RECORD OF PROCEEDINGS

Minutes of **AUBURN TOWNSHIP - BOARD OF TRUSTEES** Meeting

REGULAR MEETING MINUTES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Monday, August 17, 2026

Held _____ 20 ____

1. Meeting Information

Date:	Monday, August 17, 2026
Regular Meeting Called to Order:	7:06 PM, by Chairman Michael S. Troyan
Meeting Adjourned:	10:02 PM
Location:	Auburn Township Administration Building
Trustees Present:	• Michael S. Troyan, Chairman • Patrick J. ("PJ") Cavanagh, Trustee • Riley Davis, Trustee
Also Present (Officials/Staff):	• Daniel J. Matsko, Fiscal Officer • Lorraine Sevich, Fiscal Office Staff • Mike Fenstermaker, Highway Superintendent • John Phillips, Fire Prevention Officer • Matt Scharfenberg, Vice President, Auburn Fire Department Corporation • Vince Valerio, Assistant Fire Chief • Keith Blaser, Secretary Auburn Fire Department
Members of the Public (identified by name in the record):	Patti Phillips, Nanette Shirdon, Diane Jones, Deb Standley, Logan Standley, Jim Pemberton, Joe DeBoth, Marc Kolanz, Michael Cardaman, Dee Belew, and other unidentified residents.

2. Call to Order and Pledge of Allegiance

Chairman Michael S. Troyan called the regular meeting to order at 7:06 PM. Matt Scharfenberg led the Pledge of Allegiance.

3. Minute Approval

Public Hearing of August 3, 2026

Trustee Cavanagh moved to approve the minutes of the August 3, 2026, public hearing. The motion carried unanimously **(see Motion #1 in Section 11).**

Regular Meeting of August 3, 2026

Trustee Cavanagh identified an error in the public comments section of the draft minutes concerning use of the term "threat letter," noting the Township has never used that term, and requested the reference be corrected before approval. Board discussion on this item was deferred until later in the meeting. Following further discussion under the Fiscal Officer's report, the disputed language was struck from the draft, initialed by the Board, and the amended minutes were approved **(see Motion #8 in Section 11).**

4. Scheduled Reports

Mike Fenstermaker, Highway Superintendent

Mr. Fenstermaker reported on road-department activity for the month, including ditching and berm-repair work at multiple locations (Curry, Thorpe, Auburndale, Whisperwood, Auburn Lakes, Stafford, Whitacre, Riverwood, Brookfield, Lucky Bell Valley, Widgeon, Sanctuary, and Queensway); equipment repairs (boom mower tires, bearing housing, and hydraulic motor; F-150 rear pads and rotors; flail-mower belt; road-grader hydraulic cylinder); storm cleanup of downed trees on Stafford, Wing, Lucky Bell, and Whisperwood; three cemetery burials/interments in July; and progress on the new plow truck, estimated for delivery in approximately three weeks.

He also distributed a proposed driveway-apron policy, modeled on a policy used by Russell Township and the Geauga County Engineer's Office, addressing the transition between concrete driveway aprons and newly paved roads. After discussion, the Board elected to act on the proposal the same evening rather than wait for the next agenda **(Motion #2).**

Mr. Fenstermaker then reviewed the Township's proposed 2027 road-paving program, including the "Crackel" chip-and-seal projects (Bainbridge to Munn, and a second segment), a joint resurfacing

project with Mantua Township on Thorpe Road to Auburn Road (OPWC-funded), extensive repair and repaving throughout the Waterford development, work on Crystal and Indian Hills, paving of Fox Road, and chip-and-seal work on Thorpe Road between Crackel and Bartholomew. He explained that the County Engineer's Office requested the Board sign a Resolution of Necessity to authorize preliminary survey work on these roads, noting Resolution 2026-10 does not bind the Township to complete the projects **(Motion #3).**

John Phillips, Fire Prevention Officer

Chief Phillips reported year-to-date statistics for January 1–July 31, 2026, compared with the same period in the prior year:

Metric (Jan. 1 – Jul 31)	2026	2025
EMS Calls	313	368
Fire Calls	260	238
Total Calls	**573**	**606**
Mutual Aid Given	166	153
Mutual Aid Received	10	96
Total Transports	210	252
Total Non-Transports	113	161
Transfers to Other Agencies	3	5
Total Patients	**326**	**418**
Multiple-Call Percentage	22.69%	23.10%

Trustee Davis raised concerns, based on a personal observation the previous day, that the fire station had been completely unstaffed for a shift, and used the balance of the report period to question fire department leadership, Assistant Chief Vince Valerio, and Fire Corporation Vice President Matt Scharfenberg regarding: whether the services contract permits zero coverage; whether and how surrounding departments and county dispatch were notified; the division of operational authority between the Fire Board and the Fire Prevention Officer under the existing contract; and near-term plans to establish minimum staffing levels. Mr. Scharfenberg acknowledged the staffing lapse on behalf of the Fire Corporation and stated the Corporation is working toward hiring full-time staff, targeted for January 2027, to establish a staffing floor. Numerous residents, including Nanette Shirdon (speaking on behalf of Boy Scout Troop 101), Patti Phillips, Diane Jones, Deb Standley, Logan Standley, Jim Pemberton, and Michael Cardaman, offered comments both supporting the volunteer/paid fire department staff and questioning the scope of Trustee Davis's inquiry. No formal motion was made on fire department staffing or operational authority during this discussion; related follow-up items are listed in Section 12.

5. Trustee and Fiscal Officer Reports

Patrick J. Cavanagh

Trustee Cavanagh reported attending the organizational meeting of Boy Scout Troop 101 and conducting a walk-through of the park buildings, for which he is compiling a list for pressure-washing services. He reported coordinating with George Petrich, head of the Township veterans' group, on an application for available veterans'-services/Memorial Day ceremony funding.

Trustee Cavanagh also presented a change order and final invoice from the Township's road-paving contract with Phillips Paving, reflecting total additions of $67,968.00 (primarily reconstruction at White Oak and Auburndale) and total deductions of $47,681.50, for a net addition of $20,286.50, and recommended approval of the final invoice of $494,080.00 for work completed July 1–31 **(Motion #4).**

Riley Davis

Trustee Davis reported the Board had authorized JD Crowley, an Eagle Scout candidate, and/or his parents to hold funds he raises for a paver-brick walkway project, as required by the fundraising vendor's rules.

He reported the Township's phone and internet service is being transitioned to a Spectrum fiber/enterprise plan, including a handheld phone for the meeting-room line, at a cost of $253.00 per

month for the first 36 months of a five-year agreement, dropping to $228.00 per month for the remaining 24 months **(Motion #5).**

He asked for a volunteer to attend a downtown meeting on September 26 at 9:15 AM; Chairman Troyan confirmed he had already agreed to attend.

He reported the Township is nearing go-live on a county GIS cemetery records system, with credentialing in progress with the Sexton's office, and noted sexton monthly reports would resume being provided/posted regularly following a resident inquiry.

He presented an extended report on recurring ice-damming and water-intrusion damage at Adam Hall, attributing the problem to inadequate roof ventilation dating to prior construction phases, and proposed pursuing a "cold roof" remediation (rather than a full re-roof/sealed-bid replacement) to address the affected sections at lower cost, using available Township roof funds (approximately $100,000 budgeted) and the $14,369.00 NOPEC Energizing Grant. Trustees Cavanagh and Troyan expressed interest in the cold-roof approach but requested further documentation of the roof's history and cost before a decision. No formal motion was made; Trustee Davis agreed to bring supporting documentation to the next meeting.

He also proposed implementing a written job description and timesheets for the Fire Prevention Officer position, noting it is currently the only salaried, non-timesheet position in the Township. The proposal received general support from the Board, but no formal vote was taken; the item was referred to the next meeting for review.

Daniel J. Matsko, Fiscal Officer

Mr. Matsko presented the payment listing since the last meeting, reflecting 15 electronic payments totaling $40,462.06 and 22 warrants totaling $506,106.30, for a combined total of $546,568.36, which includes the Phillips Paving warrant approved earlier in the meeting **(Motion #6).**

He reported on the Geauga County Budget Commission hearing held earlier that day, stating the Township's budget was approved without objection or concern, and read into the record Resolution 2026-11 accepting the amounts and rates certified by the Budget Commission and authorizing the Township's tax levies to be certified to the County Auditor for tax year 2026 (2027 collection year), including amounts for the General Fund (inside millage), road levies (approximately 4.65 mills), and two fire levy funds (3.5 mills and 1.8 mills, respectively) **(Motion #7).**

He then returned to the outstanding correction to the August 3, 2026, regular meeting minutes (removal of the "threat letter" reference), which the Board approved as amended **(Motion #8).**

6. Old Business

NOPEC Energizing Grant ($14,369.00)

Trustee Davis noted the Township has $14,369.00 in NOPEC Energizing Grant funds that must be spent and indicated his intent to apply a portion of these funds toward the Adam Hall roof remediation project. No formal action was taken; the item remains on the agenda for future meetings.

Phillips Paving Final Payment

As detailed in Section 5 (Trustee Cavanagh's report), the Board approved the final invoice and associated contract change order for the Phillips Paving road project **(Motion #4).**

7. New Business

Zoning Amendment ZC2026-01

Trustee Cavanagh presented Zoning Amendment ZC2026-01, a Zoning Commission–initiated amendment prohibiting data centers, noting the amendment was initiated by the Zoning Commission on June 11, 2026, forwarded to the Board on July 20, 2026, and was the subject of a public hearing that has since closed, placing the Board within its statutory 20-day window to act. He noted the Planning Commission had recommended denial in a memorandum, citing pending state legislative changes that may require the Township to revisit the topic in the future. Residents raised concerns that the proposed amendment and related zoning/BZA minutes were not currently accessible on the Township website; Board members acknowledged the deficiency and noted a website update is in progress. The Board also discussed adopting a practice of posting draft (clearly labeled) minutes online pending formal approval. The Board voted to approve ZC2026-01 **(Motion #9).**

also discussed adopting a practice of posting draft (clearly labeled) minutes online pending formal approval. The Board voted to approve ZC2026-01 **(Motion #9).**

Resolution 2026-10, Resolution of Convenience and Necessity

As detailed in Section 4 (Highway Superintendent's report), the Board adopted Resolution 2026-10, authorizing the County Engineer to proceed with survey work for the roads identified in the 2027 paving program **(Motion #3)**.

8. Public Comments

Public comment was taken throughout the meeting, concentrated in two areas: (1) fire department staffing and oversight, with comments from Nanette Shirdon (on behalf of Boy Scout Troop 101), Patti Phillips, Diane Jones, Deb Standley, Logan Standley, Jim Pemberton, Joe DeBoth, and Michael Cardaman regarding staffing levels, department accountability, volunteer recognition, and the Fire Prevention Officer's compensation and qualifications; and (2) the Adam Hall roof project and related Town Hall building maintenance, with comments from Dee Belew, Deb Standley, Jim Pemberton, and Logan Standley regarding repair scope, bidding procedures, and materials (asphalt shingle versus steel roofing). A resident also asked about, and the Board discussed, availability of Sexton monthly reports and posting of zoning documents on the Township website.

9. Announcements / Save the Date

- 08/19/2026 – Red Cross Blood Drive, Adam Hall, 10:00 AM–3:00 PM
- 08/24/2026 – Cub Scout Recruiting Event, Fire Department, 7:00–9:00 PM
- 09/07/2026 – Labor Day; Township Office closed
- 09/08/2026 – Board of Trustees Regular Meeting, Admin Building, 7:00 PM (Tuesday)
- 09/08/2026 – BZA Regular Meeting, Adam Hall, 7:00 PM (location change)
- 09/10/2026 – Zoning Commission Meeting, Admin Building, 7:00 PM
- 09/21/2026 – Board of Trustees Regular Meeting, Admin Building, 7:00 PM
- 09/26/2026 – Fire Department Clambake, 6:00–8:00 PM (presale tickets only)

10. Adjournment

There being no further business, Chairman Troyan moved to adjourn the meeting. The motion was seconded by Trustee Davis and carried unanimously. The meeting adjourned at 10:02 PM **(Motion #10).**

11. Summary of Formal Motions and Vote Outcomes

#	Motion	Moved / Seconded	Vote	Result
1	Approve the minutes of the Public Hearing of August 3, 2026.	Moved: P. Cavanagh Seconded: M. Troyan	Cavanagh — Yes Davis — Yes Troyan — Yes	Carried
2	Adopt the standard driveway apron policy (modeled on the Russell Township policy) for homeowner replacements, new installs, and Township paving projects.	Moved: R. Davis Seconded: M. Troyan	Cavanagh — Yes Davis — Yes Troyan — Yes	Carried
3	Adopt Resolution 2026-10, Resolution of Convenience and Necessity, for the roads identified in the 2027 road-project list.	Moved: P. Cavanagh Seconded: R. Davis	Cavanagh — Yes Davis — Yes Troyan — Yes	Carried

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

#	Motion	Moved / Seconded	Vote	Result
1	Approve the minutes of the Public Hearing of August 3, 2026.	Moved: P. Cavanagh Seconded: M. Troyan	Cavanagh — Yes Davis — Yes Troyan — Yes	Carried
4	Approve payment to Phillips Paving in the amount of $494,080.00 (final invoice, work completed July 1–31) and approve the associated contract change order (net addition of $20,286.50).	Moved: P. Cavanagh Seconded: M. Troyan	Cavanagh — Yes Davis — Yes Troyan — Yes	Carried
5	Approve the building phone system and internet service (Spectrum enterprise fiber) at a monthly cost of $253.00.	Moved: R. Davis Seconded: M. Troyan	Cavanagh — Yes Davis — Yes Troyan — Yes	Carried
6	Approved payment of the remaining bills per the payment listing (15 electronic payments totaling $40,462.06; 22 warrants totaling $506,106.30; combined total $546,568.36).	Moved: P. Cavanagh Seconded: M. Troyan	Cavanagh — Yes Davis — Yes Troyan — Yes	Carried
7	Adopt Resolution 2026-11 accepting the amounts and rates as determined by the Geauga County Budget Commission and authorizing the tax levies to be certified to the County Auditor for tax year 2026 (2027 collection year).	Moved: P. Cavanagh Seconded: M. Troyan	Cavanagh — Yes Davis — Yes Troyan — Yes	Carried
8	Approve the minutes of the Regular Meeting of August 3, 2026, as amended (removal of the reference to a "threat letter" in the public comments section).	Moved: P. Cavanagh Seconded: R. Davis	Cavanagh — Yes Davis — Yes Troyan — Yes	Carried
9	Approve Zoning Amendment ZC2026-01 (prohibition of data centers).	Moved: P. Cavanagh Seconded: M. Troyan	Cavanagh — Yes Davis — Yes Troyan — Yes	Carried
10	Adjourn the meeting.	Moved: M. Troyan Seconded: R. Davis	Cavanagh — Yes Davis — Yes Troyan — Yes	Carried

12. Action Items

The following items were identified during discussion as requiring follow-up. Deadlines reflect dates stated in the meeting record; where no specific date was given, the item is noted as "not specified."

Action Item	Owner	Deadline / Timing	Source
Clarify, in writing, the division of operational authority between the Fire Board and the Fire Prevention Officer, including line-officer appointments, staffing, and scheduling decisions.	Fire Corporation Board M. Scharfenberg; Township Trustees	Fire Corporation Board meeting Aug. 18, 2026; ongoing	Fire Department report
Establish and follow a documented notification protocol (phone/email) to alert Trustees when the fire station has zero or reduced (below four-person) staffing.	Fire Corporation Board / V. Valerio	Immediate	Fire Department report

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Action Item	Owner	Deadline / Timing	Source
Provide the Township view-only access to the staffing schedule and the AFD Board full access to the station camera system.	J. Phillips / Fire Corporation Board	Not specified	Fire Department report
Develop a written job description and implement a timesheet system for the Fire Prevention Officer position.	R. Davis (draft); Board for review	Next regular meeting	Fire Department report
Respond to Trustee Davis's outstanding January 2026 records request (fire prevention inspection records, records-retention policy, and prior-year fire-prevention goals/objectives).	J. Phillips	Outstanding since January 2026; resend requested	Fire Department report
Pursue the hiring of full-time paramedic/firefighter staff to establish a minimum staffing floor; report back on plan and cost.	Fire Corporation Board: M. Scharfenberg	Target: January 2027	Fire Department report
Review and revise the annual fire protection/EMS services contract with the Prosecutor's Office, including clarified duties and consideration of performance metrics.	M. Troyan; D. Matsko; Prosecutor's Office	Draft expected ~October 2026; vote by December 2026	Fire Department report
Finalize the Township-specific version of the driveway apron policy for distribution to residents/contractors.	M. Fenstermaker; County Engineer's Office	Completed (See Motion 2)	Highway Superintendent report
Execute Resolution of Necessity paperwork/survey authorization for 2027 road paving projects.	M. Fenstermaker; County Engineer's Office	Completed (See Motion 3)	Highway Superintendent report
Compile documentation of prior Adam Hall roof work/receipts and a formal contractor quote for the proposed "cold roof" remediation for Board review.	R. Davis	Next regular meeting	Trustee report – R. Davis
Inspect and repair the loose/hanging soffit at the Town Hall entrance (safety hazard).	R. Davis	As soon as practicable	Trustee report – R. Davis
Restructure and update the Township website, including timely posting of Zoning Commission and BZA minutes/documents (e.g., ZC2026-01) and posting of draft minutes.	R. Davis	In progress; no set date	Trustee report – R. Davis
Confirm current points of contact for submission of Zoning Commission (S. Fulton) and BZA (A. Lesniak) minutes to the Administrative Assistant's office for timely posting.	R. Davis; PJ Cavanagh	Not specified	New Business – ZC2026-01 discussion
Attend the downtown meeting on behalf of the Township.	M. Troyan	September 26, 2026, 9:15 AM	Trustee report – R. Davis

Minutes prepared from the official meeting agenda and audio/video transcript of the August 17, 2026 regular meeting of the Auburn Township Board of Trustees. Subject to approval by the Board at a subsequent meeting.

RECORD OF PROCEEDINGS

Minutes of *Auburn Township Board of Trustees — Minutes — August 17, 2026* Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Minutes prepared from the official meeting agenda and audio/video transcript of the August 17, 2026 regular meeting of the Auburn Township Board of Trustees. Subject to approval by the Board at a subsequent meeting.

Daniel J. Matsko, Fiscal Officer

Michael S. Troyan, Chairman

Riley Davis, Vice-Chairman

Patrick J. Cavanagh, Trustee

Sept 8, 2026
Date

AUBURN TOWNSHIP

BOARD OF TRUSTEES MEETING AGENDA
Monday, August 17, 2026

6:00pm SPECIAL MEETING/EXECUTIVE SESSION

7:00pm CALL REGULAR MEETING TO ORDER :
- Chairman Michael S. Troyan

PLEDGE OF ALLEGIANCE

GUEST:

MINUTE APPROVAL: Regular Meeting 08/03/2026
Public Hearing 08/03/2026

SCHEDULED REPORTS:
- Mike Fenstermaker, Highway Superintendent
- John Phillips, Fire Prevention Officer

TRUSTEE & FISCAL OFFICER REPORTS:
- Patrick J. Cavanagh
- Riley Davis
- Daniel J. Matsko, Fiscal Officer

OLD BUSINESS:
- NOPEC Energizing Grant ($14,369.00)
- Phillips Paving Final Payment

NEW BUSINESS:
- Vote on Zoning Amendment ZC2026-01
- Resolution 2026-10 Resolution of Convenience and Necessity
- JD Crowley Eagle Scout Funds Authorization

PUBLIC COMMENTS

SAVE THE DATE:

08/19/26 - Red Cross Blood Drive, Adam Hall 10:00am-3:00pm
08/24/26 - Cub Scout Recruiting Event, Fire Department 7:00pm-9:00pm
09/07/26 - Labor Day **Office will be Closed**
09/08/26 - Board of Trustees Regular Meeting, Admin Building 7:00pm**This is Tuesday**
09/08/26 - BZA Regular Meeting Adam Hall, 7:00pm **Location Change**
09/10/26 - Zoning Commission Meeting, Admin Building 7:00pm
09/21/26 - Board of Trustees Regular Meeting, Admin Building 7:00pm
09/26/26 - Fire Department Clambake, 6:00pm to 8:00pm Call 440-343-0054 or 216-375-1218 for tickets – presale only

AUBURN TOWNSHIP

Auburn Township Board of Trustees

Meeting Attendance Sheet

August 17,2026

Please Sign in

	Print Name	Resident	Non-Resident
1	Deb Standley	✓	
2	Dee Below	✓	
3	Patti Phillips		
4	Nanette Shirdon - Troop 101		
5	John Tillotson	✓	
6	Joe DeBoth	✓	
7	Justin Foerster	✓	
8	Dale Ryan	✓	
9	Kareen Kovach	✓	
10	Dominic Shirdon	✓	
11			
12			
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Auburn Township Road Report

August 2026

Resident Requests

- Ditching on the cul-de-sac of Curry ln.
- Driveway pipe replacement on Lucky Bell
- Ditching on the corner of Thorpe and Auburndale
- Berm repair on Whisper Wood
- Ditching in Auburn Lakes
- Ditching on Stafford, East of Munn
- Ditching on Woodacre
- Ditching on Riverwood
- Ditching on Brookfield
- Ditching on Lucky Bell
- Ditching on Valley, North of Stafford
- Ditching on Widgeon
- Ditching on Sanctuary
- Ditching on Queens Way

Repairs

- New tires on the boom mower
- Bearing housing and hydraulic motor on the boom mower
- Replaced rear pads and rotors on the Ford F150
- Replaced the belt on the 8-foot flail mower
- Rebuild the hydraulic cylinder on the road grader.

Storms

- Trees down on Stafford and Wing on the 27th of July
- August 8th – trees down on Wing and Stafford near wing, On Stafford West of Munn ,Lucky Bell and Whisper Wood, on Jennifer and Lyndsey.

Funerals

- Full burial on July 15th
- Full burial on July 17th
- Ash interment on July 18th

New Truck

- Looked over the new truck and gave them location for plow controls. We are looking at about 3 more weeks before delivery.

Park

- Mowed the field at the park and checked trash every Monday morning.

General Tasks

- Removed deer from ditch on Stafford, West of Munn.
- Repaired berm erosion on Quinn with 601C Rip Rap

Discussion on possible driveway apron policy

2027 Capital Improvement Projects

Auburn Fire Department
10950 Washington Street
Auburn Township, Ohio 44023
Phone: 440-543-4133
info@auburnfd.com
John L. Phillips, Chief

TO: Chief Phillips

FROM: Assistant Chief V. Valerio

DATE: August 24, 2026

RE: Auburn Fire YTD Statistics (2026 vs 2025)

	Jan-July 2026	**Jan-July 2025**
EMS Calls	313	368
Fire Calls	260	238
Total Calls	**573**	**606**
Mutual Aid Given	166	153
Mutual Aid Received	10	96
Total Transports	210	252
Total Non-Transports	113	161
Total Transfer to other Agency	3	5
Total Patients	**326**	**418**
Percentage of Multiple Calls*	**22.69**	**23.10%**

*****01/01/2026 to 07/31/2026*****
***see multiple calls report for details**

FISCAL OFFICER REPORT AUGUST 17, 2026

Fiscal Officer Dan Matsko presented the payment list for payments processed since AUGUST 3, 2026.

PAYMENT LISTING

• 15 ELECTRONIC PAYMENTS PROCESSED:	$ 40,462.06
• 22 WARRANTS PROCESSED:	$ 506,106.30
TOTAL:	$ 546,568.36

Dan Matsko 8-17-26

Dan Matsko

Payment Listing

August 2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
200-2026	08/04/2026	08/03/2026	CH	QUADIENT	$256.85	O
201-2026	08/04/2026	08/06/2026	CH	OHIO EDISON	$24.08	O
202-2026	08/04/2026	08/06/2026	CH	STAPLES ADVANTAGE	$117.94	O
203-2026	08/04/2026	08/06/2026	CH	WINDSTREAM WESTERN RESERVE INC.	$118.62	O
204-2026	08/04/2026	08/06/2026	CH	SUN LIFE FINANCIAL	$172.82	O
205-2026	08/04/2026	08/06/2026	CH	WINDSTREAM WESTERN RESERVE INC.	$174.18	O
206-2026	08/04/2026	08/06/2026	CH	MEDICAL MUTUAL OF OHIO	$17,153.14	O
207-2026	08/05/2026	08/06/2026	CH	ENBRIDGE GAS OHIO	$382.08	O
208-2026	08/06/2026	08/08/2026	CH	AHOLA CORPORATION	$17,407.74	O
209-2026	08/10/2026	08/11/2026	CH	OHIO DEFFERRED COMPENSATION	$1,400.00	O
210-2026	08/10/2026	08/11/2026	CH	MIDDLEFIELD BANKING COMPANY	$100.00	O
211-2026	08/11/2026	08/13/2026	CH	DELTA DENTAL	$728.61	O
212-2026	08/12/2026	08/13/2026	CH	STAPLES ADVANTAGE	$136.50	O
213-2026	08/12/2026	08/13/2026	CH	BESTCO HARTFORD	$2,277.55	O
214-2026	08/14/2026	08/14/2026	CH	ILLUMINATING CO.	$11.95	O
9350	08/17/2026	08/16/2026	RW	JACALYN CINGCADE	$175.00	O
9351	08/17/2026	08/16/2026	RW	AMY JOHNSON	$300.00	O
9352	08/17/2026	08/16/2026	AW	21st Century Media-Ohio	$407.60	O
9353	08/17/2026	08/16/2026	AW	D.J.M. SALES	$67.63	O
9354	08/17/2026	08/16/2026	AW	FRANK KITKO	$36.03	O
9355	08/17/2026	08/16/2026	AW	DAVID BALLENTINE	$195.00	O
9356	08/17/2026	08/16/2026	AW	J.F.D. LANDSCAPES	$1,386.85	O
9357	08/17/2026	08/16/2026	AW	GEAUGA COUNTY BUILDING DEPARTMEN	$376.51	O
9358	08/17/2026	08/16/2026	AW	GEAUGA COUNTY DEPT OF WATER RESO	$151.34	O
9359	08/17/2026	08/16/2026	AW	ARIS	$129.50	O
9360	08/17/2026	08/16/2026	AW	D&W Diesel, Inc.	$1,170.75	O
9361	08/17/2026	08/16/2026	AW	PHILLIPS PAVING, LLC	$494,080.00	O
9363	08/17/2026	08/16/2026	AW	KINETICO QUALITY WATER SYSTEMS	$48.40	O
9364	08/17/2026	08/16/2026	AW	SARAH MULLEMAN	$275.00	O
9365	08/17/2026	08/16/2026	AW	INDUSTRIAL CONNECTIONS	$263.74	O
9366	08/17/2026	08/16/2026	AW	GEAUGA COUNTY AUTOMATIC DATA PRO	$562.52	O
9367	08/17/2026	08/17/2026	AW	VISA	$2,870.63	O
9368	08/17/2026	08/17/2026	AW	TAFT STETTINIUS & HOLLISTER LLP	$987.32	O
9369	08/17/2026	08/17/2026	AW	MELZER'S FUEL SERVICE CO.	$2,140.68	O
9370	08/17/2026	08/17/2026	AW	Green Vision Materials, Inc.	$60.00	O
9371	08/17/2026	08/17/2026	AW	DANIEL MATSKO	$421.80	O

Total Payments:	$546,568.36
Total Conversion Vouchers:	$0.00
Total Less Conversion Vouchers:	$546,568.36

Dan Matsko
8-17-26

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Resolution No. 2026-10

RESOLUTION OF CONVENIENCE & NECESSITY FOR THE IMPROVEMENTS OF VARIOUS ROADS

Auburn Township, Geauga County, Ohio

WHEREAS, the Auburn Township Board of Trustees (the Board) has determined that the public convenience and welfare require the improvement of the following roads:

Fox Road	**TR-0201**	from the Portage County Line to Shaw Road
Crackel Road	**TR-0269**	from the Bainbridge Township Line to Munn Road
Crackel Road	**TR-0269**	from Thorpe Road to Auburn Road
Indian Hills Drive	**TR-0592**	from Bainbridge Road to the northern terminus
Waterford Trail	**TR-0814**	from Munn Road to the western terminus
Primrose Court	**TR-0815**	from Waterford Trail to the southern terminus
Colonial Court	**TR-0816**	from Waterford Trail to the northern terminus
Crystal Trail	**TR-0873**	from Quinn Road to Waterford Trail

and to authorize the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by a unanimous vote of the Board that the public convenience and welfare requires the improvement by repairing the existing pavement and embankments, replacing culverts, improving drainage structures, asphalt resurfacing, subgrade stabilization, stabilizing the shoulders, and related improvements, as necessary.

BE IT FURTHER RESOLVED that the Geauga County Engineer is hereby directed to make such surveys, plans, profiles, cross sections, estimates and specifications as are required for the improvement and to transmit copies of the same to this Board.

BE IT FURTHER RESOLVED that the costs and expenses of said improvement shall be apportioned as follows:

> The right of way costs, if any, and the construction costs for the project shall be paid from local funding sources and state grants and/or loan funds should they be available for this project. The engineering will be provided by the Geauga County Engineer at no cost to the Township.

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board is hereby instructed to transmit a certified copy of this resolution to the Geauga County Engineer.

Voting thereon:	Vote:
Michael S. Troyan	Yes
Riley Davis	Yes
Patrick J. Cavanagh	Yes

I, Daniel J. Matsko, certify that the foregoing is a true and correct copy of a resolution adopted at a legally convened Board meeting held on August 17, 2026.

Daniel J. Matsko	FISCAL OFFICER	Aug 17, 2026
Name	**Title**	**Date**

Resolution No. 2026-11

Original
Original or Amended

Tax Year 2026 (2027 Collection Year)

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(*Board of Township Trustees*)
Taxing District Authority

Revised Code, Secs 5705.34, 5705.35

Board of Trustees of Auburn Township of Geauga County, Ohio met in REGULAR *session on the*
Regular or Special
17TH *day of* AUGUST, 2026 *at the office of* AUBURN TWP ADMIN BLDG
with the following members present:

MICHAEL S. TROYAN
RILEY DAVIS
PATRICK J CAVANAGH

MR PATRICK J CAVANAGH *moved the adoption of the following Resolution:*

RESOLVED, By the AUBURN *Board of Trustees of Auburn Township Geauga County, Ohio in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st,* 2027 *; and*

WHEREAS, The Budget Commission of Geauga County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor for the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Auburn Township of Geauga County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said AUBURN *Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:*

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Inside 10 Mill Limitaion	Amount Approved by Budget Commission Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column I	Column II	III	IV
General Fund	$561,096.00		1.40	
Road and Bridge Levy Fund	$641,252.00	$1,355,447.00	1.60	4.65
Fire Levy Fund		$958,072.00		3.50
Fire and Emergency Levy Fund		$507,334.00		1.80
TOTAL	$1,202,348.00	$2,820,853.00	3.00	9.95

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND				Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
		levy authorized by voters on:			
not to exceed		years			
Road and Bridge Fund	2006	levy authorized by voters on:	November 3, 2020	1.00	$273,735.00
not to exceed	5	years			
Road and Bridge Fund	2008	levy authorized by voters on:	November 8, 2022	1.00	$273,735.00
not to exceed	5	years			
Fire Levy Fund	2010	levy authorized by voters on:	May 4, 2010	3.50	$958,072.00
not to exceed	Continuing	years			
Road and Bridge Fund	2014	levy authorized by voters on:	November 8, 2022	2.00	$547,470.00
not to exceed	5	years			
Fire Levy Fund	2020	levy authorized by voters on:	November 3, 2020	1.80	$507,334.00
not to exceed	Continuing	years			
Road and Bridge Fund	2024	levy authorized by voters on:	November 5, 2024	0.65	$260,507.00
not to exceed	5	years			
		levy authorized by voters on:			
not to exceed		years			
		levy authorized by voters on:			
not to exceed		years			
		levy authorized by voters on:			
not to exceed		years			
		levy authorized by voters on:			
not to exceed		years			
		levy authorized by voters on:			
not to exceed		years			
		levy authorized by voters on:			
not to exceed		years			

and be it further

RESOLVED, That the Clerk of this Board be and is hereby ditected to certify a copy of the Resolution to the County Auditor of said County.

MR. MICHAEL S. TROYAN *seconded the Resolution and the roll being called upon its adoption*

the vote resulted as follows:

MR MICHAEL S TROYAN YES
MR RILEY DAVIS YES
MR PATRICK J CAVANAGH YES

Adopted the 17TH *day of* AUGUST, 17

Attest: Daniel J. Matsko
Fiscal Officer of
Auburn Township
Geauga County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio Geauga County, ss.

I, DANIEL J MATSKO, *Clerk of the* AUBURN *Board of Township Trustees within and for said County, and in whose custody the Files and Records of said Council are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.*

WITNESS my signature, this 17 *day of* AUGUST 2026

Daniel J. Matsko

Fiscal Officer/Clerk of Board of Township Trustees of Auburn Township Geauga County, Ohio

1A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such a later date as may be approved by the Department of Taxation of Ohio.

No. 2026-11

BOARD OF TOWNSHIP TRUSTEES,
Auburn Township

Geauga County, Ohio

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

(Board of Township Trustees)

Adopted _____

_____ *Fiscal Officer*

Filed _____

_____ *County Auditor*

By _____ *Deputy Auditor*

Form GCA-003