RECORD OF PROCEEDINGS

Minutes of AUBURN TOWNSHIP BOARD OF TRUSTEES—REGULAR Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Auburn Township Administration Building November 03,, 2025 Page 1

The regular meeting of the Auburn Township Board of Trustees was called to order at 7:00 p.m. by Trustee Chairman Eugene T. McCune Jr. Also in attendance were Trustees Michael S. Troyan and Patrick J. Cavanagh.

The Pledge of Allegiance was led by Auburn Township resident Riley Davis.

MINUTE APPROVAL:

Motion by Patrick J. Cavanagh and seconded by Michael S. Troyan to approve the minutes of the Auburn Township Board of Trustees Meeting of October 20, 2025. VOTE: Troyan, yes; Cavanagh yes; McCune Jr., yes. The motion PASSED.

SCHEDULED REPORTS:

Mr. Frank Kitko, Zoning Inspector, submitted a Zoning report reflecting 15 applications submitted in the month of October 2025.

Mr. Kitko noted that the commercial development at the corner of Washington Street and Route 44 was moving along.

Mr. Kitko commented on the proactive work of the Auburn Township Zoning Commission, with the help of the Zoning Department and the County Prosecutor, for adopting some controls on Airbnb's in Auburn Township. Mr. Kitko spoke of recent events in Bath Township, involving the illegal listing of a home as an Airbnb, which later was involved with the shooting of nine people: mostly teens.

Trustee Patrick J. Cavanagh added that in an interview, the Bath Township Police Chief said that Airbnb's were banned, and the only thing that could have stopped this was a zoning violation. Mr. Kitko added that Auburn Township had two cases come back from the Geauga County Court of Appeals, and Auburn Township won both cases. He was grateful for the work of the Zoning Commission.

Trustee Eugene T. McCune Jr. observed that Airbnb's are a commercial business in a residential area. He felt the concept of Airbnb's was not bad, but the problem was some houses were being turned into party places.

Mr. Mike Fenstermaker, Highway Superintendent, gave his monthly report for October 2025.

Resident requests

- Ditching on Meadow Lane and Creighton Lane
- Picked up a deer at 9910 Stafford

Trees

- Tree down on Thorpe, on Bartholomew Road west of Thorpe, trees down on Lancaster

Cemetery

- Poured 8 cemetery footers, and a full burial completed on Saturday October 11, 2025.

Asphalt patching

- On Roberts, Wing, Stafford near Munn, Jennifer (sign gone), Lindsay, Lucky Bell, Whisper Wood, Fox, Shaw, Stafford West of Munn, Shadow Wood, Thorpe and started in the Meadows.

Truck Repairs

- Replaced strobe light circuit board and rear light on truck 18.
- Started going through each truck getting them ready for winter
- Replaced air tanks on truck 15
- Started outfitting some trucks with spinners and spreaders

Signs

- Replaced STOP AHEAD sign on Wing near Stafford and installed new sign at Jennifer
- Cleaned the graffiti off STOP sign at Roberts
- Installed speed limit sign on Alex Way and No outlet signs on Creekside.

Roadside mowing

- Finished mowing with Flail axe mower – done for the season.

Salt

- Morton received the ODOT contract for Geauga. The price is $48.04 per ton this year and we have a commitment for 2100 tons. We have about 1000 tons now, enough to get started. Last year the salt price was $44.27 - which is an increase of $3.77 per ton.

Mr. Fenstermaker reported that the new truck is in engineering, determining how to fit a plow frame underneath. Next it will be outfitted with a bed, plow and hydraulics and added delivery on the new truck hopefully will be February 2026.

Mr. Cavanagh asked if the Service Department was doing sign checks when they were out driving. Mr. Fenstermaker responded yes, and he has Mr. Sturm working on a form to document the checks. Mr. Cavanagh and Mr. McCune Jr. noted the importance of documenting the checks as requested by our insurance company OTARMA.

TRUSTEE & FISCAL OFFICER REPORTS:

Michael S. Troyan did research to see if there were any type of liquor laws regarding entrance gates into and out of patios that are attached to bars and was not able to find anything on the topic. Mr. Kitko said he was not aware of anything, either. Mr. Troyan thought that when the Judgement Entry was originally written it was just going to be an emergency exit, and Mr. Kitko concurred. Mr. Dan Matsko, Fiscal Officer, noted there was nothing in the judgment entry pertaining to that. Mr. Cavanagh concurred. Mr. Kitko added there should probably be more than one entrance and exit in case of an emergency and Auburn Fire Department Chief John Phillips concurred.

Mr. Kitko stated the big difference between The Patio Bar & Grill situation and other similar establishments was - The Patio Bar & Grill is in a residentially zoned district. The other establishments are all in a commercial district. He added that The Patio Bar & Grill existed before most of the surrounding houses were ever built. Mr. McCune Jr. noted it was there before he moved to Auburn Township – before 1950.

Mr. Troyan also reported on the issue of a Township Trustee choosing to decline their salary. Mr. Troyan stated, according to the Ohio Auditor of State, if a township official wishes to waive or receive less than full compensation, he or she must take the following steps:

1. Provide written notification.
2. The Trustee must notify the Board of Township Trustees - in writing - of their decision to waive the salary, and then it must be documented in the meeting minutes.

Patrick J. Cavanagh stated that he didn't have any more to add than what Road Superintendent Michael Fenstermaker had already reported.

Fiscal Office report - Mr. Dan Matsko, Fiscal Officer, presented the payment listing for payments processed since October 20, 2025 - listing 13 electronic payments processed for $36,541.42, and 23 warrants processed for $808,168.82, totaling $844,710.24. The largest single expense was the balance to Ronyak paving, which was $771,181.00.

Mr. Matsko presented the October 2025 bank reconciliation. As of October 31, 2025, the accounts reflect a primary checking account balance of $1,153,644.81. The balance in the Star Ohio account is $2,264,696.34. The total of the two accounts is $3,418,341.15.

OLD BUSINESS:

Mr. McCune Jr. stated the Township is accepting letters of interest from residents wishing to serve a one-year term as an alternate on the Zoning Commission or the Board of Zoning Appeals. The deadline will be November 30th, 2025.

The Township is also accepting letters of interest from residents wishing to serve a three-year term on the Kenson Community Education Board. If anyone's interested in those positions, please send in your letters to the township and you shall be considered.

NEW BUSINESS:

Mr. McCune Jr. announced there was a change order in the reconstruction of various roads for 2025. Additions were $22,561.00. Deductions were $34,693.20. The original

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

contract was for $1,098,2... ...d contract was $1,086,162.80. It was the recommendation of the Geauga County engi... ...k Paving $771,181.00. Mr. Cavanagh said that was good news, and noted it was a sa... 20

Motion made by Patrick J. Cavanagh and seconded by Michael S. Troyan to pay Ronyak Paving in the amount of $771,181.00 for the reconstruction / paving of various roads in 2025. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.

Mr. Matsko reported that in 2023 a capital projects fund was established to set aside $60,000 a year for the acquisition of a single axle dump truck with plow, pursuant to and as allowed by Ohio Revised Code 5705.13 (C). He then read Resolution 2025-15 - for the Permanent Reallocation of Funds and the Board of Trustees to authorize an interfund transfer of $60,000 from the Gasoline Tax fund 2021 to be certified into the miscellaneous capital projects fund 4903.

Mr. McCune Jr. explained the reason the truck purchase was made this way, was that for years, Townships in Ohio borrowed money from their local bank to buy their equipment. Now, they can't do that, so they are taking funds that were saved in an account to purchase the truck.

Motion made by Michael S. Troyan and seconded by Patrick J. Cavanagh to adopt Resolution 2025-15 for the permanent reallocation of funds for the purpose of the acquisition of a single axle dump truck with plow pursuant to and as allowed by the ORC 5705.13 (C). VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.

Mr. Matsko read Resolution 2025-16, authorizing the fiscal officer to request a tax advance for fiscal year 2026. He explained that Geauga County gives the Township until January 30, 2026, to accept such funds, and the advance is required to maintain Township operations. The Trustees authorized the Fiscal Officer to make a written request to the Geauga County Auditor for the tax advance pursuant to ORC 321.34.

Motion made by Patrick J. Cavanagh and seconded by Michael S. Troyan to adopt Resolution 2025-16 authorizing the Fiscal Officer to request a tax advance for fiscal year 2026 pursuant to ORC 321.34. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.

Auburn Township resident Mrs. Susan Shukaitis, introduced herself and said she was deeply concerned about the changes made by The Patio Bar & Grill that were not authorized by the Trustees and really hoped there was a lot more discussion before anything changes. She felt there had to be a better resolution than opening it up to have a nightclub there. Mr. McCune Jr. verified that the concern of Mrs. Shukaitis was the loud music, and she concurred. Mr. McCune Jr. said all concerns would be addressed before anything happened. Mrs. Shukaitis said she wanted to make sure the Trustees knew how she, and a lot of other people felt in the neighborhood about this issue. Mr. McCune Jr. asked if she and Scott Bayus were notified from the Township about the meeting with the owner of The Patio Bar & Grill, and Mrs. Shukaitis said no. Mrs. Shukaitis said she watched the video of the meeting and was grateful she could see the meeting that way. She and her neighbors are very concerned, and she wanted to make sure the Trustees knew that.

Mr. McCune Jr. explained that they would go into an Executive Session. Mr. Cavanagh stated after the executive session, there would be no further business discussed. Mr. Troyan said they would go into the Executive session for the consideration of employment of a public employee pursuant to R.C. 121.(22)(G)(1).

Mr. McCune Jr. thanked everyone for coming and encouraged everyone to Vote tomorrow. He wished Riley Davis and Michael S. Troyan good luck.

Motion made by Michael S. Troyan and seconded by Patrick J. Cavanagh to go into executive session to interview applicants for the Road department at 7:30 p.m. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.

Motion made by Patrick J. Cavanagh and seconded by Michael S. Troyan to come out of executive session at 8:27 p.m. VOTE: Troyan, yes; Cavanagh, yes; McCune Jr., yes. The motion PASSED.

ADJOURNMENT:

Motion made by Michael S. Troyan and seconded by Patrick J. Cavanagh to adjourn the meeting. VOTE: Troyan, yes, Cavanagh, yes; McCune Jr., yes. The motion PASSED. The meeting was adjourned at 8:29 p.m.

Daniel J. Matsko, Fiscal Officer

Eugune T. McCune Jr., Chairman

Patrick J. Cavanagh, Vice-Chairman

Michael S. Troyan, Trustee

Nov 17, 2025

Date

AUBURN TOWNSHIP

BOARD OF TRUSTEES MEETING AGENDA
Monday, November 3, 2025

VOTE
Adam Hall Community Center
11455 Washington / 6:30am – 7:30pm

REGULAR MEETING CALL TO ORDER 7:00PM

- Eugene T. McCune Jr., Chairman

PLEDGE OF ALLEGIANCE

MINUTE APPROVAL:

- Regular Meeting – October 20, 2025

SCHEDULED REPORTS:

- Frank Kitko, Zoning Inspector
- Mike Fenstermaker, Auburn Highway Superintendent

TRUSTEE & FISCAL OFFICER REPORTS:

- Michael S. Troyan
- Patrick J. Cavanagh
- Dan Matsko, Fiscal Officer

OLD BUSINESS:

- Accepting letters of interest from residence wishing to serve a 1-year term as an alternate on the Zoning Commission or Board of Zoning Appeals. DEADLINE 11/30/25\
- Accepting letters of interest from residence wishing to serve a 3-year term on the Kenston Community Education Board

NEW BUSINESS:

- Change Order / Reconstruction of Various Roads 2025 / Additions = $22,561,00; Deductions = $34,693.20 / Contract - $1,098,295.00; Revised Contract - $1,086,162.80
- Recommendation of Geauga County Engineer to pay Ronyak Paving, Inc. $771,181.00
- **RESOLUTION 2025-15** Reallocation of Funds
- **RESOLUTION 2015-16** Authorizing Fiscal Officer to Request Tax Advance for Fiscal Year 2026

PUBLIC COMMENTS:

EXECUTIVE SESSION:

To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, pursuant to R.C. 121.(22)(G)(1)

SAVE THE DATE:

Remember Our VETERANS

11/04/25 – VOTE / Adam Hall, 11455 Washington Street / 6:30am – 7:30pm
11/04/25 - Board of Zoning Appeals Meeting / Administration Bldg./ 7:00pm
11/11/25 – Veterans Day Observed
11/13/25 - Zoning Commission Meeting / Administration Bldg./ 7:00pm
11/17/25 - Board of Trustees Regular Meeting / Administration Bldg./ 7:00pm
11/27/25 – Thanksgiving

Auburn Township Board of Trustees
Meeting Attendance Sheet

NOV 03 2025

AUBURN TOWNSHIP

Please Sign In

Print Name	Resident	Non-Resident
1. Mike Cardaman	X	
2. Deb Standley	✓	
3. Susan Shukert	✓	
4. Paul Ryan	✓	
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		

FISCAL OFFICER REPORT NOVEMBER 3, 2025

Fiscal Officer Dan Matsko presented the payment listing for payments processed since OCTOBER 20, 2025.

PAYMENT LISTING

• 13 ELECTRONIC PAYMENTS PROCESSED:	$ 36,541.42
• ~~14~~ 23 WARRANTS PROCESSED:	$ 808,168.82
TOTAL:	$ 844,710.24

Fiscal Officer Dan Matsko presented the OCTOBER Bank Reconciliation and savings account balances.

SAVINGS ACCOUNTS AS OF OCTOBER 31, 2025

• PRIMARY CHECKING ACCOUNT BALANCE:	$ 1,153,644.81
• STAR OHIO BALANCE:	$ 2,264,696.34
TOTAL:	$ 3,418,341.15

Dan Matsko 11-3-24

Dan Matsko

Bank Reconciliation

Reconciled Date 10/31/2025

Posted 11/1/2025 12:44:19 PM

Prior UAN Balance:		$3,468,266.79
Receipts:	+	$85,921.87
Payments:	-	$138,345.94
Adjustments:	+	$762.06
Current UAN Balance as of 10/31/2025:		$3,416,604.78
Other Adjusting Factors:	+	$0.00
Adjusted UAN Balance as of 10/31/2025:		$3,416,604.78
Entered Bank Balances as of 10/31/2025:		$3,418,341.15
Deposits in Transit:	+	$0.00
Outstanding Payments:	-	$1,736.37
Outstanding Adjustments:	+	$0.00
Other Adjusting Factors:	+	$0.00
Adjusted Bank Balances as of 10/31/2025:		$3,416,604.78

Balances Reconciled

Governing Board Signatures

_____ _____ _____ _____ _____

_____ _____ _____ _____ _____

There are no outstanding receipts as of 10/31/2025.

There are no outstanding adjustments as of 10/31/2025.

Dan Matsko
11/3/25

Bank Balances

Reconciled Date 10/31/2025

Posted 11/1/2025 12:44:19 PM

Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		$1,212,476.52	$1,153,644.81	$1,153,644.81	$0.00
Investment	STARPLUS		$2,248,362.42	$2,264,696.34	$2,264,696.34	$0.00
		Total:	$3,460,838.94	$3,418,341.15	$3,418,341.15	$0.00

Outstanding Payments

Reconciled Date 10/31/2025

Posted 11/1/2025 12:44:19 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Warrant	8831	07/07/2025	CHARLES McBRIDE	$150.00
PRIMARY	Warrant	8937	10/06/2025	GEAUGA COUNTY FARM BUREAU	$300.00
PRIMARY	Warrant	8938	10/06/2025	KERRI BOBNAR	$150.00
PRIMARY	Warrant	8939	10/06/2025	AUDRA VALAITIS	$150.00
PRIMARY	Warrant	8962	10/20/2025	ANTHONY BRODZINSKI	$300.00
PRIMARY	Warrant	8975	10/20/2025	ASCENDANCE TRUCKS MIDWEST, LLC	$440.87
PRIMARY	Warrant	8979	10/20/2025	KARLOVEC MEDIA GROUP	$147.00
PRIMARY	Warrant	8981	10/29/2025	SUNRISE SPRINGS WATER COMPANY	$98.50
					$1,736.37

Payment Listing

10/21/2025 to 11/3/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
240-2025	10/22/2025	10/26/2025	CH	WINDSTREAM WESTERN RESERVE INC.	$115.93	C
241-2025	10/22/2025	10/26/2025	CH	WINDSTREAM WESTERN RESERVE INC.	$141.68	C
242-2025	10/22/2025	10/26/2025	CH	WINDSTREAM WESTERN RESERVE INC.	$202.19	C
243-2025	10/22/2025	10/26/2025	CH	SAMS CLUB	$376.17	C
244-2025	10/22/2025	10/26/2025	CH	OHIO DEFFERRED COMPENSATION	$1,300.00	C
245-2025	10/24/2025	10/26/2025	CH	WINDSTREAM WESTERN RESERVE INC.	$385.62	C
246-2025	10/24/2025	10/27/2025	CH	BESTCO HARTFORD	$2,780.82	C
247-2025	10/28/2025	10/29/2025	CH	BURNHAM & FLOWER	$169.00	C
248-2025	10/30/2025	11/01/2025	CH	AHOLA CORPORATION	$25,749.47	C
249-2025	10/29/2025	11/01/2025	CH	WINDSTREAM WESTERN RESERVE INC.	$272.12	C
250-2025	10/31/2025	11/01/2025	CH	OHIO DEFFERRED COMPENSATION	$30.00	C
251-2025	10/31/2025	11/01/2025	CH	OHIO DEFFERRED COMPENSATION	$1,300.00	C
252-2025	10/31/2025	11/01/2025	CH	BURNHAM & FLOWER	$3,718.42	C
8981	10/29/2025	10/29/2025	AW	SUNRISE SPRINGS WATER COMPANY	$98.50	O
8982	11/03/2025	11/03/2025	AW	SUNRISE SPRINGS WATER COMPANY	$181.25	O
8983	11/03/2025	11/03/2025	AW	AUBURN BAINBRIDGE EXCAVATING, INC	$19,375.00	O
8984	11/03/2025	11/03/2025	AW	J.F.D. LANDSCAPES	$5,232.96	O
8985	11/03/2025	11/03/2025	AW	Cuyahoga Asphalt Materials	$956.70	O
8986	11/03/2025	11/03/2025	AW	G.W. CONSTRUCTION	$5,600.00	O
8987	11/03/2025	11/03/2025	AW	OHIO EDISON	$20.85	O
8988	11/03/2025	11/03/2025	AW	ALL WAYS FLASHER, LLC	$150.00	O
8989	11/03/2025	11/03/2025	AW	E. MILLER REPAIR	$150.00	O
8990	11/03/2025	11/03/2025	AW	ALVORD'S YARD AND GARDEN	$28.49	O
8991	11/03/2025	11/03/2025	AW	QUADIENT	$56.85	O
8992	11/03/2025	11/03/2025	AW	RONYAK PAVING,INC.	$771,181.00	O
8993	11/03/2025	11/03/2025	AW	DAVID BALLENTINE	$390.00	O
8994	11/03/2025	11/03/2025	AW	JD WELDING SUPPLIES	$89.95	O
8995	11/03/2025	11/03/2025	AW	MATTHEW BLOWERS	$275.00	O
8996	11/03/2025	11/03/2025	AW	GEAUGA COUNTY AUTOMATIC DATA PRO	$494.02	O
8997	11/03/2025	11/03/2025	AW	MARK STURM	$10.25	O
8998	11/03/2025	11/03/2025	AW	VALLEY FREIGHTLINER	$2,200.00	O
8999	11/03/2025	11/03/2025	AW	CHAGRIN VALLEY TIMES	$328.00	O
9000	11/03/2025	11/03/2025	AW	CASH	$200.00	O
9001	11/03/2025	11/03/2025	AW	BLAZEK PUMP & WELL LLC	$700.00	O
9002	11/03/2025	11/03/2025	RW	MARY SCHNELL	$150.00	O
9003	11/03/2025	11/03/2025	RW	MICHAEL CLEMENS	$300.00	O
				Total Payments:	$844,710.24	
				Total Conversion Vouchers:	$0.00	
				Total Less Conversion Vouchers:	$844,710.24	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Dan Matsko 11-3-25

Auburn Township
Change Order: **No. 1 & Final**
Contract # **RC-AUB-V-2025**
Date: **September 29, 2025**
Project: **The Reconstruction of Various Roads incl. Moreland Ln, Cooper Ct, Jensen Ct, Regal Pl**

Ronyak Paving, Inc.
14376 N. Cheshire St.
Burton OH 44021

ORIGINAL CONTRACT	**$1,098,295.00**
TOTAL ADDS	$22,561.00
TOTAL DEDUCTS	$34,693.20
REVISED CONTRACT	**$1,086,162.80**

10/9/2025
Andrew W. Haupt, PE, PS — Date
Recommended by Geauga County Engineer

Kristen Matthews 10/16/25
Kristen Matthews Contract Administrator — Date
Accepted by Ronyak Paving, Inc.

Patrick J. Cavanagh 11/3/25 — Date

Eugene T. McCune 11/3/25 — Date

Michael S. Troyan — Date
Accepted by Auburn Township Board of Trustees

N/A	Work Supplement(s) Attached
X	Contractor Evaluation Attached
Completed By:	Elijah Haller
Checked By:	9/29/25

Auburn Township
Change Order: **No. 1 & Final**
Contract # **RC-AUB-V-2025**
Date: **September 29, 2025**
Project: **The Reconstruction of Various Roads incl. Moreland Ln, Cooper Ct, Jensen Ct, Regal Pl**

Ronyak Paving, Inc.
14376 N. Cheshire St.
Burton OH 44021

ADDITIONS:

Item No.	ODOT No.	Description	Quantity	Unit Price	Item Total
3	202	Pavment Removed, (Driveways)	90.2 SY	$20.00	$1,804.00
4	202	Wearing Course Removed	123.6 SY	$45.00	$5,562.00
12	206	Portland Cement	12.1 TON	$150.00	$1,815.00
16	407	Non-Tracking Tack Coat	69 GAL	$4.00	$276.00
18	441	Asphalt Concrete Surface Course, Type 1, (448), PG64-22	3.4 CY	$215.00	$731.00
19	441	Asphalt Concrete Surface Course, Type 1, (448), PG64-22 (Driveways)	4.9 CY	$500.00	$2,450.00
20	605	Aggregate Drains, As Per Plan	5 FT	$15.00	$75.00
26	617	Compacted Aggregate (RAP)	10.8 CY	$115.00	$1,242.00
31	653	Topsoil Furnished and Placed	73 CY	$90.00	$6,570.00
32	659	Seeding and Mulching, Class 1	1018 SY	$2.00	$2,036.00
			TOTAL ADDITIONS		**$22,561.00**

DEDUCTIONS:

Item No.	ODOT No.	Description	Quantity	Unit Price	Item Total
6	203	Embankment	100.0 CY	$35.00	$3,500.00
7	204	Excavation of Subgrade, As Per Plan	49.2 CY	$50.00	$2,460.00
11	206	Cement Stabilized Subgrade, Extra Volume	105.7 CY	$1.00	$105.70
14	301	Asphalt Concrete Base, (449), PG64-22	49.0 CY	$145.00	$7,105.00
15	301	Asphalt Concrete Base, (449), PG64-22, (Driveways), As Per Plan	19.4 CY	$350.00	$6,790.00
17	441	Asphalt Concrete Intermediate Course, Type 2, (448)PG64-22	10.5 CY	$165.00	$1,732.50
21	605	4" Base Pipe Underdrain, As Per Plan	102 FT	$15.00	$1,530.00
22	611	6" Conduit, Type F, 707.41, As Per Plan	60 FT	$15.00	$900.00
27	617	Compacted Aggregate (304 Limestone)	99.7 CY	$100.00	$9,970.00
30	633	Stop Line	20 FT	$20.00	$400.00
34	SPEC	Mailbox Assembly, Removed and Reset	1 EACH	$200.00	$200.00
			TOTAL DEDUCTIONS		**$34,693.20**

Andrew W. Haupt, PE, PS
Geauga County Engineer

RECEIVED
OCT 24 2025
AUBURN TOWNSHIP

October 22, 2025

Auburn Township Board of Trustees
c/o Daniel J. Matsko, Fiscal Officer
11010 Washington Street
Chagrin Falls, OH 44023

Re: The Reconstruction of Various Roads incl. Moreland Ln, Cooper Ct, Jensen Ct, and Regal Pl
Auburn Township
Pay Application No. 2 & Final

Dear Trustees:

Enclosed please find the documents related to the payment of the referenced invoice.

First, this Office requests the Board approve the contract adjusting Change Order for the project. Please approve and execute all three original copies. Upon approval, one original copy each is for the Contractor, our Office, and the Township. This Change Order is for adjusting work items completed based on actual placed and accepted. This Change Order results in a net reduction to the contract.

Secondly, this Office recommends payment of the invoice in the amount of $771,181.00 to Ronyak Paving, Inc. This invoice is for work completed on the project from July 31, 2025 to September 30, 2025. This is the final invoice.

Certified payroll reports received to date are also enclosed.

Should you have any questions regarding this invoice, or the items included herein, please let me know.

Sincerely,

Timothy Woodcock, PE
Engineer IV