AUBURN COMMUNITY PARK PAVILION

17484 Munn Road, Auburn Township, OH 44023

Auburn Resident Rate: **$25.00** per day / Non-Auburn Resident Rate - **$75.00** per day
All Rentals: * $175.00 Refundable Security Deposit Fee
*** FULL PAYMENT** is due at the time of reservation

SUBMIT TO: AUBURN TOWNSHIP TRUSTEES * 11010 Washington St., Auburn Township, OH 44023
(440) 543-7028 * admin@auburntownship.com

Renter:	
Address:	
Phone:	
E-mail:	
Event date:	

Rental Rate (check one): ◯ $25.00 or ◯ $75.00	
Refundable Damage Deposit:	$175.00
TOTAL DUE:	
PAYMENT: Receipt# Date:	
◯ **Resident Verified**	
Damage Deposit Returned: Date: Check #	

It is understood that the group or organization using the Auburn Community Park Pavilion will comply with the laws of the State of Ohio, the Township of Auburn and all rules and regulations set forth by the Auburn Township Board of Trustees, and:

1. Lessee is responsible for all persons in their group/organization.
2. The park and pavilion may be used daily from dawn to dusk.
3. No staples, nails, tacks or tape are to be used to fasten any material to the walls, ceiling, or beams.
4. Alcoholic beverages are not permitted. Dogs must be leashed.
5. Lessee shall be responsible for cleanup after event. All refuse must be deposited in park containers or taken with you. Lessee will be fined for trash bags left out exposed to the elements and critters.
6. The Township is not responsible for lost, stolen, or left articles.
7. Lessee assumes all liability for any damage done to the facility.
8. If reservation is cancelled within 30 days of event, rental fee will be forfeited.
9. Refund for cancellations will not be considered for inclement weather on the day of rental.
10. The pavilion must be returned to its original condition:
    a. If tables are used, they must be cleaned
    b. All decorations must be removed.
11. The security deposit will be returned via US Mail, less an amount sufficient to cover any damages or outstanding fees and/or additional costs due to the Township because of this function. Trustees will determine an appropriate amount to be deducted for damages, if any.

Renter agrees to defend, indemnify and save the Township of Auburn, and its officers, trustees, agents and employees entirely harmless from any and all liability, claims, demands, damages, actions, recoveries, and judgments of any claims against the Township arising from the negligent act or omission of the renter, their agents, employees, contractors, or their invitees.

I have read and understand the above policies and regulations and agree to comply with same.

Renter Signature: _____ Date:_____

Township Representative Signature: _____ Date: _____

Revised 05/20/2026