Held
The special meeting of the Auburn Township Board of Trustees was called to order at 7:00 p.m., by Trustee Chairman Michael S. Troyan. Also present were Trustees Patrick J. Cavanagh and Riley Davis, and Fiscal Officer Dan Matsko.

The Pledge of Allegiance was led by audience member Keith Blaser.

**NEW BUSINESS:**

The Trustees and Fiscal Officer reviewed the applicants that applied for the job of Auburn Township Administrative Assistant. Mr. Matsko observed that some applicants did not fill out the Auburn Township job application, and one applicant had page 1 missing.

It was observed that there were different instructions for applicants on the website and for the ad that was placed in the newspaper.

The Trustees agreed to accept only the applications that met the April 6, 2026, deadline.

Mr. Troyan recommended that Ms. Dolezal instruct the applicants to fill out the Auburn Township job application if they have not already filled one out.

A starting salary of $25.00 to $27.50 per hour was discussed, with reviewing the applicant in 90 days. Also discussed was whether the position should be hourly or salaried, as well as the normal hours of work, 9 am to 5:30 pm, or 8 am to 4:30 pm.

Seven applicants were selected by the Trustees to be interviewed on Saturday April 18, 2026, starting at 8:00 a.m., and Wednesday, April 29, 2026, at 6:00 p.m. Ms. Dolezal will call the applicants and schedule the interviews.

**ADJOURNMENT:**

**Motion made by Patrick J. Cavanagh and seconded by Michael S. Troyan to adjourn the meeting. The meeting was adjourned at 8:04 pm.**

**VOTE: Cavanagh, yes; Davis, yes; Troyan, yes. The motion PASSED.**

Daniel J. Matsko, Fiscal Officer

Michael S. Troyan, Chairman

Riley Davis, Vice-Chairman

Patrick J. Cavanagh, Trustee

APRIL 20, 2026
Date