RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

The regular meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Vice Chairman Mr. Patrick J Cavanagh. Trustees Mr. Patrick J Cavanagh and Mr. Eugene T. McCune Jr. were present.

The Pledge of Allegiance was led by resident Debbie Standley.

MINUTE APPROVAL:

Motion by Mr. Eugene T. McCune Jr., seconded by Mr. Patrick J. Cavanagh, to approve the minutes of the Regular Trustees Meeting held on September 3, 2024. VOTE: McCune Jr., yes; Cavanagh, yes. The motion passed.

Motion by Mr. Patrick J. Cavanagh, seconded by Mr. Eugene T. McCune Jr., to approve the minutes of the Public Hearing meeting held on September 10, 2024. VOTE: McCune Jr., yes; Cavanagh, yes. The motion passed.

SCHEDULED REPORTS:

Chief John Phillips, AFD, presented a Year-to-Date Statistics Report comparing 696 year-to-date total calls in 2024 to 623 calls in 2023. The percentage of multiple calls was 22.84% for January-August 2024 compared to 26.80% in 2023.

Chief Phillips reported there was a structure fire at 16380 Munn Road on September 5, 2024, and damage was assessed at $65,000 - $75,000.

The AFD Annual Clam Bake is on Saturday, September 21, 2024, and tickets are still available.

Chief Phillips presented the Trustees with a proposal from Melzers Fuel Service for two 500-gallon fuel tanks – one for diesel fuel and one for regular fuel – to be shared by the Road Department and the Fire Department. The Trustees agreed to wait until the next meeting to finalize the plans, when all three Trustees were present.

Eugene T. McCune Jr. reported the Township will be receiving an invoice for additional soil testing. This was for a second soil test at Auburn Community Park. Fiscal Officer Dan Matsko confirmed that the Township did receive a bill for $500 from NeoSoils, Inc.

Mr. McCune also reported the Girl Scouts are getting ready to put in a pollinator garden at Auburn Community Park. The Girl Scouts met with the Road Department to see exactly where it should be located. The Girl Scouts emailed Mr. McCune about where they could purchase the pollinator plants and who they could talk to. Mr. McCune is involved with the Foundation for Geauga Parks, which has a pollinator group, and had the Girl Scouts get in touch with them.

Mr. Dan Matsko, Fiscal Officer, presented the payment listing for payments processed since September 3, 2024 - listing 14 electronic payments processed for $59,318.80, and 23 warrants processed for $12,163.16 totaling $71,481.96.

Mr. Matsko spoke about Resolution 2024-23, which allowed for ARPA (American Rescue Plan Act) funds to be used for paying salaries. Mr. Matsko said that when he and Mr. McCune went to the Budget Commission hearing, the Budget Commission did not feel there was enough time to allocate those remaining funds ($24,019.27) for a project, and suggested the remaining funds be used to pay salaries for road department employees. Mr. Matsko read the resolution.

RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

REPORTS (continued):

Motion by Patrick J. Cavanagh seconded by Eugene T. McCune Jr., to adopt Resolution 2024-23 to allocate the remaining $24,019.27 in ARPA funds for the wages for Road Department employees. VOTE: McCune Jr., yes; Cavanagh, yes. The motion passed.

Patrick J. Cavanagh, Vice Chairman reported he had discussions about the upcoming road projects for 2025. The Geauga County Engineer sent out a letter asking townships to submit their 2025 road projects. Cavanagh said Moreland Lane and Cooper Court will be first on that list and noted the township has been saving money for this project for a couple of years.

Second will be Regal Place near Newbury Township, and third on the list is Stafford Road East, going into Troy, on Route 44. Mr. Cavanagh did not think they would get to this one unless they could piece meal it, and noted these projects were dependent of the levy that will be voted on this fall.

Trustee Cavanagh said that 2026 will be a joint road project with the Village of Mantua.

Trustee McCune thought they should invite the Village of Mantua to discuss the project in the middle of 2025. Mr. Cavanagh said they have already had discussions with the Village of Mantua on this topic and added Geauga County will be the lead engineer on the project.

Mr. Cavanagh said Geauga County sent out their agreements with the Township for salt purchases, and this was primarily for Townships that did not have adequate storage, and no action was needed. Mr. Cavanagh said the Township already had a contract in place for road salt at $44.27 a ton.

PUBLIC COMMENT:

An audience member asked about the date of the next BZA hearing. It will be held on October 1, 2024, at 7:00 p.m.

Resident, Diane Jones, asked about the applicants for the open positions in the Road Department. Mr. Cavanagh said they received 6 applications, and thought they had quality applicants. Mr. McCune thought the applicants were extremely qualified.

ADJOURNMENT:

Motion by Eugene T. McCune Jr seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: McCune Jr., yes; Cavanagh, yes. The motion passed. The meeting was adjourned at 7:59 p.m.

Daniel J. Matsko, Fiscal Officer

Michael S. Troyan, Chairman

Patrick J. Cavanagh, Vice-Chairman

Eugene T. McCune Jr., Trustee

October 7, 2024
Date

Est. 1817

AUBURN
TOWNSHIP

BOARD OF TRUSTEES MEETING AGENDA
Monday, September 16, 2024

7:30 PM - REGULAR MEETING CALL TO ORDER
- Patrick J. Cavanagh, Vice-Chairman

PLEDGE OF ALLEGIANCE

MINUTE APPROVAL:
- Regular Meeting – September 3, 2024
- Public Hearing – September 10, 2024

SCHEDULED REPORTS:
- Chief John Phillips, AVFD

TRUSTEE & FISCAL OFFICER REPORTS:
- Eugene T. McCune Jr.
- Patrick J. Cavanagh, Vice Chairman
- Michael S. Troyan, Chairman
- Daniel J. Matsko, Fiscal Officer

OLD BUSINESS:

NEW BUSINESS:
- **Resolution 2024-23** Authorizing Expenditure from the American Rescue Act Funds
- Township Road Project 2025 / Geauga County Engineer/ 10/01/24 deadline
- Snow & Ice Control Material / Geauga County Program

SAVE THE DATE:

09/16/24 – Board of Trustees meeting / Auburn Administration Bldg. / 7:30pm
09/21/24- AVFD Annual Clam Bake – PRESALE TICKETS ONLY
09/26/24- Zoning Commission meeting / Auburn Administration Bldg. / 7:00pm
09/28/24- Auburn Community Picnic / Junk in the TrunkFEST / 10:00am – 5:00pm
10/07/24 – Board of Trustees meeting / Auburn Administration Bldg. / 7:30pm
10/08/24 - BZA meeting / Auburn Administration Bldg. / 7:00pm
10/10/24- Zoning Commission meeting / Auburn Administration Bldg. / 7:00pm
10/14/24 – Columbus Day – office closed

AUBURN TOWNSHIP

Auburn Township Board of Trustees
Meeting Attendance Sheet

SEP 16 2024

AUBURN TOWNSHIP

Please Sign In

	Print Name	Resident	Non-Resident
1.	Deb Standley	✓	
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			

FISCAL OFFICER REPORT SEPTEMBER 16, 2024

Fiscal officer Dan Matsko presented the payment listing for payments processed since SEPTEMBER 3, 2024.

PAYMENT LISTING

• 14 ELECTRONIC PAYMENTS PROCESSED:	$ 59,318.80
• 23 WARRANTS PROCESSED:	$ 12,163.16
TOTAL:	$ 71,481.96

Fiscal Officer Dan Matsko presented the following Resolution:

2024-23 RESOLUTION 2024-23 AUTHORIZING EXPENDITURE FROM ARPA FUNDS FOR THE PAYMENT OF WAGES TO THE TOWNSHIP ROAD DEPARTMENT EMPLOYEES FOR THE PURPOSE OF MISCELLANEOJUS REPAIR AND MAINTENANCE OF AUBURN TOWNSHIP ROADS.

Dan Matsko

9-16-24

Payment Listing

9/4/2024 to 9/30/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
145-2024	09/04/2024	09/07/2024	CH	SUN LIFE FINANCIAL	$169.98	O
146-2024	09/05/2024	09/09/2024	CH	WINDSTREAM WESTERN RESERVE INC.	$148.35	O
147-2024	09/05/2024	09/09/2024	CH	WEX BANK	$809.23	O
148-2024	09/05/2024	09/09/2024	CH	AHOLA CORPORATION	$17,283.52	O
149-2024	09/06/2024	09/09/2024	CH	TREASURER OF STATE OF OHIO	$948.00	O
150-2024	09/09/2024	09/09/2024	CH	WINDSTREAM WESTERN RESERVE INC.	$231.86	O
151-2024	09/09/2024	09/09/2024	CH	DELTA DENTAL	$613.78	O
152-2024	09/10/2024	09/10/2024	CH	BUREAU OF WORKERS COMPENSATION	$655.24	O
153-2024	09/10/2024	09/10/2024	CH	PUBLIC EMPLOYEES RETIREMENT SYSTE	$17,198.90	O
154-2024	09/10/2024	09/15/2024	CH	MIDDLEFIELD BANKING COMPANY	$25.00	O
155-2024	09/11/2024	09/15/2024	CH	BESTCO HARTFORD	$2,633.33	O
156-2024	09/12/2024	09/15/2024	CH	OHIO DEFFERRED COMPENSATION	$1,300.00	O
157-2024	09/12/2024	09/15/2024	CH	MEDICAL MUTUAL OF OHIO	$17,092.84	O
158-2024	09/16/2024	09/16/2024	CH	VISION SERVICE PLAN - (OH)	$208.77	O
8481	09/16/2024	09/16/2024	RW	ERIN KRUPP	$150.00	O
8482	09/16/2024	09/16/2024	RW	RYAN KRAKOWER	$300.00	O
8483	09/16/2024	09/16/2024	RW	SHANNON WHITLOCK	$150.00	O
8484	09/16/2024	09/16/2024	AW	GILLMORE SECURITY SYSTEMS,INC.	$245.00	O
8485	09/16/2024	09/16/2024	AW	MALLORY TAYLOR DESIGN	$630.00	O
8486	09/16/2024	09/16/2024	AW	MATTHEW BLOWERS	$705.00	O
8487	09/16/2024	09/16/2024	AW	NAPA AUTO PARTS	$57.66	O
8488	09/16/2024	09/16/2024	AW	KARLOVEC MEDIA GROUP	$230.00	O
8489	09/16/2024	09/16/2024	AW	CARL SCHNEIDER	$50.00	O
8490	09/16/2024	09/16/2024	AW	KINETICO QUALITY WATER SYSTEMS	$48.40	O
8491	09/16/2024	09/16/2024	AW	DANIEL MATSKO	$349.40	O
8492	09/16/2024	09/16/2024	AW	SAMS CLUB	$405.51	O
8493	09/16/2024	09/16/2024	AW	KABOOM BOUNCERS	$720.00	O
8494	09/16/2024	09/16/2024	AW	Laura Spencer	$50.00	O
8495	09/16/2024	09/16/2024	AW	CASH	$350.00	O
8496	09/16/2024	09/16/2024	AW	GEAUGA COUNTY TOWNSHIP ASSOCIATI(	$175.00	O
8497	09/16/2024	09/16/2024	AW	Jim Gill	$225.00	O
8498	09/16/2024	09/16/2024	AW	EMERICK P. GORDON	$100.00	O
8499	09/16/2024	09/16/2024	AW	KENDRA EMBRESCIA	$120.00	O
8500	09/16/2024	09/16/2024	AW	LOGICALIS, INC	$2,100.54	O
8501	09/16/2024	09/16/2024	AW	NeoSoils, Inc.	$500.00	O
8502	09/16/2024	09/16/2024	AW	ILLUMINATING CO.	$3,767.85	O
8503	09/16/2024	09/16/2024	AW	JOHN PHILLIPS	$733.80	O
				Total Payments:	$71,481.96	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$71,481.96	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Dan Matsko 9-16-24

RESOLUTION NO. 2024-23

Authorizing Expenditure from American Rescue Plan Act Funds

GEAUGA County, Ohio

Be It Resolved *by the Township Trustees of AUBURN Township*

WHEREAS, this date, SEPTEMBER 16, 2024 Trustee Patrick Cavanagh moved the adoption of the following Resolution:

WHEREAS, the Township has received a distribution of monies (the "ARPA Funds") from the American Rescue Plan Act of 2021 ("ARPA" or the "Act"); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, Section 603(c) generally provides that:

> (1) USE OF FUNDS. Subject to paragraph (2), and except as provided in paragraphs (3) and (4), a metropolitan city, nonentitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, nonentitlement unit of local government, or county, by December 31, 2024 -
>
> (A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
>
> (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
>
> (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency; or
>
> (D) to make necessary investments in water, sewer, or broadband infrastructure.

WHEREAS, Department of Treasury Final Rule, published by the Federal Register on January 27, 2022, at Vol. 87, No. 18, 4438 – 4454, and effective April 1, 2022, provides in part that:

Treasury is including an option for recipients to use a standard allowance for revenue loss. Specifically, in the final rule, recipients will be permitted to elect a fixed amount of loss that can then be used to fund government services. This fixed amount, referred to as the ''standard allowance,'' is set at up to $10 million total for the entire period of performance not to exceed the recipient's SLFRF award amount.

WHEREAS, the Rule further observes based on extensive analysis by the Treasury that:

The $10 million level is based on average revenue loss across state and local governments, taking into consideration potential variation in revenue types and losses and continued uncertainty faced by many recipients regarding revenue shortfalls.

WHEREAS, the Rule further clarifies that recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the formula set forth in the Rule. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise.

WHEREAS, some common examples of "government services" identified by Treasury in the Rule and in the "Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule" (hereinafter "the SLFRF Overview of Final Rule") are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- School or educational services
- Construction of schools and hospitals
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure

WHEREAS, the Treasury has recognized in the SLFRF Overview of Final Rule "Government services generally include any service traditionally provided by a government, unless Treasury has stated otherwise" and that "Government services is the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements." and

WHEREAS, the SLFRF Overview of the Final Rule further states that funds utilized pursuant to the standard revenue loss allowance continue to have certain restrictions, including generally prohibiting:

- Offsetting a reduction in net tax revenue
- Deposit into pension funds

- Debt service or replenishing financial reserves
- Satisfaction of settlements or judgments
- Contributions to financial reserves or "rainy day" funds
- Use for projects that conflicts with or contravenes the American Rescue Plan Act
- Use in violation of Terms and Conditions of the award or conflict of interest requirements under the Uniform Guidance
- Use of funds in violation of other applicable laws and regulations or outside of SLRF program requirements

Whereas, The Board has identified a use which, in the judgment of the Board, qualifies as a permitted use of the ARPA Funds, in direct support of governmental services which consists of the following:

THE PAYMENT OF WAGES TO THE TOWNSHIP ROAD DEPARTMENT EMPLOYEES FOR THE PURPOSE OF MISCELLANEOUS REPAIR AND MAINTENANCE OF AUBURN TOWNSHIP ROADS

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. The Township elected to use the standard allowance by way of **Resolution 2022-13** and its presumption of revenue loss due to the public health emergency and to use the amount authorized herein to fund government services.

2. The use is hereby authorized and shall be paid for from the ARPA Funds in the amount of/an amount not to exceed: **$24,019.27**.

3. The use described herein serves the objectives of the Act by providing services traditionally provided by a government, namely:

□ Police protection

□ Fire and emergency medical services

X Road repair, maintenance and other transportation and safety services

□ Public infrastructure support

□ General government administration and administrative facilities

□ Land use regulations and enforcement

□ Parks and recreational facilities and programs

□ Other

_____

4. Accordingly, the use is in the best interests of the Township and is deemed a priority for the community.

5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

Trustee Eugene McCune Jr. seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted the 16th day of SEPTEMBER, 2024.

Auburn Township Trustees

Michael S. Troyan

Patrick J. Cavanagh

Eugene T. Mc Cune, Jr.

Attest: Dan Matsko

Dan Matsko, Township Fiscal Officer