RECORD OF PROCEEDINGS

Minutes of JUNE 3, 2024 Meeting

GOVERNMENT FORMS & SUPPLY, INC. 1-800-362-8358 FORM NO. 10148

Held _____ 20 _____

The Regular meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman, Michael S. Troyan. All Trustees were present.

The Pledge of Allegiance was led by Kathy Shimer.

GUEST:

Kathy Shimer, Destination Geauga, reported Adam Hall Community Center was the perfect destination for their annual "*Drive it Yourself Tour*". She thanked the Board of Trustees for the rental discount and hopes the good exposure will bring many future rentals. There were 180-200 people that attended the finale at Adam Hall. Destination Geauga has already booked Adam Hall for their event next year.

Motion by Eugene T. McCune Jr. seconded by Michael S. Troyan to approve the minutes of the Regular Meeting of the Board of Trustees on May 20, 2024. VOTE: McCune Jr., yes; Cavanagh, yes, Troyan, yes. The motion passed.

REPORTS:

Frank Kitko, Zoning Inspector, submitted a zoning report reflecting 8 applications processed in the month of May. Mr. Kitko reported two (2) variance cases have been heard and denied by the BZA. Both cases were for accessory buildings and claimed agricultural use.

Emerick P. Gordon, Township Highway Superintendent, gave the following report for May:

- Four hundred more tons of road salt were purchased, delivered, and stored in our dome which is now full and ready for next winter. There are ~ 1900 tons of deicing material on hand with the 2024 -2025 contract of 1800 tons still available in its entirety.
- Clearing of downed trees, limbs and brush from the roadsides continued Franks Rd., Quinn Rd., Stafford Rd. and Chateau Tr.
- The roadside mower was out and will be working throughout the summer keeping brush back from the road edges.
- Two weeks were spent in the cemeteries cutting and removing overgrowth, leveling, topping, seeding, mulching recent grave sites, and pouring footers for grave markers and monuments.
- The Geauga County Engineers office and awarded contractor met with us for the pre-construction meeting for our paving projects. The anticipated start date for initial full depth repairs is slated for June 5th. The projected completion date for the resurfacing of Batholomew Rd., Quinn Rd., Edinboro Ln. and Edward Ln. is July 3rd.
- Patching of potholes was done on various roads and will continue as needed.
- The Department on Aging Senior Trash Pickup Days and Auburn Township's Large Item Dropoff Day went smoothly with eleven 40 yd. dumpsters filled to the brim. After hours dumping was limited to just a few items.

Trustee McCune Jr. asked Emerick about starting Phase II of the Shadyside Cemetery expansion. Emerick said he could start soliciting quotes for clear cutting that could be done in November. Discussion ensued. Emerick will contact Chip Hess to survey and draw a plan for the Shadyside expansion.

Mr. McCune Jr. inquired about the progress of Phase II of the 2024 Cemetery Stone Maintenance Project. Emerick said he will ask Mike Ludwig to come to a meeting or present a report for the next Trustee meeting.

Eugene T. McCune Jr. spoke to the NatureWorks Grant being put on hold as we wait for the state to fund the program. The pause buys us more time to compile information of the site plan to be submitted with the grant application for the proposed bathroom facility at the park.

Patrick J. Cavanagh commented on the Memorial Day Event and how smoothly it ran. He thanked everyone involved. Gene McCune said Mark Jimison gave one of the most moving speeches he has ever heard. Mike Troyan agreed. PJ confirmed, Mark was awesome.

RECORD OF PROCEEDINGS

Minutes of JUNE 3, 2024 Meeting

REPORTS (continued):

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Michael S. Troyan read the Fiscal Officer's report as submitted:

Fiscal Officer, Dan Matsko submitted the following payment listing for payments processed since May 21, 2024:

• 3 ELECTRONIC PAYMENTS PROCESSED:	$ 30,124.61
• 12 WARRANTS PROCESSED:	$ 367,523.36
	$ 397,647.97

Dan Matsko submitted the MAY Bank Reconciliation and the following savings account balances as of May 31, 2024:

• PRIMARY CHECKING ACCOUNT BALANCE:	$ 1,758,548.32
• STAR OHIO BALANCE:	$ 1,185,310.34
	$ 2,943,858.66

The audit for calendar years 2022 - 2023 began at the township administration building May 28 through May 30. The auditors will return in two weeks to discuss any additional information required and findings. Audit must be completed and reported to the Ohio Auditor of State by June 30, 2024

Assistant to Fiscal Officer Joan Windnagel resigned effective May 31, 2024. She assisted in the audit and has been a tremendous help to the fiscal officer for the past eighteen months. She will be missed.

The hiring of Christine Blaser as assistant to the fiscal officer will not take place. Her hiring would be a conflict of interest while remaining employed as treasurer of the Auburn Volunteer Fire Department

OLD BUSINESS:

The Trustees discussed maintenance repairs needed at Adam Hall possible due to a leak in the roof.

A quote for roof repair at Town Hall was received from Campopiano Roofing. Michael S. Troyan suggested we ask that company to look at Adam Hall and submit a quote if they find the source of the water leak. Emerick Gordon believes he can show Campopiano Roofing where he believes there was an ice dam this past November. All Trustees agreed to the plan.

NEW BUSINESS:

The Trustees discussed a quote from Campopiano Roofing for shingle repairs at Town Hall.

Motion by Patrick J. Cavanagh seconded by Eugene T. McCune Jr. to contract with Campopiano Roofing in the amount of $1,357.00 for shingle and roof repairs at Town Hall. VOTE: McCune Jr., yes; Cavanagh, yes; Troyan, yes. The motion passed.

Michael S. Troyan explained in error at the last meeting the Board passed Resolution 2024-11 Declaring restrictive covenants at Auburn Community Park when we should have amended the original resolution.

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to rescind Resolution 2024-11 adopted on May 20, 2024. VOTE: McCune, yes; Cavanagh, yes; Troyan, yes. The motion passed.

Motion by Michael S. Troyan seconded by Eugene T. McCune Jr. to adopt Resolution 2024-12 Amendment to the Declaration of Restrictive Covenants for Inspection and Maintenance of detention pond at Auburn Community Park. VOTE: McCune Jr., yes; Cavanagh, yes; Troyan, yes. The motion passed.

PUBLIC COMMENT: none

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

ADJOURNMENT:

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes; McCune, yes; Cavanagh, yes. The motion passed. The meeting was adjourned at 8:14 p.m.

Daniel J. Matsko, Fiscal Officer

Michael S. Troyan, Chairman

Eugene T. McCune Jr., Trustee

Patrick J. Cavanagh, Trustee

June 17, 2024
Date

Est. 1817

AUBURN
TOWNSHIP

BOARD OF TRUSTEES MEETING AGENDA
Monday, June 3, 2024



CALL TO ORDER -7:30 PM
- Michael S. Troyan, Trustee Chairman

PLEDGE OF ALLEGIANCE

GUEST: Kathy Shimer, Destination Geauga

MINUTE APPROVAL:
- Regular Meeting – May 20, 2024

SCHEDULED REPORTS:
- Frank Kitko, Zoning Inspector
- Emerick Gordon, Highway Superintendent

TRUSTEE & FISCAL OFFICER REPORTS:
- Eugene T. McCune Jr.
- Patrick J. Cavanagh, Vice Chairman
- Daniel J. Matsko, Fiscal Officer

OLD BUSINESS:
- NatureWorks Grant / Proposed Auburn Community Park restroom facility
- Quote from G.W. Construction / Adam Hall repairs.

NEW BUSINESS:
- Motion to rescind Resolution 2024-11 Declaration of Restrictive Covenants for Inspection & Maintenance of detention pond at Auburn Community Park
- Resolution 2024-12 AMENDMENT to the Declaration of Restrictive Covenants for Inspection and Maintenance of detention pond at Auburn Community Park
- Quote received / Campopiano Roofing / Town Hall repairs / $1,357.00

SAVE THE DATE:

6/03/24 – Board of Trustees Regular Meeting / Auburn Administration Bldg. / 7:30pm
6/11/24 – BZA Regular Meeting / Auburn Administration Bldg. / 7:00pm
6/13/24 – ZC Regular Meeting / Auburn Administration Bldg. / 7:00pm
6/17/24 – Board of Trustees Regular Meeting / Auburn Administration Bldg. / 7:30pm
6/19/24 – Juneteenth
7/01/24 – Board of Trustees Regular Meeting / Auburn Administration Bldg. / 7:30pm
7/05/24 – Auburn/Bainbridge Fireworks Event / Kenston High School Campus
7/09/24 – BZA Regular Meeting / Auburn Administration Bldg. / 7:00pm
7/11/24 - ZC Regular Meeting / Auburn Administration Bldg. / 7:00pm

Auburn Township Board of Trustees
Meeting Attendance Sheet

MAY 03 2024

AUBURN TOWNSHIP

Please Sign In

	Print Name	Resident	Non-Resident
1.	CARL SCHNEIDER	✓	
2.	CAROL SCHNEIDER	✓	
3.	DALE RYAN	✓	
4.	Kathy Shimer		✓
5.	Debi Standley	✓	
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			

FISCAL OFFICER REPORT JUNE 3, 2024

Nancy Dolezal for Fiscal officer Dan Matsko presented the payment listing for payments processed since MAY 21, 2024.

PAYMENT LISTING

• 3 ELECTRONIC PAYMENTS PROCESSED:	$ 30,124.61
• 12 WARRANTS PROCESSED:	$ 367,523.36
TOTAL:	$ 397,647.97

Nancy Dolezal for Fiscal officer Dan Matsko presented the MAY Bank Reconciliation and savings account balances.

SAVINGS ACCOUNTS AS OF MAY 31, 2024

• PRIMARY CHECKING ACCOUNT BALANCE:	$ 1,758,548.32
• STAR OHIO BALANCE:	$ 1,185,310.34
TOTAL:	$ 2,943,858.66

The audit for calendar years 2022 – 2023 began at the township administration building May 28 through May 30. The auditors will return in two weeks to discuss any additional information required and findings. Audit must be completed and reported to the Ohio Auditor of State by June 30, 2024

Assistant to Fiscal Officer Joan Windnagel resigned effective May 31, 2024. She assisted in the audit and has been a tremendous help to the fiscal officer the past eighteen months. She will be missed.

The hiring of Christine Blaser as assistant to fiscal officer will not take place. Her hiring would be a conflict of interest while remaining employed as treasurer of the Auburn Volunteer Fire Department.

Payment Listing

5/21/2024 to 6/3/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
82-2024	05/30/2024	05/31/2024	CH	AHOLA CORPORATION	$28,341.66	C
83-2024	05/31/2024	05/31/2024	CH	BURNHAM & FLOWER	$1,757.95	C
84-2024	05/31/2024	06/02/2024	CH	MIDDLEFIELD BANKING COMPANY	$25.00	C
8319	05/30/2024	05/30/2024	AW	CASH	$200.00	O
8320	06/03/2024	06/02/2024	AW	GEAUGA COUNTY AUTOMATIC DATA PRO	$761.71	O
8321	06/03/2024	06/02/2024	AW	AUBURN VOLUNTEER FIRE DEPARTMENT	$361,462.64	O
8322	06/03/2024	06/02/2024	AW	HOME DEPOT	$261.28	O
8323	06/03/2024	06/02/2024	AW	PENNOHIO CORPORATION	$592.50	O
8324	06/03/2024	06/02/2024	AW	FRED DEITZ	$315.00	O
8325	06/03/2024	06/02/2024	AW	KEN CHUHA	$105.00	O
8326	06/03/2024	06/02/2024	AW	Dex Imaging, LLC	$7.00	O
8327	06/03/2024	06/02/2024	AW	OHIO EDISON	$24.73	O
8328	06/03/2024	06/02/2024	AW	JANE HARDY	$1,048.20	O
8329	06/03/2024	06/02/2024	AW	NANCY DOLEZAL	$2,096.40	O
8330	06/03/2024	06/02/2024	AW	WEX BANK	$648.90	O
				Total Payments:	$397,647.97	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$397,647.97	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Bank Reconciliation

Reconciled Date 5/31/2024

Posted 6/2/2024 1:49:34 PM

Prior UAN Balance:		$3,085,108.00
Receipts:	+	$47,034.07
Payments:	-	$191,218.78
Adjustments:	+	$0.00
Current UAN Balance as of 05/31/2024:		$2,940,923.29
Other Adjusting Factors:	+	$0.00
Adjusted UAN Balance as of 05/31/2024:		$2,940,923.29
Entered Bank Balances as of 05/31/2024:		$2,943,858.66
Deposits in Transit:	+	$0.00
Outstanding Payments:	-	$2,935.37
Outstanding Adjustments:	+	$0.00
Other Adjusting Factors:	+	$0.00
Adjusted Bank Balances as of 05/31/2024:		$2,940,923.29

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 05/31/2024.

There are no outstanding adjustments as of 05/31/2024.

Bank Balances

Reconciled Date 5/31/2024

Posted 6/2/2024 1:49:34 PM

Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		$1,906,748.12	$1,758,548.32	$1,758,548.32	$0.00
Investment	STARPLUS		$1,179,856.71	$1,185,310.34	$1,185,310.34	$0.00
		Total:	$3,086,604.83	$2,943,858.66	$2,943,858.66	$0.00

AUBURN TWP ZONING REPORT

MAY 2024

	Ja	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Agr/Other Exmptions	1			2	1								4
Amendment													
Billboard													
Commercial Additions													
Comm Fence													
Comm New													
Comm Remodel													
Comm Sign													
Comm Sub Lease,													
Use Change													
Culvert/Ditching													
Dev Plan Review													
Denial	1	3	2	2	1								9
Duplex													
Ind Addition, Exist.Use													
Ind Use Change, SubLease													
Ind Fences													
Ind Remodeling													
Ind New Structure													
Ind Non-Res. Permitted													
Ind Sign													
Lake													
Land Use Plan, Dev activities													
Pond													
Res Acc Bldg Under 200													
Res Acc Bldg Over 200 sf	1	1	5	2	1								10
Res Addition				2									2
Res Deck		2		1	1								4
Res Fences			1	1									2
Res Interior Completion					2								2
Res Other													
Res Patios													
Res Remodel													
Res Signs Temp													
Res Signs Temp Bldg Const	1	2											3
Res Signs S/D													
Single Family Dwelling	1	3		1	1								6
Swim Pool Above Ground													
Swim Pool In Ground				2									2
Transient Vendor													
Variance/Cond Use/		4	3	2	1								10
Voided Receipts/Other													
TOTAL ISSUED PROCESSED	5	15	11	15	8								57

Outstanding Payments

Reconciled Date 5/31/2024

Posted 6/2/2024 1:49:34 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Warrant	8274	04/15/2024	GREG FEDELE	$300.00
PRIMARY	Warrant	8284	05/06/2024	KENDRA RENNER	$150.00
PRIMARY	Warrant	8298	05/06/2024	WEX BANK	$395.65
PRIMARY	Warrant	8307	05/20/2024	MATTHEW BLOWERS	$1,475.00
PRIMARY	Warrant	8315	05/20/2024	VISA	$414.72
PRIMARY	Warrant	8319	05/30/2024	CASH	$200.00
					$2,935.37

20th Annual Spring Drive-it-Yourself Tour

May 18th • 10am-3pm

Visit 10 (or more!) stops from the 26 listed below; enjoy their sales, giveaways, coupons and demonstrations.
Get your map stamped at each of your 10 locations, to be eligible for prizes at the Finale! (Must be present to win)

*Denotes FIRST TIME Tour Stop • NOTE: Some Amish Stores May NOT Accept Credit/Debit Cards.

@visitgeaugacounty www.DestinationGeauga.com @visitgeaugacounty

1	7 Ladies Tea Parlor 440-286-8242	107 Center St., Chardon, OH 44024	First 50 guests will receive a cookie bag.
2	AMISH COUNTRY MARKET 440-313-6230	15711 W. High St., Middlefield, OH 44062	Come in for sample tastes of our fresh donuts and pretzels and 5% off of entire purchase.
3	ARTISANS' CORNER GALLERY 440-739-4128	11110-6 Kinsman Rd. (Rt. 87), Newbury, OH 44065	Stop to get your map stamped and enjoy live Artist Demonstrations, huge sidewalk sale with art, supplies and more.
4	Buckeye Chocolate Café Chardon/Bainbridge 440-286-5282/440-468-6956	510 Water St., Chardon, OH 44024 8555 Tanglewood Sq., Bainbridge, OH 44023	Free milk or dark chocolate of your choice!
5	CHIP'S CLUBHOUSE 440-285-3456	214 5th Ave., Chardon OH 44024	Stop in and get your map stamped and receive a discount coupon for $1 off a round of mini-golf on a future visit.
6	Crooked River Adventures 440-834-1718	13468 Main Market Rd., Burton, OH 44021	Visitors will receive a $5 poker chip redeemable immediately for their choice of any item selection of food, beverage, merchandise, rentals (not redeemable for cash) Kids: Get a pin on badge to wear.
7	DS Cakes & Sweet Café 440-564-1106	11130 Kinsman Rd., Newbury, OH 44065	Visitors will received choice of free cupcake or cookie and there will be samples available of other tasty treats.
8	EMMALEE'S SECOND TIME AROUND 440-785-7535	12300 Kinsman Rd., Newbury, OH 44065	10% off storewide. There will also be some items on clearance. Free gift with every purchase. Light refreshments. Inventory changes daily, so don't miss this opportunity to get that special item.
9	Fairmount Center for the Arts* 440-338-3171	8400 Fairmount Rd., Novelty, OH 44072	View our art exhibition, Lizzi Aronhalt: Anywhere, Enter drawing to win a gift pack of art goodies and certificate towards Fairmount offerings and, depending on the time, live raku pottery firing.
10	Ferroni's Café & Coffee* 440-283-7092	14950 Springdale Ave., Middlefield OH 44062	Sample gift bags of coffee or tea to the first 150 guests, and a coupon for a return visit.
11	FLOWERS BY EMILY 440-632-8056	Harrington Sq., 15561 W. High St., Middlefield, OH 44062	Free Debonné wine tasting and Buckeye Chocolates samples, raffle entry with any purchase to win a year of free flowers. Kids can plant a summer blooming cut flower.
12	G.A.R. Horizons 440-488-7170	13623 G.A.R. Highway, Chardon, OH 44024	Stop and help celebrate our 6yr anniversary with complimentary cookies and coffee. Raffle and vendors selling local items and food.
13	Halstead's La-Z-Boy* 440-632-5208	Harrington Sq., 15561 W. High St., Middlefield, OH 44062	Choose a wooden refrigerator magnet ~ a variety of country style home themes.
14	Helene's Auburn Beverage 440-708-7085	11700 E. Washington St., Auburn Twp., OH 44023	$2 off our Famous Thanksgiving Sandwich with Fresh Roasted Turkey Breast, Homemade Stuffing and a spread of Cranberry Mayo. Pick up a copy of our new menu when you're here.
15	HERITAGE NATURALS 440-632-0316	15005 Springdale Ave Middlefield OH	Everyone that stops by will get a ticket to put in the drawing for a $50 gift certificate.
16	His Daughter 440-632-8053	14982 S. State Ave., Middlefield, OH 44062	Free Lip Relief and entry to win a Gift Basket. First person of the day gets Free bar of soap.
17	JOHN'S COUNTRY NURSERY 440-632-0016	15808 Old State Rd., Middlefield, OH 44062	We are in full BLOOM! You will find plants, garden supplies and landscaping materials. Everyone receives a free 'gift from the hive', and a $10 coupon to be used on a purchase of $50 or more!
18	Minus G 440-817-0338	12300 Kinsman Rd A-1 Newbury, OH 44065	FREE SAMPLES – Special: 15% off all baking mixes. Fresh Baked Gluten-free items THIS WEEKEND ONLY! Call a head to reserve yours.
19	Middlefield Original Cheese Co-Op • 440-632-5567	16942 Kinsman Rd., Middlefield, OH 44062	Stop in and get your map stamped and enjoy FREE cheese tidbits.
20	PEDDLER'S CORNER 440-477-0962	12375 Kinsman Rd., Newbury Biz Park, Newbury, OH 44065	Stop in and get your map stamped and a free raffle ticket to enter to win an amazing handmade Quilt. Quilt will be on display.
21	Richards Maple Products 440-286-4160	545 Water St., Chardon, OH 44024	Stop in and get your map stamped and receive 10% off storewide!
22	ROTHENBÜHLER CHEESE 440-632-5228	15815 Nauvoo Rd., Middlefield, OH 44062	Free sampler bag of cubed Swiss cheese and a coupon for 10% off cheese The first to visit will receive a free sub or sandwich.
23	SIRNA'S FARM FRESH KITCHEN 440-708-1130	11773 E. Washington St. Auburn Twp., OH 44023	Stop in for a sample of our fresh, home made Cavatelli Pasta with home made sauce, *a family recipe!*
24	Sweets On The Square 440-214-9969	101 South St., Chardon, OH 44024	For every $5 you spend on your purchase, you will receive one ticket to enter the drawing for a $30 gift card.
25	The Marketplace Mall 440-632-9310	15864 Nauvoo Rd., Middlefield, OH 44062	Free pack of microwave popcorn as a thank you for "popping in."

★ **Join us at the Adam Hall, 11455 E Washington St., Auburn Twp., OH 44023 for the Grand Finale from 2:45pm to 4:00pm for live music, food, and silent auction.** **Maps must be validated by 4pm & YOU MUST BE PRESENT to be eligible for Prize Drawings!**

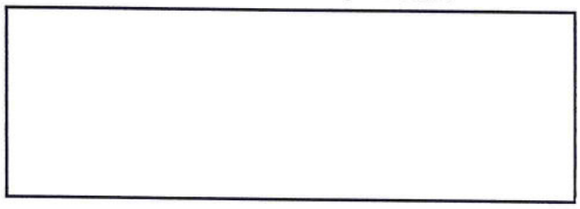
Note: Listed discounts and giveaways are valid during tour hours only.

AUTHORIZATION PAGE

Service Estimate	$1,357.00	**Project:**	19385458027
		Name:	Nancy Auburn Township Town Hall
		Address:	11000 E Washington St, Chagrin Falls, OH

Payments Terms: 25% Down, Balance Due Upon Completion.

Customer Comments / Notes



~~Nancy Auburn Township~~ TRUSTEE MICHAEL TROYAN

Town Hall: 11000 WASHINGTON St., Auburn TWP. Oh 44024 **Date:** 6.3.24

Customer (s) and / or owner(s) of the property located at the above installation address hereby contract with Campopiano Roofing Co. ("Campo") for it to furnish, deliver, and arrange for the installation of all materials described on all pages of this proposal (incorporated herein by reference and made a part hereof). Campo reserves the right to cancel this contract if, upon the re-inspection of the job, Campo cannot perform its obligations due to structural problems with the home, pricing errors, or because work required to complete the job was not included in this contract.

Customer agrees that, immediately upon completion of the work, Customer will execute a completion certificate and pay any balance due. Customer also agrees to be jointly and severally obligated and liable hereunder.

Notice To Customer:
Do not sign this contract before you read it. You are entitled to a completely filled in copy of the contract at the time you sign. Keep it to protect your rights. Do not sign a completion certificate before this project is complete. There will be a service charge of equal to 25% of the contract amount if the job is canceled by Customer AFTER the third business day. BY MY/OUR SIGNATURE BELOW, I/WE AGREE TO BE BOUND BY THE TERMS OF THIS CONTRACT. I/WE ACKNOWLEDGE RECEIPT OF A COPY OF THIS CONTRACT AND A COMPLETED COPY OF THE NOTICE OF CANCELATION AND A CERTIFICATE OF LIABILITY INSURANCE FOR AT LEAST $250,000.You may cancel this transaction at any time prior to midnight of the third business day after the date of this contract. See notice of cancellation for an explanation of this right.

INSPECTION









SERVICE ESTIMATE

Description

Service Estimate

-Install ice & water shield over large repair area where shingles blew off
-Provide and install new 3-tab shingles to match existing as close as possible
-Provide and install new shingle tabs where missing throughout left roof slope
-Maintain a clean job site and remove all debris

Quote subtotal	$1,357.00
Total	$1,357.00

UNFORESEEN COSTS

Damaged and/or Rotted Wood - From time to time additional cost could arise due to damaged, rotted wood, or un-nailable substrates that could not be recognized at the time of the estimate. Any wood replacement or substrate repair will be charged upon the homeowners approval of the additional cost.

Cost of defective wood replaced will be added to the balance due at the following rates. $3.50/sqft for 1/2" CDX or 7/16" OSB or $8.50/Lineal Ft for 1x8 decking boards. All others will be quoted on a per job basis. Any required structural repairs will be performed on a time and material basis at $75.00 per man hour plus materials.

Homeowner understands that damaged plywood can only be evaluated after the existing layer(s) of shingle(s) have been removed.

Homeowner has completely read, and fully understands that any and all plywood replacement will be charged in addition to the total amount of this contract.

Additional Layers - Additional layers above and beyond the contracted amount are sometimes found below. All extra layers discovered after the project begins will be removed at $0.35 per sqft for Asphalt Shingle Removal and $0.75 per sqft for Wood and/or Slate roofing.

I acknowledge that I have read and understand this page. Initials: _____

RESOLUTION 2024-12

AMENDMENT TO THE DECLARATION OF RESTRICTIVE COVENANTS FOR INSPECTION & MAINTENANCE

This Amendment to the Declaration of Restrictive Covenants for Inspection and Maintenance (hereinafter the "Declaration of Agreement") is made on the 3rd day of June 2024 by Auburn Township Board of Trustees (hereinafter the "Owner"), for itself and its successors and assigns, for the benefit of Geauga Soil and Water Conservation District (hereinafter the "District").

RECITALS

WHEREAS, Owner owns real property located in Auburn Township, Geauga County, Ohio, the legal description (attached) recorded at volume 1814, page 88 in the Geauga County Records, for such real property being attached hereto as Auburn Community Park, 17484 Munn Road (hereinafter the "Property"); and

WHEREAS, Owner will construct certain improvements on the Property and, in connection therewith, will cause to be constructed on the Property a storm water retention basin; and

WHEREAS, Owner desires to describe herein its agreements with respect to the inspection and maintenance of the said storm water retention basin, and certain other agreements in connection therewith, all of such agreements to be for the benefit of the District; and

WHEREAS, Owner desires to amend the "Declaration of Restrictive Covenants for Inspection & Maintenance" previously recorded at volume 1939, page 497-504 in the Geauga County Records.

NOW, therefore, Auburn Township Board of Trustees hereby declares the following agreements and covenants for the Property:

1. DEFINITIONS: As used in this Declaration of Agreements, the following terms shall have the designated meanings:

    (a) Facility: That certain storm water detention basin facility consisting of an approximate ¼ acre pond and all associated appurtenances on the Property.

2. MAINTENANCE:

    (a) It is the Owner's responsibility to maintain and make all necessary repairs to the Facility located on the Property to ensure its original designed function including but not limited to the following:

        I) Stormwater Pond Monthly Maintenance
            1. Removal of floating debris
            2. Removal of woody vegetative growth from pond area including embankments
            3. Removal of trash and/or sediment accumulation
            4. Removal of obstructions in orifices and/or outlets
            5. Mowing of pond, banks, and dam
        2) Stormwater Pond Annual Maintenance
            I. Repair erosion to the outfall or spillway
            2. Repair and/or replace any damaged structures (i.e. catch basins, risers, pipes, headwalls)
            3. Debris should be removed from overflow spillway and grates.

3. CHANGES: Owner will not eliminate or make structural changes or modifications to the Facility without prior written approval from the District.

3 ACCESS: Owner hereby grants to the District the right to inspect the Facility. The District shall give the Owner at least ten days prior written notice of its intent to inspect the Facility. Owner hereby grants to the District the right to enter upon the Property for purpose of inspection of the Facility, subject to requirements for notice described above.

4 RECORDING: This Declaration of Agreements shall be recorded in the Geauga County Recorders' Office.

5 BINDING EFFECT: This Declaration of Agreements shall be binding upon and shall inure to the benefit of, the parties hereto and their successors and assigns; provided, however, upon a sale of the Property, the owner of the Property, including without limitation the Owner, shall be released from any and all liabilities and obligations under this Declaration of Agreements which accrue from and after the date of sale. The Owner, and its successors and assigns, shall only be obligated hereunder so long as it or they own fee simple title to the Property. This Declaration of Agreements shall run with the land and shall be binding upon future owner thereof.

6. NOTICE: Any notice permitted or required to be given pursuant to the terms of this Declaration of Agreements shall be deemed properly given if either hand delivered, or mailed by certified U.S. mail, return receipt requested, or sent by overnight courier requiring signature of receipt, to the following addresses:

IF TO THE OWNER:
Auburn Township Board of Trustees
11010 Washington Street
Auburn Township, OH 44023

IF TO DISTRICT:
Geauga Soil and Water Conservation District
12611 Ravenwood Drive, Suite 240
Chardon, OH 44024

A party hereto may change its address for the purpose of Notice hereunder by giving written notice to the other party pursuant to requirements of this Section.

IN WITNESS WHEREOF, Auburn Township Board of Trustees has signed this Declaration of Agreements on the 3rd day of June 2024.

Auburn Township Board of Trustees Vote

Michael S. Troyan	Yes
Patrick J. Cavanagh	Yes
Eugene T. McCune Jr.	Yes

I, Daniel J. Matsko, Fiscal Officer of Auburn Township, Geauga County, Ohio certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board of Trustees meeting held on the 3rd day of June 2024.

Daniel J. Matsko, Fiscal Officer

Prepared by: Daniel Matsko

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal this 3RD day of June, 2024.

NANCY RAE DOLEZAL NOTARY PUBLIC, STATE OF OHIO

Nancy Rae Dolezal
NOTARY PUBLIC
STATE OF OHIO
My Commission Expires
May 03, 2025

Instrument

Pond As-Built

DESIGN CONDITIONS: ELEVATION (ft.)	AREA (s.f.)	CUMULATIVE VOLUME (c.f.)	AS-BUILT CONDITIONS: ELEVATION (ft.)	AREA (s.f.)	CUMULATIVE VOLUME (c.f.)
1167.00	1,334	0	1168.00	1,013	0
1168.00	1,838	1,586	1169.00	2,002	1,508
1169.00	2,346	3,678	1170.00	2,834	3,410
1170.00	3,016	7,126	1171.00	4,049	6,852
1171.00	4,030	10,401	1172.00	5,691	11,722

DESIGN HIGH WATER LEVEL EQUALS 1170.00
BASED ON AS-BUILT POND CONFIGURATION HIGH WATER LEVEL
EQUALS 1171.33 AT 100 YEAR STORM VOLUME.
EMERGENCY SPILLWAY ELEV. = 1172.00
MINIMUM TOP OF BANK ELEV. = 1173.00

Joseph Gutoskey PE, LS 11/04/02
JOSEPH GUTOSKEY PE 54004 PS 7007 DATE

IMPROVEMENT PLANS FOR AUBURN TOWNSHIP TRUSTEES

GUTOSKEY & ASSOCIATES, INC.
Civil Engineers, Surveyors, and Land Planners
840 Stanton Ave., Akron, Ohio 44301 (330) 253-8086

DETENTION POND AS-BUILT

Date
Date Rec. Date
Scale
Finaled
Checked By
F.B. No.
Sheet - Of -
CONTRACT No.

EXHIBIT "A"

Situated in the Township of Auburn, County of Geauga and State of Ohio, and known as being part of Lots 2 and 3 in Section 2 of Tract 2 in said Township, and further bounded and described as follows:

Beginning at the centerline intersection of Washington Street (60' R/W) and Munn Road (60' R/W), said point being South 0° 56' 30" West, a distance of 3.00 feet from a 1" iron pin found in a monument box;

Thence North 89° 35' 00" West, along the centerline of said Washington Street, a distance of 403.11 feet to a point at the southwest corner of land conveyed to L. Mooney by deed recorded in Volume 937, Page 1279 of Geauga County Record of Deeds and the TRUE PLACE OF BEGINNING for the parcel herein described:

Thence North 89° 35' 00" West, continuing along said road centerline, a distance of 60.00 feet to a point;

Thence North 0° 25' 00" East, and passing over an iron pin set at 30.00 feet, a distance of 422.12 feet to an iron pin set;

Thence North 89° 35' 00" West, and along an extension of the North line of land conveyed to M.A. Cathan by deed recorded in Volume 1352, Page 496 of Geauga County Record of Deeds, and along the north line of said Cathan's land, and passing over an iron pin set at 309.59 feet, a distance of 615.80 feet to an iron pin set at the northwest corner thereof;

Thence South 0° 25' 00" West, along the west line of said Cathan's land, and along another parcel of land conveyed to M.A. Cathan by deed recorded in Volume 1041, Page 237 of Geauga County Record of Deeds, a distance of 366.97 feet to a 1/2" iron pipe found at the southwest corner thereof, also being on the north line of said Washington Street;

Thence along the said north line of Washington Street and along the arc of a curve to the right, said curve having a radius of 1402.39 feet, a central angle of 6° 08' 16", a chord of 150.16 feet bearing of North 75° 38' 49" West, an arc distance of 150.23 feet to an iron pin set at the southeast corner of land conveyed to J.A. and M.F. Burr by deed recorded in Volume 1220, Page 1059 of Geauga County Record of Deeds;

Thence North 1° 33' 00" East, along the east line of said Burr's land, a distance of 251.81 feet to a 5/8" iron pin found at the northeast corner thereof;

Thence North 88° 27' 00" West, along the north line of said Burr's land, a distance of 200.00 feet to a 5/8" iron pin found on the east line of land conveyed to A. Larve by deed recorded in Volume 1729, Page 2347 of Geauga County Record of Deeds;

Thence North 1° 30' 00" East, along said east line of Larve's land, a distance of 313.91 feet to a 3/4" iron pipe found at the northeast corner thereof;

Thence South 88° 16' 00" West, along the north line of said Larve's land, and along the north line of land conveyed to J.E. Skalsky by deed recorded in Volume 851, Page 33 of Geauga County Record of Deeds, a distance of 296.63 feet to a 3/4" iron pipe found on the East line of land conveyed to R.F. Kovach, and G.O. Mantush by deed recorded in Volume 1268, Page 724 of Geauga County Record of Deeds;

EXHIBIT "A" Cont.

Thence North 1° 30' 00" East, along the east line of said Kovach and Mantush's land, a distance of 2109.47 feet to an iron pin set on the south line of land conveyed to Prairie Dog Partners LLC by deed recorded in Volume 1755, Page 365 of Geauga County Record of Deeds, also being on the line between Lot 1 and Lot 2;

Thence North 89° 59' 47" East, along said south line of Prairie Dog Partners LLC land along the south line of said line between Lots 1 and 2, a distance of 1044.33 feet to a 3/4" iron pipe found at the northwest corner of land conveyed to S.L. Bricker by deed recorded in Volume 1088, Page 482 of Geauga County Record of Deeds;

Thence South 1° 10' 45" West, along the west line of said Bricker's land, and along the west line of land conveyed to W.A. and G.M. Gotshell by deed recorded in Volume 1255, Page 338 of Geauga County Record of Deeds, a distance of 399.99 feet to a "Schade" iron pin found at the southwest corner thereof;

Thence North 90° 00' 00" East, along the south line of said Gotshell's land, a distance of 217.80 feet to a 1/2" iron pipe found at the northwest corner of land conveyed to P. and B. Holzer by deed recorded in Volume 1690, Page 1155 of Geauga County Record of Deeds;

Thence South 0° 56' 30" West, along the west line of said Holzer's land, and along the west line of land conveyed to M. and L.A. Gozelanczyk by deed recorded in Volume 1230, Page 516 of Geauga County Record of Deeds, a distance of 400.00 feet to a 1/2" iron pin found at the southwest corner thereof;

Thence North 90° 00' 00" East, along the south line of said Gozelanczyk's land, and passing over an iron pin set at 405.20 feet, a distance of 435.20 feet to a point on the centerline of said Munn Road;

Thence South 0° 56' 30" West, along said centerline of Munn Road, a distance of 59.40 feet to a point at the northeast corner of land conveyed to P.A. Lucas and S.M. Grubham by deed recorded in Volume 1619, Page 70 of Geauga County Record of Deeds;

Thence North 89° 24' 29" West, along the north line of said Lucas and Grubham's land, and passing over an iron pin set at 30.00 feet, a distance of 584.05 feet to a 3/4" iron pipe found at the northwest corner thereof;

Thence South 1° 35' 00" West, along the west line of said Lucas and Grubham's land, and along the west line of land conveyed to C.T. Staple by deed recorded in Volume 1594, Page 239 of Geauga County Record of Deeds, and along the west line of land conveyed to C.A. and C.A. Schneider by deed recorded in Volume 633, Page 1089 and Volume 1286, Page 830 of Geauga County Record of Deeds and along the west line of land conveyed to B.I. and J.L. Edie by deed recorded in Volume 1342, Page 543 of Geauga County Record of Deeds, a distance of 833.91 feet to an iron pin set at the southwest corner thereof;

Thence South 89° 46' 30" East, along the south line of said Edie' land, a distance of 187.69 feet to an iron pin set at the northwest corner of land conveyed to A.T. and J.E. Guinto by deed recorded in Volume 1342, Page 547 of Geauga County Record of Deeds;

Thence South 0° 56' 30" West, along the west line of said Guinto's land, a distance of 215.00 to an iron pin set;

Thence South 89° 46' 30" East, along the south line of said Guinto's land, a distance of 202.62 feet to an iron pin set at the northwest corner of land conveyed to A. Mullen by deed recorded

EXHIBIT "A" Cont.

in Volume 568, Page 857 of Geauga County Record of Deeds;

Thence South 0° 56' 30" West, along the west line of said Mullen's land and along the west line of land conveyed to A.M. and C.J. Burr by deed recorded in Volume 1377, Page 538 of Geauga County Record of Deeds, and along the west line of land conveyed to Mill Run Properties by deed recorded in Volume 1308, Page 275 of Geauga County Record of Deeds, a distance of 644.31 feet to a 1/2" iron pin found at the northeast corner of said Mooney's land;

Thence North 89° 35' 00" West, along the north line of said Mooney's land, a distance of 200.00 feet to a 1/2" iron pin found at the northwest corner thereof;

Thence South 0° 56' 30" West, along the west line of said Mooney's land, and passing over a 1/2" iron pin found at 192.00 feet, a distance of 222.00 feet to a point and the true place of beginning and containing therein 67.9161 acres of land as surveyed in December, 1999 by Jerry W. Daniel, Registered Surveyor No. 6222.

Bearings are to an assumed meridian and are used to denote angles only. Be the same more or less.

Property Address: Washington Street, Auburn, OH 44023
Tax ID No.: 01-119002

Reviewed by YK E
Date 1-31-07
GEAUGA COUNTY AUDITOR

REAL PROPERTY TRANSFER TAX
TRANSFERRED AND PAID

JAN 31 2007

FEE $
Tracy A. Jemison, County Auditor
BY: Gene Chapman

Order No.: 500070027

June 2024

AUBURN VARIOUS RESURFACING

SUN	MON	TUES	WED	THURS	FRI	SAT
						1
2	3 RS-AUB-V-2024 TEMP SIGNS	4	5 RS-AUB-V-2024 FD REPAIRS	6 RS-AUB-V-2024 FD REPAIRS	7 RS-AUB-V-2024 FD REPAIRS	8
9	10	11	12 RS-AUB-V-2024 INTERMEDIATE INSTALLATION	13 RS-AUB-V-2024 INTERMEDIATE INSTALLATION	14	15
16	17 RS-AUB-V-2024 MAILBOXES	18 RS-AUB-V-2024 SURFACE DRIVES	19 RS-AUB-V-2024 SURFACE DRIVES	20	21	22
23	24 RS-AUB-V-2024 SURFACE	25 RS-AUB-V-2024 SURFACE	26 RS-AUB-V-2024 BERM	27 RS-AUB-V-2024 SEAL/DEMOB	28 RS-AUB-V-2024 SEAL/DEMOB	29 RS-AUB-V-2024 SEAL/DEMOB
30	July 1 RS-AUB-V-2024 SEAL/DEMOB	July 2 RS-AUB-V-2024 SEAL/DEMOB	July 3 RS-AUB-V-2024 SEAL/DEMOB			

BATH
QUINN
EDENBORO
~~QUINN~~
EDWARD