OF PROCEEDINGS

ADJOURNMENT (continued):

Daniel J. Matsko, Fiscal Officer

Michael S. Troyan, Chairman

Patrick J. Cavanagh, Vice-Chairman

Eugene T. McCune Jr., Trustee

2-19-24

Date

BOARD OF TRUSTEES MEETING AGENDA
Monday, January 22, 2024



REGULAR MEETING – 7:30 PM

PLEDGE OF ALLEGIANCE

GUEST:

MINUTE APPROVAL:
- Regular Meeting – January 8, 2024

SCHEDULED REPORTS:
- Chief John Phillips, AVFD

TRUSTEE & FISCAL OFFICER REPORTS:
- Michael S. Troyan, Chairman
- Patrick J. Cavanagh
- Eugene T. McCune Jr.

OLD BUSINESS:

NEW BUSINESS:
- Correspondence from Prosecutor James Flaiz & proposed Resolution
- 2023 Township Highway System Mileage Certification / 53.884

Est. 1817
AUBURN
TOWNSHIP

2024 Daily Holidays that fall on January 22, include:

- Better Business Communication Day
- Celebration of Life Day
- Come in From the Cold Day
- Community Manager Appreciation Day
- Dance of the Seven Veils Day
- National Answer Your Cat's Question Day
- National Blonde Brownie Day
- National Hot Sauce Day
- National Polka Dot Day
- Roe vs. Wade Day

AUBURN TOWNSHIP

Auburn Township Board of Trustees
Meeting Attendance Sheet

Please Sign In

JAN 22 2024

AUBURN TOWNSHIP

	Print Name	Resident	Non-Resident
1.	Ann Wishart		ML
2.	Deb Standley	✓	
3.	Joann N. CASTRO	✓	
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			

Payment Listing

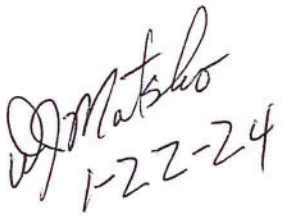
1/9/2024 to 1/31/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2024	01/10/2024	01/07/2024	CH	MEDICAL MUTUAL OF OHIO	$28,916.15	O
3-2024	01/11/2024	01/10/2024	CH	AHOLA CORPORATION	$19,118.40	O
4-2024	01/11/2024	01/10/2024	CH	PUBLIC EMPLOYEES RETIREMENT SYSTE	$12,804.55	O
6-2024	01/10/2024	01/10/2024	CH	TREASURER OF STATE OF OHIO	$16.40	O
7-2024	01/16/2024	01/16/2024	CH	VISION SERVICE PLAN - (OH)	$256.86	O
8-2024	01/17/2024	01/16/2024	CH	OHIO DEFFERRED COMPENSATION	$1,300.00	O
9-2024	01/18/2024	01/16/2024	CH	BUREAU OF WORKERS COMPENSATION	$655.24	O
10-2024	01/19/2024	01/20/2024	CH	BUREAU OF WORKERS COMPENSATION	$2,751.00	O
11-2024	01/22/2024	01/22/2024	CH	VISA	$581.71	O
8164	01/22/2024	01/21/2024	RW	CUB SCOUT PACK 3102	$300.00	O
8165	01/22/2024	01/22/2024	AW	EMERICK P. GORDON	$533.90	O
8166	01/22/2024	01/22/2024	AW	RUTH CAVANAGH	$1,978.80	O
8167	01/22/2024	01/22/2024	AW	BUCKEYE POWER SUPPLIES	$600.00	O
8168	01/22/2024	01/22/2024	AW	ILLUMINATING CO.	$3,667.22	O
8169	01/22/2024	01/22/2024	AW	WINDSTREAM WESTERN RESERVE INC.	$231.87	O
8170	01/22/2024	01/22/2024	AW	KINETICO QUALITY WATER SYSTEMS	$48.40	O
8171	01/22/2024	01/22/2024	AW	MATTHEW BLOWERS	$275.00	O
8172	01/22/2024	01/22/2024	AW	HOME DEPOT	$79.97	O
8173	01/22/2024	01/22/2024	AW	AUBURN TOWNSHIP CUB SCOUTS	$372.00	O
8174	01/22/2024	01/22/2024	AW	AUBURN BOY SCOUTS TROOP 101	$1,293.00	O
8175	01/22/2024	01/22/2024	AW	STANEK WINDOWS	$125.00	O
8176	01/22/2024	01/22/2024	AW	MICHAEL S. TROYAN	$494.70	O
8177	01/22/2024	01/22/2024	AW	WINDSTREAM WESTERN RESERVE INC.	$165.82	O
				Total Payments:	$76,565.99	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$76,565.99	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



Auburn Fire Department
10950 Washington Street
Auburn Township, Ohio 44023
Phone: 440-543-4133
info@auburnfd.com
John L. Phillips, Chief

TO: Chief Phillips

FROM: Captain Tomaselli

DATE: January 22, 2023

RE: Auburn Fire YTD Statistics (2023 vs 2022)

	Jan-Dec 2023	Jan-Dec 2022
EMS Calls	499	520
Fire Calls	395	351
Total Calls	**894**	**871**
Mutual Aid Given	197	216
Mutual Aid Received	63	54
Total Transports	357	364
Total Non-Transports	180	176
Total Transfer to other Agency	1	7
Total Patients	**538**	**547**
Percentage of Multiple Calls*	**24.04%**	**21.35%**

*****01/01/2023 to 12/31/2023*****
***see multiple calls report for details**

Sincerely,

Captain Nicholas M. Tomaselli

Month	Double	Triple	Quadruple	Quintuple	Septuplet	Monthly Total
January 2023	5	3				8
February 2023	5	2	1			8
March 2023	6	1			1	8
April 2023	3	1			1	5
May 2023	9					9
June 2023	7	1	1			9
July 2023	8	2				10
August 2023	6	1	1	2		10
September 2023	6					6
October 2023	5					5
November 2023	8	2				10
December 2023	2					2
TOTAL	70	13	3	2	2	

YTD Occurrences: 90

Total # of Calls: 215 calls
Dept. Total YTD: 894 calls

Percentage of Multiple Calls- 24.04%

Report from 01/01/2023 to 12/31/2023

Ohio Department of Transportation

Office of Technical Services

2023 Township Highway System Mileage Certification

Note: This form must be submitted to ODOT no later than March 1, 2024 or county mileage will be certified by default based on the best information available.

The total certified mileage at the end of Calendar Year 2022 for AUBURN **Township**

in GEAUGA **County was** 53.884 **miles**

As certified by the Board of Township Trustees or reported by the Director of Transportation. in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.

Consider all mileage changes that occurred in CY2023 and determine the net increase or decrease in mileage. Add the net change to the2022 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 312023

the township was responsible for maintaining 53.884 **miles of public roads.**

Signature of Chairman of Board of Township Trustees	**Date** 01/22/24
Trustee Signature	**Date** 1-22-24
Trustee Signature	**Date** 1/22/24
County Engineer Signature	**Date**

Comments:

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation
Office of Technical Services
Mail Stop #3210
1980 West Broad St. 2nd Floor
Columbus, Ohio 43223
Attn: Aaron Shvach (614) 466-5135 or aaron.shvach@dot.ohio.gov