RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEE REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

The Regular meeting of the Auburn Township Board of Trustees was called to order at 7:30 p.m. by Chairman, Michael S. Troyan. All Trustees were present.

The Pledge of Allegiance was led by Debbie Standley.

MINUTE APPROVAL:

Motion by Patrick J. Cavanagh, seconded by Eugene T. McCune Jr., to approve the minutes of the Regular Trustees Meeting held on September 16, 2024. VOTE: McCune Jr., yes; Cavanagh, yes; Troyan, yes. The motion passed.

SCHEDULED REPORTS:

Mr. Frank Kitko, Zoning Inspector, submitted a Zoning report reflecting 4 applications submitted in the month of September 2024.

TRUSTEE & FISCAL OFFICER REPORTS:

Eugene T. McCune Jr. reported that he received a letter from Chip Hess of Hess & Associates Engineering, Inc., regarding the engineering proposal for the design of a new wastewater treatment system for the proposed restroom addition to the existing park building. He and the other Trustees will review the letter and discuss it at the next Trustee meeting.

Patrick J. Cavanagh reported that he attended the League of Women Voters of Geauga Candidate Forum - at Kenston High School on September 30, 2024, and answered questions from audience members.

Mr. Cavanagh also reported that he received an email from a resident concerning the recent fatal accident at Taylor May Road and Munn Road. The resident suggested a 4 way stop sign at the intersection. Mr. Cavanagh explained that was not under the purview of the Trustees, but rather the Geauga County Engineer's office. Mr. Cavanagh will forward the email to the Geauga County Engineer's office.

An audience member asked if they could do anything to prevent further accidents at that intersection. Mr. Cavanagh suggested they put their concerns in writing and meet with the Geauga County Commissioners. Mr. Troyan also suggested that residents contact the Geauga County Engineer's Office.

Mr. Dan Matsko, Fiscal Officer, presented the payment listing for payments processed from September 17, 2024 - listing 13 electronic payments processed for $46,729.34, and 24 warrants processed for $12,946.00 totaling $59,675.34.

He presented the following September bank reconciliation and savings account balances totaling $2,934,721.55 as of September 30, 2024: Primary Checking account balance $1,727,892.85; Star Ohio balance $1,206,828.70.

OLD BUSINESS:

Mr. Cavanagh addressed the open positions in the Road / Service Department. He stated that they had conducted interviews and were replacing staff due to the recent retirements of two employees.

There were 4 applicants for the position of Road / Highway Superintendent – 3 internal candidates and 1 external candidate. Mr. Cavanagh noted that all the applicants were well qualified. Michael Fenstermaker was selected for the position of Road / Highway Superintendent.

A Motion was made by Patrick J. Cavanagh seconded by Eugene T. McCune Jr., to promote Michael Fenstermaker to the position of Road / Highway Superintendent. VOTE: McCune Jr., yes; Cavanagh, yes; Troyan, yes. The motion passed.

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

~~OLD BUSINESS (continued):~~

A Motion was made by Patrick J. Cavanagh seconded by Michael S. Troyan, to change the salary of Michael Fenstermaker to the same as the recently retired Road / Highway Superintendent, to $33.27 per hour. This is to be effective immediately. VOTE: McCune Jr., yes; Cavanagh, yes; Troyan, yes. The motion passed.

Mr. Cavanagh said the Trustees have selected applicant Peter Oravecz as the new employee for the Road / Service Department employee.

A Motion was made by Patrick J. Cavanagh seconded by Eugene T. McCune Jr., to hire applicant Peter Oravecz to the position of Road / Service Department employee. VOTE: McCune Jr., yes; Cavanagh, yes; Troyan, yes. The motion passed.

A Motion was made by Patrick J. Cavanagh seconded by Eugene T. McCune Jr., to pay a salary of $24.00 per hour for Peter Oravecz. VOTE: McCune Jr., yes; Cavanagh, yes; Troyan, yes. The motion passed.

Mr. Cavanagh noted a start date for Mr. Oravecz was yet to be determined, as he would probably be giving notice to his current employer.

Mr. Cavanagh said they had received more applications for the remaining open position of a Road / Service Department employee, and the Trustees would like that position to be filled by the second Trustees meeting in November 2024.

Mr. Matsko noted that he checked with the insurance provider, and insurance (health, dental, vision, and life) has a waiting period of 90 days.

NEW BUSINESS:

Mr. Troyan thanked everyone who helped make the Auburn Township Community Picnic a success, with special thanks to Nancy Dolezal, Jane Hardy, the entire Road Department, and Mr. Carl Schneider for the hayrides. Mr. Troyan noted attendance was down from the prior year, probably due to the weather. He received a lot of positive feedback from the residents about the picnic.

ADJOURNMENT:

Motion by Michael S. Troyan, seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: McCune Jr., yes; Cavanagh, yes; Troyan, yes. The motion passed. The meeting was adjourned at 7:48 p.m.

Daniel J. Matsko, Fiscal Officer

Patrick J. Cavanagh, Chairman

Eugene T. McCune Jr., Trustee

Michael S. Troyan, Trustee

Oct 21, 2024

Date

AUBURN TWP ZONING REPORT

SEPTEMBER 2024

	Ja	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Agr/Other Exmptions	1			2	1								4
Amendment													
Billboard													
Commercial Additions							1						1
Comm Fence													
Comm New													
Comm Remodel													
Comm Sign													
Comm Sub Lease,													
Use Change													
Culvert/Ditching													
Dev Plan Review													
Denial	1	3	2	2	1	2	2						13
Duplex													
Ind Addition, Exist.Use							1						1
Ind Use Change, SubLease						1							1
Ind Fences													
Ind Remodeling													
Ind New Structure													
Ind Non-Res. Permitted													
Ind Sign													
Lake													
Land Use Plan, Dev activities													
Pond													
Res Acc Bldg Under 200													
Res Acc Bldg Over 200 sf	1	1	5	2	1	3	9	3	3				28
Res Addition				2			1						3
Res Deck, Solar Panel		2		1	1	2		1					7
Res Fences			1	1		1	4		1				8
Res Interior Completion					2								2
Res Other						1		3					4
Res Patios						1	1	1					3
Res Remodel						3							3
Res Signs Temp													
Res Signs Temp Bldg Const	1	2					2						5
Res Signs S/D													
Single Family Dwelling	1	3		1	1	1	2						9
Swim Pool Above Ground								1					1
Swim Pool In Ground				2				1					3
Transient Vendor													
Variance/Cond Use/		4	3	2	1	2	3						15
Voided Receipts/Other							1						1
TOTAL ISSUED/PROCESSED	5	15	11	15	8	17	27	10	4				112

AUBURN TOWNSHIP

BOARD OF TRUSTEES MEETING AGENDA
Monday, October 7, 2024

7:30 PM - REGULAR MEETING CALL TO ORDER
- Michael S. Troyan, Chairman

PLEDGE OF ALLEGIANCE

MINUTE APPROVAL:
- Regular Meeting – September 16, 2024

SCHEDULED REPORTS:
- Frank Kitko, Auburn Zoning Inspector

TRUSTEE & FISCAL OFFICER REPORTS:
- Eugene T. McCune Jr.
- Patrick J. Cavanagh, Vice Chairman
- Daniel J. Matsko, Fiscal Officer

OLD BUSINESS:
- Open positions at Road Department

NEW BUSINESS:

SAVE THE DATE:

10/08/24 - BZA meeting / Auburn Administration Bldg. / 7:00pm
10/09/24 – Geauga Township Association Dinner Meeting – Bainbridge Centerville Mills
10/10/24- Zoning Commission meeting / Auburn Administration Bldg. / 7:00pm
10/14/24 – Columbus Day – office closed
10/21/24 - Board of Trustees meeting / Auburn Administration Bldg. / 7:30pm
10/24/24 - Zoning Commission meeting / Auburn Administration Bldg. / 7:00pm

