GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

The meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman Michael S. Troyan. All Trustees were present.

The Pledge of Allegiance was led by David C. Dietrich

MINUTE APPROVAL:

Motion by Patrick J. Cavanagh seconded by Michael S. Troyan to approve the minutes of the Regular Meeting of the Board of Trustees held on August 5, 2024. VOTE: McCune Jr., yes; Cavanagh, yes, Troyan, yes. The motion passed.

SCHEDULED REPORTS:

Chief John Phillips, AVFD, presented a Year-to-Date Statistics Report comparing 369 year-to-date calls in 2024 to 309 calls in 2023. The percentage of multiple calls was 22.22% for January-June 2024 compared to 25.69% in 2023.

Chief Phillips also reported on the storm damage, noting that it took approximately 6 days for the Township to get back in order. On August 6, 2024, the first day of the storm, they received 20 calls in a 6-hour period. He expressed his thanks to the Road Department, for their timely help and cooperation opening township roads from tree damage. Trustee Patrick Cavanagh also reported that he and recently retired Road Superintendent, Emerick Gordon, volunteered their assistance removing trees from township roads following the storm.

Eugene T. McCune Jr. reported that he spoke with the Geauga County Building Department on Monday, August 12, 2024, after hearing at the last Trustee meeting that the Auburn Township Zoning Inspector, Frank Kitko and Fire Chief, John Phillips were not able to get their phone calls returned. The Building Inspector told Mr. McCune Jr. that he had returned their phone calls and Mr. McCune told him he had known Mr. Kitko for over 30 years and never known him to not tell the truth. The Building Inspector also told Mr. McCune Jr. that the Occupancy Permit should still be in existence from when the building (Cleveland Warehouse) was a machine shop. Mr. McCune Jr. said he didn't know if Auburn Township had those records from that long ago. The Building Inspector did tell Mr. McCune Jr. that he would send someone to the Cleveland Warehouse that day.

Mr. McCune Jr. emphasized that the building is not zoned commercial as an event center; it is still zoned Industrial as a machine shop. They are only permitted to build furniture at that location and have a showroom.

Mr. McCune Jr. reported that the owners of the Cleveland Warehouse as of today, have not turned in any plans to the Building Department, yet they held a grand opening with over 200 people present. Mr. McCune Jr. added that the owners of the Cleveland Warehouse share on social media all the good work they do in the community, along with volunteering, which Mr. McCune Jr. felt was fine. He emphasized that has nothing to do with applying for the proper permits and adhering to the same zoning regulations that every resident must follow.

Mr. McCune Jr. noted he attended the County Commission Budget Hearing today with Fiscal Officer, Dan Matsko. He stated that Mr. Matsko did an excellent job and said Mr. Matsko had Auburn Township on the right path financially.

Patrick J. Cavanagh reported requisitions are submitted for truck repairs and the Road Department is trying to get those done for the upcoming winter season. For some of the repairs, the guys will try to do the work in-house, if they can find the specialty tools.

REPORTS (continued):

Dan Matsko, Fiscal Officer, presented the payment listing for payments processed since August 5, 2024, listing 8 electronic payments processed for $52,638.35 and 21 warrants processed for $12,148.38 totaling $64,786.73.

Mr. Matsko reported the following from today's 2025 Budget Hearing with the Geauga County Budget Commission.

- Budget Commission acknowledged that the 2025 budget is based on repayment of taxpayer levy funds all coming from the General Fund. More recent information required the funds to first be drawn from the Road & Bridge levy funds.
- The Budget Commission tabled approving the budget until the County Auditor's office made the necessary adjustments to the budget reflecting the change.
- The Budget Commission recommended remaining ARPA funds be used to pay Road Department employee wages. A request will be made to the Prosecutors' office for a resolution to be drafted for this purpose.
- The Budget Commission acknowledged that Auburn Township had made a great deal of progress improving the finances.
- Fiscal Officer Dan Matsko thanked Chuck Walder and his staff, including the Prosecutors' office, for the assistance and encouragement they provided during the past 18 months.

OLD BUSINESS:

Trustee Patrick Cavanagh said that applications and resumes for open positions in the Road department were taken until August 16, 2024. He said he was pleased with the applications they received; and it looked like there were some quality people that applied. Mr. Cavanagh wanted the other Trustees to think about the best way to conduct the interviews and said he would also check into this.

NEW BUSINESS:

Fiscal Officer, Dan Matsko, said that at the Regular Trustee meeting of July 15, 2024, Resolution 2024-17 was passed to reallocate all inside millage to the General Fund. Mr. Matsko recalled that at the previous Auburn Township Trustee meeting held August 5, 2025, Charles E. Walder, Geauga County Auditor reported money to refund the taxpayers would be pulled first from the Road and Bridge accounts, then the balance would come from the General Fund. As a result, the Geauga County Budget Commission tabled Resolution 2024-17 giving the Auburn Township Trustees time to evaluate the need for the Resolution. Trustee Patrick Cavanagh stated the inside millage allocation has been the same for as long as he remembered and was in favor of approving a Resolution that it remains the same.

Mr. Matsko read aloud Resolution 2024-21 A RESOLUTION TO RESCIND RESOLUTION 2024-17. Mr. Matsko said once the Resolution was voted on, it would be sent to the Auditor's office, and the Budget Commission would use this Resolution for adjusting the revenues in the Auburn Township 2025 budget.

Motion by Michael S. Troyan seconded by Eugene T. McCune Jr. to adopt Resolution 2024-21 to Rescind Resolution 2024-17. VOTE: McCune Jr., yes; Cavanagh, yes; Troyan, yes. The motion passed.

PUBLIC COMMENT:

A resident, Dee Belew, brought up a concern regarding the advertised dates for any Public Hearing, which needed to be in the newspaper ten days before a Public Hearing. Mr. Cavanagh indicated there may have been a problem with getting the advertisement in for today's Public Hearing on time because of the power outage from the recent storm.

PUBLIC COMMENT (continued):

Another resident, Patty Carleton, brought up an issue of water coming onto her property at 17650 Auburn Road. The water does not go into the ditch and has killed about 18 trees. She believes she needs a culvert. Mr. Cavanagh said he will contact Ms. Carleton and walk the property with her to understand the issue.

SAVE THE DATE:

Michael S. Troyan read the dates and events as listed on the agenda and noted the BZA meeting on 9/3/2024 will be held at Adam Hall.

ADJOURNMENT:

Motion by Michael S. Troyan seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: McCune Jr., yes; Cavanagh, yes; Troyan, yes. The motion passed. The meeting was adjourned at 8:27 p.m.

Daniel J. Matsko, Fiscal Officer

Michael S. Troyan, Chairman

Patrick J. Cavanagh, Vice-Chairman

Eugene T. McCune Jr., Trustee

Sept. 03, 2024
Date

AUBURN
TOWNSHIP

BOARD OF TRUSTEES MEETING AGENDA
Monday, August 19, 2024

7:15 PM - PUBLIC HEARING ZC2024-01

7:30 PM - REGULAR MEETING CALL TO ORDER -7:30 PM
- Michael S. Troyan, Trustee Chairman

PLEDGE OF ALLEGIANCE

GUEST:

MINUTE APPROVAL:
- Regular Meeting – August 5, 2024

SCHEDULED REPORTS:
- Frank Kitko, Zoning Inspector

TRUSTEE & FISCAL OFFICER REPORTS:
- Eugene T. McCune Jr.
- Patrick J. Cavanagh, Vice Chairman
- Daniel J. Matsko, Fiscal Officer

OLD BUSINESS:
- Open Position in Road Department

NEW BUSINESS:
- Resolution 2020-21 to Rescind Resolution 2024-17
-

SAVE THE DATE:

08/22/24 - Zoning Commission meeting / Auburn Administration Bldg. / 7:00pm
09/03/24 - BZA Meeting / Auburn Administration Bldg. / 7:00pm
09//03/24- Board of Trustees meeting / Auburn Administration Bldg. / 7:30pm
09/10/24 - BZA Meeting / Auburn Administration Bldg. / 7:00pm
09/12/24 – Zoning Commission meeting / Auburn Administration Bldg. / 7:00pm
09/16/24 – Board of Trustees meeting / Auburn Administration Bldg. / 7:30pm
09/21/24- AVFD Annual Clam Bake – PRESALE TICKETS ONLY
09/26/24- Zoning Commission meeting / Auburn Administration Bldg. / 7:00pm
09/28/24- Auburn Community Picnic / Junk in the TrunkFEST / 10:00am – 5:00pm

Auburn Township Board of Trustees
Meeting Attendance Sheet

AUG 19 2024

AUBURN TOWNSHIP

Please Sign In

	Print Name	Resident	Non-Resident
1.	Jo Brown	✓	
2.	Jena Tognio	✓	
3.	Patty Cartelon	✓	
4.	Deb Standley	✓	
5.	Dace Ryan	✓	
6.			
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10.			
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12.			
13.			
14.			

RESOLUTION 2024-21

A RESOLUTION TO RESCIND RESOLUTION 2024-17

Be it resolved by the Board of Trustees of Auburn Township ("the Township"), in a REGULAR meeting on this 19th day of August 2024 at the Auburn Administration Building, 11010 Washington Street, with the following members present:

Michael S. Troyan

Patrick J. Cavanagh

Eugene T. McCune Jr.

MICHAEL TROYAN moved the adoption of the following resolution:

WHEREAS, the Township desires to rescind **Resolution 2024-17 A RESOLUTION TO REALLOCATE INSIDE MILLAGE** effective January 1, 2025 and

WHEREAS, effective January 1, 2025 the Township desires to **NOT** change the allocation of inside millage to: **3.0 inside General Fund** ; and **0.0 inside Road & Bridge;** and

BE IT RESOLVED that the Board of Trustees of Auburn Township, Geauga County, Ohio hereby authorizes Resolution 2024-17 be rescinded and the inside millage allocation remain **1.40 inside General Fund** ; and **1.60 inside Road & Bridge;** effective January 1, 2025;

BE IT FURTHER RESOLVED that the Township Fiscal Officer is authorized and instructed to deliver a certified copy of this resolution to the Geauga County Auditor's Office to ensure the accuracy of relevant inside millage calculation beginning with the 2025 tax collection period.

Eugene McCune seconded the motion. Upon call of the question, the vote was as follows:

Voting thereon:	Vote:
Michael S. Troyan	YES
Patrick J. Cavanagh	YES
Eugene T. McCune Jr	YES

Adopted the 19th day of August 2024

Daniel J Matsko

Fiscal Officer: Daniel J. Matsko

Auburn Township, Geauga County, Ohio

The State of Ohio, Geauga County, ss.

I, Daniel J Matsko, Fiscal Officer of Auburn Township, do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said Township Board of Trustees; that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature, this 19th day of August 2024

Daniel J Matsko

Fiscal Officer