RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP ZONING COMMISSION—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Auburn Township Administration Building
11010 Washington Street December 12, 2024 1

Held _____ 20 _____

MEMBERS PRESENT: SCOTT BROCKMAN, JEFF PULSFORD, TED VAN HYNING, GREG LACKEY, ANGELA DAUGHERTY

MEMBER ABSENT: DENNIS BERGANSKY, CHAD CANFIELD

The Regular Meeting of the Zoning Commission was called to order at 7:35 PM by Chairman Ted Van Hyning.

Roll call was taken.

Members present were: Scott Brockman, Jeff Pulsford, Ted Van Hyning, Greg Lackey and Angela Daugherty.

Members absent: Chad Canfield, Dennis Bergansky

David Dietrich was also present.

The Pledge of Allegiance had been previously recited at the Public Hearing.

The Commission reviewed the meeting minutes from November 14, 2024, meeting.

There were no changes or corrections.

Motion by Jeff Pulsford to approve the November 14, 2024, meeting minutes, as written. The motion was seconded by Ted Van Hyning. Vote: Brockman, yes; Lackey, yes; Daugherty, yes; Pulsford, yes; and Van Hyning, yes. The motion passed.

Mr. Van Hyning addressed the next item on the agenda under new business.

Mr. Van Hyning explained that there was additional paperwork that needed to be addressed, voted on and signed as part of the process for the three zoning amendments.

Mr. Van Hyning asked for a motion.

Motion by Scott Brockman to Adopt the Recommendation to approve ZC-2024-02. The motion was seconded by Greg Lackey. Vote: Brockman, yes; Lackey, yes; Daugherty, yes; Pulsford, yes; and Van Hyning, yes. The motion passed.

The Secretary and the Zoning Commission members signed the paperwork for the recommendation for ZC-2024-02. The Secretary and Commission also signed the paperwork for the Submission of Recommendation to the Auburn Township Board of Trustees. The Amendment will now be forwarded to the Trustees for their action.

The Board moved on to the next amendment.

Motion by Jeff Pulsford to Adopt the Recommendation to approve ZC-2024-03. The motion was seconded by Scott Brockman. Vote: Brockman, yes; Lackey, yes; Daugherty, no; Pulsford, yes; and Van Hyning, yes. The motion passed.

The Secretary and the Zoning Commission members signed the paperwork for the recommendation for ZC-2024-03. The Secretary and Commission also signed the paperwork for the Submission of Recommendation to the Board of Trustees. The Amendment will now be forwarded to the Trustees for their action.

Motion by Jeff Pulsford to Adopt the Recommendation to approve ZC-2024-04. The motion was seconded by Ted Van Hyning. Vote: Brockman, yes; Lackey, yes; Daugherty, no; Pulsford, yes; and Van Hyning, yes. The motion passed.

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The Secretary and the Commission members signed the paperwork for the recommendation for ZC-2024-04. The Secretary and Commission also signed the paperwork for the Submission of Recommendation to the Board of Trustees. The Amendment will now be forwarded to the Trustees for their action.

Frank Kitko, Auburn Township Zoning Zoning Inspector, commented that he wanted to thank the Zoning Commission members for working on these amendments. Mr. Kitko explained that there have been concerns for himself and the zoning department. He commented that the accessory building height used to be 18 feet and it was changed to 23 feet and now back to 18 feet. Mr. Kitko explained that when the change was made to 23 feet, we created an issue with accessory buildings having living quarters. He indicated that there are 25-50 of these structures in the Township and they can be a health and safety issue because they are not built to specs for human habitation. He also indicated that in the past year the BZA has heard 3-4 cases for height issues. He also explained that the Township use to get help from the Building and Health Department with this, but basically the Health Department is gone and the Building Department is shorthanded. Mr. Kitko again commented thank you for changing this.

Mr. Kitko also commented on food trucks that something needed to be put in place for health and safety and that is what the Commission did. He further commented that adjustments can be made if necessary.

There were no further comments regarding the amendments.

There was no Old Business on the agenda.

Mr. Van Hyning indicated that the next meeting will be Thursday, January 9, 2025, and will be the Organizational Meeting.

Motion by Scott Brockman to adjourn the meeting. The motion was seconded by Jeff Pulsford. Vote: Brockman, yes; Lackey, yes; Daugherty, yes; Pulsford, yes; and Van Hyning, yes. The motion was approved.

The meeting was adjourned.

Minutes submitted by:

Sarah Mulleman, ZC Secretary

Minutes Approved on:

January 9, 2025

Ted Van Hyning, Chairman