RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Auburn Township Administration Building September 2, 2025 Page 1 20 _____

The regular meeting of the Auburn Township Board of Trustees was called to order at 7:00 p.m. by Trustee Chairman Eugene T. McCune Jr. Also in attendance were Trustees Michael S. Troyan and Patrick J. Cavanagh.

The Pledge of Allegiance was led by Auburn Township Road Superintendent Mike Fenstermaker.

Mr. McCune Jr. made an opening statement about a request a resident made on August 18, 2025, at the Trustee Meeting regarding whether draft minutes of township meetings could be posted and made available sooner to the public. He explained that at the Trustee Meetings, the Chairman always asks if there are any additions or corrections to the minutes. The minutes have not been approved, and the minutes are not to be posted – including the draft of the minutes. If someone wants to come to the Administration Building and look at the draft of the minutes, they are more than welcome to do that. The minutes will not be posted until they are approved.

GUESTS:

Mr. Sawyer Scharver introduced himself as a Life Scout in Troop 101 of Auburn Township and would like to host his Eagle Scout Project at Auburn Community Park. Mr. Scharver was there to share details of his project and get permission from the Trustees and the community.

Mr. Scharver stated that his project will consist of planting eight trees, about 1.5-inch caliper that will come balled. The species of trees he was thinking about are Red Oak, Sweet Gum and a few other species that have good fall colors. Mr. Scharver felt these trees were hardy and would beautify the park, as well as provide shade for the playground area that gets hot during the summer. He also proposed building 2 or 3 bat houses along the tree line to reduce mosquitoes

Mr. Troyan asked what side of the playground the trees would be located, and Mr. Scharver said the west side and the south side. Mr. Scharver said he measured the area, and it was 100 x 105 feet – so they would be planting a tree every 25 feet and at least 6 to 8 feet away from the playground. Mr. Scharver explained the trees he chose had big enough canopies to draw shade onto the playground.

Mr. Troyan asked how far the trees would be from the playground and Mr. Scharver said 6 to 8 feet. Mr. Troyan said his experience with these types of trees is that the root structure tends to follow the diameter of the canopy itself. He shared concerns about roots growing into the playground area and the problems that would present.

Mr. McCune Jr. explained that the tree line was owned by The Western Reserve Land Conservancy and would need their approval before anything was done along the tree line. Mr. McCune Jr. is meeting with a representative from the Western Reserve Land Conservancy about the upcoming sewer project and thought they could also discuss the trees and bat houses at the same time.

Mr. McCune Jr. will set up a meeting next week in the evening for himself, the representative from the Western Reserve Land Conservancy and Mr. Scharver. Mr. McCune Jr. invited anyone else that would like to go as well.

MINUTE APPROVAL:

Motion by Michael S. Troyan and seconded by Patrick J. Cavanagh to approve the minutes of the Regular Meeting of the Auburn Township Board of Trustees on August 18, 2025. VOTE: Troyan, yes; Cavanagh yes; McCune Jr., yes. The motion PASSED.

SCHEDULED REPORTS:

Mr. Frank Kitko, Zoning Inspector, submitted a Zoning report reflecting 9 applications submitted in the month of August 2025.

Mr. Kitko informed the Trustees that Mr. DiNardo has filed a lawsuit against the Auburn Township Zoning Board of Appeals.

Mr. Kitko then addressed the concerns of some residents from the last Trustee's meeting. He said zoning issues with The Patio Bar and Grill have been addressed, letters have been sent, and he has had phone conversations with the establishment. Mr. Kitko said to his knowledge, the music stopped, as far as being on the patio after 10:00 p.m.

Mr. Kitko said he spoke with one of the partners of the business, and they may want to meet with the Trustees regarding the fence they took down and reminded the Trustees that the fence was included in the AGREED JUDGMENT ENTRY between the Patio Lounge and Auburn Township. Mr. McCune Jr. clarified that the fence had to be six feet high and Mr. Cavanagh agreed, unless the Trustee's agree to change the judgement entry. Mr. McCune Jr. asked Mr. Kitko if Zoning sent the owner a letter and Mr. Kitko said yes. Mr. Kitko suggested that the Trustees also send the owner a letter, since a Judgement Entry was a binding legal document that was agreed upon in court.

Resident Scott Bayus again questioned the use of the emergency exit and a dumpster enclosure that he brought up during the last Trustee's meeting. He is also concerned if the parking lot meets current zoning regulations. Mr. Bayus stated that he wanted to be present at a meeting, should there be one between the property owner of The Patio Bar and Grill and the Trustees. Mr. McCune Jr. thought this could happen at a public Trustee's Meeting; he didn't think there had to be a special meeting.

Mr. Troyan brought up another issue that he passed on to Jane Hardy (assistant Zoning Inspector) of a buffer zone of trees with the adjacent property which somewhat blocked some of the headlights coming in and out of the parking lot. Mr. Kitko stated he would investigate that.

Mr. Bayus informed the Trustees that The Patio Bar and Grill did have a band play two weeks ago.

Mr. McCune Jr. said the Trustees will do their best to alleviate the problem.

Mr. Kitko addressed the complaint by residents at the last Trustee's meeting on August 18, 2025, regarding the trucks and tree removal at 16615 Auburn Road. Mr. Kitko stated that he had been to that property 22 times and had yet to see a vehicle, truck or trailer, and spoke to the owner of the property. The owner, Mr. Kuhnle confirmed he has 21 diesel trucks parked inside. Mr. Kuhnle did pull a permit for land disturbing and land clearing. The mound that was discussed at the last Trustee's meeting was not dirt; it was mulch, and will be addressed when the land clearing is completed.

Mr. Kitko added that the property and the building were built under agricultural zoning regulations. Auburn Township Zoning does not prohibit parking trucks inside the enclosed building. Mr. Kuhnle has pulling trucks and show trucks in that building, and occasionally sends employees there to polish, clean and work on the trucks. No transport trailers or tankers are being stored there. Mr. Kitko stated that there are no Auburn Township Zoning violations with the property.

Mr. Mike Fenstermaker, Highway Superintendent, gave his monthly report, noting that all summer, the requests of residents have been skyrocketing – mainly ditching due to a lot of water issues – mainly with ditches that are still wet, so wet that you can't walk in them.

Resident requests:

- Installed new stop signs at Sanctuary and Golden Pond
- Ditching on Taylor May East on Auburn Road and West of Quinn, Lancaster, on Franks between Auburn and Munn, Stafford at Atols, on Thorpe, South of Bartholomew. Creighton Dr., Carriage Hill Dr., Wood Acre Trl, Saybrook Ln
- Cold patching on Colechester
- Fixed some erosion around catch basin on Riverwood
- Picked up a deer on Stafford near Lucky Bell
- Berm repair on Stella and Alex, and on Thorpe, South of Bartholomew
- Added gravel to aprons at 17060 and 17080 Moreland

- Installed new street sign at Gottschalk Parkway
- Installed new mailbox on Moreland
- Ditching and rock lined ditch on the corner of Chanticlear and Taylor May – from erosion due to the heavy rainfall this summer.

Roadside mower:

- Roadside mowing when an employee is not needed to help on main road projects.

Grader patching:

- Asphalt patching on Stafford from 44 to Snow
- Asphalt patching on Valley from Stafford to Regal
- Asphalt patching on Crackel from Auburn to Thorpe
- Asphalt patching on Crackel from Munn West to the town line
- Some of the work was with Mantua Township, and they split the cost.

Road projects:

- Finishing Hydroseeding
- Painting of stop bars
- A survey done at Wing Road and Washington to determine road right of way

Motion by Patrick J. Cavanagh and seconded by Eugene T. McCune Jr., to approve payment to Ronyak Paving in the amount of $314,981.80, for work completed through July 30, 2025. This is not the final invoice. VOTE: Troyan, yes; Cavanagh yes; McCune Jr., yes. The motion PASSED.

Mr. Cavanagh noted that Stafford Road is going to close at Route 44 next week. Mr. Fenstermaker added there are 4 phases to that project and will be closed for the first 2 phases and will have barricades. Mr. Fenstermaker said the last email he received from the state engineer said it would be closed from September 8 to September 22, 2025.

Mr. Fenstermaker reported there was a problem with the grill interfering with the plow hitch on the new truck being built; so, it is back at Freightliner now for repair

There was additional discussion with Mr. Fenstermaker regarding repairs on the roadside mower and its' reliability. It appears to be functioning for the time being.

Mr. Fenstermaker noted that subcontractors for utility companies installing fiber optic lines would leave behind cut limbs from trees. Mr. Fenstermaker said they ended up taking the chipper and cleaning up the mess. Mr. Fenstermaker noted that these companies have several different contractors working in different areas of the Township.

TRUSTEE & FISCAL OFFICER REPORTS:

Michael S. Troyan gave an update on the Auburn Community Picnic to be held on September 20, 2025, from 10:00 a.m. to 4:00 p.m. Music will be provided by Hank B Free from 10:00 a.m. to 1:00 p.m. and Jim Jacobs - the Profit Band from 1:00 p.m. to 4:00 p.m. Food and beverage vendors will include The Bus Stop, Romeo's Pizza, Michael's Lunch Box, Event Novelty (Ice Cream), White Barn Brand (Coffee), and Kinetico water truck. Events include a climbing wall, hayrides by Carl Schneider, inflatable body balls, bounce houses, a bubble station, cornhole, limbo, ker plunk, ladder toss, tic-tac-toe, frisbee hoop toss, hula loops and a guessing game.
Giveaways will be Auburn Township recycling shopping bags, popcorn and Sunrise Springs Water.

Patrick J. Cavanagh reported they applied for a cemetery grant from the Ohio Department of Commerce; it was about $200,000 spread across the state of Ohio. They used the quote from JFD Landscapes for stump grinding where a tree was taken out at the cemetery. Mr. Cavanagh noted they received the grant in the amount of $2070.39 and must be used to clear the overgrown area where the tree was removed.

Motion made by Patrick J. Cavanagh and seconded by Michael S. Troyan to accept a grant from the Ohio Department of Commerce, Division of Real Estate, in the amount of $2070.39 for cemetery improvement. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.

Mr. Cavanagh revisited the issue of Township residents or former residents that were due money from a levy that was incorrectly collected for 3 years. American Legal Claim Services, LLC hired by Geauga County is responsible for distributing the funds. The list of property owners that still have money owed is posted on the Auburn Township website, as well as a form to fill out - to claim the funds due. The deadline to request a refund is September 7, 2025. If these funds are not claimed, they will go to the Ohio Unclaimed Funds.

Mr. McCune Jr. stated that he attended the budget hearing in August with Mr. Dan Matsko, Fiscal Officer, and reported that Mr. Matsko was commended for doing a great job by the Geauga County Budget Commission.

Fiscal Office report - Mr. Dan Matsko, Fiscal Officer, presented the payment listing for payments processed since August 18, 2025 - listing 11 electronic payments processed for $36,214.66, and 14 warrants processed for $703,771.41, totaling $739,986.07. Mr. Matsko reported that the bulk of those payments were for Ronyak Paving $314,981.80, and the third of three payments to the Auburn Fire Department for $370,499.20. Mr. Matsko presented the August 2025 bank reconciliation. The savings accounts as of August 31, 2025, reflect a Huntington primary checking account balance of $1,981,057.69 and the balance in the Star Ohio account is $2,248,362.42. He noted the Township has been averaging about 4% interest per month in the Star Ohio account, which is approximately $8,000 per month in dividends. The balance in both accounts at the end of August was $4,229,420.11.

Mr. Matsko presented Resolution 2025–13, which is for accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Mr. Matsko explained: the General Fund receives $557,854 (1.4 mills) and Road and Bridge Levy Fund $637,548 (1.6 mills) both derived from the inside 10 mill limitation with an additional $1,347,092 (4.65 mills) from four existing Road and Bridge renewal levies. The Fire Levy Fund receives $952,077 (3.5 mills) and $504,176 (1.8 mills) from two existing Fire and Emergency continuing levies.

Motion made by Eugene McCune Jr., and seconded by Patrick J. Cavanagh to accept Resolution 2025-13, for accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.

Mr. Matsko reported that the Hitching Post no longer sells gasoline from Exxon Mobile, it is now Amoco BP.

Mr. McCune Jr. reported that The League of Women Voters is having their candidate forums and would like to have someone come and speak about the recent road levy, and they do not want it delivered by someone who is running for office. So, it would have to be delivered by Mr. Cavanagh or Mr. Matsko. Mr. Cavanagh thought both he and Mr. Matsko would be there, so they could decide right before it happens. Mr. McCune Jr. thought they both would have to be prepared to speak on the road levy.

NEW BUSINESS:

Motion made by Michael S. Troyan. and seconded by Patrick J. Cavanagh to designate William Koons, Mayor of South Russell Village, as proxy for the NOPEC annual meeting. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.

Motion made by Michael S. Troyan. and seconded by Patrick J. Cavanagh to accept the Franchise fees from Charter Communications in the amount of $4,690.05 and deposit the funds in the Land Acquisition and Improvement Fund. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.

Motion made by Michael S. Troyan. and seconded by Patrick J. Cavanagh to accept the recommendation of the Geauga County Engineer's Office for parcel number 01-093700 for 19122 Munn Road. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.

Mr. McCune Jr. read the upcoming save the dates. He noted that the BZA was meeting tonight and interviewing people for the position of secretary.

Mr. McCune Jr. stated that on September 15, 2025, before the regular Trustees Meeting at 7:00 pm, there will be a public hearing held by the Trustees for Zoning Amendments – ZC2025-01 at 6:15 p.m., ZC2025-02 at 6:30 pm and ZC2025-03 at 6:45 p.m.

*Fiscal Officer Note: The times for these meetings set at August 18, 2025, Trustee Meeting – are 6:00 pm, 6:20 pm and 6:40 pm.

ADJOURNMENT:

Motion made by Patrick J. Cavanagh and seconded by Michael S. Troyan to adjourn the meeting. VOTE: Troyan, yes, Cavanagh, yes; McCune Jr., yes. The motion PASSED. The meeting was adjourned at 8:01 p.m.

Daniel J. Matsko, Fiscal Officer

Eugene T. McCune, Chairman

Patrick J. Cavanagh, Vice-Chairman

Michael S. Troyan, Trustee

Sept 15, 2025

Date

AUBURN TOWNSHIP

BOARD OF TRUSTEES MEETING AGENDA
Tuesday, September 2, 2025

REGULAR MEETING CALL TO ORDER 7:00PM
- Eugene T. McCune Jr., Chairman

PLEDGE OF ALLEGIANCE

GUEST: Sawyer Scharver / Eagle Scout Project presentation & approval request

MINUTE APPROVAL:
- Regular Meeting – August 18, 2025

SCHEDULED REPORTS:
- Frank Kitko, Zoning Inspector
- Mike Fenstermaker, Highway Superintendent

TRUSTEE & FISCAL OFFICER REPORTS:
- Michael S. Troyan
- Dan Matsko, Fiscal Officer

OLD BUSINESS:

NEW BUSINESS:
- **Resolution 2025-13** accepting the amounts and rates as determined by the Budget Commission authorizing the necessary tax levies and certifying them to the County Auditor
- Sign Agreement with Ohio Dept. of Commerce, Division of Real Estate / $2070.00 Cemetery Grant award
- Designate William Koons as proxy for NOPEC annual meeting
- Franchise fees received / Charter Communications / $4,690.05
- Accept/Reject Geauga Engineer's Office address recommendation of 19122 Munn Rd. for parcel #01-093700

SAVE THE DATE:

09/02/25 - BZA Meeting / Adam Hall. / 7:00pm
09/15/25 - Public Hearing for ZC2025-01(6:15PM), ZC2025-02 (6:30PM), & ZC2025-03 (6:45PM)
09/15/25 - Board of Trustees Meeting – Administration Bldg. / 7:00pm.
09/22/25 - Honor our First Responders @ KHS football game / 6:30pm
09/20/25 - Auburn Community Picnic & Junk in the TrunkFest / Auburn Community Park
09/25/25 - Zoning Commission Meeting / Administration Bldg./ 7:00pm
09/27/25 - AVFD Clam Bake – Pre-sale tickets ONLY

AUBURN TOWNSHIP

Auburn Township Board of Trustees
Meeting Attendance Sheet

SEP 02 2025

AUBURN TOWNSHIP

Please Sign In

	Print Name	Resident	Non-Resident
1.	CARL SCHNEIDER	✓	
2.	Riley Davis	✓	
3.	Matt Scharver	✓	
4.	Sawyer Scharver	✓	
5.	Deb Standley	✓	
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			

AUBURN TWP ZONING REPORT

AUGUST 2025

	Ja	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Agr/Other Exmptions	1												1
Amendment													
Billboard													
Commercial Additions	1		1				1						3
Comm Fence													
Comm New					1		2	1					4
Comm Remodel													
Comm Sign													
Comm Sub Lease,													
Use Change													
Culvert/Ditching													
Dev Plan Review	2												2
Denial	2	1	2	3		1		1					
													10
Duplex													
Ind Addition, Exist.Use													
Ind Use Change, SubLease													
Ind Fences													
Ind Remodeling													
Ind New Structure													
Ind Non-Res. Permitted													
Ind Sign													
Lake													
Land Use Plan, Dev activities													
Pond				1									1
Res Acc Bldg Under 200													
Res Acc Bldg Over 200 sf		3	3	3	2	1	1	3					16
Res Addition		1	1	2	1	1	2	3					11
Res Deck	1	1			1								3
Res Fences				1	1	1							3
Res Interior Completion													
Res Other		1	1		1		1						4
Res Patios													
Res Remodel							1						1
Res Signs													
Res Signs Temp													
Res Signs Temp Bldg Const				1	1								2
Res Signs S/D													
Single Family Dwelling				1	1	1							3
Swim Pool Above Ground				1	1								2
Swim Pool In Ground		1	1			1		1					4
Transient Vendor													
Variance/Cond Use/				1	9	1							11
Voided Receipts/Copies/Other													
TOTAL PROCESSED	7	8	9	14	19	7	8	9					81

Dolezal, Nancy

From: Martin, Susan
Sent: Friday, August 29, 2025 11:15 AM
To: Dolezal, Nancy; beeman54@windstream.net; pjcavanagh2699@gmail.com; mstesq@aol.com; Matsko, Daniel; Auburn Zoning
Cc: Roessner, Steven; Baeslach, Kelly; Ross, Tom; Baker, Aubrey
Subject: GCE : 25-099 Auburn Twp Parcel 01-093700
Attachments: application.pdf; address application.pdf; site plan.pdf

Good morning,

Per last year's Auburn Twp Resolution 2024-09

The Geauga County Engineers Office has received a request for an address located at:

COPY

Parcel # 01-093700

The Geauga County Engineers Office recommends assigning the number of:

19122 Munn Rd

Please have the appropriate Auburn Twp. representative respond regarding the acceptance or rejection of this recommendation.
If the Township rejects this recommendation, please respond with the house/building number that the Township will be assigning for our records.

If there are any questions, please contact our Office.

Sincerely,
Sue

Susan Martin
Tax Map Tech II
Geauga County Engineer's Office
12665 Merritt Road | Chardon, Ohio 44024
o. 440.279.1800 ext. 1855 | e. smartin@geauga.oh.gov

Charter
COMMUNICATIONS

August 19, 2025

COPY

RECEIVED
SEP 02 2025
AUBURN TOWNSHIP

OH2231
TOWNSHIP OF AUBURN
TOWNSHIP OF AUBURN-12
11010 E WASHINGTON ST

CHARGRIN FALLS, OH 44023

RE: Quarterly Franchise Fee Payment

Dear Sir or Madam:

Enclosed, please find our franchise fee remittance covering the period from April 1, 2025 to June 30, 2025, for Charter Communications ("Charter"). This franchise fee computation has been prepared in accordance with the terms and conditions of our local cable television franchise agreement, or if Charter is operating under a state issued franchise in your community, in accordance with the requirements of the state franchising law. This payment specifically complies with Charter's contractual and/or statutory duties, and includes the required percentage, flat rate, or per sub payment, and includes all required categories of revenue.

This payment was calculated as follows:

Franchise Fee Base	$94,176.43
Franchise Fee (as defined in Agreement):	5%
Fee Adjustment (see detail)	($18.77)
Fee Due	$4,690.05

We would also like to remind you of an alternative to US mail-delivered paper checks for franchise fee payments. You now have the option of signing up for an electronic direct payment process for franchise fees, assuring a more efficient and timely manner of receiving your funds. If you would like to pursue the electronic payment process, please contact your Government Relations representative for instructions. We believe this convenient method will be of significant value to you.

Charter Communications is proud to serve your community and our customers with cable television service. Please feel free to contact our office via email at svc_Corp_MM_franchise_fees@charter.com ** if any additional information is required.

Sincerely,

Steve Lottmann
Senior Director, Revenue Accounting
9590 - 1304OH - 6002736
**(Please note new email address)

Enclosure

ATTACHMENT CONTAINS TRADE SECRET INFORMATION AND IS CONFIDENTIAL & PROPRIETARY - NOT FOR PUBLIC DISCLOSURE

314.288.3103
www.charter.com
12405 Powerscourt Drive
St. Louis, Missouri 63131-3764



COPY

Summary

Please review the information you have entered:

Your Details

Your Name
Patrick J. Cavanagh

Your Email
PJCavanagh@auburntownship.com

Your Community
Auburn Township, Geauga County

Proxy Information

Proxy
William Koons

Your filled out proxy will be generated after following page. Please review and click to sign the document when you are finished.

Finish Later | Back | Next

Powered by docusign Privacy Terms Cookie Notice Report Abuse

Payment Listing

8/19/2025 to 9/2/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
193-2025	08/20/2025	08/21/2025	CH	WINDSTREAM WESTERN RESERVE INC.	$80.93	C
194-2025	08/20/2025	08/21/2025	CH	WINDSTREAM WESTERN RESERVE INC.	$141.68	C
195-2025	08/20/2025	08/21/2025	CH	WINDSTREAM WESTERN RESERVE INC.	$202.19	C
196-2025	08/21/2025	08/23/2025	CH	AHOLA CORPORATION	$26,672.58	C
197-2025	08/26/2025	08/27/2025	CH	OHIO DEFFERRED COMPENSATION	$30.00	C
198-2025	08/26/2025	08/27/2025	CH	OHIO DEFFERRED COMPENSATION	$1,300.00	C
199-2025	08/29/2025	08/31/2025	CH	WINDSTREAM WESTERN RESERVE INC.	$270.43	C
200-2025	08/31/2025	08/31/2025	CH	BURNHAM & FLOWER	$6,390.44	C
201-2025	09/02/2025	09/02/2025	CH	ILLUMINATING CO.	$19.37	O
202-2025	09/02/2025	09/02/2025	CH	VISA	$923.44	O
203-2025	09/02/2025	09/02/2025	CH	WINDSTREAM WESTERN RESERVE INC.	$183.60	O
8901	09/02/2025	09/02/2025	AW	Cuyahoga Asphalt Materials	$4,632.30	O
8902	09/02/2025	09/02/2025	AW	Cuyahoga Asphalt Materials	$5,415.30	O
8903	09/02/2025	09/02/2025	AW	AUBURN VOLUNTEER FIRE DEPARTMENT	$370,499.20	O
8904	09/02/2025	09/02/2025	AW	RONYAK PAVING,INC.	$314,981.80	O
8905	09/02/2025	09/02/2025	AW	MINUTEMAN PRESS	$197.86	O
8906	09/02/2025	09/02/2025	AW	EASY SIGN GROUP	$218.00	O
8907	09/02/2025	09/02/2025	AW	MELZER'S FUEL SERVICE CO.	$1,309.35	O
8908	09/02/2025	09/02/2025	AW	OHIO EDISON	$20.20	O
8909	09/02/2025	09/02/2025	AW	GEAUGA COUNTY MAPLE LEAF	$71.50	O
8910	09/02/2025	09/02/2025	AW	KARLOVEC MEDIA GROUP	$334.00	O
8911	09/02/2025	09/02/2025	AW	MATTHEW BLOWERS	$100.00	O
8912	09/02/2025	09/02/2025	AW	GILLMORE SECURITY SYSTEMS,INC.	$1,496.40	O
8913	09/02/2025	09/02/2025	AW	FIREHOUSE SERVICES LLC.	$4,350.00	O
8914	09/02/2025	09/02/2025	AW	NEWBURY AUTO PARTS,INC.	$145.50	O
				Total Payments:	$739,986.07	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$739,986.07	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Don Matzko
9-2-25

FISCAL OFFICER REPORT SEPTEMBER 2, 2025

Fiscal Officer Dan Matsko presented the payment listing for payments processed since AUGUST 18, 2025.

PAYMENT LISTING

• 11 ELECTRONIC PAYMENTS PROCESSED:	$ 36,214.66
• 14 WARRANTS PROCESSED:	$ 703,771.41
TOTAL:	$ 739,986.07

Fiscal Officer Dan Matsko presented the AUGUST Bank Reconciliation and savings account balances.

SAVINGS ACCOUNTS AS OF AUGUST 31, 2025

• PRIMARY CHECKING ACCOUNT BALANCE:	$ 1,981,057.69
• STAR OHIO BALANCE:	$ 2,248,362.42
TOTAL:	$ 4,229,420.11

Dan Matsko 9-2-25

Dan Matsko

AUBURN TOWNSHIP, GEAUGA COUNTY

Bank Reconciliation

Reconciled Date 8/31/2025

Posted 8/31/2025 2:25:10 PM

Prior UAN Balance:		$4,229,217.00
Receipts:	+	$213,947.25
Payments:	-	$216,294.14
Adjustments:	+	$0.00
Current UAN Balance as of 08/31/2025:		$4,226,870.11
Other Adjusting Factors:	+	$0.00
Adjusted UAN Balance as of 08/31/2025:		$4,226,870.11
Entered Bank Balances as of 08/31/2025:		$4,229,420.11
Deposits in Transit:	+	$0.00
Outstanding Payments:	-	$2,550.00
Outstanding Adjustments:	+	$0.00
Other Adjusting Factors:	+	$0.00
Adjusted Bank Balances as of 08/31/2025:		$4,226,870.11

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 08/31/2025.

There are no outstanding adjustments as of 08/31/2025.

Dan Metsko
9-2-25

Bank Balances

Reconciled Date 8/31/2025

Posted 8/31/2025 2:25:10 PM

Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		$1,991,198.81	$1,981,057.69	$1,981,057.69	$0.00
Investment	STARPLUS		$2,239,887.90	$2,248,362.42	$2,248,362.42	$0.00
		Total:	$4,231,086.71	$4,229,420.11	$4,229,420.11	$0.00

Outstanding Payments

Reconciled Date 8/31/2025

Posted 8/31/2025 2:25:10 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Warrant	8782	05/19/2025	ALEX MORIN	$50.00
PRIMARY	Warrant	8831	07/07/2025	CHARLES McBRIDE	$150.00
PRIMARY	Warrant	8863	08/04/2025	JESSICA BALL	$300.00
PRIMARY	Warrant	8874	08/04/2025	CDL ASSIST LLC	$1,750.00
PRIMARY	Warrant	8879	08/18/2025	JENNIFER DEWITT	$300.00
					$2,550.00

AUBURN TOWNSHIP
RESOLUTION 2025-13

Original
Original or Amended

Tax Year 2025 (2026 Collection Year)

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(*Board of Township Trustees*)
Taxing District Authority

Revised Code, Secs 5705.34, 5705.35

Board of Trustees of Auburn Township of Geauga County, Ohio met in REGULAR *session on the*
Regular or Special
2ND *day of* SEPTEMBER, 2025 *at the office of* AUBURN TWP ADMIN. BLDG

with the following members present:

Eugene T. McCune, Jr.
Patrick J. Cavanagh
Michael S. Troyan

Mr. Eugene T McCune Jr. *moved the adoption of the following Resolution:*

RESOLVED, By the Board of Trustees of Auburn Township Geauga County, Ohio in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st, 2026 ; and

WHEREAS, The Budget Commission of Geauga County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor for the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Auburn Township of Geauga County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said AUBURN *Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:*

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Inside 10 Mill Limitaion	Amount Approved by Budget Commission Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I	Column II	III	IV
General Fund	$557,854.00		1.40	
Road and Bridge Levy Fund	$637,548.00	$1,347,092.00	1.60	4.65
Fire Levy Fund		$952,077.00		3.50
Fire and Emergency Levy Fund		$504,176.00		1.80
TOTAL	$1,195,402.00	$2,803,345.00	3.00	9.95

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND				Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
		levy authorized by voters on:			
not to exceed		years			
Road and Bridge Fund	2006	levy authorized by voters on:	November 3, 2020	1.00	$272,022.00
not to exceed	5	years			
Road and Bridge Fund	2008	levy authorized by voters on:	November 8, 2022	1.00	$272,022.00
not to exceed	5	years			
Fire Levy Fund	2010	levy authorized by voters on:	May 4, 2010	3.50	$952,077.00
not to exceed	Continuing	years			
Road and Bridge Fund	2014	levy authorized by voters on:	November 8, 2022	2.00	$544,044.00
not to exceed	5	years			
Fire Levy Fund	2020	levy authorized by voters on:	November 3, 2020	1.80	$504,176.00
not to exceed	Continuing	years			
Road and Bridge Fund	2024	levy authorized by voters on:	November 5, 2024	0.65	$259,004.00
not to exceed		years			
		levy authorized by voters on:			
not to exceed		years			
		levy authorized by voters on:			
not to exceed		years			
		levy authorized by voters on:			
not to exceed		years			
		levy authorized by voters on:			
not to exceed		years			
		levy authorized by voters on:			
not to exceed		years			
		levy authorized by voters on:			
not to exceed		years			

and be it further

RESOLVED, That the Clerk of this Board be and is hereby ditected to certify a copy of the Resolution to the County Auditor of said County.

Mr Patrick J Cavanagh *seconded the Resolution and the roll being called upon its adoption*

the vote resulted as follows:

M Eugene T McCune Jr YES
M Patrick J. Cavanagh YES
M Michael S. Troyan YES

Adopted the 2ND *day of* SEPTEMBER 2025

Attest: Daniel J. Matsko

Daniel J Matsko
Fiscal Officer of

Auburn Township

Geauga County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio Geauga County, ss.

I, Daniel J Matsko, *Clerk of the Board of Township Trustees within and for said County, and in whose custody the Files and Records of said Council are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.*

WITNESS my signature, this 2nd *day of* September 2025

Daniel J Matsko

Fiscal Officer/Clerk of Board of Township Trustees of Auburn Township Geauga County, Ohio

1A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such a later date as may be approved by the Department of Taxation of Ohio.

No. _____

BOARD OF TOWNSHIP TRUSTEES,
Auburn Township

Geauga County, Ohio

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

(Board of Township Trustees)

Adopted _____

_____
Fiscal Officer

Filed _____

_____
County Auditor

By _____
Deputy Auditor